

CAREER OPPORTUNITY

Meghna Group of Industries (MGI) is one of the leading conglomerates in Bangladesh having plants for Edible Oils, Sugar Refining, Drinking Water, Pet Bottle, Salt, Atta, Maida, Suji, Coconut and Mustard Oil, Repacking Full Cream Milk Powder, Condensed milk, Cement, Poultry Feeds, Fish Feeds, PP Woven Bag, Paper & Power Plant etc and marketing the products in the brand name "FRESH".

MGI is also engaged in shipbuilding and in operation of a fleet of cargo vessels. It has its own shipyard, **Meghna Ship Builders & Dockyard Ltd.**, located at Meghnaghat, Sonargaon, Narayanganj. The yard is at present under the process of expansion and modernization to be ready to build, for the Group's own fleet, a number of coastal and inland cargo vessels, already planned for short time-bound deliveries. To this end, **MGI** is seeking to recruit, on an urgent basis, a full range of competent professional Engineers and other personnel for deployment at the shipyard as follows:

Sl. No.	Designation	No. of Posts	Qualification	Experience	Job Responsibility
01	Deputy General Manager (In-charge, Shipyard)	1	B. Sc. In Naval Architecture/ Mechanical Engineering/ Marine Engineering	Minimum 10 years experience in setting up shipyard/dockyard and ship design & construction.	Overall In-charge of the shipyard, looking after its expansion, procurement & maintenance and overseeing construction.
02	Assistant General Manager (Design)	1	B.Sc. in Naval Architecture	5 years experience in shipyard or in ship design.	Ship design and supervision of installation of shipyard facilities.
03	Assistant General Manager (Procurement)	1	B. Sc. In Naval Architecture/ Mechanical Engineering/Marine Engineering	5 years experience in any shipyard or manufacturing industry.	Organizing and leading procurement of equipment for the shipyard.
04	Assistant General Manager (Planning and Production)	1	B.Sc. in Naval Architecture/ Mechanical Engineering	5 years experience in shipbuilding and design.	Capability for production planning, designing and scheduling.
05	Assistant General Manager (Construction)	1	B. Sc. In Civil Engineering	8 years experience in design and/or construction works.	Design and supervision of construction of shipyard facilities.
06	Assistant General Manager (Work Shop)	1	B. Sc. In Naval Architecture/ Mechanical Engineering/Marine Engineering	5 years experience in any shipyard or manufacturing industry.	Organizing and supervising operation of workshops of the yard.
07	Assistant General Manager (Quality)	1	B.Sc. in Naval Architecture/ Mechanical Engineering/ Marine Engineering	5 years experience in quality assurance and/or control in a shipyard.	Organizing and leading the quality management in the yard.
08	Assistant General Manager (Maintenance)	1	Mechanical Engineering/ Marine Engineering	5 years experience in upkeep and maintenance of ship equipments and store.	Overall responsibility for maintenance of equipments and stores.
09	Assistant General Manager (Stores)	1	MBA preferably with engineering background	5 years experience in inventory management.	Organizing and maintaining Stores of the shipyard.
10	Manager (Design)	2	B. Sc. In Naval Architecture	3 years experience in any shipyard or ship design company.	Preparing and analyzing design of ships and steel structures.
11	Manager (Production)	2	B. Sc. In Naval Architecture/ Mechanical Engineering	3 years experience in shipyard or manufacturing industry.	Assist in production activities, planning, designing and scheduling.
12	Manager (Quality)	2	B. Sc. In Naval Architecture/ Mechanical Engineering/Marine Engineering	5 years experience in shipyard or manufacturing industry in quality control.	Quality assurance and/or control of shipbuilding and shipyard.
13	Manager (Electrical)	1	B. Sc. in Electrical Engineering	3 years experience in shipyard or manufacturing industry.	Installation and operation of electrical machinery and components.
14	Engineer (Design)	4	B. Sc. In Naval Architecture	Preferably 1 year experience in a shipyard or ship design company.	Preparing detailed production drawings of ships and supervision of building of ships.
