

**Padma Oil Company Limited**  
(A Subsidiary of Bangladesh Petroleum Corporation), Padma Bhaban, Strand Road, P.O. Box No. 4, Chittagong

**Invitation for Tenders (IFT)**

Government of the People's Republic of Bangladesh

|                              |   |
|------------------------------|---|
| 1. Ministry/Division         | Energy & Mineral Resources Division.  |
| 2. Agency                    | Bangladesh Petroleum Corporation.   |
| 3. Procuring entity name     | Padma Oil Company Limited.  |
| 4. Procuring entity district | Chittagong, Bangladesh.   |
| 5. Invitation for            | Design, Supply, Installation and Commission of High Mast Illumination System on turnkey basis at Main Installation of Padma Oil Company Limited, Guptakhal, Chittagong, Bangladesh. |
| Invitation Ref No.           | ME/S-372 Dated 09-08-2015   |

**KEY INFORMATION**

|   |  |
|---|--|
| a) Procurement method                                   | Open Tendering Method (two envelopes).   |
| b) Instruction to tenderers about method of procurement | The tenderers shall insert technical and financial offers into two separate envelopes with proper marking & sealing and these two offers to be inserted into another envelope with proper marking and sealing. |

**FUNDING INFORMATION**

|                               |                             |
|-------------------------------|-----------------------------|
| 7. Budget and source of funds | Own Sources of the Company. |
|-------------------------------|-----------------------------|

**PARTICULAR INFORMATION**

|                                   |  |
|-----------------------------------|--|
| 9.                                |  |
| Tender last selling date and time | 20-09-2015 up to 1300hrs.  |
| Tender closing date and time      | 21-09-2015 up to 1300hrs.  |
| Tender opening date and time      | 21-09-2015 up to 1500hrs.  |
| Name & address of the office(s)   | Addresses:   |
| Selling tender document           | Cash Section, Padma Oil Company Limited, Strand Road, Sadarghat, Chittagong and Cashier, Main Installation, Guptakhal, Chittagong.   |
| Receiving tender document         | Primary Place: DGM (Ops)'s Office, Padma Oil Company Limited, Strand Road, Sadarghat, Chittagong.<br>Secondary Place: AGM (MI)'s Office, Main Installation, Guptakhal, Chittagong. |
| Opening tender document           | DGM (Ops)'s Office, Padma Oil Company Limited, Strand Road, Sadarghat, Chittagong.   |

**INFORMATION FOR TENDERER**

|                                   |  |
|-----------------------------------|--|
| 10. Eligibility of tenderer       | General experience in installation of Electrical Systems as Main Contractor shall be five years and specific experience of successfully completion of installation of high mast illumination system of at least two contracts within last seven years, each with a value of at least Taka one crore and others as per tender schedule. |
| 11. Brief description of the work | Civil, Mechanical and Electrical works for design, supply, installation and commission of high mast illumination system on turnkey basis.  |
| Price of tender document          | Tk. 10000 (non-refundable).  |
| Tender security                   | Tk. 6.00 lac.  |

**PROCURING ENTITY DETAILS**

|  |   |
|--|---|
| 13. Name of Official Inviting tender   | Md. Hemayet Uddin Ahamed.   |
| 14. Designation of official inviting tender  | Manager (Maintenance).  |
| 15. Address of official inviting tender  | Main Installation, Guptakhal, Chittagong.                                       |
| 16. Contact details of official inviting tender  | Telephone: +88 031 2501096-8, Fax: 880312501095, e-mail: hemayetpadma@gmail.com |
| 17. The procuring entity reserves the right to accept or reject any or all tenders partly or fully without assigning the reason whatsoever. If any unavoidable circumstances arise on the scheduled tender opening day, the tender shall be opened on the following normal working day at the same time. | GD-2651   |

