

FLAT TO-LET
UTTARA SECTOR 13, RD. 6,
HOUSE 10, SOUTH FACING, 1ST
FLOOR, 1825 SQ FEET, AC BACK
UP GENERATOR. FOREIGN
FAMILY PREFERABLE.
CONTACT: 01721455284 C-147

Rent for Office
In Dhanmondi 9A, 2000 sq feet
flat for office.
Contact: 01712222305 C-146

Flat For Sale
Uttara: 1331, 1617, 1835 Sft.
1805 Sft. (Corn)
Banosree: 873, 1087, 1150 Sft.
Quantum Properties Ltd.
Cell: 01922-115184, 01922-115182
www.quantum.com.bd

ফ্ল্যাট বিক্রয়
মহা বিশ বড় টাকার এ ফ্ল্যাট টাইট ফিল্ড
PMP এর মাধ্যমে মূল্য বাংলাদেশ পাবনা
সরকারিগত স্থান। ভূমি স্বত্বাধীনে ও বিদ্যমান
হাটের আশেপাশে অবস্থিত। বড় বড়
পার্সেল-এ কোটি টাকার ফ্ল্যাট একমাত্র প্রা।
কলকাতা: আবএসএ রিয়েলস্টেট লিঃ
০৩৭৫৩০৬২৪৩৩-৪২২, ০৩৭৫৩৩৬৩৭৩০-০৩০

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-29-8822, Model-2008,
CC-97.20, Engine No.HA10EA89F15443,
Chassis No.MBLHA10E89F20096
was stolen on 09.02.2012 from
Infront of God Gifted Clinic, H/N# 5,
Sector#6, House Building, Ajampur
Uttara. Case No. 25, Date 9/2/2012,
U/S 379 of PC has been duly recorded
with Uttara Police Station Dhaka.
Contact-9004194-6. ACME.

brac Invitation for Tender (IFT) for Purchase of ORS Sachet	
Project Name	BRAC Health Program
Source of Fund	Own Fund
Tender Package No	BHP-ORS/01-12
Invitation for Ref. & Date	IFT/BRAC/BPD-BHP/12-02 February 13, 2012
Tender Name	ORS Sachet
Price of Tender Documents	Tk. 500.00 (Five Hundred) only. (Non refundable)
Amount of Tender Security	Tk. 8,00,000.00
Name & address of the Offices (S) Selling Tender	Accounts Department, 8th Floor, BRAC Center, 75 Mohakhali, Dhaka-1212.
Name & address of the Offices (S) Receiving Tender	BRAC Procurement Department, BRAC Center, 75 Mohakhali, Dhaka-1212.
Name & address of the Offices (S) opening Tender	BRAC Center 4th Floor Staff Cafeteria, BRAC Center, 75 Mohakhali, Dhaka-1212
Last Date & Time for Selling Tender Document	19 Feb to 05 March 2012, between 9:00 am to 3:00 pm.
Last Date & Time for Submission Tenders	March 06, 2012/between 9:00 am to 3:00 pm Procurement Department, Ground Floor, BRAC Center, 75 Mohakhali, Dhaka-1212.
Date & Time for opening of Tenders	06 March 2012 at 3:30 pm.
BRAC 75 Mohakhali, Dhaka-1212 Ph: 8824180-7 Ext: 3034 & 3085	



VACANCY ANNOUNCEMENT

UNFPA Bangladesh invites applications from eligible candidates for the following position:

Vacancy No.: Job ID 12-02
Closing Date: **Thursday, 1 March 2012 (4:30 pm Dhaka Time)**
Post Title: Administrative Associate
Category: ICS-7 (G 7)
Duty Station: Dhaka
Duration: One Year Fixed Term Initially
Organizational Unit: Operations

Under the overall guidance of the Operations Manager and direct supervision of the Admin Finance Team Leader, the Administrative Associate provides the overall administration and execution of varied and inter-related operational activities in UNFPA Bangladesh country office, ensuring high quality and accuracy of work. The Administrative Associate promotes a client, quality and results-oriented approach. The Administrative Associate works in close collaboration with the Operations, Programme and projects staff in the CO and other UN agencies staff to exchange information and ensure consistent service delivery.

