

Hortex Foundation
As Strategic Partner of Department of Agricultural Extension (DAE)

Under

National Agricultural Technology Program-Phase II Project (NATP-2)
 Sech Bhaban (3rd Floor), 22, Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka- 1207
 Website: www.hortex.org

Date: 05 September 2017

Memo No. NATP-2/Hortex-SP-DAE/SC/2017-201

**Request for Expressions of Interest (EOI) for Selection
 of Individual Consultants/Experts**

The Government of the People's Republic of Bangladesh has received credit (IDA Credit No. 5665-BD and IFAD Loan No. 2000000721) respectively from the International Development Association (IDA) and International Fund for Agricultural Development (IFAD) towards the cost of National Agricultural Technology Program-Phase II Project (NATP-2) and intends to apply a part of the proceeds for the provision of consultancy services for the Hortex Foundation as Strategic Partner of DAE by hiring of 04 (four) individual consultants/experts. Position, qualification & experiences, duration and scope of work/duties and responsibilities of 04 (four) individual consultants/experts are given below:

| Sl. No. | Name of Position, No. of Position and Duration | Qualifications & Experiences | Scope of Services/Duties and Responsibilities | 4. Name of Position: M & E Expert No. of Position: 01 (one) Service Package # SD/Hortex-NATP2/04 Duration: Duration of the consultancy services will be 60 man months or up to project period which one comes earlier. It will be renewed in every year on satisfactory annual performance of the individual consultant/expert. | a. Academic: - Minimum Master Degree in Horticulture/relevant field. - Candidates having Ph.D in Horticulture may have an added advantage. b. Experience: - Minimum 15 years working experience in horticultural research/post harvest management of horticultural crops in Government/ Autonomous/Semi Autonomous organizations/Universities/International organizations. - Minimum 03 years working experience in donor/IDA funded/development projects. - Scientific publications are desirable. - High level of proficiency in written and spoken English and report writing. - Working experience in national & international food quality and safety standards would be an added qualification. - Computer literacy (MS Word, Excel and PowerPoint etc.) is essential. - Responsible to Managing Director, Hortex Foundation; - Assess the knowledge gap of stakeholders in post harvest management of horticultural/agricultural crops and identify constraints and develop an action plan in resolving the constraints and reduce post harvest losses; - Assist in supervising all aspects of production, harvesting and post harvest management activities in project sites, farmer fields, collection points, commodity collection & marketing centers (CCMCs); - Prepare detailed work plan on the basis of the project activities for interventions in post harvest management and quality assurance areas; - Prepare post harvest technology packages of horticultural/agricultural crops including maturity indices of specific crops; - Check regularly the produces both in the collection points, CCMCs and the developed markets to ensure produce quality; - Supervise harvest practices and post harvest handling, grading, sorting, washing, packaging, storage and transportation; - Develop training modules and materials on post harvest management and organize training for stakeholders; - Collaborate in establishing collection points, CCMCs and market infrastructure/renovation; - Provide technical assistance in agro-product processing, value addition, food safety, packaging, storage, cool chain transport etc; - Organize training, workshop, seminar and field days relating to post harvest management of horticultural produce; - Submit technical reports (monthly, half yearly, yearly, terminal reports, PCR) timely; - Work independently and maintain all related files and documents and - Any others tasks as assigned by the Authority. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1. | Name of Position: Post Harvest Management Expert No. of Position: 01 (one) Service Package # SD/Hortex-NATP2/01 Duration: Duration of the consultancy services will be 60 man months or up to project period which one comes earlier. It will be renewed in every year on satisfactory annual performance of the individual consultant/expert. | | | | <p>Now, Managing Director (MD), Hortex Foundation invites eligible applicants to express their Expression of Interest (EOI) in providing the services. Interested applicants are invited to provide information indicating that they are qualified to perform the said services. The individual consultants/experts will be hired following PPR-2008 and the method of Selection of Individual Consultant (SIC) of the World Bank Consultant Guidelines, 2014. The detailed TOR and scope of services of the individual consultants/experts, application form and CV format will be available in the websites of Hortex Foundation www.hortex.org. Applicants may obtain further information and collect the TOR and application format from the office of the undersigned during office hours (9:00am-5:00pm) on all working days up to 21 September 2017.