

## Government of the People's Republic of Bangladesh

Sheikh Hasina National Youth Centre  
Department of Youth Development  
Ministry of Youth & Sports  
Savar, Dhaka

Memo No-34.01.2672.017.11.171.15-359

Date: 05-01-2016

## Sub: Appointment of "Consultant"

A consultant will be appointed for "Strengthening and Modernization of Sheikh Hasina National Youth Centre" Project of the Department of Youth Development under the Ministry of Youth & Sports under the following terms and conditions.

Name of the post	No. of post	Educational qualification	Experience	Responsibilities
Consultant	1	Masters in any discipline from any recognized university with a Diploma in Youth Development Work. Diploma or higher degree on Poultry Husbandry from any national or international institute is preferred. Any research work will be appreciated.	Minimum 10 (ten) years experience on curriculum development, need assessment, preparing of training package, organizing training programmes, preparing of leaflet, booklet, guidebook and should have the capacity to advise for poultry hatchery management to activate the hatchery properly and make it profitable.	1. Development of training calendar. 2. Development of training curriculum. 3. Development of trainers guidebook. 4. Organizing training and other programmes. 5. Development of materials for leaflet and booklet. 6. To work as training advisor. 7. Preparation of work plan to activate the poultry hatchery. 8. To guide the poultry hatchery management to make it profitable and sustainable.

## Term of employment:

The appointment will be made for 02 years (24 months) for "Strengthening and Modernization of Sheikh Hasina National Youth Centre" Project. The consultant will be based on Sheikh Hasina National Youth Centre, Savar, Dhaka. Remuneration package is Tk. 75,000/- (seventy-five thousand) taka per month. Application should reach the address below by 20/02/2016 with 3 (three) copies of recent PP size photographs, a complete CV, and copies of all educational and professional documents in a sealed envelope. Interested candidates may obtain further information from the office of the undersigned during office hour.

**Morshed Uddin Ahmed**  
Director  
Sheikh Hasina National Youth Centre  
Department of Youth Development  
Savar, Dhaka  
Phone: 88-02-7792118  
Fax: 88-02-7791877  
E-mail: shnycbd@gmail.com

GD-86

## Government of the People's Republic of Bangladesh

Ministry of Health and Family Welfare  
Directorate General of Family Planning  
6, Kawran Bazar, Dhaka-1215

## Invitation for Tender

দুটি সন্ধানের বেশী নয়  
একটি হলে ভাল হয়

1	Ministry/Division	Ministry of Health and Family Welfare under HPNSDP.
2	Agency	Directorate General of Family Planning.
3	Procuring entity	Director (Finance) & Line Director, Field Services Delivery.
4	Procuring entity district	Dhaka.
5	Invitation for	Goods.
6	Invitation Ref No.	FP/FSD/05-1/2015-16/05
7	Date	05/01/2016.

## KEY INFORMATION

8	Procurement method	Open Tender Method (OTM).
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## FUNDING INFORMATION

9	Budget and source of funds	GOB (Development).
10	Development partner	None.
11	Project/program code	5-2781-5300
12	Project/program name	Field Services Delivery.
13	Tender package No.	GD-39 & 40
14	Tender package name	Procurement of Apron & Printing.
15	Tender publication date	5/01/2016.
16	Tender last selling date	25/01/2016 (Office time).
17	Tender closing date & time	26/01/2016 at 11.00.
18	Tender opening date	26/01/2016 at 11.30.

19	Name & address of the office(s)	Line Director, Field Services Delivery, Family Planning Field Services Delivery, 4 <sup>th</sup> Floor, Directorate General of Family Planning, 6, Kawran Bazar, Dhaka-1215.
	Selling tender document (principal)	None
	Selling tender document (other)	As above.
	Receiving tender document	As above.
	Opening tender document	As above.

