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Vacancy Notice

United Nations Development Programme in Bangladesh announces the vacancy for the following posts for the National Human Rights Commission and Capacity Development Project.

1. Expert (Research and Policy Advice) - SC (SB4)
2. Expert (Public Information and Training) - SC (SB4)
3. Expert (Management and Administration) - SC (SB4)
4. Expert (Monitoring and Investigation) - SC (SB4)
5. Project Assistant (Complaints, Monitoring & Mediation) - SC (SB2)

The duration of the Service Contract is one year initially, subject to renewal on an annual basis upon satisfactory performance and availability of funds

For details of the Terms of Reference and instructions to apply, please visit our website: <http://www.undp.org.bd/jobs>. Applications should be submitted no later than 17:00 pm, 31 October 2010.

Only short-listed candidates will be contacted. Female candidates are strongly encouraged to apply.

Career Opportunity

in a multinational Sourcing Company

A leading multinational foreign sourcing COMPANY is looking for the following vacancies for immediate appointment for her Bangladesh Office.

Position: General Manager

- At least 7 years experience in the same post in any multinational sourcing company.
- Candidate must have sound knowledge in merchandising operations, strategic management on garments, quality management and familiar with office management.
- Should have forecasting experiences, vision and capabilities to run office effectively.
- Strong leadership quality & attitude is a MUST to manage the big team. Should be a dynamic, enthusiasm & effective decision maker.
- Fluency in English both speaking & writing.

Position: Product Manager

- At least 5 years experiences being a senior position of Product Development Department in any multinational sourcing Company.
- Should have solid products knowledge, fashion design & development skill, know how process.
- Should have forecasting experiences, vision and capabilities for effective product development, update design and its trends.
- Strong leadership quality & attitude is a MUST to manage the big team. Should be a dynamic, enthusiasm & effective decision maker.

Position: Development Technologist

- At least 5 years experiences being a technologist in any multinational sourcing Company.
- Solid knowledge on Patterns, Fittings & Sample evaluation and to understand Customers specifications/comments
- Capable to communicate with Customers, Merchandisers, Factory technical positions in relevant affairs.

Please submit your detailed CV along with a current photograph, contact phone number and expected salary within 7 days from the date of advertisement to the following address. **Box # A-81, The Daily Star, 19 Karwan Bazar Dhaka-1215**

আইনগত বিজ্ঞপ্তি

এতদ্বারা সর্ব সাধারণের অবগতির জন্য জানানো যাইতেছে যে, আমার মহলা এ.সি.এস টেক্সটাইল (বি.ডি) লিমিটেডের মাসুল দাউন আকবালী, নারায়ণগঞ্জ। নিম্ন তপসিল বর্ণিত সম্পত্তির উত্তরে-সরকারী, সাহ ২৯ ও ৩১ নং ফবি ফরক অধীনে রোড, নিকল-২, থানা-বিলাকেত, জেলা-ঢাকা এর সহিত বারান পুরে আবদ্ধ হইয়াছেন। নিম্ন তপসিল বর্ণিত সম্পত্তিতে যদি কাহারও কোন প্রকার দাবী দাওয়া বা আপত্তি থাকে তবে অত্র নোটিশ প্রকাশিত হওয়ার ০৭ (সাত) দিনের মধ্যে নিম্ন স্বাক্ষরকারী নিকট বৈধ কাগজপত্র নথি উপস্থাপন করার জন্য অনুরোধ করা হইল। অন্যথায় তপসিল বর্ণিত সম্পত্তি নির্ধারিত ও নিরুক্তক বলিয়া গণ্য হইবে এবং এতদসম্বন্ধে বাবতীয় দাবী আইনত অগ্রাহ্য হইবে।