</p> <p>Interested applicants are requested to submit their Expression of Interest (one original and two copies in sealed envelope along with a soft copy) on or before 28 September 2017 by 1:00pm either by hand delivery or by post to the address below along with documentary evidences to support the required criteria. Please clearly mark "Request for Expression of Interest" for selection of individual consultant/expert with the name of the position. Any application submitted later than the specified date and time will not be entertained.</p> <p>The procuring entity reserves the right to accept or reject any or all EOIs without showing any reason whatsoever. No TA/DA will be provided for attending interviews.</p> <p align="right"><i>maghban</i> 05.09.2017 Managing Director Hortex Foundation</p> <p align="right">Sech Bhaban (3rd Floor), 22, Manik Mia Avenue Sher-e-Bangla Nagar, Dhaka-1207 E-mail: hortex@hortex.org Telephone: +8802-9125181</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Name of Position: Supply Chain Integration and Marketing Expert No. of Position: 01 (one) Service Package # SD/Hortex-NATP2/02 Duration: Duration of the consultancy services will be 60 man months or up to project period which one comes earlier. It will be renewed in every year on satisfactory annual performance of the individual consultant/expert. | | | D-358 | <p align="center">Government of the People's Republic of Bangladesh Office of the Director National Institute of Neuro-sciences and Hospital Sher-e-Bangla Nagar, Dhaka-1207.</p> <p>Ref.-56/NINS&H/Admin/Tender Document/2017-18/ 604</p> <p align="right">Date: 06/09/2017</p> <p align="center">Invitation for Tender(OTM)</p> <table border="1"> <tr> <td>01</td> <td>Ministry/Division</td> <td>Ministry of Health and family Welfare</td> </tr> <tr> <td>02</td> <td>Agency</td> <td>Director General of Health Service</td> </tr> <tr> <td>03</td> <td>Procuring Entity Name</td> <td>Director, National Institute of Neuro-Sciences & Hospital</td> </tr> <tr> <td>04</td> <td>Procuring Entity Code</td> <td>3-2751-0230</td> </tr> <tr> <td>05</td> <td>Procuring Entity District</td> <td>Dhaka-1207</td> </tr> <tr> <td>06</td> <td>Invitation for</td> <td>Supply of MSR Goods</td> </tr> <tr> <td>07</td> <td>Invitation Reference No</td> <td>56/NINS&H/Admin/Tender Document/2017-18/604</td> </tr> <tr> <td>08</td> <td>Date</td> <td>06/09/2017</td> </tr> </table> <p align="center">KEY INFORMATION</p> <table border="1"> <tr> <td>09</td> <td>Procurement method</td> <td>Open Tendering Method (OTM)</td> </tr> </table> <p align="center">FUNDING INFORMATION</p> <table border="1"> <tr> <td>10</td> <td>Budget & Source of Fund</td> <td>Revenue Budget (GoB)</td> </tr> </table> <p align="center">PARTICULAR INFORMATION</p> <table border="1"> <tr> <td>11</td> <td>Office Code</td> <td>0230</td> </tr> <tr> <td>12</td> <td>Office Name</td> <td>National Institute of Neuro-Sciences & Hospital</td> </tr> <tr> <td>13</td> <td>Tender Package No</td> <td>Package No:NINS&H/MSR Goods-04</td> </tr> <tr> <td>14</td> <td>Tender Package Name</td> <td>Supply of MSR Goods</td> </tr> <tr> <td>15</td> <td>Tender Publication Date</td> <td>06/09/2017</td> </tr> <tr> <td>16</td> <td>Tender Last Selling Date</td> <td>04/10/2017 (Office hour)</td> </tr> <tr> <td>17</td> <td>Tender Closing Date & Time</td> <td>05/10/2017, Time:12:00 noon</td> </tr> <tr> <td>18</td> <td>Tender Opening Date & Time</td> <td>05/10/2017, Time:12:30 pm</td> </tr> <tr> <td>19</td> <td>Name & Address of the office</td> <td></td> </tr> <tr> <td></td> <td>Selling Tender Document</td> <td>Accounts section, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207</td> </tr> <tr> <td></td> <td>Receiving Tender document</td> <td>Office of the Director, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207</td> </tr> <tr> <td></td> <td>Opening tender document</td> <td>Office of the Director, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207</td> </tr> </table> <p align="center">INFORMATION FOR TENDERER</p> <table border="1"> <tr> <td>20</td> <td>Eligibility of Tenderer</td> <td>This invitation for Tenders is open to all eligible Tenderer as mentioned below:- 1) The tenderer should have valid Trade License, Vat registration certificate and upto date income tax clearance certificate. 2) Other details conditions included in the schedule.</td> </tr> <tr> <td>21</td> <td>Brief Description of Goods</td> <td>Supply of MSR Goods Code (4868)</td> </tr> <tr> <td>22</td> <td>Price of Tender Document</td> <td>TK. 5000.00 (Five Thousand) (Non refundable Cash)</td> </tr> </table> <p align="center">PROCURING ENTITY DETAILS</p> <table border="1"> <tr> <td>24</td> <td>Name of Official Inviting Tender</td> <td>Prof. Dr. Quazi Deen Mohammad.</td> </tr> <tr> <td>25</td> <td>Designation of Official Inviting Tender</td> <td>Director</td> </tr> <tr> <td>26</td> <td>Address of Official Inviting Tender</td> <td>National Institute of Neuro-Sciences & Hospital Sher-e-Bangla Nagar, Dhaka-1207</td> </tr> <tr> <td>27</td> <td>Contact Details of Official Inviting Tender</td> <td>Tel : +88-02-9140752; Fax: +88-02-9137292, E-mail: nins.hospital@yahoo.com</td> </tr> <tr> <td>28</td> <td>The procuring entity reserves the right to accept or reject any/all tender(s) without assigning any reason whatever.</td> <td></td> </tr> </table> <p align="center">Note: (1) If the date of selling, receiving & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively. (2) Tenderers shall be subject to the availability of allocated bills. (3) Tender will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time after work order upon the availability of fund. And the item/ quantity may be increased/decreased as per allotment.