

**UNIVERSITY OF ASIA PACIFIC****ইউনিভার্সিটি অব এশিয়া প্যাসিফিক**

House # 49/C, Road # 4/A, Dhanmondi R/A, Dhaka-1209

Tel.: 966-4953, 862-9368, Fax: (880-2) 966-4950

E-mail: registrar@uap-bd.edu, Website: www.uap-bd.edu

5TH CONVOCATION

The 5th Convocation of University of Asia Pacific (UAP) is scheduled on **Wednesday, 19 October 2011**. Students who have completed their Bachelor and Master's degree from the UAP in **Fall 2008, Spring 2009, Fall 2009, Winter 2009, Spring 2010, Fall 2010 and Winter 2010** are advised to register themselves for the Convocation by filling up the **Registration Form** available at the UAP Admission Office (Block-A, House # 73, Road # 5/A, Dhanmondi R/A, Dhaka-1209) and paying the registration fees by **Sunday, 10 August 2011 between 10:00 a.m. and 04:00 p.m. Saturday-Thursday**. Those who have already paid the registration fees should only fill up the Registration Form.

Students failing to register within deadline will not be allowed to attend the Convocation.

Registrar

Career Opportunity in Financial Sector**FIRST LEASE FINANCE & INVESTMENT LIMITED**

First Lease Finance and Investment Limited (FLFIL); one of the Leading and established financial institutions is looking for capable, confident, hard working and enthusiastic individual, who are interested to build up the career in the Financial Sector that will prove him/her a challenging career with attractive salary and compensation for the following posts:

(1) Audit Officer:

The prospective candidates should be M.Com/MBA/MBS/C.A. (C.C.) or with equivalent University Degree and should have at least 5 (five) years working experience in managerial/ supervising position in the field of audit of any reputed Financial Institution (Leasing Companies)/Bank. The candidate should have profound knowledge in function related to Bank and Bangladesh Bank Reporting; Should be Highly Motivated, Target oriented, Proactive and a Team player; Good analytical and interpersonal skill; Excellent report writing and presentation skills both in English and Bengali; Should have patience in handling critical situation and should be able to Travel Extensively.

(2) Probationary Officer:

The prospective candidates should be M.Com/MBA/MBS, preferably in Marketing or with equivalent University Degree from any recognized university and should have at least 2 (two) years working experiences in related field - Leasing/Banking/Sales/Marketing of any reputed Financial Institution (Leasing Companies)/Bank. The candidate should be Self motivated, dynamic and target oriented. In addition he/she should have clear verbal communication skill; pleasant personality, confident, sincere, intelligent & pro-active; good interpersonal skills & well mannered with positive attitude towards clients.

(3) IT Officer:

The prospective candidates should be a graduate in Computer Science or Computer Engineering from any recognized university and should have at least 2 (two) years working experiences in respective field of any reputed Financial Institution (Leasing Companies)/Bank. The candidate need to provide daily support of workstations, printers, ERP solutions, wireless networking, remote users to ensure error free execution of business processes. The candidate should have good knowledge on Windows based Servers, Oracle Database 11g.

Additional Requirements:

The candidates should have the mentality to work anywhere in Bangladesh at the Branch Office of the company. The Candidates for all the posts should have sound and practical working experience in Computers Operations. Ability to work hard under pressure and willingness to accept challenges.

The above conditions may be relaxed for exceptionally deserving candidate(s).

Application Procedure:

Apply with an updated Resume, two passport size color photographs (recently taken), photocopies of all educational certificates and mark sheets along with experience certificate & professional certificates (if any), all duly attested, mentioning the name of the applied post on top of envelop and send it to:

"The Head of HRD"First Lease Finance and Investment Ltd.
Jahangir Tower (3rd Floor),
10, Kawran Bazar C/A, Dhaka 1215.**Application Deadline: 9th August, 2011**

Only short listed Candidates will be called for interview.

Any personal persuasion would disqualify the candidature**VACANCY****Business Support Services Manager**

The British Council is the United Kingdom's international organisation for educational opportunities and cultural relations. We operate in 110 countries. Our purpose is to create international opportunities for the people of the UK and other countries and build trust between them worldwide.

British Council invites applications for the position of **Business Support Services Manager**.

The successful applicant will be expected to:

- Line manage the Business Support Services (BSS) team covering the finance, administration and IT functions, ensuring that corporate standards and good practice are followed to support the entire British Council operation in Bangladesh
- Deliver effective and efficient budget management in terms of planning, forecasting, monitoring, reporting and managing risks
- Provide guidance, support and challenge to heads of department and operational staff in all areas of finance and accounting
- Maintain and develop relationships with internal and external stakeholders

And will have the following skills and experience:

- Professional qualification(s) in finance and/or accounting
- At least 3 years' work experience in successful financial and resources management
- Proven abilities in project and contract management
- Proven abilities in line managing and gaining the active support of other people
- A proven track record of getting things done, of delivering stretching targets and results, and of overcoming problems and obstacles

Only shortlisted applicants will be contacted and called for interview. We will only shortlist applications submitted on a British Council application form. We will not respond to CVs.

