

**FLAT TO-LET**  
UTTARA SECTOR 13, RD 6,  
HOUSE 10, SOUTH FACING, 1ST  
FLOOR, 1825 SQ FEET, AC BACK  
UP GENERATOR, FOREIGN  
FAMILY PREFERABLE.  
CONTACT: 01721455284 C-147

**TO LET**  
2280 sft Full Furnished  
Apartment In Gulshan-2,  
beside Azad Mosque,  
3Bed, 4Bath Room, Living,  
Drawing, Dining, 2nd Floor.  
Contact: 01713387500 C-159

**Tuition Wanted**  
Highly experienced Math teacher  
wants to teach O-A Level Math only  
(both Edexcel and Cambridge). 22  
years Question Paper and solution  
of Math are available.  
Babul, 01727-411842 C-159

**100% Ready  
with  
Gas & Electricity connection**  
**Luxurious  
Apartment**  
**@**  
**BARIDHARA**  
**Diplomatic Zone**  
**Park Road**  
**Flat Size**  
**2769 sft**  
**Hotline:**  
**01937 99 14 46**  
**01937 99 14 45**

**The Daily Star**  
grameenphone  
VOICE NEWS SERVICE  
Dial 2 2 2 2  
for the latest news  
highlights in English

**Rent for Office**  
In Dhanmondi 9A, 2000 sq feet  
flat for office.  
Contact: 01712222305 C-146

**Flat For Sale**  
Uttara: 1331, 1617, 1835 Sft.  
1805 Sft. (Com)  
Banosree: 873, 1087, 1150 Sft.  
Quantum Properties Ltd.  
Cell: 01922-115184, 01922-115182  
www.quantum.com.bd

**TO-LET**  
7000 sft 3 storied  
Independent house gulshan  
North near Australia a  
Embassy 4 Car Parking.  
Residence/office  
9854065/67, 01678052201

**TO-LET**  
2600 sft Full Furnished  
Apartment at, Road # 2,  
House # 12/A, Apt # A-3,  
Gulshan - 1, 4 Bed room, 4  
Bath room foreign  
Preferable.  
01714358509, 01678052203

**FLAT SALE**  
South facing 1525 sft  
flat in Sector-1, Uttara.  
Near Scholastica &  
Aga Khan School  
Genuine buyers only.  
01756166827 01831111590

**ট্র্যাট বিক্রয়**  
যাতে বিপ নাম ট্র্যাট এ স্টেট বিক্রি  
PHP এর মাধ্যমে স্বাক্ষর করেন  
সহজে আজিতে অভিযন্তৃ করেন যাইতে  
যাতেন-এ প্রের ট্র্যাট এক্সেস প্রের  
যাতে: আরএসএ রিয়েলেস্টেট নি  
০১৭৫০০১৮০১৮০১৮০, ০১৭৬০১৮০১৮০-০০

**Motorcycle Stolen**  
Hero Honda Motorcycle Dhaka  
Metro HA-29-8822, Model-2008,  
CC-97.20, Engine No.HA10EA89F1543,  
Chassis No.MBLHA10EE89F20096  
was stolen on 09.02.2012 from  
in front of God Gifted Clinic, HN# 5,  
Sector#6, House Building, Ajampur  
Uttara, Case No. 25, Date 9/2/2012,  
U/S 379 of PC has been duly recorded  
with Uttara Police Station Dhaka.  
Contact-9004194-6 ACME.

**FLAT FOR SALE**  
Excellent apartment(new) is  
ready for Sale. Size: 1600 sq ft  
Location: Uttara, Sector-4  
Price: As per Market Price  
(negotiable). Builders: Asset  
Developments, Full electricity  
& Gas Connection before, Only  
genuine buyers can contact.  
Contact-01913-67268, 01715-193270

**Motorcycle Stolen**  
Hero Honda Motorcycle Dhaka  
Metro HA-41-1266, Model-2011,  
CC-100, Engine No.HA10EFAM06532,  
Chassis No.MBLHA10EZ9A9M04542  
was stolen on 07/02/2012 from  
Ground floor of Super Clinic,  
Razzak Plaza (north side), Savar  
Bus Stand., Case No. 12, Date  
07.02.2012, U/S 379 of PC has  
been duly recorded with Savar  
Police Station Dhaka.  
Contact-9004194-6 ACME.

