

BRITISH COUNCIL

Notice

British Council New Office Timing

Effective from 2nd May 2010

British Council Chittagong@ 77/A East Nasirabad (Examinations Services, Education UK and SAC)-

Saturday to Thursday- 10:00am to 5:00pm
(Friday is weekly holiday)

British Council Young Learners' Centre@ Shishu Academy-

Saturday- 2:30pm to 6:00pm
Sunday to Friday- 10:00am to 6:00pm
(Tuesday is weekly holiday)

British Council Resource Centre@ Premier University-

Sunday to Thursday- 12:00pm to 8:00pm
(Friday and Saturday are weekly holidays)

British Council
Chittagong
T: +88 031 657 884-6
F: +88 031 657 881
E-mail: chittagong.enquiries@bd.britishcouncil.org

To-Let

5000 Sft (approx) at House No : 21, Road No : 7, Block : F, Banani (Previous tenant was foreign Garments Buying House).

Contact : SKT : 01711 525563
Rahi : 01713 042587
e-mail:dilan@capital-bd.com

COCKROACH PROBLEM?

USE **BAQSOL GEL**

For more info, pls call
0173 00 777 00 **SAFEMAY**
0173 00 888 00 www.safemay.com.bd

VACANCY ANNOUNCEMENT

ICDDR,B invites applications from suitable candidates for the position of **Officer, Cafeteria Services** with the Cafeteria Services Unit (CSU) of Infrastructure Services under the Executive Director's Division. The appointment will be made on a fixed-term basis for 2 years, which may be extended for further period depending on satisfactory performance and availability of funds.

Duty Station - Dhaka

Salary - Annual Tk.309,700/- inclusive of house rent and conveyance allowances with other admissible benefits.

Benefits/facilities -14.8% retirement fund contribution by the Centre, Children allowance @Tk.1,420/- per child per month, medical facilities for dependent spouse and children, free group life insurance, and subsidized transport, canteen, daycare facilities.

For detailed job profile and requirements, please visit our website: www.icddr.org. Interested candidates who fulfill the requirements should submit **online applications** by **May 19, 2010**.

Only short-listed candidates shall be invited for the interview.

icddr,b
KNOWLEDGE FOR GLOBAL LIFESAVING SOLUTIONS

Mahbub Jamil re-elected as Chairman of International Leasing

The Board of Directors of International Leasing And Financial Services Limited (ILFSL) in its 102nd Meeting held on April 29, 2010 have re-elected Mr. Mahbub Jamil as Chairman of the Company for next 2 years. He has been serving as Chairman of ILFSL since 2000.

Mr. Jamil is also the Chairman of Singer Bangladesh Limited. He was the past president of the Foreign Investors Chambers of Commerce & Industry (FICCI) for 3 times. He is also a member of the Executive Board, International Chamber of Commerce (ICC) Bangladesh. Mr. Jamil was the former President of Metropolitan Chamber of Commerce & Industry (MCCI) for the year 1999. He is the Member of the Academic Council of BRAC University and Trustee of Bishwa Sahitya Kendra.

Mr. Jamil was the former Special Assistant (Cabinet Minister) to the Chief Adviser of Government of Bangladesh in 2008.

ASIAN UNIVERSITY FOR WOMEN

JOB VACANCY

The Asian University for Women (AUW) is a new institution in Chittagong, Bangladesh, with the mission to prepare women of high ability and potential to meet society's challenges and effect positive change. AUW offers an innovative, rigorous curriculum that encompasses the liberal arts and sciences at the undergraduate level and professional training in fields such as computer science, environmental engineering, law, and management at the graduate level. AUW is seeking applications from qualified professionals for the following positions of the AUW for immediate appointment:

Position:	Controller of Finance (CoF)	Human Resource Manager (HRM)
Overview:	The CoF is a key position for AUW and will have responsibility for the management of financial planning and accounting function, developing and implementing the university's accounting system and financial policies to ensure economy and efficiency in financial management.	The HRM will be highly regarded for his/her ability to manage the needs of the employees by being a bridge for them to reach top management. This is a critical role for AUW to ensure regular motivations among human resources.
Major responsibilities:	<ul style="list-style-type: none"> Ensure timely annual and interim financial reporting at year-end and at regular intervals within the year as and when required Adhere to applicable financial reporting framework, tax laws, and other regulations in transactions Perform budget variance analysis Supervise investment and raising of funds Liaise with AUW Support Foundation USA and other partners on financial matters Ensure that financial policy manuals are compiled with; all accounting ledgers are accurately maintained; the external audit is coordinated; and all internal and external reporting requirements are met Monitor and supervise works of the finance team and train them to standardize team's output Taking leading strategic initiatives to support goals Any other responsibilities as assigned by the Board to achieve its objectives. 	<ul style="list-style-type: none"> Administer compensation, benefits and performance management systems, and safety and recreation programs Identify staff vacancies and recruit, interview and select applicants Provide current and prospective employees with information about policies, job duties, working conditions, wages, opportunities for promotion and employee benefits Perform difficult staffing duties, including dealing with understaffing, refereeing disputes, firing employees, and administering disciplinary procedures Plan and conduct new employee orientation to foster positive attitude toward organizational objectives Analyze training needs to design employee development, language training and health and safety programs Conduct exit interviews to identify reasons for employee termination Adhere to the Bangladesh Labour Code 2006 Any other responsibilities as assigned by the Board to achieve its objectives.
Qualification:	Chartered Accountant/CMA/ACCA/MBA (with major in Finance)	MBA in HRM/Diploma in HRM
Experience:	Minimum 5 years as finance manager/head of finance in any reputed organization preferably in educational institutes	Minimum 5 years as HR Executive/HR Manager in any reputed organization preferably in educational institutes
Attributes (both positions):	Computer literate, English speaking, analytical, team player, ability to work under pressure, professionalism.	

The interested candidates are requested to send their CVs along with a cover letter mentioning position and expected salary & benefits to hrd@auw.edu.bd with a cc to cv_auw@aqcd.com by May 20, 2010. Only shortlisted candidates will be called for interview. As an equal opportunity employer serving women, the Asian University for women strongly encourages highly qualified women to apply.

www.asian-university.org

জরুরি ভিত্তিতে

বিদ্যুৎ কেন্দ্র স্থাপনে অ্যাডভাইজার/কনসালটেন্ট নিয়োগ

হযরত শাহজালাল (রহঃ) শাহপরান (রহঃ) এর স্মৃতিবিজড়িত পুণ্যভূমি সিলেটের আবাসন সমস্যা সমাধানের লক্ষ্যে মার্লিন বিল্ডার্স (প্রাই) লিমিঃ অগ্রণী ভূমিকা পালন করছে। কারণ মার্লিন বিল্ডার্স মানুষের প্রয়োজনকে অনুভব করে। অত্র তারই ধারাবাহিকতায় ইনপায়াড জাতীয় বৃহৎ শাখার কথা বিবেচনা করে বিদ্যুৎ সমস্যা সমাধানের জন্য একটি বিদ্যুৎ কেন্দ্র স্থাপনের উদ্যোগ গ্রহণ করছে। উক্ত বিদ্যুৎ কেন্দ্র স্থাপনের জন্য স্থায়ী বা চুক্তিভিত্তিক ১ (এক) জন অ্যাডভাইজার/কনসালটেন্ট নিয়োগ করা হবে। (বিদ্যুৎ বিভাগের অবসরপ্রাপ্ত গ্রেড ৩ অভিজ্ঞ ব্যক্তিদের নিয়োগের ক্ষেত্রে অগ্রাধিকার দেওয়া হবে।) অগ্রণী অভিজ্ঞ প্রার্থীরা আগামী ১৯শে মে ২০১০ইং তারিখের মধ্যে নিম্নাটিকানায় সরাসরি সাক্ষাৎ অথবা যোগাযোগ করার জন্য অনুরোধ করা যাচ্ছে।

