International Rice Research Institute

## **CAREER OPPORTUNITY**

IRRI (International Rice Research Institute) Bangladesh office invites applications for the position of Assistant Manager II - Financial Management (PSA- 2012-186) in Bangladesh.

### Please Apply by 04 October, 2012

For further details and to apply, please follow the link under NGO/Development category:

### http://www.bdjobs.com



Bangladesh Telecommunications Company Limited Telejogajog Bhaban, 37/E, Eskaton Garden, Dhaka-1000

No. Legal Affairs: 1-1/Panel Advocate recruit/2012/24 Date 18.09.2012.

### **Notice for Appointment of Panel Advocate**

Applications are invited for appointment of panel advocates for Bangladesh Telecommunications Company Ltd. (BTCL) for Dhaka, Mymensingh, Kishoregonj, Tangail, Manikgonj, Gazipur, Faridpur, Chittagong, Rangamati, Khagrachari, Cox'esbazar, Comilla, Noakhali, Sylhet, Rangpur, Dinajpur, Bogra, Rajshahi, Pabna, Sirajgonj, Khulna, Jessore, Kustia, Barisal, Patuakhali and Bhola from the interested lawyers having minimum 10 (Ten) years of experience in disposing the civil, criminal and Administrative Tribunal cases. Retired District Judges may also apply whose age are less than 60 (Sixty) years. Application should contain C.V and necessary all certificates (SSC, HSC, BA/ BSc/ BCom/ BSS, MA/ MSc/ MCom/ MSS, LLB, LLB (Honours), LLM, Bar @ Law, MPhil, PhD etc. and Bangladesh Bar Council Certificate with 02 (two) copies of recent passport size photograph mentioning the name the of the practicing Bar Association. Application should reach to the under signed office on or before 11 October, 2012. Those who already submitted their application will not require once again.

> Signed (Md. Abdul Moqaddem) Director (Org. & Method) Tel.: 9320159

GD-3659

# manusher jonno

### Expression of Interest (EoI)

Manusher Jonno Foundation (MJF) would like to establish a data base of the following categories of assignments:

- To carry out Study, Research, Review, Evaluation, assessment, Policy reform, survey etc Prepare strategy paper, manual/guideline, procedures etc,
- Development of Project proposal, Technical proposal etc
- Imparting Training
- Developing strategic Planning and dissemination/presentation
- Preparation of printing design, drawing, sketch, graphics and cartoon;
- Facilitation of workshops, work as reporters, translator, editor, photography etc
- viii) Design and development of Media Campaign, documentary, TVC **Event Management**
- Web and Content Development and Management
- TV/Radio Programme
- xii) Interior decoration, Stage, gate decoration
- Interested Individuals/ Firms/ Organizations, artists, designer, photographer, interior decorator, media & communication firms etc are requested to send 'Expression of Interest (EoI)' to The Manager-Operation, Manusher Jonno Foundation (MJF), House 47, Road 35/A, Gulshan-2, Dhaka 1212 by post or email to hai@manusher.org in pdf form attaching the following : Organizational profile/ detail CV if individual
- Copy of Registration Certificate/ Trade License
- Copy of Latest VAT and TIN Certificate
- Client List and
- Highlighting expertise on particular area of interests

### Conditions:

- Individual/Firm/Organization having experience in the relevant field are eligible for enlistment. Individual/Firm/Organization interested in the assignments stated above are requested to mention their tentative rate (hourly/ daily), as appropriate.
- The selected Individual/Firm/Organization/experts will be notified about enlistment.
- One can express interest in more than one area, in such case they are to submit separate EoI for each of the area/category they are interested for, as mentioned above.
- Manusher Jonno Foundation reserves the right to reject any or all EoI at any time without assigning any reason.