যাচাইকৃত সম্পত্তির তপসিল পরিচয়ঃ

জেলা-ঢাকা, থানা-বিলাকেত ও সাব রেজিষ্ট্রি জলশাল অধীন। ঢাকা কালেক্টরীর জোজিভুড, জে.এল. নং সি.এস ২৯৬ নং এস.এ ১১১ নং আর.এস ২২ নং বর্তমান ঢাকা সিটি জরিপে ৬নং মৌজা-ভূমি স্থিত। বিভিন্ন নম্বরঃ সাহেব ১৩৬ নং সি.এস ১৩৫ নং ও ৫৮৮ নং এস.এ ৮৮৬ নং ও ৬৩৮ নং আর.এস ১৮৭ নং ও ৮৩৬ নং মিউনিসিপাল ১৮৭৬ নং, বর্তমান ঢাকা মহানগর জরিপে ১৮২৬ ও ২১৫৬ নং বিভিন্ন স্থানে স্থিত বারিরা ইষ্টনং জোত ভূক্ত। সাহ নম্বর- সি.এস ও এস.এ ১১১ (চারশত চরিশ এর বাটা এক হাজার একশত চতুর্দশ) নং ও ২৯০ (দুইশত নব্বই) নং আর.এস ১১৬২ (দুই হাজার একশত বায়ান্বী) নং ও ৮৩০ (আটশত ত্রিশ) নং বর্তমান ঢাকা মহানগর জরিপে ৪৫৯০ নং, ৪৫৯১ নং, ৪৫৯৩ নং, ৪৫৯৪ নং ও ৪৫৯৪ নং দায়ের কতে ০৪৭৩.১০ (চারশত ত্রিশটির দশমিক এক চতু) অমুত্যাশ বা ৪.৭৩১ (চারদশমিক সাত তিন এক) শতাংশ বা স্থানীয় মাপে ২.৮৬৭২ (দুই দশমিক আট ছয় সাত দুই) কাঠা নাল জমি অত্র দলিল দ্বারা সাহ বিক্রীত সম্পত্তি বটে। ভূমি অফিসের নাম/বিবরণঃ- সহকারী কমিশনার (ভূমি) তেজগাঁও সার্কেলে অধীন স্থানীয় ভূমি অফিসে আদার হয়।

সম্পত্তির টোহেনির বিবরণঃ উত্তরে-আজার খেলে রাসা, দক্ষিণে- বোয় আশরাফুল আমন (প), পূর্বে- বোরান আলী, পশ্চিমে-আবল হোসেন গং।

হস্তান্তরিত সম্পত্তির পরিমাণ (অকে ও কথার)ঃ ০৪৭৩.১০ (চারশত ত্রিশটির দশমিক এক চতু অমুত্যাশ বা ৪.৭৩১ (চার দশমিক সাত তিন এক) শতাংশ বা স্থানীয় মাপে ২.৮৬৭২ (দুই দশমিক আট ছয় সাত দুই) কাঠা মাত্র।

যাচাইকৃত সম্পত্তির তপসিল পরিচয়ঃ

জেলা-ঢাকা, থানা-বিলাকেত ও সাব রেজিষ্ট্রি জলশাল অধীন। ঢাকা কালেক্টরীর জোজিভুড, জে.এল. নং সি.এস ২৯৬ নং এস.এ ১১১ নং আর.এস ২২ নং মৌজা- ভূমি স্থিত। বিভিন্ন নম্বরঃ সি.এস-১৪০ নং, এস.এ-৫৮৪ নং, আর.এস-৪৪২ নং, বর্তমান ঢাকা সিটি জরিপে ১৪৬২ নং ও ১৩৪৫ নং বিভিন্ন ভূক্ত। সাহ নং-সি.এস ও এস.এ ২৯৭ (দুইশত সাতানব্বই) নং, আর.এস-৮১২ (আটশত বার) নং, বর্তমান ঢাকা সিটি জরিপে ৪৫২৬ নং, ৪৫৯৬ নং ও ৪৫৯৮ নং দায়ের কতে ২২.৫০ (বাইশ দশমিক পাঁচ চতু) শতাংশ বা ২২.৫০ (দুই হাজার দুইশত পঞ্চাশ) অমুত্যাশ নাল জমি অত্র দলিল দ্বারা সাহ বিক্রীত সম্পত্তি বটে। ভূমি অফিসের নাম/ বিবরণঃ সহকারী কমিশনার (ভূমি) তেজগাঁও সার্কেলে অধীন স্থানীয় ভূমি অফিসে আদার হয়।

সম্পত্তির টোহেনির বিবরণঃ উত্তরে-সরকারী রাসা, দক্ষিণে-হাজিমউদ্দিন এর বিক্রীত জমি, পূর্বে- পারিবারিক রাসা, পশ্চিমে-নূর হোসেন গং।

হস্তান্তরিত সম্পত্তির পরিমাণ (অকে ও কথার)ঃ ২২.৫০ (বাইশ দশমিক পাঁচ চতু) শতাংশ বা ২২.৫০ (দুই হাজার দুইশত পঞ্চাশ) অমুত্যাশ মাত্র।

