

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Planning Cell-2.
Request for Expression of Interest (EOI)

Ministry of Public Administration		
1. Ministry/Division	Ministry of Public Administration.	
2. Agency	Development Wing	
3. Name of Procuring Entity	Project Director, Strengthening Government through Capacity Development of the BCS Cadre Officials Project	
4. Procuring Entity District	Dhaka	
5. Expression of Interest for Selection of	Training Management Firm	
6. EOI Ref No.	05.00.0000.239.25.158.2013	
7. Date (dd/mm/yyyy)	08.10.2013	
KEY INFORMATION		
8. Procurement Sub-Method	Quality and Cost Based Selection (QCBS) of PPR-2008.	
FUNDING INFORMATION		
9. Budget and Source of funds	Development Budget, GoB (JDCF)	
PARTICULAR INFORMATION		
10. Project Code	8431	
11. Project Name	Strengthening Government through Capacity Development of the BCS Cadre Officials Project	
12. EOI Closing Date and Time	Date : 07.11.2013 & Time 05:00 pm	
INFORMATION FOR APPLICANT		
13. Brief Description of the Assignment	The Training Management consulting Firm will be responsible for management of overseas short training course and other related activities of the project. Short training course in abroad should be arranged through reputed training organization/ University/Institution responsible for training of the government officers (Deputy Secretary & equivalent) in the selected countries (India, Sri Lanka/equivalent neighboring countries) in the field of Public Administration, Management etc. The short course training will include (i) Classroom discussion by the eminent faculties, university teachers and senior government officials on the theme/topics to be finalized by the project authority (ii) visit to relevant government offices/projects for having experience and open discussion (iii) other related activities in home and the visiting countries. Award may be given for full assignment or part of the assignment.	
14. Experience, Resources & Delivery Capacity Required	a. Experience of overseas training/ short course training management activities under different Ministries/ Division/Autonomous bodies/ Non-govt organizations. b. Evidence of successful implementation of overseas training programmes in one year worth at least 1,00,00,000.00 (one crore) taka or equivalent US Dollars for government and non-government organizations within a period of last two years. c. Evidence of permanent office (ownership document/rental deed) in Bangladesh. d. Reasonably acceptable organizational profile having adequate permanent manpower and other office equipment and logistic support (Detailed profile of permanent manpower needs to be submitted separately). e. Overseas training partner/ Regional/ Global Networking with other International and Regional training organizations/Institutions/ universities. The intending firms must show written evidence of partnership in the form of agreement/MoU signed with the organizations engaged in training of civil/public officials.	
15. Other Details	Interested Firms are invited to provide information and produce documents indicating that they are competent to perform the services (by providing brochures, description of similar assignments, experience in similar operating conditions, availability of appropriate professional qualification and experience among staff, trade license, VAT, Income Tax certificate, financial solvency certificate etc.) An applicant may associate with other consulting firm(s) to enhance their qualifications.	
PROCUREMENT ENTITY DETAIL		
16. Name of the Officials Inviting EOI	Md. Shahjahan Ali Mollah	
17. Designation of the Official Inviting EOI	Project Director & Additional Secretary, MoPA.	
18. Address of the Officials Inviting EOI	Room# 1405, Building # 6, Ministry of Public Administration, Dhaka.	
19. Contract Details of the Official Inviting EOI	Tel : 9540070, Fax : 9574421 & 9545056.	
❖ The Procuring entity reserves the right to accept or reject any or all of the EOI without showing any reason.		


(Md. Shahjahan Ali Mollah)
Project Director
&
Additional Secretary,
Ministry of Public Administration, Dhaka.