**Access to Information (a2i) Programme**  
Prime Minister's Office



**EXPRESSIONS OF INTEREST (EOI)**

**SELECTION OF A FIRM FOR 'MAINTENANCE ENHANCEMENT AND CONTINUOUS CHANGE MANAGEMENT OF NATIONAL PORTAL (BANGLADESH PORTAL, MINISTRY PORTALS AND FIELD PORTALS) SERVICE PORTAL, FORMS PORTAL'**

03.801.00.00.00.79.2015.1181

Date: 11/08/2015

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

|   |  |
|---|--|
| 1. Ministry/Division                        | Prime Minister's Office  |
| 2. Agency                                   | Access to Information Programme  |
| 3. Procuring Entity Name                    | Project Director   |
| 4. Procuring Entity Code                    | Not used at present  |
| 5. Procuring Entity District                | Dhaka  |
| 6. Expressions of Interest for Selection of | Selection of a Firm for 'Maintenance Enhancement and Continuous Change Management of National Portal (Bangladesh Portal, Ministry Portals and Field Portals) Service Portal, Forms Portal' |
| 7. Eoi Ref No                               | 03.801.00.00.00.79.2015.1181   |
| 8. Date                                     | 11/08/2015   |

**KEY INFORMATION**

|                           |   |
|---------------------------|---|
| 9. Procurement Sub Method | Quality and Cost Based Selection (QCBS) |
|---------------------------|---|

**FUNDING INFORMATION**

|                                |           |
|--------------------------------|-----------|
| 10. Budget and Source of Funds | GOB(Dev.) |
| 11. Development Partners       | N/A       |

**PARTICULAR INFORMATION**

|                               |   |
|-------------------------------|---|
| 12. Project / Programme Code  | N/A   |
| 13. Project / Programme Name  | N/A   |
| 14. Eoi Closing Date and Time | Expression of interest shall be submitted by 11:45 am (BST) on 06/09/2015 in sealed envelope delivered to Project Director, Access to Information Programme II and be clearly marked Selection of a Firm for 'Maintenance Enhancement and Continuous Change Management of National Portal (Bangladesh Portal, Ministry Portals and Field Portals) Service Portal, Forms Portal' |

**Information for Applicant**

|   |   |
|---|---|
| 15. Brief Description of the Assignment                 | Selection of a Firm for 'Maintenance Enhancement and Continuous Change Management of National Portal (Bangladesh Portal, Ministry Portals and Field Portals) Service Portal, Forms Portal'<br><b>For detail Terms of Reference (TOR) please log in: <a href="http://www.a2i.pmo.gov.bd">www.a2i.pmo.gov.bd</a></b>  |
| 17. Experiences, Resources & Delivery Capacity Requires | This is a national project with utmost importance towards the digital Bangladesh goal so the bidder must prove that they have solid technical background and operational strength to undertake and take this work forward without any hindrances. Bidder must also have adequate technical ability, resources, human resources and processes. As such, following are defined as minimum eligibility criteria:<br><br><ol style="list-style-type: none"> <li>Minimum 4 years experience in ICT business in Bangladesh.</li> <li>Must have 3 years practical experience of developing web-based solution.</li> <li>Robust and similar web portal/Site maintenance experience with GoB/UNDP is expected.</li> <li>Experience of developing Software Solution for Government of Bangladesh/UNDP or any of its agencies will be an added advantage.</li> <li>Vendor needs to be registered as a Company/Entity in Bangladesh and financially solvent.</li> <li>Need to have competent manpower in the team that includes Web System Development Expert, Security Expert, Database Expert, Infrastructure Expert, Technical Writer and dedicated Support Engineers having individual experience in relevant ICT area.</li> <li>An applicant may associate with other consultants to fulfill their qualifications. Multiple Companies having technical and legal competency for delivering the service can apply jointly but they must have legal agreement among them where one company needs to be lead company. Lead company needs to fulfill all conditions mentioned in this ToR. Joint-venture agreement needs to have clear identification about each responsibility matrix along with IPR.</li> </ol> <p>Access to Information Programme-II now invites eligible Applicants to indicate the interest in providing the services. Interested Consultants are invited to provide information indicating that they are qualified to perform the services. This shall require substantiation through submission of brochures and other documents describing similar assignments, experience availability of appropriate professional qualification and experience among applicant's staff, resources to carry out the assignment, financial logistical capability, etc.</p> |
| 18. Other Details (If Applicable)                       | A shortlist of consultants will be prepared upon evaluation of Eois of the eligible applicants and "Request for Proposal" document will be issued in their favor. A Consultant will be selected using the Quality and Cost Based (QCBS) method. It is expected that the services will commence in November 2015 and be completed within a period of one calendar year.<br><br>Interested Applicants may obtain further information on the requirements including the criteria of short listing by applying to the address below/e-mailing <a href="mailto:jalahmed@a2i.pmo.gov.bd">jalahmed@a2i.pmo.gov.bd</a> /contacting 88 02 9144848, 9102311- ext. - 101 during normal office hours up to 05/09/2015.  |
| 19. Association with other firms                        | Encouraged  |