The category or area of interest should be mentioned on top of each envelope

Application deadline: 15th October 2012

## ADMISSION 2012-2013



AFFILIATED TO THE UNIVERSITY OF DHAKA, UNDER FACULTY OF SOCIAL SCIENCES

## CIVIL SERVICE COLLEGE, DHAKA

PRESENT CAMPUS: BIAM Foundation Complex 63, New Eskaton, Dhaka - 1000 PERMANENT CAMPUS (Under Construction): Plot: E30, 36L, Agargaon, Sher-e-Bangla Nagor Dhaka



### <u>MASTERS IN</u>

- Governance & Public Policies
- International Economic Relations \* Human Resource Management



Director

Civil Service College, Dhaka is a post-graduate Institute of public policy and management, offering innovative educational programs with the aim of developing future leaders among the public and private sector executives and equip them with the latest knowledge and skill to meet the challenges of the 21st century

years' service experience, or

to < 2.75 = 1

### Why Study at CSCD?

- 45 Credits international standard Master's degree
- Multidisciplinary courses unique in nature.
- Modern innovative teaching and research methods.
- Renowned faculty with professional knowledge and
- practical experience.
- Evening classes. Highly subsidized
- tuition fees

- Limited seats.
- time of submission of the admission form. Last date of submission of application for admission: 17th October, 2012. For details consult www.csc.edu.bd & info@csc.edu.bd or Phone: 9331680, 8317352,

**Eligibility For Admission** 

Officers of BCS Cadres, Class-I Gazetted Officers, Executives of Public

Sector Corporations, Private Sector Corporate Bodies, Banks, Financial

Minimum Masters degree or four years' Bachelor Degree with two

Fresh graduate having excellent academic result with not less then 1st

Minimum point 6; where 1st Division/Class/CGPA above 3.5 = 3, 2nd

Division/Class/CGPA 2.75 t o < 3.5 = 2, 3rd Division/Class/CGPA: 2.00

All eligible applicants will have to appear in a written test and interview.

Details of the program and admission forms may be downloaded from

the website or collected from the College office. An admission form fee of

Tk 500/- either in cash or in Pay Order/ Bank draft shall be deposited to

the College Office in the name of "Civil Service College, Dhaka" at the

division in each public examination or it's equivalent (CGPA 3.75).

Sector Institutions, Educational and Research Institutions & NGOs.

Three years' Bachelor Degree with three years' experience, or

Two years' Bachelor Degree with four years' experience

 World Class Mobile: 0177-5988619, 01775988620, 01775988621 Certification Civil Service College, Dhaka

- Duplex full furnished house in D.O.H.S Baridhara for rent.
- Call: 01771777642, 01842561138

NEW FLAT, 2416 SFT WITH 0.9 KATHA LAND. CHOOSE YOUR FITTINGS AND FIXTURES 01682182342, 01715616508,

01557404104

### APARTMENT SALE One Apartment at Baridhara J' Block to sell . Three Bedrooms with attached Toilet & Verandah, Drawing-Dining, Servant room, one Car parking. Pls Contact:

## **Smart TV Sale**

01819-436318

Sony original 40" LED, 3D 40" Exclusive Latest Hi-tech, Very nigh Picture Resolution, Hand Carry from Thailand. Contact: 01819-211052

### READY FLAT SALE

\* North Gulshan \* Banani

Hatline: 01750180152 01750180154

### Nissan Murano **SUV Sale**

Fully loaded, octane driven, Model-2005, Mileage 51,220 BOSE Sound systems. 01714081217,01771064072

### **Knit Composite Sale**

Gazipur, Bhabanipur, Near Mymensingh Road Running knit Composite with 10 Bigha Land for Sale. 24 Hours Gas. Contact: 01711-001059

TO-LET

### Fully furnished (2600 sft.) 3 Bed-room, Drawing, Dining, Family Space, 4 Bath-

room & other Standard facilities with Car space, Generator, Lift A/C, Sofas beds, Micro oven, washing machine etc. Location in Gulshan-1, House-30, Road-122. Cont: 01819-251252

### READY FLAT FOR SALE

Ready to move in tomorrow. 1525 sft south facing 3 bedroom flat at Sector 1 Uttara. Gas & electricity available. Genuine buyers only. website:www.readyflatsindhaka.com 01831111590 01756166827

### READY FL SALE AT GULSHAN

Flat Size: 3266 sft .(4 bed ) Cell: 01841169452, 01841169463

## SALE! SALE!! SALE!!!

STEAM BATH-SAUNA BATH SPA-GYM EQUIPMENTS Cell: 017 1139 1883, mail: totalfitnessbd@gmail.com

### WANTED

Project Director - Real Estate

Project Director - Real Estate required for a large Residential and Commercial Development to lead the team on a development of exclusive apartments and offices in Dhaka. The role requires an experienced Senior Project Manager that has worked for leading residential and commercial developers. Applicant must be a Civil Engineer, with preferably an MBA background, and must have a minimum of 15 years of experience in the field. The successful candidate will receive a generous salary and other benefits.