GD- 3802

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Cooperatives
Local Government Division
Second Local Governance Support Project (LGSP-II)
City Centre (Level -10), 5A, Motijheel C/A, Dhaka-1000
No. 46.00.0000.018.07.002.13-26 Date: 06-Oct-13

Request for Expressions of Interest (EOI) for Selection & Employment of an Audit Review Firm to Review Audit Reports of Union Parishads under Rajshahi & Rangpur Divisions (Contract Package No. S-52)

- The Government of the People's Republic of Bangladesh has received a credit (IDA Credit No. 5019-BD) towards the cost of the Second Local Governance Support Project (LGSP-II) from the International Development Association (IDA). The Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives (MLGRD&C) has initiated the implementation of LGSP-II and intends to apply a part of the proceeds of this credit for services to be provided by a Chartered Accountancy Firm (National) for reviewing Union Parishad audit reports under the **contract package (S-52) for Rajshahi & Rangpur Divisions.**
- The scope of services includes reviewing the annual external financial audit and performance & safeguards compliance assessment audit reports for Financial Years (FY) 2012-13, 2013-14 and 2014-15 of about total 1101 Union Parishads (UPs) each year. The objectives of the audit review are to assist LGD to: (i) promptly ascertain if audit reports received from audit firms are acceptable; (ii) ensure quality and consistency of audit process and outcomes; (iii) review performance reports and scores of UPs; (iv) provide follow-up on audit findings with audit firms and UPs, including support for appeal process, as required. It is expected that the audit assignment will begin on or around March 2014.
- The Local Government Division of the Ministry of Local Government, Rural Development and Cooperatives now invites eligible Audit firms to submit their Expressions of Interest (EOI) for providing the required services. Interested Audit firms must provide information with documentary evidences indicating that they are qualified to perform the services (brochures, copy of its original registration, description of assignments of similar nature, experience in similar conditions, availability of appropriate skills among staff, etc.). The EOIs, on receipt, will be evaluated on the basis of the following:
 - The number of full time partners in the Chartered Accountancy firm (a minimum of three full time partners resident in Bangladesh is required).
 - The number of years of the Chartered Accountancy firm has been in public practice in Bangladesh (more than ten years are required).
 - Partnership/affiliation with a reputed international Accountancy firm.
 - Experience of auditing decentralized public sector bodies and exposure to public sector financial management environment.
 - Experience of working on similar assignments (UP accounts, local government finances).
 - Experience of work in rural environment.
 - Capacity in terms of manpower with appropriate skill mix and logistics to provide the service in a professional manner.
 - Qualifications of staff.

In order to avoid any conflict of interest, a firm contracted for LGSP-II UP financial and performance audits and a firm having any sort of direct or indirect interest in such a contracted firm will not be eligible to be an audit reviewing firm. One firm may express its interest for more than one contract package. Firms may associate with others to enhance their qualifications, but should mention whether the association is in the form of a "joint venture" or "sub-consultancy". In the case of an association, all members of such association should have real and well-defined inputs to the assignment.

- Information provided by the firms will be verified with the Institute of Chartered Accountants of Bangladesh (ICAB) and/or other relevant entities, wherever applicable.
- Audit Review Firm will be selected using the Selection under a Fixed Budget (FBS) method in accordance with the World Bank's **Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers** (January 2011 version). The assignment will be initially to conduct audit review of 2 (two) financial years with possible extension, to be determined later. It is expected that completion of the assignment/services will be as per the following schedule:


Sl. No.	Review of Audit Reports of Annual Financial Statement and Performance Criteria of	Start of Audit Review	Completion of Audit Review
i	2012-13	March 2014	May 2014
ii	2013-14	December 2014	February 2015
iii	2014-15	December 2015	February 2016
- Interested Chartered Accountancy firms may obtain further information from the office of the undersigned during office hours on working days. The authority reserves the right to accept or reject any or all EOIs received without assigning any reason thereof.
- Expression of Interest, in 2 (two) sets, shall be submitted by October 31, 2013, within 02:00pm, in sealed envelope delivered to National Project Director, in the following address. The covering envelope (sealed) should be clearly marked as "EOI for Selection & Employment of an Audit Review Firm to review Audit Reports of Union Parishads under Rajshahi & Rangpur Divisions (Contract Package No. S-52).
- EOIs received after the deadline will not be considered for short-listing. The Local Government Division of the Ministry of Local Government, Rural Development and Cooperatives will not be responsible for any delay in submission of EOIs including delay due to postal or any other reason whatsoever.