Duties and Responsibilities:

Full compliance of administrative activities with UN/UNFPA rules, regulations, policies and strategies.
Responsible to look after travel arrangement and provide protocol/logistic support services to incoming visitors and others, arrange to obtaining visas for them through Ministry of Foreign Affairs and handling customs pass book issues through National Board of Revenue.
Responsible for Inventory Management, maintaining non-expendable inventory of the country office, preparing monthly/yearly change report and reconciliation statement and submit to HQ yearly.
Responsible for Store management, maintain office store for supplies/office stationery, prepare yearly/monthly consumption reports and notify purchase requirement.
Prepares and monitors the administrative budget and ensures financial transactions are in accordance with UNFPA financial rules and procedures. Proposes procedures to improve internal controls and efficiency and responds to audit issues.
Reviews and prepares material for common system activities relating to common services and premises, cost recovery, security etc. and represents UNFPA in related inter-agency meetings.
Prepare LPO for Air tickets for UNFPA International/National staffs and others.
Assist in the preparation of routing correspondences of general administrative jobs in the office.

This is a summarized version, Detailed TOR can be downloaded from www.unfpa-bangladesh.org

Qualifications and Competencies

Candidate must have Bachelor's degree in business administration, public administration, finance, information technology, economics or related field; 5 to 7 years of relevant experience in public or private sector in the relevant field; Proven familiarity with UNFPA's agenda and mandate is an asset; Proficient in computer applications (MS Word, MS Excel, MS PowerPoint); Excellent written and communication skills in both English and Bangla.

How to Apply:

To apply please download the **Terms of Reference** and **P11** from our website at: www.unfpa-bangladesh.org/php/vacancy.php. Applications along with P11 & a passport size photograph can be submitted to **The Representative, UNFPA Bangladesh, IDB Bhaban (15th Floor), E/8-A Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.**

"ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED"
UNFPA IS AN EQUAL OPPORTUNITIES EMPLOYER

Tuition Wanted
Highly experienced Math teacher
wants to teach O-A Level Math only
(both Edexcel and Cambridge). 22
years Question Paper and solution
of Math are available.
Babul, 01727-411842 C-159

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-37-2482, Model-2010, CC-
100, Engine No.HA10EA9B00329,
Chassis No.MBLHA10EJA9B00062
was stolen on 28.07.11 from Haque
Monjill, Ward No. 2, Shripur,
Gazipur, Shripur Thana Case No. 23,
Date 29.7.11, U/S 379 of PC has been
duly recorded with Shripur Police
Station, District- Gazipur.
Contact-9004194-6. ACME.

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-39-1679, Model-2010,
CC-100, Engine No. HA10EFA9M06532,
Chassis No.MBLHA10EZA9M04542
was stolen on 07/02/2012 from
Ground floor of Super Clinic,
Razzak Plaza (north side), Savar
Bus Stand.. Case No. 12, Date
07.02.2012, U/S 379 of PC has
been duly recorded with Savar
Police Station Dhaka.
Contact-9004194-6. ACME.

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-41-1266, Model-2011,
CC-100, Engine No.JBMBTMS4121,
Chassis No. MD2SPAZZTWM94456
was stolen on 05.05.2012 from
infront of the house of Mr. Musib
at junction of three shop, Pabla,
Khulna.. Case No. 2, Date
05.02.2012, U/S 379 of PC has
been duly recorded with Dowlatpur
Police Station Khulna.
Contact-9004194-6. ACME.

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-21-9928, Model-2005,
CC-100, Engine No.05M15E22533,
Chassis No.05M16F06847
was stolen on 05.07.2011 from Janata
College Road, Dumki Bazar,
Potuakhali. Case No. 1, Date
05.07.2011, U/S 457/380 of PC
has been duly recorded with
Dumki Police Station Potuakhali.
Contact-9004194-6. ACME.