Interested applicants may send their CVs to Human Resources Department, online at human\_resources1820@yahoo.com by 30 September 2012.

### Pre-owned Power-generation equipment for Sale

A highly reputed Indian corporate wishes to sell following equipment on attractive prices. Equipments are maintained by the respective OEM and can be inspected in operation.

Equipment	Model/Make	Capacity	Year	Units
Gas Turbine	Solar Titan 130 Turbomach-Switzerland	19MW,11KV,50Hz With HRSG+4.5MW steam Turbine	2009	1
Gas Turbine	Solar Taurus 60 Turbomach-Switzerland	5.5MW,11KV,50Hz Duel fuel with HRSG	2006	2
Gas Engines	Caterpillar,US	6.5Mw, 11KV ,50HZ 16GCM34+WHRB	2006	2
Steam Turbines	Triveni, India; FR13E-56	7.1MW Extraction cum Condensing steam Turbine, steam inlet 64 Bar/490DegC	2009	1

Please contact Mr. Pankaj Chandola for details: Pankaj.chandola@gfl.co.in or dsardana@gfl.co.in, Hand-phone: +91995890795, Landline - +91 1206149639

### **GREEN DELTA INSURANCE COMPANY LTD** Registered Office: Green Delta Aims Tower (6th Floor) 51-52, Mohakhali C/A, Dhaka-1212

### CAR FOR SALE

Sealed tenders are invited for sale of a car TOYOTA ALLION registration No. DHAKA: METRO:GA-17-1109, 1500cc, Model-2002 in excellent running condition. The vehicle can be inspected in front of our office on 23rd & 24th September, 2012 between 10:00 AM and 1:00 PM.

Tender must be dropped in the Tender Box kept at Head Office (6th Floor), accompanied by DD/Pay Order for 5% of the quoted value in favour of Green Delta Insurance Co. Ltd. by 3:00 P.M. on 24th September, 2012. The tender shall be opened in the Head Office at 4:00 P.M. on same day in presence of bidders, if present.

The Company reserves the right to accept or reject any or all tenders without assigning any reason.

> Syed Kaiser Ahmed Sr. Executive Director (HR & Admin) Phone No.9851902 & 9851170, Ext.209/232

## **VACANCY** at the Embassy of Japan

The Embassy of Japan is seeking qualified candidates for the post of Administrative Staff for immediate appointment. REQUIRED QUALIFICATIONS:

- . EDUCATION: Minimum University degree (B.A.) or equivalent, advanced University degree (M.A.) or equivalent, preferably in social sciences.
- 2. AGE: from 25 to 35 years
- 3. LANGUAGES: Good command in both written and spoken English. Basic knowledge of Japanese language will be an asset.
- COMPUTER SKILLS: Proficiency in the use of standard software packages such as Microsoft Word and Excel preferable. Good speed in typing: 30-40 words per minute. 5. OTHER SKILLS: Excellent collaborative, interpersonal and
- negotiation skills essential. At least 3 years work experience in the administrative fields. Familiarity with Bangladesh Government structures, related law and regulations.

### HOW TO APPLY

All applicants are required to submit: (1) Curriculum Vitae, (2) one recent passport sized coloured photograph with the name of the applicant written on the back of the photo, (3) copies of all relevant academic records and certificates, (4) all contact information including all relevant phone numbers, both permanent and current address and e-mail addresses. Please indicate the post applied for on the front side of the envelope. The deadline for the application is September 30, 2012. Only short-listed candidates who pass the first screening will be notified of the date for the interview.

Embassy of Japan Plot No. 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.