</p> | 01 | Ministry/Division | Ministry of Health and family Welfare | 02 | Agency | Director General of Health Service | 03 | Procuring Entity Name | Director, National Institute of Neuro-Sciences & Hospital | 04 | Procuring Entity Code | 3-2751-0230 | 05 | Procuring Entity District | Dhaka-1207 | 06 | Invitation for | Supply of MSR Goods | 07 | Invitation Reference No | 56/NINS&H/Admin/Tender Document/2017-18/604 | 08 | Date | 06/09/2017 | 09 | Procurement method | Open Tendering Method (OTM) | 10 | Budget & Source of Fund | Revenue Budget (GoB) | 11 | Office Code | 0230 | 12 | Office Name | National Institute of Neuro-Sciences & Hospital | 13 | Tender Package No | Package No:NINS&H/MSR Goods-04 | 14 | Tender Package Name | Supply of MSR Goods | 15 | Tender Publication Date | 06/09/2017 | 16 | Tender Last Selling Date | 04/10/2017 (Office hour) | 17 | Tender Closing Date & Time | 05/10/2017, Time:12:00 noon | 18 | Tender Opening Date & Time | 05/10/2017, Time:12:30 pm | 19 | Name & Address of the office | | | Selling Tender Document | Accounts section, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207 | | Receiving Tender document | Office of the Director, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207 | | Opening tender document | Office of the Director, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207 | 20 | Eligibility of Tenderer | This invitation for Tenders is open to all eligible Tenderer as mentioned below:- 1) The tenderer should have valid Trade License, Vat registration certificate and upto date income tax clearance certificate. 2) Other details conditions included in the schedule. | 21 | Brief Description of Goods | Supply of MSR Goods Code (4868) | 22 | Price of Tender Document | TK. 5000.00 (Five Thousand) (Non refundable Cash) | 24 | Name of Official Inviting Tender | Prof. Dr. Quazi Deen Mohammad. | 25 | Designation of Official Inviting Tender | Director | 26 | Address of Official Inviting Tender | National Institute of Neuro-Sciences & Hospital Sher-e-Bangla Nagar, Dhaka-1207 | 27 | Contact Details of Official Inviting Tender | Tel : +88-02-9140752; Fax: +88-02-9137292, E-mail: nins.hospital@yahoo.com | 28 | The procuring entity reserves the right to accept or reject any/all tender(s) without assigning any reason whatever. | |
| 01 | Ministry/Division | Ministry of Health and family Welfare | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02 | Agency | Director General of Health Service | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 03 | Procuring Entity Name | Director, National Institute of Neuro-Sciences & Hospital | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 04 | Procuring Entity Code | 3-2751-0230 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 05 | Procuring Entity District | Dhaka-1207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 06 | Invitation for | Supply of MSR Goods | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 07 | Invitation Reference No | 56/NINS&H/Admin/Tender Document/2017-18/604 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 08 | Date | 06/09/2017 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 09 | Procurement method | Open Tendering Method (OTM) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Budget & Source of Fund | Revenue Budget (GoB) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | Office Code | 0230 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | Office Name | National Institute of Neuro-Sciences & Hospital | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Tender Package No | Package No:NINS&H/MSR Goods-04 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | Tender Package Name | Supply of MSR Goods | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | Tender Publication Date | 06/09/2017 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | Tender Last Selling Date | 04/10/2017 (Office hour) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | Tender Closing Date & Time | 05/10/2017, Time:12:00 noon | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 19 | Name & Address of the office | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Selling Tender Document | Accounts section, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Receiving Tender document | Office of the Director, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Opening tender document | Office of the Director, National Institute of Neuro-Sciences & Hospital, Sher-e-Bangla Nagar, Dhaka-1207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 21 | Brief Description of Goods | Supply of MSR Goods Code (4868) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | Price of Tender Document | TK. 5000.00 (Five Thousand) (Non refundable Cash) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | Name of Official Inviting Tender | Prof. Dr. Quazi Deen Mohammad. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | Designation of Official Inviting Tender | Director | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | Address of Official Inviting Tender | National Institute of Neuro-Sciences & Hospital Sher-e-Bangla Nagar, Dhaka-1207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | Contact Details of Official Inviting Tender | Tel : +88-02-9140752; Fax: +88-02-9137292, E-mail: nins.hospital@yahoo.com | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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