যোগাযোগঃ
ব্যবস্থাপনা পরিচালক
মার্লিন বিল্ডার্স (প্রাই) লিমিঃ
মার্লিন টাওয়ার, সুবিন বাজার, সিলেট।
০২১১-৮১৫০১১, ৮১৫৫২০, ৯১২২৩০, ৯১২৬১২।
০১৭৩৫-১৪৫৮৯৮।

University Grants Commission of Bangladesh

Office of the Project Director
Higher Education Quality Enhancement Project (HEQEP)
Dhaka Trade Centre (8th Floor)
99 Kazi Nazrul Islam Avenue, Dhaka-1215
Ref: UGC/HEQEP/Procurement/S5.1/2010/586
Dated: May 03, 2010

Request for Expression of Interest (REoI) for Mobilization Facilitators Service Package: S 5.1

1. The Government of the People's Republic of Bangladesh has undertaken the Higher Education Quality Enhancement Project (HEQEP) with the support of the International Development Association (IDA). The University Grants Commission of Bangladesh is the implementing agency of the project. A part of the IDA fund will be utilized in payments for two (2) Mobilization Facilitators who will arrange and conduct national dissemination workshop and seminars for AIF promotion.

2. The Terms of Reference and other relevant information are available in the web address: www.ugc.gov.bd; <http://cptu.gov.bd> and <http://www.heqep-ugc.gov.bd> interested applicant may get detailed information and related documents i.e. the Terms of Reference (ToR) from the office of the undersigned during office hour before 2:00pm, May 25, 2010.

3. Consultants will be selected using the selection of individual consultant method in accordance with Public Procurement Act, 2006 and Public Procurement Rules, 2008.

4. Qualification and Experience of Mobilization Facilitators:

- A post-graduate degree from a recognized higher education institution preferably in mass communication/journalism/media studies.
- At least five years of experience in mobilizing and facilitating large-scale conference, workshops, training and seminars.
- Knowledge of the tertiary education system in Bangladesh.
- Excellent communication skills, both oral and written.
- Proven experience in development of easy-to-communicate materials and power point presentations.
- Experience in dealing with the media and writing for the media. Journalistic experience will be an advantage.
- Experience of handling all kinds of communication equipment, devices and instruments.

5. The estimated duration of the service for each position is 14 person months. One consultant is expected to begin service from July 2010 till September 2011. Tenure of the other consultant will be determined during contract negotiation. However, duration and period of service might vary depending upon the requirement of the project.

6. Expression of Interest including expected remunerations shall have to be submitted on or before 2:00pm, May 25, 2010 on working days during office hours in sealed envelope to the Project Director, HEQEP, and be clearly marked Expressions of Interest for "Mobilization Facilitator". Applications should be submitted directly or sent via post/email at the address of the undersigned. Applications through e-mail should preferably have the same text in the subject line of the e-mail.

7. The applicants may submit supporting documents (i.e. certificates, references) in favour of their experience and qualifications along with the EoI. UGC may verify these documents if deemed necessary.

8. The authority reserves the right to accept or reject all EoIs.

Ruknud-Deen Ahmed
Project Director, HEQEP
Telephone: 8189020
E-mail: pd_heqep@yahoo.com

Request For Proposal (RFP)

Production and supply of 54 digital contents (education video contents) on Science, Mathematics and English subjects of grade VI for ICT-enabled Teacher Training Programme

United Nations Development Programme (UNDP) in Bangladesh seeks proposals from interested, well qualified and oracle authorized vendors for **Production and supply of 54 digital contents (education video contents) on Science, Mathematics and English subjects of grade VI for ICT-enabled Teacher Training Programme.**