<b>brac</b>	
<b>Invitation for Tender (IFT) for Purchase of ORS Sachet</b>	
Project Name	BRAC Health Program
Source of Fund	Own Fund
Tender Package No	BHP-ORS/01-12
Invitation for Ref. & Date	IFT/BRAC/BPD-BHP/12-02 February 13, 2012
Tender Name	ORS Sachet
Price of Tender Documents	Tk. 500.00 (Five Hundred) only. (Non refundable)
Amount of Tender Security	Tk. 8,00,000.00
Name & address of the Offices (S) Selling Tender	Accounts Department, 8th Floor, BRAC Center, 75 Mohakhali, Dhaka-1212.
Name & address of the Offices (S) Receiving Tender	BRAC Procurement Department, BRAC Center, 75 Mohakhali, Dhaka-1212.
Name & address of the Offices (S) opening Tender	BRAC Center 4th Floor Staff Cafeteria, BRAC Center, 75 Mohakhali, Dhaka-1212
Last Date & Time for Selling Tender Document	19 Feb to 05 March 2012, between 9:00 am to 3:00 pm.
Last Date & Time for Submission Tenders	March 06, 2012/between 9:00 am to 3:00 pm Procurement Department, Ground Floor, BRAC Center, 75 Mohakhali, Dhaka-1212.
Date & Time for opening of Tenders	06 March 2012 at 3:30 pm.
BRAC 75 Mohakhali, Dhaka-1212 Ph: 8824180-7 Ext: 3034 & 3085	

**Motorcycle Stolen**  
Hero Honda Motorcycle Dhaka  
Metro HA-21-9928, Model-2005,  
CC-100, Engine No.05M15E22533,  
Chassis No.05M16F06847 was  
stolen on 05.07.2011 from Janata  
College Road, Dumki Bazar,  
Potukhali. Case No. 1, Date  
05.07.2011, U/S 457/380 of PC  
has been duly recorded with  
Dumki Police Station Potukhali.  
Contact-9004194-6 ACME.

**Motorcycle Stolen**  
Hero Honda Motorcycle Dhaka  
Metro HA-33-0183, Model-2009,  
CC-100, Engine No.HA10EA99D03080,  
Chassis No. MBLHA10EJ99D01711  
was stolen on 22.8.11 from Aziz  
Co-Operative Medicin Market,  
Shahbag, Dhaka, Shahbag Thana  
Case No. 43, Date 22.8.11, U/S  
379 of PC has been duly recorded  
with Shahbag Police Station,  
District- Dhaka.  
Contact-9004194-6 ACME.

**Motorcycle Stolen**  
Hero Honda Motorcycle Dhaka  
Metro HA-35-6600, Model-2010,  
CC-100, Engine No.HA10EDAGC0107,  
Chassis No. MBLHA10ERAGC09491  
was stolen on 22/07/2011 from  
H/N# 263, Fayadabad, Dakkhin  
Khan, Dhaka. Case No. 22, Date  
22.07.2011, U/S 379 of PC has  
been duly recorded with Dakkhin  
Khan Police Station Dhaka.  
Contact-9004194-6 ACME.

Applicants should send expressions of interest  
and CVs to

**Chemonics.Bangladesh.FS@gmail.com** by

February 29, 2012. IMPORTANT: Indicate  
principle area(s) of technical specialization in  
email subject line. Only finalists will be  
contacted.

**UNFPA**

## VACANCY ANNOUNCEMENT

UNFPA Bangladesh invites applications from eligible candidates for the following position:

**Vacancy No.:** Job ID 12-02

**Closing Date:** **Thursday, 1 March 2012 (4:30 pm Dhaka Time)**

**Post Title:** Administrative Associate

**Category:** ICS-7 (G 7)

**Duty Station:** Dhaka

**Duration:** One Year Fixed Term Initially

**Organizational Unit:** Operations

Under the overall guidance of the Operations Manager and direct supervision of the Admin Finance Team Leader, the Administrative Associate provides the overall administration and execution of varied and inter-related operational activities in UNFPA Bangladesh country office, ensuring high quality and accuracy of work. The Administrative Associate promotes a client, quality and results-oriented approach. The Administrative Associate works in close collaboration with the Operations, Programme and projects staff in the CO and other UN agencies staff to exchange information and ensure consistent service delivery.

### Duties and Responsibilities:

Full compliance of administrative activities with UN/UNFPA rules, regulations, policies and strategies.

Responsible to look after travel arrangement and provide protocol/logistic support services to incoming visitors and others, arrange to obtaining visas for them through Ministry of Foreign Affairs and handling customs pass book issues through National Board of Revenue.

Responsible for Inventory Management, maintaining non-expendable inventory of the country office, preparing monthly/yearly change report and reconciliation statement and submit to HQ yearly.

Responsible for Store management, maintain office store for supplies/office stationery, prepare yearly/monthly consumption reports and notify purchase requirement.

Prepares and monitors the administrative budget and ensures financial transactions are in accordance with UNFPA financial rules and procedures. Proposes procedures to improve internal controls and efficiency and responds to audit issues.