## INFORMATION FOR TENDERER

20	Eligibility of tenderer	(a) The tenderer shall have a minimum of 2 years of overall experience in the supply of goods and related services. (b) The tenderer shall have a minimum of 2 years of specific experience in the supply of similar goods. (c) The minimum production capacity, two times of the total quantity of all the items specified in the schedule of requirements. (d) The tenderer shall have other qualifications as per tender documents. (e) The liquid asset or working capital or credit facility is Tk 1.00 (crore) for GD-39, Lot-1 & Lot-2 Tk 50.00 (fifty) lakh (per lot) for GD-40.
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21	Brief description of goods	GD-39 1. Apron- 15,000 pcs GD-40 2. Printing Lot # 1 Register (Combined) 5000 pcs Satellite Clinic Register 5000 pcs Satellite Clinic Manual 6000 pcs Lot # 2 Injectables Client Card 10,00,000 pcs Pocket Diary 30000 pcs
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22	Brief description of related services	None
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23	Tender document price per-GD	Tk 1000/- (non-refundable) to be paid by treasury challan (with CTR) of Bangladesh Bank/Sonali Bank in the treasury paid to the Code No. 1-2781-0000-2366 in the name of Directorate General of Family Planning, 6, Kawran Bazar, Dhaka-1215.
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GD & Lot No.	Identification	Location	Tender security amount	Completion time
GD-39	Apron- 15,000 pcs	Central Ware House, Directorate General of Family Planning, Mohakhali, Dhaka.	Tk. 2,35,000/- (two lac thirty-five thousand only)	10 weeks
GD-40 Lot # 1	Printing Register (Combined) 5000 pcs Satellite Clinic Register 5000 pcs Satellite Clinic Manual 6000 pcs	Central Ware House, Directorate General of Family Planning, Mohakhali, Dhaka.	Tk. 1,00,000/- (one lac only)	10 weeks
Lot # 2	Injectables Client Card 10,00,000 pcs Pocket Diary 30000 pcs	Central Ware House, Directorate General of Family Planning, Mohakhali, Dhaka.	Tk. 1,15,000/- (one lac fifteen thousand only)	10 weeks

## PROCURING ENTITY DETAILS

25	Name of official inviting tender	Pranab Kumar Neogi
26	Designation of official inviting tender	Director (Finance) & Line Director, Field Services Delivery.
27	Address of official inviting tender	Directorate General of Family Planning, 6, Kawran Bazar, Dhaka-1215.
28	Contact details of official inviting tender	Tel. 58151861 Fax- e-mail: fsdpfp@gmail.com
29	<p>➤ The procuring entity reserves the right to accept or reject all tenders. ➤ Public Procurement Regulation-2008 must be followed. ➤ Sample in a covered packet should be submitted with tender document.</p>	

**Pranab Kumar Neogi**  
Joint Secretary  
Director (Finance) & Line Director  
Field Services Delivery

GD-82

## Looking for a Project Director



**JOB TITLE:** Project Director  
**PROGRAM/PROJECT:** Bangladesh Country Program  
**REPORTS TO:** Vice-President for Program Management

EngenderHealth is a leading global women's health organization committed to ensuring that every pregnancy is planned, every child is wanted, and every mother has the best chance at survival. In 20 countries around the world, we train health care professionals and partner with governments and communities to make high-quality family planning and sexual and reproductive health services available-today and for generations to come.

## JOB SUMMARY:

EngenderHealth is seeking candidates for the position of Project Director for a large health project in Bangladesh. The Project Director has overall responsibility for setting strategy, directing and achieving project results, and for managing the critical relationships with donor, other clients and implementing partners, in-country agencies, EngenderHealth Headquarters, and other key stakeholders. S/he has overall program, managerial and fiscal responsibility for the project including ensuring compliance with donor and EngenderHealth regulations, policies and procedures. S/he will have direct responsibility for supervision of designated staff. S/he oversees and works closely and in a complementary fashion with other key personnel, internal and external stakeholders to effectively lead and manage the project in Bangladesh.

## RESPONSIBILITIES:

- Provide leadership for the project including promoting the project vision, overseeing the implementation of the project strategy, and creating confidence and trust in the project.
- Represent the project to country partners, other donors and cooperating agencies to further the aims of the project and proactively communicate and respond to the donor and all relevant internal and external stakeholders in all significant matters related to the performance of the project.
- Establish and maintain project partnerships by cultivating collaborative alliances and overseeing the development and elaboration of collaborative agreements and MOUs.
- Collaborate closely with the Technical Director/Deputy Project Director and Director of Monitoring, Evaluation and Research to monitor project technical performance and oversee project course corrections as needed to ensure project results based on quality standards.
- Collaborate closely with Director of Finance and Operations to verify project financial performance, ensure project is implemented in full compliance with relevant country, donor, and EngenderHealth legal and regulatory requirements, and project risks are minimized.
- Coordinate closely with the Senior Medical Advisor, Technical Director, and the Quality Assurance and Compliance Advisor regarding any potential compliance problems or vulnerabilities, including identifying appropriate next steps, facilitating corrective actions, and communicating with the donor and partners regarding suspected problems and plans to address the problems.
- Oversee the timely and quality submission of all narrative and financial reports to the donor and EngenderHealth headquarters.
- Ensure timely communication with the donor and EngenderHealth Corporate Office regarding any programmatic, financial, and operational issues.
- Supervise, coach and mentor project senior management team by role-modeling leadership qualities and behaviors and facilitating development of future empowered leaders.
- Lead development and implementation of project legacy plan and ensure effective project interventions are sustainable and taken to scale.

## EDUCATION, EXPERIENCE AND CERTIFICATIONS:

- Master's Degree or Ph.D. in public health, health sciences management, or related advanced degree relevant to the field of health systems strengthening.
- Minimum of 10-15 years senior level program management experience.