ধন্যবাদান্তে (শেখর বঙ্গ দাস) এডভোকেট, জজ কোর্ট, নারায়ণগঞ্জ। ৬৪/১, ডি.এন রোড, নারায়ণগঞ্জ, ঢাকা।

ফোনঃ ৭৬৩১৭২৭, মোবাইলঃ ০১৭১৬৪২০৩৯৭

কোর্টকালীন সময়ঃ বার ভবনের তল্লায় ১৭ নং রুম।

Position Vacant

Institute of Water Modelling (IWM) is an independent Trust established by the Govt. of the People's Republic of Bangladesh providing specialist services to the government, national and international agencies in the field of water modelling, computational hydraulics and allied sciences using mathematical modelling as a useful tool. IWM has an excellent working environment. IWM is now looking for immediate appointment of the following position:

Position : Director, ICT Division

The incumbent should have proven leadership quality in management of a team of Information technology and GIS professionals, a wide network with ICT people and organization, significant experience in ICT service providing in the water related sectors, having ability to contribute further development of ICT as a self-sustainable division.

Basic responsibilities and essential functions

- leads the team comprising with GIS, System & ICT, monitors progress, provide backstopping, facilitate new knowledge;
- relays management decisions to the Division and receive feedback;
- identification of business area and search of business opportunities in ICT field;
- proposal preparation and negotiations about new projects in ICT field;
- ensuring resources for ICT projects, divisional resource management, sorting out of capacity bottlenecks.
- Training Need Assessment of ICT people to update knowledge and skill to cope with new challenges.

Educational requirements

M.Sc. Engg./M.Eng in Computer Science & Eng./Electrical & Electronic Engg./Civil/WR Eng. or M.Sc. in ICT/ Computer Science

Experience:

15 years experience in the ICT related environment with at least 5 years experience in a senior management position

Remuneration package

A highly competitive remuneration package will be offered to the deserving candidate.

Instructions to apply

Eligible candidates are requested to visit IWM website <www.iwmbd.org> for online job application and submit the completed form online on or before 30 October 2010.

Only short listed candidates will be called for interview.

INSTITUTE OF WATER MODELLING
House # 496, Road # 32
New DOHS, Mohakhali, Dhaka-1206
Tel: 8823909, Fax : 8827901
Website : www.iwmbd.org

Career Opportunity

BRAC, one of the world's leading development organizations, dedicated to alleviate poverty and empower the poor. BRAC is looking for dynamic, competent and self motivated individuals for its Internal Audit Department for the following regular position.

Audit Officer- I

Job Responsibilities

- Audit of different programs / departments / social enterprises of BRAC as per annual audit plan.
- Ensure the compliance of organization's policies and procedure.
- Prepare and finalize audit report with necessary analysis and comparison.
- Assess correctness of audit reply, review of management reply and necessary follow - up.
- Assist Audit Manager for preparation of monthly and quarterly internal audit report.

Educational Qualification : B.Com. with C.A. course completed / C.M.A (Inter) from any recognized university / institute with minimum 2nd class/ division or CGPA 2.5 in all academic examinations.

Age : Maximum 33 years.

Salary : Tk.14,860/-

Job Location : BRAC Head Office with frequent field visit in remote areas within the country (any BRAC Field Offices).

Additional Requirements:

- Report writing ability and communication skill both in English and Bengali.
- Computer literacy is a must.

Other Benefits : Insurance, Festival Bonuses twice in a year, Contributory Provident Fund and Gratuity.

Please send your detailed CV and a cover letter justifying your qualification for the position and photocopy of SSC / equivalent certificate and C.A.(CC) / CMA (Inter) certificate, photocopy of National ID card and two recent passport size colour photographs to the Director, BRAC-HRD, 8th floor, BRAC Center, 75 Mohakhali, Dhaka-1212 not later than October 28, 2010. Please mention the name of the position and AD# 41/10 on top of the cover letter and envelope. In case of large number of applications received, only short listed candidates will be contacted.

BRAC is an equal opportunity employer

Career Opportunity

BRAC, one of the world's leading development organizations, dedicated to alleviate poverty and empower the poor is looking for dynamic, competent and self motivated individuals for the following regular position in its Human Resource Division (HRD). HRD is committed to procedural justice, realization of individual potentials and adaptation of modern management practices.