### **Career Opportunity**

BRAC is one of the world's leading development organisations, dedicated to alleviate poverty and empower the poor. BRAC Estate Department is looking for competent and self-motivated individual for the following regular position:

### General Manager, Estate

### Job Description:

- Land purchase, registration, mutation and payment of LD taxes - Management of land on lease
- Protecting land from land squatters, false claimants and dealing litigations
- Management of renting houses, premises & tenants Administration of lease agreements and MOU
- Maintaining contacts with police, land revenue offices, local bodies & concerned government offices
- Maintenance of databse for BRAC owned land

### **Candidate Specification:**

- The incumbent should have Masters/MBA from any public/private university with all 1st division/ class/ CGPA 3.00 in all academic examinations
- The applicant should have minimum 15 years experience in land management - Age, experience and educational qualification are relaxable for suitable retired/serving (on lien) government officers.
- : 45 years Age Salary : Tk. 81,505/- per month : BRAC Head Office, Dhaka
- : Staff Security Benefit, Festival bonus, Contributory Provident Benefits Fund, Gratuity and others
- Interested candidates are encouraged to apply through online at:

Only short listed candidates will be contacted through e-mail and SMS

careers.brac.net (No hard copy application will be accepted for this position) Application deadline October 03, 2012

BRAC is an equal opportunity employer

# Sbrac

## INVITATION FOR TENDER (IFT)

International Competitive Tender (ICT) for 5 # of Passenger Lifts for BRAC Centre & BRAC University

Procuring Entity	BRAC		
Source of Fund	Own Fund		
Tender Package No.	BPD-CON-HO/03-12		
IFT Ref. no. and Date	IFT/BRAC/BPD-CON-HO/12-21, Sept 18, 2012		
Tender Name	05 nos. of Gearless Passenger Lift including a fire lift		
Project Name	BRAC C&M Department.		
Price of the tender documents	USD 120.00 / BDT 10,000.00 (Non-refundable)		
Tender Security	USD 60,000.00 / BDT 50,00,000.00		
Availability of Tender documents	Accounts Dept (8th floor), BRAC Center, 75 Mohakhali, Dhaka-1212. International tenderer may purchase by <b>Swift: BRAK BD DH</b> . A/C Name: BRAC, A/C# 1501200132099005, BRAC Bank Limited, 1 Gulshan Avenue, Dhaka-1212, Bangladesh. (Visit the link <a href="http://www.brac.net/content/stay-informed-procurement-notices">http://www.brac.net/content/stay-informed-procurement-notices</a> for study purpose only)		
Date and time of selling documents	23 Sept –19 Oct 2012 between 0900 hrs to 1500 hrs during office hour.		
Query Submission	On or before 03 Oct 2012 at "procurement@brac.net"		
Pre-Tender Meeting	10 Oct 2012 at 1100 hrs at 6 <sup>th</sup> floor, Conference Room, BRAC Centre.		
Tender dropping date, time & place.	22 Oct 2012 between 0900 hrs to 1500 hrs in Tender Box-1, BRAC Procurement Department, Ground Floor, BRAC Center, 75 Mohakhali, Dhaka.		
Tender opening date, time & place	22 Oct 2012 at 1530 hrs at Staff Cafeteria (4th floor) BRAC Center		

BRAC Procurement Department, BRAC Centre, 75 Mohakhali, Dhaka 1212, Phone: 9881265 ext 3021/ 3034



## **Career Opportunity**

BRAC is one of the world's leading development organisations, dedicated to alleviate poverty and empower the poor. BRAC Communications Department is looking for competent and self-motivated individual for the following position:

### Brand Compliance Manager

### Job Responsibilities

- Support BRAC's brand promise and position based on a clearly defined brand architecture
- Facilitate internalisation of BRAC's brand identity - Enhance visual branding and implement branding beyond logo in collaboration with
- internal creative and cross-functional teams and external agencies Implement latest social and commercial communication trends in branding initiatives
- Gather consumers (of both social and commercial products and services) insights to formulate stronger and more impactful brand experience locally and globally Ensure that the sub-brands can successfully leverage the main brand identity without compromising it and formulate strategies, balancing brand identity with
- commercial targets Ensure that all advertising campaigns comply with the law

### Job Specifications

Salary

at:

- Versatile in branding and marketing with 10 years of work experience and appropriate academic qualifications
- Strong understanding of partnership modalities, institutional strengthening and diverse consumer groups, as well as excellent analytical, research and report writing
- Knowledge of non-profit branding, as well as global and/or Bangladesh development issues is highly desirable

Interested candidates are encouraged to apply through online

: Negotiable

Job Location : BRAC Head Office, Dhaka

careers.brac.net (No hard copy application will be accepted for this position)

Application deadline October 06, 2012 Only short listed candidates will be contacted through e-mail and SMS

### BRAC is an equal opportunity employer