15	Engineer (Procurement)	4	B. Sc. In Naval Architecture/ Mechanical Engineering/Marine Engineering	Preferably 1 year experience in any shipyard or ship design company.	Procurement of machinery, equipment and materials.
16	Engineer (Production)	4	B. Sc. In Naval Architecture/ Mechanical Engineering	Preferably 1 year experience in any shipyard or manufacturing industry.	Supervision of installation of machinery in shipyards, in ships, piping works etc.
17	Engineer (Outfitting)	3	B. Sc. In Naval Architecture/ Mechanical Engineering	Preferably 1 year experience in any shipyard or manufacturing industry.	Supervise installation of outfitting of ships.
18	Engineer (Electrical)	2	B. Sc. in Electrical Engineering	3 years experience in any shipyard or manufacturing industry.	Operation of electrical machinery and components.
19	Engineer (Quality)	4	B. Sc. In Naval Architecture/ Mechanical Engineering/Marine Engineering	Preferably 1 year experience in any shipyard or manufacturing industry.	Preparation and routine review of Quality Manuals, implementation of Manual, conduct NDT etc.
20	Senior Accounts Officer	1	MBA/M. Com. in Accounting	Minimum 5 years experience in a manufacturing industry.	Organizing and leading the accounts department.
21	Accounts Assistants	2	BBA/B. Com. in Accounting	Minimum 2 years experience in Book Keeping and maintaining accounts.	Book Keeping and maintaining accounts.
22	Foreman (Machine Shop)	2	Diploma/Trade Course	8 years experience in any shipyard or manufacturing industry.	Supervise production in the machinery.
23	Stores Officer	1	BBA	3 years experience in inventory management.	Supervise stores.
24	Store Keeper	2	B. Sc.	1 year experience in similar jobs.	Maintain stores.
25	Foreman (Shipbuilding)	6	Diploma/Trade Course	8 years experience in any shipyard.	Supervise shipbuilding activities.
26	Shipbuilding Fitter	6	Trained	5 years experience in any shipyard.	Fitting structural fabrications.
27	Painting Supervisor	2	Trained	6 years experience as Painting Supervisor in any shipyard.	Supervision of painting works of ships.
28	Paint man	6	Trained	2 years experience as Paint man in any shipyard.	Painting works.
29	NDT Inspector	3	Trained	3 years experience in NDT activities in any shipyard and skill of handling NDT equipment.	NDT activities.
30	Shipbuilding Draftsman	4	Diploma/ Certificate Course	8 years experience in any shipyard or ship design company.	Preparation of drawings.
31	Machine Operators	10	Trained	5 years experience in any shipyard.	Operate shipyard machinery.
32	Welders	20	Class Certified	1 year experience, post certificate.	Welding.
33	Welder	40	Trained	1 year experience in welding works in any shipyard.	Welding.
34	Office Manager	1	Master's Degree	5 years experience in office management.	Overall responsibility in office management.
35	Office Assistants	4	Graduate	2 years experience in similar jobs.	Office management.
36	Machine Attendants and helpers, Security Guards	60	Unskilled	Preferably 1 year's experience in relevant areas of work.	As per jobs assigned.

Educational qualification may be relaxed for otherwise exceptionally deserving candidates. Computer proficiency is a must for the positions of Serial No. 1 to 21. Good communication skill required. Remuneration is negotiable commensurate with qualification and experience.

The Group has a plan to set up another modern, well equipped shipyard at a suitable location in the country, aimed at building ships for export market. Professionals joining the present shipyard will have ample opportunity to build their career with the Group.

Intending candidates fulfilling the required qualifications & experience should send their application along with CV, 3 (three) copies of recent passport size photographs and photo copies of nationality, all degrees and experience certificates to the address mentioned below or submit the application in the specific box kept in the office during office time or submit the complete CV through email: habib_1952@meghnagroup.biz till January 31, 2011.

Please write clearly the name of the post on the envelope. Remuneration is negotiable according to qualification and experience.



General Manager (HR & Admin)
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