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Government of the People's Republic of Bangladesh

Bureau of Manpower Employment and Training
"Capacity Development Program of TTC, Rajshahi"

89/2, Kakrail, Dhaka

Invitation for Tender

1	Ministry/division	Ministry of Expatriates' Welfare and Overseas Employment.									
2	Agency	Bureau of Manpower Employment and Training.									
3	Procuring entity name	Project Director, "Capacity Development Program of TTC, Rajshahi".									
4	Procuring entity code	4112310									
5	Procuring entity district	Dhaka, Bangladesh.									
6	Invitation for	Tender of Goods (Procurement of Office Equipment).									
7	Invitation Ref No.	49.01.0000.338.07.001.16/212									
8	Date	14.10.2019									
9	Procurement method	Open Tendering Method (National).									
10	Budget and source of funds	Development Budget, GOB (2019-2020).									
11	Development partners (if applicable)	KOICA.									
12	Project/program code (if applicable)	223006700									
13	Project/program name (if applicable)	"Capacity Development Program of TTC, Rajshahi".									
14	Tender package No.	Package-01.									
15	Tender package name	Procurement of Office Equipment.									
16	Tender publication date	15.10.2019									
17	Tender last selling date	03.11.2019									
18	Tender closing date and time	04.11.2019, 12:00 noon.									
19	Tender opening date and time	04.11.2019, 12:30pm.									
20	Name & address of the office Selling tender document	(i) Project Director, "Capacity Development Program of TTC, Rajshahi", 8 th Floor, 89/2, Kakrail, Dhaka.									
	Receiving tender document	(i) Project Director, "Capacity Development Program of TTC, Rajshahi", 8 th Floor, 89/2, Kakrail, Dhaka.									
		(ii) Deputy Chief, Ministry of Expatriates' Welfare and Overseas Employment, 7 th Floor, Probashi Kallan Bhaban, 71-72, Old Elephant Road, Eskaton Garden, Ramna, Dhaka.									
	Opening tender document	Project Director, "Capacity Development Program of TTC, Rajshahi", 8 th Floor, 89/2, Kakrail, Dhaka.									
21	Place/date/time of pre-tender meeting (optional)	Project Director, BMET, 8 th Floor, 89/2, Kakrail, Dhaka, 24.10.2019 at 11:00am.									
22	Brief eligibility and qualification of tenderer	As per condition of STD.									
23	Brief description of goods	Office Equipment (Details as per schedule).									
24	Brief description of related services	As per schedule.									
25	Tender document price	Price of tender document on serial No. 26 is to be submitted in the form of original treasury chalan in favour of Govt. treasury code 1-1402-001-2366.									
26	Lot No.	Identification of lot	Location	Tender document price	Tender security amount	Completion time in weeks/ days/ months					
	Lot-01	Office Equipment	TTC, Rajshahi	1,000.00	40,000.00	04 weeks					
27	Name of official inviting tender	Dr Md Nurul Islam.									
28	Designation of official inviting tender	Project Director, "Capacity Development Program of TTC, Rajshahi".									
29	Address of official inviting tender	Bureau of Manpower Employment and Training, 8 th Floor, 89/2, Kakrail, Dhaka-1000.									
30	Contact details of official inviting tender	Tel: 9361474, Fax: 9353203, 9335463									
31	The procuring entity reserves the right to accept or reject all tenders or annul the tender proceedings without showing any reason.										
Project Director GD-1688 "Capacity Development Program of TTC, Rajshahi"											

Brac University

Search for Head of International Partnerships and Relations

Competitive Salary and Benefits

An exciting opportunity to make a substantial difference.

Under new leadership, Brac University is seeking to move well beyond being one of the leading universities in Bangladesh and position itself as one of Asia's leading international universities. To support this aim, we are seeking a dynamic and experienced individual with the ability to develop and implement collaborative partnerships with overseas higher education institutions and government agencies in furtherance of the University's teaching and learning and research objectives. Brac University is playing an integral role in the development of skilled graduates for a knowledge-based economy. If you are highly skilled relationship builder with a thorough understanding of how universities build and sustain productive educational partnership's we would like to hear from you.

Although only eighteen years old, Brac University has rapidly established itself as Bangladesh's leading private university. We now seek to be recognized as a high performing international university by delivering teaching excellence producing impactful research, and being recognized as a leader in student experience. We are proud to be associated with BRAC, the world's largest NGO and share its commitment to upholding human values and supporting sustainable development. You will have a well-developed understanding of higher education in an international context. You will provide the central coordination that enables faculty and staff to engage in international opportunities. This will be underpinned by development of a well-researched partnership strategy that is aligned with the University's strategic objectives. Demonstrated evidence of building successful and sustained senior level partnerships is essential. Furthermore, a strong results orientation and ability to undertake extended periods of international travel is required.

Strong interpersonal skills, including well developed cultural sensitivity, is essential. Experience of undertaking similar previous assignments would be beneficial.

