

**UNIVERSITY OF ASIA PACIFIC**  
ইউনিভার্সিটি অব এশিয়া প্যাসিফিক  
House # 49/C, Road # 4/A, Dhanmondi R/A, Dhaka-1209  
Tel.: 966-4953, 862-9368, Fax: (880-2) 966-4950  
E-mail: registrar@uap-bd.edu, Website: www.uap-bd.edu

## 5TH CONVOCATION

The 5th Convocation of University of Asia Pacific (UAP) is scheduled on **Wednesday, 19 October 2011**. Students who have completed their Bachelor and Master's degree from the UAP in Fall 2008, Spring 2009, Fall 2009, Winter 2009, Spring 2010, Fall 2010 and Winter 2010 are advised to register themselves for the Convocation by filling up the **Registration Form** available at the UAP Admission Office (Block-A, House # 73, Road # 5/A, Dhanmondi R/A, Dhaka-1209) and paying the registration fees by **Sunday, 10 August 2011 between 10:00 a.m. and 04:00 p.m. Saturday-Thursdays**. Those who have already paid the registration fees should only fill up the Registration Form.

**Students failing to register within deadline will not be allowed to attend the Convocation.**

Registrar

## Career Opportunity in Financial Sector

### FIRST LEASE FINANCE & INVESTMENT LIMITED

First Lease Finance and Investment Limited (FLFIL); one of the Leading and established financial institutions is looking for capable, confident, hard working and enthusiastic individual, who are interested to build up the career in the Financial Sector that will prove him/her a challenging career with attractive salary and compensation for the following posts:

#### (1) Audit Officer:

The prospective candidates should be M.Com/MBA/MBS/C.A. (C.C.) or with equivalent University Degree and should have at least 5 (five) years working experience in managerial/ supervising position in the field of audit of any reputed Financial Institution (Leasing Companies)/Bank. The candidate should have profound knowledge in function related to Bank and Bangladesh Bank Reporting; Should be Highly Motivated, Target oriented, Proactive and a Team player; Good analytical and interpersonal skill; Excellent report writing and presentation skills both in English and Bengali; Should have patience in handling critical situation and should be able to Travel Extensively.

#### (2) Probationary Officer:

The prospective candidates should be M.Com/MBA/MBS, preferably in Marketing or with equivalent University Degree from any recognized university and should have at least 2 (two) years working experiences in related field - Leasing/Banking/Sales/Marketing of any reputed Financial Institution (Leasing Companies)/Bank. The candidate should be Self motivated, dynamic and target oriented. In addition he/she should have clear verbal communication skill; pleasant personality, confident, sincere, intelligent & pro-active; good interpersonal skills & well mannered with positive attitude towards clients.

#### (3) IT Officer:

The prospective candidates should be a graduate in Computer Science or Computer Engineering from any recognized university and should have at least 2 (two) years working experiences in respective field of any reputed Financial Institution (Leasing Companies)/Bank. The candidate need to provide daily support of workstations, printers, ERP solutions, wireless networking, remote users to ensure error free execution of business processes. The candidate should have good knowledge on Windows based Servers, Oracle Database 11g.

#### Additional Requirements:

The candidates should have the mentality to work any where in Bangladesh at the Branch Office of the company. The Candidates for all the posts should have sound and practical working experience in Computers Operations.

**The above conditions may be relaxed for exceptionally deserving candidate(s).**

#### Application Procedure:

Apply with an updated Resume, two passport size color photographs (recently taken), photocopies of all educational certificates and mark sheets along with experience certificate & professional certificates (if any), all duly attested, mentioning the name of the applied post on top of envelop and send it to:

"The Head of HRD"  
First Lease Finance and Investment Ltd.  
Jahangir Tower (3rd Floor),  
10, Kawan Bazar C/A, Dhaka 1215.

**Application Deadline: 9th August, 2011**

Only short listed Candidates will be called for interview.

**Any personal persuasion would disqualify of the candidature**



## VACANCY

### Business Support Services Manager

The British Council is the United Kingdom's international organisation for educational opportunities and cultural relations. We operate in 110 countries. Our purpose is to create international opportunities for the people of the UK and other countries and build trust between them worldwide.

British Council invites applications for the position of **Business Support Services Manager**.