| Ref No | Phasing of Services | Location | Indicative Start Date (Month/Year) | Indicative Completion Date (Month/Year)  |
|--------|---------------------|----------|------------------------------------|--|
| 20     | NA                  | Dhaka    | November 2015                      | It will be a one year contract with two phase. Initially it will be valid up to March 2016. Contract will be extended upon extension of project period and availability of fund. |

**PROCURING ENTITY DETAILS**

|   |  |
|---|--|
| 30. Name of Official Inviting EOI   | Kabir Bin Anwar  |
| 31. Designation of Official Inviting EOI                                  | Project Director, Access to Information Programme                  |
| 32. Address of Official Inviting EOI                                      | Prime Minister's Office<br>Old Sangsad Bhaban, Tejgaon, Dhaka 1215 |
| 33. Contact details of Official Inviting EOI                              | 9144848 8159896 a2i@pmo.gov.bd                                     |
| 34. The procuring entity reserves the right to accept or reject all EOI's |  |

**Access to Information (a2i) Programme**  
Prime Minister's Office



**INVITATION FOR TENDERS**

03.801.00.00.00.80.2015-1168

Date: 10/08/2015

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

|                              |                                 |
|------------------------------|---------------------------------|
| 1. Ministry/Division         | Prime Minister's Office         |
| 2. Agency                    | Access to Information Programme |
| 3. Procuring Entity Name     | Project Director                |
| 4. Procuring Entity Code     | Not used at present             |
| 5. Procuring Entity District | Dhaka                           |
| 6. Invitation for            | Goods                           |
| 7. Invitation Ref No         | 03.801.00.00.00.80.2015-1168    |
| 8. Date                      | 10/08/2015                      |

**KEY INFORMATION**

|                       |                                  |
|-----------------------|----------------------------------|
| 9. Procurement Method | Open Tendering Method (National) |
|-----------------------|----------------------------------|

**FUNDING INFORMATION**

|  |           |
|--|-----------|
| 10. Budget and Source of Funds           | GOB(Dev.) |
| 11. Development Partners (if applicable) | N/A       |