Shamima Nargis
Joint Secretary, LGED & Focal Point (LGSP-II), and National Project Director-NPD (In Charge)
Second Local Governance Support Project (LGSP-II)
City Centre (Level -10), 5A, Motijheel C/A, Dhaka-1000
Tel: 9580501-7, E-mail: lgs2.lgd@gmail.com

GD-3816

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Planning Cell-2.
Request for Expression of Interest (EOI)


Ministry of Public Administration		
1. Ministry/Division	Ministry of Public Administration.	
2. Agency	Development Wing	
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4. Procuring Entity District	Dhaka	
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FUNDING INFORMATION		
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PARTICULAR INFORMATION		
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INFORMATION FOR APPLICANT		
13. Brief Description of the Assignment	The Training Management consulting Firm will be responsible for management of overseas short training course and other related activities of the project. Short training course in abroad should be arranged through reputed training organization/ University/Institution responsible for training of the government officers (Additional Secretary & equivalent) in the selected countries (United Kingdom/ equivalent neighboring countries) in the field of Public Administration, Management etc. The short course training will include (i) Classroom discussion by the eminent faculties, university teachers and senior government officials on the theme/topics to be finalized by the project authority (ii) visit to relevant government offices/projects for having experience and open discussion (iii) other related activities in home and the visiting countries. Award may be given for full assignment or part of the assignment.	
14. Experience, Resources & Delivery Capacity Required	a. Experience of overseas training/ short course training management activities under different Ministries/ Division/Autonomous bodies/ Non-govt organizations. b. Evidence of successful implementation of overseas training programmes in one year worth at least 1,00,00,000.00 (one crore) taka or equivalent US Dollars for government and non-government organizations within a period of last two years. c. Evidence of permanent office (ownership document/rental deed) in Bangladesh. d. Reasonably acceptable organizational profile having adequate permanent manpower and other office equipment and logistic support (Detailed profile of permanent manpower needs to be submitted separately). e. Overseas training partner/ Regional/ Global Networking with other International and Regional training organizations/Institutions/ universities. The intending firms must show written evidence of partnership in the form of agreement/MoU signed with the organizations engaged in training of civil/public officials.	
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(Md. Shahjahan Ali Mollah)
Project Director
&
Additional Secretary,
Ministry of Public Administration, Dhaka.

GD- 3803

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Planning Cell-2.
Request for Expression of Interest (EOI)

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(Md. Shahjahan Ali Mollah)
Project Director
&
Additional Secretary,
Ministry of Public Administration, Dhaka.

GD- 3801

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

সংস্কৃতি বিষয়ক মন্ত্রণালয়
বাংলাদেশ সচিবালয়, ঢাকা
www.moca.gov.bd

২১ আশ্বিন ১৪২০
০৬ অক্টোবর ২০১৩

বিজ্ঞপ্তি

২০১৩-১৪ অর্থবছরে অনুদান/ভাতা প্রদানের লক্ষ্যে সাংস্কৃতিক প্রতিষ্ঠান এবং আর্থিকভাবে অসচ্ছল সংস্কৃতিসেবীদের নিকট হতে আবেদন আহ্বান

সংস্কৃতি বিষয়ক মন্ত্রণালয় অনুদান/ভাতা প্রত্যাশী সাংস্কৃতিক প্রতিষ্ঠান এবং অসচ্ছল সংস্কৃতিসেবীদের নিকট থেকে নিম্নলিখিত শর্তে আবেদন আহ্বান করছে।