#### The successful applicant will be expected to:

- Line manage the Business Support Services (BSS) team covering the finance, administration and IT functions, ensuring that corporate standards and good practice are followed to support the entire British Council operation in Bangladesh
- Deliver effective and efficient budget management in terms of planning, forecasting, monitoring, reporting and managing risks
- Provide guidance, support and challenge to heads of department and operational staff in all areas of finance and accounting
- Maintain and develop relationships with internal and external stakeholders

#### And will have the following skills and experience:

- Professional qualification(s) in finance and/or accounting
- At least 3 years' work experience in successful financial and resources management
- Proven abilities in project and contract management
- Proven abilities in line managing and gaining the active support of other people
- A proven track record of getting things done, of delivering stretching targets and results, and of overcoming problems and obstacles

Only shortlisted applicants will be contacted and called for interview. We will only shortlist applications submitted on a British Council application form. We will not respond to CVs.

To apply, please download the **Role Profile** and the **application form** from [www.britishcouncil.org/bangladesh-about-us-jobs](http://www.britishcouncil.org/bangladesh-about-us-jobs). Applications can be submitted electronically to [faisal.obaid@bd.britishcouncil.org](mailto:faisal.obaid@bd.britishcouncil.org) or in hard copy to British Council, 5 Fuller Road, Dhaka 1000. Please mark the application for the attention of the Human Resources Manager.

**Closing date: Tuesday, 9 August 2011**

The British Council is committed to a policy of equal opportunity and we are keen to reflect diversity at every level within the organisation. We welcome applications from all sections of the community.

The British Council believes that all children have potential and that every child matters - everywhere in the world. The British Council affirms the position that all children have the right to be protected from all forms of abuse as set out in article 19, UNCRC, 1989.

### Tuition Wanted

Highly experienced Math teacher wants to teach O-A Level Math only (both Edexcel and Cambridge). 21 years question paper and solution of math are available.  
Babul, 01727-411842  
C-883

### TO-LET

Ground (1200sqft) and 1st floor (1600sqft) of a newly constructed 3-storied house at Road No. 2, Nikunja-1. Foreigners preferred. Only interested tenants are encouraged to contact 01731390615, 01751010769.  
D-504

### TO-LET

1st floor 2690sqft flat immediately available for rent. House-2, Apt-101, Road-73, Gulshan-2.  
Call direct: 01711-520910  
C-884

### Software Sale

**Accounting-Inventory Payroll, Real-Estate & POS**  
Software... pls contact:  
01711-149237; 01671-177456  
Visit: [www.tbsoftbd.com](http://www.tbsoftbd.com)

### KNIT COMPOSITE SALE

Gazipur Vabanipur 11 Bigha Land, With, Modern Suitable Machinery.  
\* Gas Facilities 24 Hour.  
**Contact: 01711001059**

### Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro LA-13-7985, Model-2009, CC-135, Engine No. JNGBSA14153, Chassis No. MD2DSJNZSCA63812 was stolen on 11.6.11 from at Nondibari, Mukthagasa, Maymonshingh, Mukthagasa Thana Case No. 4, Date 11.6.11, U/S 379 of PC has been duly recorded with Mukthagasa Police Station, District- Maymonshingh.  
Contact# 9004194-6, ACME

### Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-31-5514, Model-2008, CC-125, Engine No. JA06EB8GH07201, Chassis No. MBLHA06EG8GH06865 was stolen on 18.6.11 from at Upazila Health Complex, Gaforgao, Maymonshingh, Gaforgao Thana Case No. 10, Date 19.6.11, U/S 379 of PC has been duly recorded with Gaforgao Police Station, District- Maymonshingh.  
Contact# 9004194-6, ACME

### Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-33-5378, Model-2009, CC-100, Engine No. HA10E99L16887, Chassis No. MBLHA10E99L10964 was stolen on 05.7.11 from at Gawair, Dakkhinkhan, Dhaka, Dakkhinkhan Thana Case No. 6, Date 06.7.11, U/S 457/380 of PC has been duly recorded with Dakkhinkhan Police Station, District- Dhaka.  
Contact# 9004194-6, ACME

**IELTS TOEFL SPOKEN & WRITTEN ENGLISH SAT I GMAT & GRE**  
**ST. JOHN'S TUTORIAL**  
5/4 BLOCK-D, LALMATA, DHAKA-1207.  
TEL: 9116893, 9136938, 01733718287  
[www.stjohnstutorial.com](http://www.stjohnstutorial.com)

### Death Anniversary



Today is the first death anniversary of late Ehtesham ul Huq (Kuti), who died on this day in 2010 in Toronto, Canada. He was the only son of late Muzammil Huq and late Anjumana Begum of Islampur Kazibari. Late Ehtesham, a Graduate Chemical Engineer from Buett, worked in Lever Brothers Bangladesh and Lalbagh Chemicals before immigrating to Canada. His sister requests all friends and relatives to pray for the eternal peace of the departed soul.  
C-991

### Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-37-0526, Model-2010, CC-100, Engine No. HA10E99L16887, Chassis No. MBLHA10E99L10964 was stolen on 16.5.11 from at Niramoy Diagnostic Service, Sadar, Kishurgonj, Kishurgonj Sadar Thana GD No. 1059, Date 16.5.11, U/S 457/380 of PC has been duly recorded with Kishurgonj Sadar Police Station, District- Kishurgonj.  
Contact# 9004194-6, ACME

### Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-35-3271, Model-2009, CC-100, Engine No. HA10E99L16887, Chassis No. MBLHA10E99L10964 was stolen on 16.5.11 from at Niramoy Diagnostic Service, Sadar, Kishurgonj, Kishurgonj Sadar Thana GD No. 1059, Date 16.5.11, U/S 457/380 of PC has been duly recorded with Kishurgonj Sadar Police Station, District- Kishurgonj.  
Contact# 9004194-6, ACME

**বাংলাদেশ এসোসিয়েশন অব ইন্টারন্যাশনাল রিক্রুটিং এজেন্সীজ (বায়রা)**  
বায়রা ভবন, ১৩০, নিউ ইকুটন রোড, ঢাকা-১০০০। ফোনঃ ৯৩৪৫৫৮৭, ৯৩৩১২৪৪  
**পরামর্শক নিয়োগ বিজ্ঞপ্তি**  
গাজীপুর জেলার কড্ডা-নন্দন মৌজার নাওজুরী এলাকায় (ঢাকা বাইপাস সড়ক সংলগ্ন) বায়রার ত্রয়কৃত জমিতে বায়রা পল্লী (আবাসিক) নির্মাণ প্রকল্প বাস্তবায়নের লক্ষ্যে মাষ্টার প্ল্যান ও বিভিন্ন ডিজাইন (architectural, structural, electrical & plumbing-sanitary etc.) প্রস্তুতকরণের জন্য পূর্ব অভিজ্ঞতা সম্পন্ন ইঞ্জিনিয়ারিং/ আর্কিটেকচারাল ফার্ম থেকে পরামর্শক (Consultant) নিয়োগ করা হবে।  
এতদসংক্রান্ত তথ্যাবলী বিজ্ঞপ্তি প্রকাশের ১৫ (পনের) দিনের মধ্যে বায়রা ভবন, ১৩০, নিউ ইকুটন রোড, ঢাকা-১০০০ হতে সংগ্রহ করার জন্য অনুরোধ করা যাচ্ছে।  
মাহবুবুর রহমান  
সচিব, বায়রা।

**IELTS 7 Private Care-এর**  
**IELTS রিসার্চ**  
**Institute-এর IELTS Specialist**  
মুজিব স্যারের সাথে (01819 249248, 01198 013119)  
পাছপাথ (01198 013118) আদাদগেট (01198 013113) উত্তরা (01198 013115)  
মোঁচাক (01198 013116) বাজাবাড়ী (01713 432009) মিরপুর-১০ (01198 013114)  
নৈলক্ষেত (01713 432072) মধ্যবাহা (01713 004574) বনানী (01713 432077)

**WANT TO BE A BARRISTER?**  
**STUDY LLB / LLM**  
UK USA Canada Australia New Zealand  
Contact details  
Dhaka Office: 3rd floor, BSL Office Complex, Dhaka Sheraton Hotel, Dhaka. Ph: 9357909, 01933300025, dhaka@globalstudy.com.bd  
Chittagong Office: 2nd Floor, A.K Centre, 2388 CDA Avenue, East Narsirabad, Chittagong. Ph: 658338, 01822202145, chittagong@globalstudy.com.bd  
[www.globalstudy.com.bd](http://www.globalstudy.com.bd)