Application Procedure

Interested parties are invited to download a copy of the candidate prospectus from <https://www.bracu.ac.bd/about/career-at-bracu>. To apply please send a covering letter of application addressing the requirements of the person specification mentioned in the prospectus and a copy of your CV to: hpr-hrd@bracu.ac.bd

Application deadline: 31 October 2019

Brac University

Search for Head of Global Opportunities

Competitive Salary and Benefits

An exciting opportunity to make a substantial difference.

Under new leadership, Brac University is seeking to move well beyond being one of the leading universities in Bangladesh and position itself as one of Asia's leading international universities. To support this aim, we are seeking a dynamic and experienced individual with the ability to build a strong pipe-line of short-term international study opportunities and work placements for inbound international students and outbound Brac University students. Brac University is playing an integral role in the development of skilled graduates for a knowledge-based economy. If you relish the challenge of building successful global opportunities for inbound and outbound student's we would like to hear from you.

Although only eighteen years old, Brac University has rapidly established itself as Bangladesh's leading private university. We now seek to be recognized as a high performing international university by delivering teaching excellence producing impactful research, and being recognized as a leader in student experience. We are proud to be associated with BRAC, the world's largest NGO and share its commitment to upholding human values and supporting sustainable development. You will establish agreements with partner institutions that bring international students to Bangladesh to participate in short term study and work placements and thereby add significantly to the internationalization of the Brac University experience. In addition, you will develop opportunities for Brac University students to study abroad or gain short term work experience, in order to increase their future readiness to contribute to more globally integrated workplaces.

You will ideally have a well-developed understanding of how to build new models of international student mobility and direct experience of study abroad programmes. This should be supported by demonstrated experience of successfully working with international colleagues and tangible evidence of putting in place international partnership agreements.

Strong interpersonal skills and ability to work with a diverse group of colleagues and external stakeholders is essential. Experience of undertaking similar previous assignments would be beneficial.

Application Procedure

Interested parties are invited to download a copy of the candidate prospectus from <https://www.bracu.ac.bd/about/career-at-bracu>. To apply please send a covering letter of application addressing the requirements of the person specification mentioned in the prospectus and a copy of your CV to: hgo-hrd@bracu.ac.bd

Application deadline: 31 October 2019

Brac University

Search for Director of Careers Services and Corporate Relations

Competitive Salary and Benefits

An exciting opportunity to make a substantial difference.

Under new leadership, Brac University is seeking to move well beyond being one of the leading universities in Bangladesh and position itself as one of Asia's leading international universities. To support this aim we are seeking a dynamic and experienced individual with the ability to put in place a modern university careers service. Brac University is playing an integral role in the development of skilled graduates for a knowledge-based economy. If you relish the prospect of helping young people to explore and engage with the ever-evolving range of career opportunities that are emerging both in Bangladesh and internationally you will thrive in this role.

Although only eighteen years old, Brac University has rapidly established itself as Bangladesh's leading private university. We now seek to be recognized as a high performing international university by delivering teaching excellence producing impactful research, and being recognized as a leader in student experience. We are proud to be associated with BRAC, the world's largest NGO and share its commitment to upholding human values and supporting sustainable development.

You will build a careers service that enables students to fully examine future career opportunities, make well informed decisions and develop the skills and experience needed to successfully gain graduate level employment. You will also develop strong working relationships with a range of corporate partners to support curricular development activities, research collaborations and increase opportunities for vocational work experience.

You will ideally have a well-developed understanding of the role of the career services function within a progressive higher education institution. Demonstrated awareness of the way in which work is evolving in knowledge-based economies and ability to build developmental opportunities that enable students to prepare effectively for future employment is required.

Strong interpersonal skills and ability to work with a diverse group of colleagues and external stakeholders is essential. Experience of undertaking similar previous assignments would be beneficial.

Application Procedure

Interested parties are invited to download a copy of the candidate prospectus from <https://www.bracu.ac.bd/about/career-at-bracu>. To apply please send a covering letter of application addressing the requirements of the person specification mentioned in the prospectus and a copy of your CV to: dcscr-hrd@bracu.ac.bd

Application deadline: 31 October 2019

Brac University

Search for Head of International Student Recruitment

Competitive Salary and Benefits

An exciting opportunity to make a substantial difference.

Under new leadership, Brac University is seeking to move well beyond being one of the leading universities in Bangladesh and position itself as one of Asia's leading international universities. To support this aim, we are seeking a dynamic and experienced individual with the ability to implement a successful international student recruitment strategy on behalf of the University. Brac University is playing an integral role in the development of skilled graduates for a knowledge-based economy. If you have an international outlook and are able to rise to the challenge of successfully building marketing and international recruitment student strategies you will thrive in this role.