(ক) সাধারণ নির্দেশনাবলীঃ

- অনুদান/ভাতা প্রত্যাশী প্রতিষ্ঠান/সংস্কৃতিসেবীকে নির্ধারিত ফরমে আবেদন করতে হবে।
- আবেদন ফরম বিনামূল্যে সকল জেলা প্রশাসকের কার্যালয়/বাংলাদেশ শিল্পকলা একাডেমীর প্রধান কার্যালয়/সকল জেলা শিল্পকলা একাডেমী এবং মন্ত্রণালয়ের ওয়েবসাইটে (www.moca.gov.bd) পাওয়া যাবে। আবেদন ফরমের ফটোকপি গ্রহণযোগ্য।
- আবেদন ফরমে নির্ধারিত স্থানে সঠিক কঠোরপক্ষে সুপারিশ/প্রত্যয়ন অবশ্যই থাকতে হবে অন্যথা আবেদন বাতিল বলে গণ্য হবে।
- আবেদনকারী প্রতিষ্ঠান/ব্যক্তি স্থায়ী ঠিকানার অনুকূলে এক অর্থবছরে একবার মাত্র আবেদন করতে পারবেন। একাধিক আবেদন প্রার্থীর অযোগ্যতা বলে বিবেচিত হবে।
- আবেদন ফরম যথাযথভাবে পূরণ করে আগামী ২১-১০-২০১৩ তারিখ অফিস চলাকালীন সময় নিজ নিজ জেলার জেলা প্রশাসক এবং ঢাকা মহানগরীর ক্ষেত্রে বাংলাদেশ শিল্পকলা একাডেমীর মহাপরিচালক বরাবরে ডাকযোগে/সরাসরি পৌঁছাতে হবে।

(খ) অনুদান পাওয়ার ক্ষেত্রে সাংস্কৃতিক প্রতিষ্ঠান/সংস্কৃতিসেবীর যোগ্যতা

প্রতিষ্ঠান	সংস্কৃতিসেবী
(১) বিবেচ্য প্রতিষ্ঠানসমূহকে অবশ্যই প্রগতিশীল এবং মুক্তিযুদ্ধের চেতনা ও আদর্শে বিশ্বাসী হতে হবে। দেশের সুস্থ ও সৃজনশীল সাংস্কৃতিক কর্মকাণ্ডেও তাদের সক্রিয় থাকতে হবে।	(১) আবেদনকারীকে বাংলাদেশের নাগরিক হতে হবে।
(২) দেশে নিয়মিতভাবে সংগীত, নৃত্য, নাটক, চারুকলা বিষয়ক সাংস্কৃতিক কার্যক্রম পরিচালনা করছে এমন প্রতিষ্ঠান অনুদান পাওয়ার যোগ্য হবে।	(২) আবেদনকারীকে অবশ্যই শিল্পী/সাহিত্যিক হতে হবে।
(৩) বিশেষ বিবেচনায় যাজাদল, সার্কাসদল, যাদু প্রতিষ্ঠান, পালাগান, আলোকচিত্র, পুতুলনাচ, আবৃত্তি, গল্পা, আলকাপ, জারি, কবিপান ইত্যাদি সাংস্কৃতিক প্রতিষ্ঠান এবং লোকসংস্কৃতি অন্যান্য মাধ্যমের প্রতিষ্ঠানসমূহ এর অন্তর্ভুক্ত হবে।	(৩) দুস্থ, অসহায়, প্রায় ভূমিহীন, উপার্জনে অক্ষম, অসুস্থ, প্রতিবন্ধীগণ ভাতা পাওয়ার ক্ষেত্রে অগ্রাধিকার পাবেন।
(৪) ক্ষুদ্র নৃ গোষ্ঠীর নিজস্ব শিল্প সংস্কৃতির লালন ও বিকাশে সক্রিয় প্রতিষ্ঠান এর অন্তর্ভুক্ত হবে।	(৪) শিল্প/সাহিত্যিক বিকাশে মৌলিক/বিশিষ্ট অবদান রেখেছেন এমন সংস্কৃতিসেবী ভাতাপ্রাপ্তির ক্ষেত্রে যোগ্য বলে বিবেচিত হবেন।
(৫) সংস্কৃতির ক্ষেত্রে জাতীয় পর্যায়ে সংস্থার সদস্য হলে বিশেষ যোগ্যতা বলে বিবেচিত হবে।	(৫) সাধারণত ৪০ বছরের কম বয়সী সংস্কৃতিসেবী ভাতা পাওয়ার ক্ষেত্রে অযোগ্য বলে বিবেচিত হবেন। তবে বিশেষ ক্ষেত্রে যথাযথ অতি প্রতিভাবান, দুর্ঘটনাজনিত কারণে ক্ষতিগ্রস্ত, আর্থিকভাবে চরম অসচ্ছল ইত্যাদি) বয়স শিথিলযোগ্য।
(৬) সাংস্কৃতিক প্রতিষ্ঠানের গঠনতন্ত্র এবং সক্রিয় কার্যনির্বাহী কমিটি থাকতে হবে।	(৬) আবেদনকারীর বয়সের সত্যতা প্রমাণের জন্য উপযুক্ত প্রমাণপত্রের (জাতীয় পরিচয়পত্র/জন্ম নিবন্ধন সনদ) কপি আবেদনের সঙ্গে সংযুক্ত করতে হবে।
(৭) সাংস্কৃতিক প্রতিষ্ঠানের নামে একটি নিজস্ব ব্যাংক একাউন্ট থাকতে হবে।	(৭) আবেদনকারী সংস্কৃতিসেবীর নামে একটি নিজস্ব ব্যাংক একাউন্ট থাকতে হবে।