To apply, please download the **Role Profile** and the **application form** from www.britishcouncil.org/bangladesh-about-us-jobs. Applications can be submitted electronically to faisal.obaid@bd.britishcouncil.org or in hard copy to British Council, 5 Fuller Road, Dhaka 1000. Please mark the application for the attention of the Human Resources Manager.

Closing date: Tuesday, 9 August 2011

The British Council is committed to a policy of equal opportunity and we are keen to reflect diversity at every level within the organisation. We welcome applications from all sections of the community.

The British Council believes that all children have potential and that every child matters - everywhere in the world. The British Council affirms the position that all children have the right to be protected from all forms of abuse as set out in article 19, UNCRC, 1989.

Tuition Wanted

Highly experienced Math teacher wants to teach O-A Level Math only (both Edexcel and Cambridge). 21 years question paper and solution of math are available.

Babul, 01727-411842 C-883

Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro LA-13-7985, Model-2009, CC-135, Engine No. JNGBSA14153, Chassis No. MD2DSJNZSCA63812 was stolen on 11.6.11 from at Nondibari, Muktagasa, Mymonsingh, Muktagasa Thana Case No. 4, Date 11.6.11, U/S 379 of PC has been duly recorded with Muktagasa Police Station, District- Mymonsingh. Contact# 9004194-6, ACME

Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-31-5514, Model-2008, CC-125, Engine No. JA06EE8GH07201, Chassis No. MBLJA06EG8GH06865 was stolen on 18.6.11 from at Upazila Health Complex, Gafragao, Mymonsingh, Gafragao Thana Case No. 10, Date 14.6.11, U/S 379 of PC has been duly recorded with Gafragao Police Station, District- Mymonsingh.

Contact# 9004194-6, ACME

Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-33-5378, Model-2009, CC-100, Engine No. HA10E9G9F06637, Chassis No. MBLHA10E9G9F05581 was stolen on 05.7.11 from at Gawai, Dakkhinkhan, Dhaka, Dakkhinkhan Thana Case No. 6, Date 06.7.11, U/S 457/380 of PC has been duly recorded with Dakkhinkhan Police Station, District- Dakka.

Contact# 9004194-6, ACME

IELTS TOEFL SPOKEN & WRITTEN ENGLISH SAT I GMAT & GRE**ST. JOHN'S TUTORIAL**

5/4 BLOCK-D, LALMATIA, DHAKA-1207.

TEL: 9118893, 9136938, 01733718288

www.stjohnstutorial.com**IELTS TOEFL SPOKEN & WRITTEN ENGLISH SAT I GMAT & GRE****পরামর্শক নিয়োগ বিভাগ**

গাজীপুর জেলার কড়ান-নদী মৌজার নাওজুলী এলাকায় (ঢাকা বাইপাস সড়ক সংলগ্ন) বায়ার অর্যকৃত জমিতে বায়ার পল্লী (বাবিসিক) নির্মাণ প্রকল্প বাস্তবায়নে লক্ষ্য মাটার প্লান ও বিভিন্ন ডিজাইন (architectural, structural, electrical, plumbing-sanitary etc.) প্রস্তুতকরণের জন্য পৰ্য অভিজ্ঞ সম্পূর্ণ ইঞ্জিনিয়ারিং/ আর্টিস্টিকচারাল কার্য থেকে পরামর্শ (Consultant) নিয়োগ করা হবে।

এতদসংক্রান্ত তথ্যাবলী বিজ্ঞি প্রকাশের ১৫ (পনের) দিনের মধ্যে বায়ার ভবন, ১৩০, নিউ ইক্সিটন রোড, ঢাকা-১০০০ হতে সংগ্রহ করা জন্য অনুরোধ করা যাচ্ছে।

TO-LET

Ground (1200sqft) and 1st floor (1600sqft) of a newly constructed 3-storied house at Road No. 2, Nikunja-1. Foreigners preferred. Only interested tenants are encouraged to contact 01731390615, 01715010769. D-504

Call direct: 01711-520910 C-984

Death Anniversary

Today is the first death anniversary of late Ehteshamul Huq (Kuti), who died on this day in 2010 in Toronto, Canada. He was the only son of late Muzammil Huq and late Anjanamara Begum of Islampur Kazibari. Late Ehtesham, a Graduate Chemical Engineer from Buet, worked in Lever Brothers Bangladesh and Lalbagh Chemicals before immigrating to Canada. His sister requests all friends and relatives to pray for the eternal peace of the departed soul.

C-991

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Contact# 9004194-6, ACME

Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-35-3271, Model-2009, CC-100, Engine No. HA10E9G9F06637, Chassis No. MBLHA10E9G9F05581 was stolen on 15.6.11 from at Khanimoy, Kishurganj, Kishurganj Thana GD No. 1059, Date 16.6.11, has been duly recorded with Kishurganj Police Station, District- Kishurganj.

Contact# 9004194-6, ACME

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Motorcycle Stolen

Hero Honda Motorcycle Dhaka Metro HA-35-3271, Model-2009, CC-100, Engine No. HA10E9G9F06637, Chassis No. MBLHA10E9G9F05