Although only eighteen years old, Brac University has rapidly established itself as Bangladesh's leading private university. We now seek to be recognized as a high performing international university by delivering teaching excellence producing impactful research, and being recognized as a leader in student experience. We are proud to be associated with BRAC, the world's largest NGO and share its commitment to upholding human values and supporting sustainable development. You will ideally have a well-developed understanding of higher education in an international context. You will develop and implement marketing plans and then lead international recruitment activities that enable the University to achieve its international student recruitment targets. Furthermore, you will ensure the university retains its international students by delivering a range of high-quality residential and lifestyle services. Demonstrated evidence of managing complex recruitment activities would be strongly preferred. Furthermore, a strong results orientation and ability to undertake extended periods of international travel is required.

Strong interpersonal skills, including well developed cultural sensitivity, is essential. Experience of undertaking similar previous assignments would be beneficial.

Application Procedure

Interested parties are invited to download a copy of the candidate prospectus from <https://www.bracu.ac.bd/about/career-at-bracu>. To apply please send a covering letter of application addressing the requirements of the person specification mentioned in the prospectus and a copy of your CV to: hlsr-hrd@bracu.ac.bd

Application deadline: 31 October 2019

Brac University

Search for Registrar

Competitive Salary and Benefits

An exciting opportunity to make a substantial difference.

Under new leadership, Brac University is seeking to move well beyond being one of the leading universities in Bangladesh and position itself as one of Asia's leading international universities. To support this aim, we are seeking a dynamic and experienced individual, capable of providing strategic leadership of the academic administrative functions of the University. Brac University is playing an integral role in the development of skilled graduates for a knowledge-based economy. If you are an accomplished academic leader with experience of managing the broad range of academic services found at a modern university campus we are looking forward to hearing from you.

Although only eighteen years old, Brac University has rapidly established itself as Bangladesh's leading private university. We now seek to be recognized as a high performing international university by delivering teaching excellence producing impactful research, and being recognized as a leader in student experience. We are proud to be associated with BRAC, the world's largest NGO and share its commitment to upholding human values and supporting sustainable development. You will provide strategic direction in all academic and student administration activities: student recruitment and admissions and coordinate the wide range of services delivered by the Student Centre.

You will have a well-developed understanding of higher education in the national and international context. Up to date understanding of student information systems, student records, awards and ceremonies, examination and assessment processes and student finance and funding. In addition, you will be familiar with student admissions processes and have experience of delivering modern student-centric services. Demonstration of strategic capabilities and tangible evidence of achieving meaningful results at a senior level will be necessary. Furthermore, evidence of understanding and successfully responding to the needs of a broad internal and external stakeholder groups will be required.

Strong interpersonal skills and ability to work with a diverse group of colleagues is essential. Experience of undertaking similar previous assignments would be beneficial.

Application Procedure

Interested parties are invited to download a copy of the candidate prospectus from <https://www.bracu.ac.bd/about/career-at-bracu>. To apply please send a covering letter of application addressing the requirements of the person specification mentioned in the prospectus and a copy of your CV to: r-hrd@bracu.ac.bd

Application deadline: 31 October 2019

Brac University

Search for Director of Student Experience and Alumni Relations

Competitive Salary and Benefits

An exciting opportunity to make a substantial difference.

Under new leadership, Brac University is seeking to move well beyond being one of the leading universities in Bangladesh and position itself as one of Asia's leading international universities. To support this aim, we are seeking a dynamic and experienced individual with the ability to substantially increase the quality of student experiences at the University. Brac University is playing an integral role in the development of skilled graduates for a knowledge-based economy. If you have experience of delivering a broad range of developmental activities for young adults or successfully managing an alumni-relations or similar type of membership-based organization you will thrive in this role.

Although only eighteen years old, Brac University has rapidly established itself as Bangladesh's leading private university. We now seek to be recognized as a high performing international university by delivering teaching excellence producing impactful research, and being recognized as a leader in student experience. We are proud to be associated with BRAC, the world's largest NGO and share its commitment to upholding human values and supporting sustainable development.

You will develop a range of non-credit bearing community engagement activities for students that concentrate on the development of important soft skills. You will also create outreach activities that build awareness of Brac University values among potential students and the wider community at large. You will put in place a range of policies and procedures that provide structure and support to the student experience. You will also build a comprehensive alumni relations function recognizing the importance of this key stakeholder group to the University now and in the future.

You will ideally have a well-developed understanding of higher education in the national and international context. Demonstrated success of building developmental activities for young adults would be highly beneficial as would experience of managing the activities of diverse membership groups. Furthermore, evidence of understanding and successfully responding to the needs of a broad stakeholder groups will be required.

Strong interpersonal skills and ability to work with young adults is essential. Experience of undertaking similar previous assignments would be beneficial.

Application Procedure

Interested parties are invited to download a copy of the candidate prospectus from <https://www.bracu.ac.bd/about/career-at-bracu>. To apply please send a covering letter of application addressing the requirements of the person specification mentioned in the prospectus and a copy of your CV to: dsacr-hrd@bracu.ac.bd

Application deadline: 31 October 2019

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