(গ) সংস্কৃতি

প্রতিষ্ঠানের ক্ষেত্রেঃ

- রেজিস্ট্রেশন থাকলে এর সত্যায়িত কপি, (২) গঠনতন্ত্র, (৩) কার্যকরী/কার্যনির্বাহী কমিটি গঠনের কপি, (৪) আয়-ব্যয়ের বার্ষিক বিবরণী, (৫) গত অর্থবছরে মন্ত্রণালয় হতে অনুদান পেয়ে থাকলে মঞ্জুরী আবেদনের কপি এবং (৬) প্রাপ্ত অনুদানের অর্থ ব্যয়ের বিল/ভাউচার, আয়োজিত অনুষ্ঠানের আলোকচিত্র/সচিত্র প্রতিলিপি।

সংস্কৃতিসেবীদের ক্ষেত্রেঃ

- দুই কপি পাসপোর্ট সাইজের সত্যায়িত ছবি, (২) স্থায়ী ঠিকানার অনুকূলে সঠিক ইউনিয়ন পরিষদ চেয়ারম্যান/পৌরসভার মেয়র/ওয়ার্ড কমিশনার কর্তৃক নাগরিকত্বের সনদের কপি, (৩) জাতীয় পরিচয়পত্র/জন্ম নিবন্ধন সনদের কপি এবং (৪) পূর্ববর্তী বছরে ভাতা পেয়ে থাকলে মঞ্জুরীপত্রের কপি।

বিদ্রূপঃ

- আবেদন ফরমে আবেদনকারীর ঠিকানার পাশে (ব্যক্তি/প্রতিষ্ঠান প্রধানের) মোবাইল নম্বর উল্লেখ করতে হবে।
- প্রত্যয়নকারী কর্তৃপক্ষের স্বাক্ষর ও সীল ব্যতীত এবং জটিল/অসম্পূর্ণ আবেদন বাতিল বলে গণ্য হবে।

ফাহিমদা আখতার
উপ-সচিব (অধিঃ-৭)
ফোনঃ ৯৫৫৩১৮৭

জিডি-৩৭৮৯