### BUYING HOUSE JOB VACANCY

- MERCHANDISER (MARKETING) Female/Male (Full-Part Time) - 2 Post**  
3-5 years experience in Apparel Marketing in Europe. Male/Female Local or Foreign who have Germany, France, Spanish language knowledge are preferable.
  - MERCHANDISER (PRODUCTION) - 2 Post**  
5-10 years experience in Production and Price Costing for various knit/woven/sweater with good connection production source of different garments factories.
  - MERCHANDISER (FABRIC) - 1 Post**  
5-10 years experience in Fabrics Knit/Woven and source of supplier in local and imported
  - MERCHANDISER (ACCESSORIES) - 1 Post**  
5-10 years experience in All Accessories and source of supplier in local and imported
  - WEB BASED MARKETING (EXECUTIVE) - 1 Post**  
3-5 years experience in Web site design/update, hosting and online international marketing.
  - SAMPLEMAN (স্যাম্পলম্যান) - 4 Post (8 জন)**  
5-7 years experience in knit garments. (৫-৭ বছরের অভিজ্ঞতা)
  - RECEPTIONIST (Female/Male) - 1 Post**  
3-5 years experience in buying house.
  - ড্রাইভার - ২ জন**  
অফিস ও বাসার কাজে ১০-১৫ বছরের অভিজ্ঞতা সম্পন্ন।
  - ট্রিকিউলিটি গার্ড - ২ জন**  
সিকিউরিটি কাজে অভিজ্ঞতা সম্পন্ন অবশর প্রাপ্ত আনসার/পুলিশ/সৈনিক।
- Interested candidate may apply with CV, Photograph and own handwritten application latest 10th August 2011 to the following address:  
**Tex-Apparel Connection Ltd.**  
House # 240, Lake Road, Lane-17, New DOHS, Mohakhali, Dhaka-1206

### OPPORTUNITY KNOCKS

Multinational Company Granton Group with branches all over the world is looking for individuals to fill out the following positions:  
■ Management Trainee  
■ Supervisors  
■ Sales & Marketing  
■ Administration (Female)  
No Experience Required  
Call for interview: 02-8815573  
Cell: 01678-663801  
Level 4, House 25, Road 4, Block F, Banani, Dhaka

### Partner Sought For Empowering The Women !

A 21 years old training organization for women having so many credentials, Government registration conducting lifeskill training for empowering the women is looking for interested, financially solvent partner who will take over the organization with entire responsibilities.

For details please contact to: +88 01911323346

**BCIC TENDER NOTICE**  
(বিসিআইসিএফ পণ্য শিল্পায়নে জাতীয় অর্থায়ন প্রকল্প)  
Managing Director, Polish Urea Fertilizer Factory Ltd., Polish Narsingdi, Bangladesh, invites sealed quotation (Single Envelope System) on PUFFL site delivery basis for supply of the following Materials:-

Sl. No.	Tender No & Date	Name of Materials	Cost of tender documents (Non-Refundable)	Place of Submission of Tender	Date & Time of dropping	Date & Time of opening
1	Com/11.022/11-12 Dt. 23/07/11	Woven Polypropylene Bag (WPP) 3,00,000 Pcs.	Tk. 500.00	1. BCIC Head Office, Purchase Divi. 30-31 Dilkusha C/A, Dhaka-1000. 2. G.M. (Commercial), PUFFL, Polish, Narsingdi.	Dt:09/08/2011 Time 11.30 AM	Dt:10/08/2011 Time 11.30 AM

Tender Documents will be available during office hour from the offices of i) BCIC Head Office, 30-31 Dilkusha C/A, Dhaka-1000. (ii) BCIC Branch Office, 6, Agrabad C/A, Chittagong & iii) PUFFL's Accounts Dept. Polish Narsingdi. Tender will be opened in the office of General Manager (Commercial), Polish Urea Fertilizer Factory Ltd., on the Date & Time mentioned above, in presence of Tenders (if any). No tender documents will be sold on the date of dropping.  
(Md. Harun Al Rashid)  
Manager (Purchase)  
For Managing Director.

**aramit limited**  
Registered Office : 53 Kalurghat Heavy Industrial Estate, PO: Mohara, Chittagong-4208  
Share Office : Red Crescent Concord Tower, 15th Floor, Unit-B, 17 Mohakhali C/A, Dhaka-1212  
**DISTRIBUTION OF DIVIDEND WARRANT**  
This is for information of the shareholders of the Company that 40% Cash Dividend Warrants for the year 2010 have already been sent by courier to respective shareholders at their mailing address.  
By order of the Board  
Sd/-  
(Md. Ibrahim Khalil, FCMA, FCS)  
Executive Director & Company Secretary  
July 25, 2011.