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-33-0183, Model-2009,
CC-100, Engine No.HA10EA9D03080,
Chassis No. MBLHA10EJ99D01711
was stolen on 22.8.11 from Aziz
Co-Operative Medicine Market,
Shahbag, Dhaka, Shahbag Thana
Case No. 43, Date 22.8.11, U/S
379 of PC has been duly recorded
with Shahbag Police Station,
District- Dhaka.
Contact-9004194-6. ACME.

Motorcycle Stolen
Hero Honda Motorcycle Dhaka
Metro HA-35-6600, Model-2010,
CC-100, Engine No.HA10EDAGC10107,
Chassis No. MBLHA10ERAGC09491
was stolen on 22/07/2011 from
H/N# 263, Fayyadabad, Dakkhin
Khan, Dhaka. Case No. 22, Date
22.07.2011, U/S 379 of PC has
been duly recorded with Dakkhin
Khan Police Station Dhaka.
Contact-9004194-6. ACME.

**100% Ready
with
Gas & Electricity connection**
**Luxurious
Apartment**
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BARIDHARA
Diplomatic Zone
Park Road
**Flat Size
2769 sft**
**Hotline:
01937 99 14 46
01937 99 14 45**

Lake Side Flat Sale @ Gulshan
Exclusive flat with all modern facilities
including Gym, Garden, Play Area, Centrally
Water Purification, Full Generator Support...
Cell: 01921454266, 01921454264

Career Opportunity in various positions

Chemonics International, a Washington, DC
based company, seeks Bangladeshi professionals
for an anticipated USAID-funded project
working in agricultural value chains, food
security, and rural economic growth. Experts are
sought in the following areas:

- Developing SME capacity
- Developing value chains and sector linkages
- Improving production of agricultural and horticultural commodities
- Linking agriculture production to household consumption
- Strengthening associations
- Developing marketing information systems
- Community outreach
- Monitoring and evaluation
- Developing training materials
- Household nutrition

Qualifications:

- Advanced degree in a relevant area
- Significant technical experience, particularly in enterprise and sector development
- Experience working with international donor-funded projects. Recent experience working on USAID-funded agricultural development, nutrition, and/or food security programs preferred
- Experience working in the southern regions of Bangladesh preferred
- Demonstrated leadership, versatility, and integrity
- Proficiency in English required, with excellent written and oral communication skills

Applicants should send expressions of interest and CVs to

Chemonics.Bangladesh.FS@gmail.com by
February 29, 2012. IMPORTANT: Indicate
principle area(s) of technical specialization in
email subject line. Only finalists will be
contacted.

The Daily Star
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Dial 2222
for the latest news
highlights in English

**United World College
Scholarships- 2012-14**
Please visit our website for more details:
www.uwcbd.org
Deadline for applications: 15th March, 2012

UNICEF Vacancy Announcement

The United Nations Children's Fund (UNICEF) is seeking applications from
Bangladeshi Nationals to fill the following position. Please visit our website:
www.unicef.org.bd for detailed job description.

Post Title: Senior ICT Assistant
Level: GS-7
Duty Station: Dhaka

Closing Date: 29 February 2012

Applications with CV and a completed P-11 form (available at Unicef website) should
be addressed to the Chief, Human Resources, UNICEF-Bangladesh, Sheraton Annex
building, 1 Minto Road, Dhaka-1000. Only short listed candidates will be called for
written test/interview. **Any attempt to unduly influence UNICEF's selection process
will lead to automatic disqualification of the applicant.**

*UNICEF IS COMMITTED TO GENDER EQUALITY IN ITS MANDATE AND ITS STAFF.
WELL QUALIFIED CANDIDATES, PARTICULARLY FEMALES ARE ENCOURAGED TO
APPLY.*

UNICEF is a non-smoking working environment

www.unicef.org.bd

unite for
children

unicef

EDCL ESSENTIAL DRUGS COMPANY LIMITED
395-397, Tejgaon Industrial Area
Dhaka-1208

Ref.No.EDCL/PUR/Consultant/2012/385 Dated: 15.02.2012

APPOINTMENT OF CONSULTANT

Essential Drugs Company Limited, 100% share owned by the
Government of the People's Republic of Bangladesh is interested to
appoint a professional consultant for interior decoration works for
conference room and other places also at EDCL Dhaka .