Reviews and prepares material for common system activities relating to common services and premises, cost recovery, security etc. and represents UNFPA in related inter-agency meetings.

Prepare LPO for Air tickets for UNFPA International/National staffs and others.

Assist in the preparation of routing correspondences of general administrative jobs in the office.

*This is a summarized version, Detailed TOR can be downloaded from [www.unfpa-bangladesh.org](http://www.unfpa-bangladesh.org)*

### Qualifications and Competencies

Candidate must have Bachelor's degree in business administration, public administration, statistics, and/or other related social science field; 5 to 7 years of relevant experience in public or private sector in the relevant field; Proven familiarity with UNFPA's agenda and mandate is an asset; Proficient in computer applications (MS Word, MS Excel, MS PowerPoint); Excellent written and communication skills in both English and Bangla.

### How to Apply:

To apply please download the Terms of Reference and P11 from our website at: [www.unfpa-bangladesh.org/php/vacancy.php](http://www.unfpa-bangladesh.org/php/vacancy.php). Applications along with P11 & a passport size photograph can be submitted to **The Representative, UNFPA Bangladesh, IDB Bhaban (15th Floor), E/8-A Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.**

**ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED**

**UNFPA IS AN EQUAL OPPORTUNITIES EMPLOYER**

## United World College Scholarships- 2012-14

Please visit our website for more details:

[www.uwcbd.org](http://www.uwcbd.org)

Deadline for applications: 15th March, 2012

### UNICEF Vacancy Announcement

The United Nations Children's Fund (UNICEF) is seeking applications from Bangladeshi Nationals to fill the following position. Please visit our website: [www.unicef.org.bd](http://www.unicef.org.bd) for detailed job description.

**Post Title:** Senior ICT Assistant

**Level:** GS-7

**Duty Station:** Dhaka

**Closing Date:** 29 February 2012

Applications with CV and a completed P-11 form (available at Unicef website) should be addressed to the Chief, Human Resources, UNICEF-Bangladesh, Sheraton Annex building, 1 Minto Road, Dhaka-1000. Only short listed candidates will be called for written test/interview. Any attempt to unduly influence UNICEF's selection process will lead to automatic disqualification of the applicant.

**UNICEF IS COMMITTED TO GENDER EQUALITY IN ITS MANDATE AND ITS STAFF. WELL QUALIFIED CANDIDATES, PARTICULARLY FEMALES ARE ENCOURAGED TO APPLY.**

UNICEF is a non-smoking working environment

[www.unicef.org.bd](http://www.unicef.org.bd)

**unicef**

**EDCL ESSENTIAL DRUGS COMPANY LIMITED**  
395-397, Tejgaon Industrial Area  
Dhaka-1208

Ref.No.EDCL/PUR/Consultant/2012/385

Dated: 15.02.2012

### APPOINTMENT OF CONSULTANT

Essential Drugs Company Limited, 100% share owned by the Government of the People's Republic of Bangladesh is interested to appoint a professional consultant for interior decoration works for conference room and other places also at EDCL Dhaka .

Offer should accompany with all other relevant papers, certificates and documents in support of their experience in different reputed Pharmaceutical industries or organization, for preliminary evaluation and selection. Applicants also submit their expected remuneration either in percentage or giving break up like (i) preparation of BOQ with cost estimation (ii) design & drawing including preparation of tender documents (iii) supervision of construction works, submission as built drawing and tender evaluation etc. Interested firms having similar working experience in the relevant field and specialized in interior decoration, architectural drawing & design, etc. may drop their best competitive offer to the tender box kept in our purchase department within 29/02/2012 at 12.15pm.

EDCL reserves the right to accept or reject any or all offers without assigning any reason thereof.

**(Md. Ali Mukarram )**

Manager, Planning &

Procurement

For: Managing Director.

**UNFPA**

## VACANCY ANNOUNCEMENT

UNFPA Bangladesh invites applications from eligible candidates for the following position:

**Vacancy No.:** Job ID 12-01

**Closing Date:** **Thursday, 1 March 2012 (4:30 pm Dhaka Time)**

**Post Title:** National Programme Officer – Population Planning & Research (PPR)

**Category:** ICS-9 (NO-B)

**Duty Station:** Dhaka

**Duration:** One Year Fixed Term Initially

**Organizational Unit:** Programme/PPR

Under the direct supervision of the Chief, PPR, the NPO - PPR is responsible for providing all necessary programmatic support/guidance for the Project Directors and project-based personnel, facilitating timely and efficient delivery of project inputs, and closely monitoring the project activities to expedite and coordinate PPR project implementation. Within UNFPA Bangladesh Country Office, s/he will further play a significant role in knowledge management in the area of population and development. S/he shall also assume supervisory responsibilities.