**Government of the People's Republic of Bangladesh**  
Local Government Engineering Department  
Participatory Small Scale Water Resources Sector Project  
LGED HQ, RDEC Bhawan (Level-5), Agargaon  
Sher-e-Bangla Nagar, Dhaka-1207  
Memo No. LGED/PSSW/PD/F-09/2011/1148 Date: 21/07/2011  
**Invitation for Expression of Interest (EOI)**  
Invitation for submission of Expression Of Interest (EOI) for short listing of National Non-Government Organizations (NGOs) for providing services of Agriculture/Fisheries/O&M and General Facilitators

- The Government of Bangladesh has received a loan (loan agreement 2542-BAN (SF) from the Asian Development Bank (ADB) and IFAD towards the cost of the Participatory Small Scale Water Resources Sector Project (PSSWRSP) implemented by the Local Government Engineering Department (LGED) and it is intended that part of the proceeds of the loan will be applied to eligible payments to provide services for implementing subprojects following participatory process under the project.
- The PSSWRSP will undertake implementation of about 270 small-scale water resource subprojects located in 46 districts that excludes greater Faridpur, Mymensingh, Sylhet and three hill districts of the country. The objective of the project is to increase agricultural production, enhance rural job opportunities and contribute in poverty reduction in the project area through development of water management infrastructures and beneficiaries participatory institutions for stakeholder driven small scale water resource development and management. The objectives are to be achieved by (i) Institutional strengthening of government agencies to support Small Scale Water Resources (SSWR) development, (ii) Participatory subproject development to which will include poor and vulnerable group and will enable WMCAs to plan, implement, operate and maintain subprojects and, (iii) Construction of up to 270 SSWR subprojects.
- In pursuance of the project objectives, experienced National NGOs will be engaged to provide services of Agriculture Facilitator, Fisheries Facilitator, O&M Facilitator and General Facilitator to assist in subproject development and implementation within the project area following project methodology.
- The detail TOR can be downloaded from the LGED website: [www.lged.gov.bd](http://www.lged.gov.bd)
- PSSWRSP, LGED now invites Expression of Interest (EOI) from eligible National NGOs to prepare a short-list to provide the stipulated service. The eligible National NGOs, within the context of this request for EOI, should be formally constituted and registered under the laws of the government, shall be deemed to have registration with the offices of the (a) Director General, Department of Social Services, or (b) Director General, Department of Women Affairs, or (c) Director General, NGO Affairs Bureau; have registered Head Office and Several Regional/Local Offices at District and/or Upazila levels spread over the country and have own major activities in the project area, be qualified to perform the services as deemed by the project, be financially sound and be in active business in respective fields in the project area districts.
- For this package No. LGED/PSSW/PD/S-NGO/01 a total of 4-7 NGOs will be short-listed and one of the short-listed NGOs will be finally contracted under this EOI to carryout the services. The short-listed NGOs will be subsequently requested to submit Technical and Financial proposals. NGOs will be selected through competition using Fixed Budget Selection (FBS) method and in accordance with the ADB's guidelines on the use of Consultants by Asian Development Bank and its Borrowers. Interested parties may download the EOI Template from the Asian Development Bank website: <http://www.adb.org/consulting/toolkit-template.asp> and submit in 2 (two) copies all required information not later than 11-09-2011 up to 1.00pm local time in sealed envelope to the address of the undersigned.
- The interested NGOs may submit their EOI filling in the EOI template including the following as additional information:
  - General information of the NGOs:** (i) Name and Address, (ii) Trade License and Registration Number with year and Agency (must), (iii) TIN and VAT Registration Number (must), (iv) Annual Turnover of Last 3 years (must), (v) Number of years in Active Business, (vi) Total Number of Permanent Staff in Pay-Roll and List of Key Professional personnel with number of years in Pay-Roll, (vii) Organization's Brochure.
  - Core Team of Professionals:** Names, Date of Birth, Educational Qualifications and Professional Experience of key professional staff on permanent payroll.
- PSSWRSP, LGED if necessary, may perform field verification regarding correctness of the information on logistics and other statements/documents provided by NGOs in the EOI and if found incorrect or vilified, the concerned EOI will be rejected at any stage of the short listing process or even beyond that. The NGOs submitting EOI shall produce necessary documents upon demand by PSSWRSP, LGED.
- The undersigned will not be responsible for any cost or expenses incurred in connection with the preparation or delivery of the EOI and visit to any office or site whatsoever.
- An NGO can submit only one EOI.
- Joint Venture/Associations (JVA) will be allowed for the EOI. It is preferable to limit the total number of NGOs including associates to a maximum of 3 (three).
- Interested NGOs may obtain further information at the address below during office hours.

**Md. Shahidul Haque**  
Project Director  
Tel: 880-2-9127411  
Fax: 880-2-9123169  
GD-3181