**PARTICULAR INFORMATION**

|  |  |
|--|--|
| 12. Project / Programme Code (if applicable) | N/A  |
| 13. Project / Programme Name (if applicable) | N/A  |
| 14. Tender Package No.                       | Ga2i-edu/ 15-16/04   |
| 15. Tender Package Name                      | Procurement of non-consultancy services for maintenance, hosting and gamification feature development of "Teachers Portal" under Access to Information Programme (a2i)<br>Date   |
| 16. Tender Publication Date                  | 13/08/2015   |
| 17. Tender Last Selling Date                 | 02/09/2015 up to office hour   |
| 18. Tender Closing Date and Time             | 03/09/2015 11:00 a.m.  |
| 19. Tender Opening Date and Time             | 03/09/2015 11:30 a.m.  |
| 20. Name & Address of the office(s)          | Address  |
| - Selling Tender Document (Principal)        | Please contact<br><br>Jalal Uddin Ahmed<br>Procurement Associate, Access to Information Programme (a2i)<br>Prime Minister's Office, Dhaka<br>Phone: 88 02 8159896, 9144848, 9102311<br>Mobile: 01711332610<br><a href="mailto:jalahmed@a2i.pmo.gov.bd">jalahmed@a2i.pmo.gov.bd</a> |
| - Selling Tender Document (Others)           | Not Applicable   |

**NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS**

|                             |   |
|-----------------------------|---|
| - Receiving Tender Document | Tender box can be found at gate#4 of PMO at the last date of submission of tender. If anyone willing to submit tender earlier, please contact:<br>Procurement Associate, a2i<br>(Contact detail given above)  |
| - Opening Tender Document   | Room # 237 (Training Room),<br>Access to Information Programme,<br>Prime Minister's Office,<br>Old Sangsad Bhaban,<br>Tejgaon, Dhaka-1215<br><br>If any tenderer wishes to attend at the opening, please contact:<br>Procurement Associate, a2i<br>(Contact detail given above) |

|  |   |
|--|---|
| 21. Place / Date / Time of Pre-Tender Meeting (Optional) | Pre-tender meeting shall be held<br>Date 23/08/2015 Time 11:00 am |
|--|---|

**INFORMATION FOR TENDERER**

|   |  |
|---|--|
| 22. Eligibility of Tenderer               | Mentioned in the tender document   |
| 23. Brief Description of Goods or Works   | Procurement of non-consultancy services for maintenance, hosting and gamification feature development of Teachers portal under Access to Information Programme (a2i) (detail description of services can be found in a2i website: <a href="http://www.a2i.pmo.gov.bd">www.a2i.pmo.gov.bd</a> ) |
| 24. Brief Description of Related Services | None   |
| 25. Price of Tender Document (Tk)         | Not Applicable   |

| Item No. | Identification of Lot   | Location                | Tender Security Amount (Tk)         | Completion Time in Weeks / Months                  |
|----------|---|-------------------------|-------------------------------------|--|
| 28       | 1. Procurement of non-consultancy services for maintenance, hosting and gamification feature development of Teachers portal under Access to Information Programme (a2i) | Prime Minister's Office | Tk. 50,000.00 (Taka fifty thousand) | 7 (seven) months from the date of Contract Signing |

**PROCURING ENTITY DETAILS**

|   |  |
|---|--|
| 30. Name of Official Inviting Tender  | Kabir Bin Anwar  |
| 31. Designation of Official Inviting Tender   | Project Director, Access to Information Programme                  |
| 32. Address of Official Inviting Tender   | Prime Minister's Office<br>Old Sangsad Bhaban, Tejgaon, Dhaka 1215 |
| 33. Contact details of Official Inviting Tender   | 9144848 8159896 a2i@pmo.gov.bd                                     |
| 34. The procuring entity reserves the right to reject all tenders or annul the Tender proceedings |  |

Kabir Bin Anwar  
Project Director  
Access to Information Programme  
Prime Minister's Office  
Old Sangsad Bhaban, Tejgaon, Dhaka-1215  
Phone: 880-2-9144848, 8159896  
Fax: 880-2-9112276  
Email: [a2i@pmo.gov.bd](mailto:a2i@pmo.gov.bd)

Kabir Bin Anwar  
Project Director  
Access to Information Programme  
Prime Minister's Office  
Old Sangsad Bhaban, Tejgaon, Dhaka-1215  
Phone: 880-2-9144848, 8159896  
Fax: 880-2-9112276  
Email: [a2i@pmo.gov.bd](mailto:a2i@pmo.gov.bd)