Human Resource Officer

Job Responsibilities

- Recruitment, selection and placement of competent employees to meet the human resource requirement of the organization.
- Ensure compensation and benefits of staff on time.
- Should be a strategic thinker in terms of HR practice.
- Liaison and communication with the different programs of BRAC.
- Preparing reports and any other task assigned by the management.
- Organize and conduct different training, orientation and meeting.
- Disseminate HR policy & procedures and ensure its compliance.

Educational Qualification : MA / MSS / MBA with minimum four 1st class/ division / CGPA 3.00 in all academic examinations from any reputed university.

Age : Maximum 32 years.

Salary : Negotiable.

Job Location : Different HR Field Offices (any where in Bangladesh).

Additional Requirements:

- Experience in HR Field will be an advantage.
- Excellent oral and written communication skill both in English and Bangla.
- Excellent interpersonal skill, self motivated and dynamic.
- Well organized and a good team player.
- Proactive, energetic, creative and willing to work under pressure.
- Computer literate in MS Office and use of Internet.

Other Benefits : Other benefits include Insurance, Festival Bonus. On completion of probation period will offered Contributory Provident Fund and Gratuity.

Please send your detailed CV and a cover letter justifying your qualification for the position and photocopies of SSC / equivalent certificate, Masters certificate, National ID card and two recent passport size colour photographs to the Director, BRAC-HRD, 8th floor, BRAC Center, 75 Mohakhali, Dhaka-1212 not later than October 28, 2010. Please mention the name of the position and AD# 40/10 on top of the cover letter and envelope. In case of large number of applications received, only short listed candidates will be contacted.

BRAC is an equal opportunity employer

VACANCY

A large multinational company engaged in the business of apparel manufacturing intends to recruit the following personnel for their state of the art factory at EPZ, Comilla. The factory at its peak will have strength of more than 2600 employees. Both female and male candidates are welcome to apply for all the positions excepting against sl.4 (male only)

Sl	name of the post	Educational Qualification	Age	Minimum Experience
1	Supervisors in following depts: Sample Cutting Sewing Quality Finishing (Packing) Washing Maintenance Warehouse Fabric/Trim Inspection	HSC	Below 30 years	3 - 5 years experience in applied position in garment industries.
2	Sewing Technician Cutting Technician Training instructors Chief Mechanic Marker Makers Washing Technician Sample Technician	HSC	Below 35 years	5 years experience in applied position in garment industries.
3	Work-study officer	HSC	Below 30 years	3 - 5 years relevant experience in garment industries
4	Mechanic (sewing/washing) Foreman Electrician Electronics Technician Boiler operator Pump House operators Welder & fitters AC Technician	Class Eight - SSC Boiler Certificate	Below 35 years	3 - 5 years experience in applied position in garment industries.
5	Cutter Washing operator Sample operators Fabric/Trims Inspectors	Class Eight - SSC	Below 35 years	2 years experience in applied position in garment industries.
6	Clerk for all Depts. GRN Clerk	HSC Computer Knowledge in MS office, Excel, Letter drafting & E-mail	Below 25 years	2 years relevant experience in garment industries.
7	Store Keeper Commercial Officer	HSC Computer Knowledge in MS office, Excel, Letter drafting & E-mail	Below 35 years	2 - 5 years relevant experience in garment industries.
8	Training Executive HR Officer Counsellor Nurse Recruitment Officer Administrative Officer	HSC Graduate HSC Recognized nursing qualification Graduate HSC	Below 35 years Below 30 years Below 35 years Below 30 years Below 35 years Below 35 years	2 - 5 years relevant experience in garment industries 2 - 5 years relevant experience in garment industries 5 years relevant experience in garment industries 3 years relevant experience in garment industries 5 - 7 years relevant experience in garment industries 3 - 5 years relevant experience in garment industries
9	Executive in following Depts. Sewing QC Cutting Finishing Washing CIF HR	HSC Will be given preference to textile diploma/ degree holders Graduate Will be given preference with qualification in HRD	Below 35 years	3 years experience in applied position in garment industries
10	Merchandiser Cutting supervisor	Graduate HSC	Below 35 years	3 - 5 years experience in applied position in garment industries
11	Administrative Manager	Graduate in any discipline	Below 35 years	7 - 9 years experience in applied position in garment industries

Salary and other benefits will be commensurate with academic qualifications and experience. Interested Candidates are advised to courier their applications within 10 days of this advertisement at the under mention address:

Nor-Pearl Knitwear Limited
Plot no. 61 - 71
Comilla EPZ, Airport Road
Comilla. E-mail : santanug@brandix.com and hemanthad@brandix.com