## SPECIFIC KNOWLEDGE, SKILLS AND ABILITIES:

- Demonstrated management and leadership skills supervising the staff of large, complex projects addressing a variety of social and health issues, particularly pertaining to reproductive health and maternal health programs in both the public and private sectors.
- Demonstrated in-depth knowledge of scaling-up program best practices.
- Demonstrated leadership in working at the policy level with country officials from the public, commercial, and NGO sectors
- Demonstrated experience working with large-scale donor funded programs, including knowledge of donor regulations and procedures.
- Excellent written and verbal communication skills in English.

## TO APPLY:

Please visit the careers page on our website, [www.EngenderHealth.org](http://www.EngenderHealth.org), search job openings under the Bangladesh location, and submit an application along with a CV and cover letter. Applicants may also email their cover letters and CVs to [HR@EngenderHealth.org](mailto:HR@EngenderHealth.org).

**EngenderHealth is organized in teams, with each team managed by a program manager. As a result, additional duties may be assigned to this position; responsibilities changed or deleted based on team assignments and re-structuring; and direct supervisor is subject to change. Decisions regarding applications for this position and employment at EngenderHealth should be based on this information.**

**EngenderHealth provides equal employment opportunities (EEO) to all employees and applicants for employment, without regard to race, creed, ancestry, citizenship, religion, color, gender, gender identity, gender expression, age, national origin, political belief, sexual orientation, genetic information, status as a victim of domestic violence, marital status, disability or any other protected characteristic or status under applicable federal, state and local laws.**

## গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

স্বাস্থ্য অধিদপ্তর

মহাখালী, ঢাকা-১২১২

স্মারক নং- স্বাঃঅধিঃ/শৃংখলা-১০৩/১৪/৬৬৫

তারিখঃ ৩/২/২০১৫ইং

## বিষয়ঃ ১৯৮৫ সালের সরকারি কর্মচারী (শৃংখলা ও আপীল) বিধিমালার ৭(৬) বিধি মোতাবেক দ্বিতীয় কারণ-দর্শানো নোটিশ

যেহেতু আপনি সুলতানা পারভীন, মেডিকেল টেকনোলজিস্ট (ল্যাব), উপজেলা স্বাস্থ্য কমপ্লেক্স, উল্লাপাড়া, সিরাজগঞ্জ এর বিরুদ্ধে সরকারি কর্মচারী (শৃংখলা ও আপীল) বিধিমালার ১৯৮৫ এর ৩(বি) ধারা মোতাবেক "অসদাচরণ" ও বিনামূলিতে কর্মস্থলে অনুপস্থিতি এর দায়ে বিভাগীয় মামলা রুজু করে স্বাস্থ্য অধিদপ্তরের ০২/০৯/২০১৪ইং তারিখের ১৯১৭ নং স্মারকমূলে ১ম কারণ-দর্শানোর নোটিশ জারি করা হয়; যেহেতু, আপনি উক্ত কারণ-দর্শানো নোটিশের জবাব প্রদান করেন নাই;

যেহেতু, আপনি উক্ত কারণ-দর্শানো নোটিশের জবাব প্রদান না করায় আপনাকে উল্লেখিত অভিযোগে দোষী সাব্যস্ত করে 'চাকুরী হতে বরখাস্ত' (Dismissal from Service) করার সিদ্ধান্ত গ্রহণ করা হয়েছে; এক্ষেত্রে, সেহেতু আপনাকে উক্ত বিধিমালার ৪(৩)(ডি) বিধি মোতাবেক সরকারি 'চাকুরী হতে বরখাস্ত' (Dismissal from Service) করা হবে না, তাঁর কারণ এ বিধিমালার ৭(৬) বিধি মোতাবেক নোটিশ প্রাপ্তির ০৭ (সাত) কর্ম দিবসের মধ্যে নিম্নস্বাক্ষরকারীকে জানাতে নির্দেশ প্রদান করা হইল।

প্রতি

সুলতানা পারভীন

মেডিকেল টেকনোলজিস্ট (ল্যাব)

উপজেলা স্বাস্থ্য কমপ্লেক্স, উল্লাপাড়া, সিরাজগঞ্জ

(স্থায়ী ঠিকানাঃ পিতাঃ মোঃ আব্দুল লতিফ, হোল্ডিং নং-২০১,

মহিষ বাতান (আলিয়া মদ্রাসার সামনে), পোষ্টঃ রাজশাহী কোট, জেলাঃ

রাজশাহী)

জিডি-৭৪

ডাঃ মোঃ ইহতেশামুল হক চৌধুরী

পরিচালক (প্রশাসন)

স্বাস্থ্য অধিদপ্তর, মহাখালী, ঢাকা।