Offer should accompany with all other relevant papers, certificates and
documents in support of their experience in different reputed Pharmaceutical
industries or organization, for preliminary evaluation and selection.
Applicants also submit their expected remuneration either in percentage
or giving break up like (i) preparation of BOQ with cost estimation (ii) design
& drawing including preparation of tender documents (iii) supervision of
construction works, submission as built drawing and tender evaluation etc.
Interested firms having similar working experience in the relevant field and
specialized in interior decoration, architectural drawing & design, etc. may
drop their best competitive offer to the tender box kept in our purchase
department within 29/02/2012 at 12.15pm.

EDCL reserves the right to accept or reject any or all offers without
assigning any reason thereof.

(Md. Ali Mukarram)
Manager, Planning &
Procurement
For: Managing Director.



VACANCY ANNOUNCEMENT

UNFPA Bangladesh invites applications from eligible candidates for the following position:

Vacancy No.: Job ID 12-01
Closing Date: **Thursday, 1 March 2012 (4:30 pm Dhaka Time)**
Post Title: National Programme Officer – Population Planning & Research (PPR)
Category: ICS-9 (NO-B)
Duty Station: Dhaka
Duration: One Year Fixed Term Initially
Organizational Unit: Programme/PPR

Under the direct supervision of the Chief, PPR, the NPO - PPR is responsible for providing all
necessary programmatic support/guidance for the Project Directors and project-based personnel,
facilitating timely and efficient delivery of project inputs, and closely monitoring the project
activities to expedite and coordinate PPR project implementation. Within UNFPA Bangladesh
Country Office, s/he will further play a significant role in knowledge management in the area of
population and development. S/he shall also assume supervisory responsibilities. S/he will be
based in the UNFPA Bangladesh head office in Dhaka and will operate as an integral part of the
UNFPA PPR team.

Duties and Responsibilities:

Ensures the timely development of results-based annual work plans (AWPs) for PPR projects
consistent with the defined project strategies and approaches;
Reviews AWP and financial reports, requests for advance of funds, reviews budgets, and
prepares budget revisions and/or supplementary budgets for approval for PPR projects;
Closely monitors the project implementation to identify best practices as well as constraints,
shares them with the UNFPA PPR team and implementing agencies, and in case of
constraints, recommends solutions to overcome them;
Undertakes regular field visits to monitor the quality and timely implementation of project
activities, as well as arranges periodic project review with counterparts and other partners;
Supervises, mentors and coaches project-based personnel of the UNFPA PPR programme in
order to strengthen or further develop their capacity. This includes the implementation of
UNFPA performance management system.

This is a summarized version, Detailed TOR can be downloaded from www.unfpa-bangladesh.org

Qualifications and Competencies

Candidate must have advanced degree in population sciences, demography, economics,
statistics, and/or other related social science field; 5+ years of professional experience preferably
in programme/project management in public and/or private sector; Practical experience in
development programming with strong programme administration and management background;
Experience in managing research projects is a plus; Proven familiarity with UNFPA's agenda and
mandate is an asset; Proficient in computer applications (MS Word, MS Excel, MS PowerPoint);
Excellent presentation, written and communication skills in both English and Bangla.

How to Apply:

To apply please download the **Terms of Reference** and **P11** from our website at: www.unfpa-bangladesh.org/php/vacancy.php. Applications along with P11 & a passport size photograph can
be submitted to **The Representative, UNFPA Bangladesh, IDB Bhaban (15th Floor), E/8-A
Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.**

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