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#### 9 swisscontact

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Swisscontact is a Zurich-based organization founded in 1959 by members of the Swiss private sector and academia for sustainable development cooperation. Its aim is to contribute to poverty alleviation by promoting economic and social development in selected southern and eastern countries. Swisscontact Bangladesh is registered with the NGO Affairs Bureau as an international NGO.

Swisscontact Bangladesh invites applications from qualified candidates for the following two (2) positions.

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Applicants can obtain more detailed job descriptions for the positions and submit applications by following instructions at http://www.swisscontact.org.bd/inner.php?Page=9. Applications for both positions are due on or before 2 January 2011.

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1) Abu Mohammad Habibullah General Manager (HR & Admin.) Meghna Group of Industries Fresh Villa, House # 15, Road # 34 Gulshan-01, Dhaka-1212. Mobile: 01713-013160 E-mail: habib 1952@meghnagroup.biz

2) Engr. Harun-Ar-Rashid General Manager (Project) Mobile: 01713-148318 E-mail: engr.harun@yahoo.com

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#### Government of the People's Republic of Bangladesh

Local Government Engineering Department Greater Comilla Rural Infrastructure Development Project LGED-RDEC Bhaban (Level-8) Agargaon, Sher-e-Bangla Nagar

Dhaka-1207

Memo No. LGED/PD(GCP)/S-10/2010/146

Date: 15/12/2010

## Request for Expression of Interest (EOI) for Selection of Firm/Company for Providing Support Staff Services

- 1. The Local Government Engineering Department has been allocated public fund from the Government of the People's Republic of Bangladesh towards the cost of the project and it intends to apply part of these fund to payments under the contract for provision of support services under the project by a firm/company on outsourcing basis. 2. The firm/company will be engaged to provide services for the post of Driver, MLSS &
- Cleaner of Project Director Office, under the project for a varied duration. 3. The Local Government Engineering Department now invites eligible applicants to
- indicate their interest in providing the service. Interested firms/companies are invited to provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, qualification and experience among staff, availability of appropriate staffs etc.). 4. An applicant may associate with other firm/company to enhance their qualifications. A
- firm/company will be sealed in accordance with the Public Procurement Rules, 08 of the People's Republic of Bangladesh. It is expected that the services will be commenced on April 2010 and shall be completed on June 2013. 5. Interest firm/company may obtain further information by applying to the address below
- during normal office hours. The services required for the project are below.

SI. No. 1.	Name of project			Source of fund	Indicative start date	Indicative completion date
	Greater	Comilla	Rural	GOB	1st April/2010	30 June/2013
	Infrastructu	re Developme	ent Project		*	
6 Evr	receione of	Interest shall	ha cubmittad	l on or hofo	ro 10 January/20	10 up to 1 30pm in

6. Expressions of interest shall be submitted on or before 19 January/2010, up to 1.30pm in sealed envelope delivered to the Project Director, Greater Comilla Rural Infrastructure Development Project, Level-8, RDEC-LGED Bhaban, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh. The procuring entity reserves the right to accept or reject any or all the EOIs without assigning any reason whatsoever.

Farazi Shahabuddin Ahmed **Project Director** Tel: 9110192

Fax: 9124361

or Masters degree in any discipline with minimum

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40

20

20

20

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years

Min. 1

year

11/2

years

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\* Conditions apply Candidates willing to take admission are required to collect the application form together with the prospectus from the Office of the Registrar of the University on any working day from 26.12.2010 between 10:30 A.M and 3:30 P.M (Friday & Saturday closed) on payment of Tk. 500/-. Last date of submission of application is 16.01.2011. Those who have passed HSC or equivalent Examinations in 2010 and 2009 are eligible to apply for **Bachelor Programmes.** 

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