Submission of Proposal: The envelope should state "Proposal for Production and supply of 54 digital contents (education video contents) on Science, Mathematics and English subjects of grade VI for ICT-enabled Teacher Training Programme" and should be marked as 'Confidential' and addressed to the **UNDP Procurement Unit, IDB Bhaban (12th Floor), Begum Rokeya Sharani, Agargaon, Dhaka-1207.** The deadline for submission of Proposal is **May 20, 2010, 11:00 AM. Proposals should be submitted in the Bid Box in IDB Bhaban (12th Floor), Procurement Unit, Begum Rokeya Sharani, Agargaon, Dhaka-1207.**

All interested firms should obtain the Bidding Documents from website http://www.undp.org.bd/proc_more.php

Submission Procedure: The offer should comprise of 2 copies for each 2 separate envelopes of **technical and financial proposals.**

BANGLADESH UNIVERSITY

(A Center of Excellence for Higher Education) (Govt. & UGC Approved)

Admission fair : Summer Semester 2010

Date : 6, 7 & 8 May 2010
Time : 9.00 am to 8.00 pm everyday
Venue : Bangladesh University Campus

Special Waiver (40-100%) on Spot Admission

BU Offers

- BBA
- MBA & EMBA
- PHARMACY
- ARCHITECTURE
- ELECTRICAL & ELECTRONICS ENGR.
- COMPUTER SCIENCE & ENGR.
- MATHEMATICS (HONS)
- B.A IN ENGLISH (HONS)
- M.A IN ENGLISH (PRELI. & FINAL)
- LL.B (HONS)
- LL.B (PASS) - 02 YEARS
- LL.M - 01 YEAR
- ECONOMICS (HONS)
- SOCIOLOGY (HONS)

Members of faculty

Quazi Jamil Azher (BBA/BBA, MBA Columbia University, USA) Advisor, Department of CSE
Arch. Iqbal Habib (B.Arch, Eisenhower Fellow (USA), Advisor, Dept. of Architecture)
Dr. Wahiduddin Mahmood (MBBS, FCS, Advisor Department of Pharmacy)
Prof. Dr. Monibur Rahman (Faculty of Science)
Dr. Anwarul Haque Sharif (Department of Mathematics)
Prof. Muazzem Hossain (Faculty of Law)
Mr. Sardar Masud Karim (Department of Architecture)
Dr. Subrata Kumar Bain (Department of Economics)

Ms. Shahnila Azher (BBA/BBA, MBA Columbia University, USA) Advisor, Dept. of Business Admin.
Mr. N. C. Das (Executive Vice-President BEACON Pharmaceuticals Ltd., Consultant Dept. of Pharmacy)
Prof. Mustafa Kamaluddin (Department of Islam)
Dr. Anwarul Islam (Department of Pharmacy)
Dr. Nilufar Akter Eva (Faculty of Social Science)
Dr. Sabbir Ahmed (Department of IEE)
Dr. Khawaja Iqbal (Faculty of Law)
Dr. M. M. Enamul Aziz (Department of Sociology)

15/1, Iqbal Road, Mohammadpur, Dhaka. 9136061, 8117951, 01719568655, 01723517473, 01717579278.

PHILLIPS-VAN HEUSEN FAR EAST LIMITED

PVH

Founded 125 years ago, Phillips-Van Heusen (PVH) is one of the world's most successful apparel companies. PVH owns, designs, sources and markets a selection of world-renowned brands - Van Heusen, Calvin Klein, Izod, Arrow, Bass - in the dress shirts, sportswear, neckwear, footwear, and accessories categories. Phillips-Van Heusen Far East Ltd., a wholly-owned subsidiary of PVH Corp., USA is inviting candidates of outstanding credentials to apply for the following position:

Compliance Administrator, Region D

(Ref. No. BD/DS/025/10)

Overview of the position:
The Compliance Administrator assists the Human Rights compliance team and coordinates daily office administration tasks at the PVH regional office in Dhaka.

Major Responsibilities:

- Prepare, trace, process, and document compliance documentation
- Maintain files, documentation, database, and information in good order
- Coordinate with other Human Rights administrator(s) to ensure all compliance procedures are in place
- Maintain statistical data regarding audits and compliance status; prepare relevant analysis reports
- Handle administrative tasks such as corresponding and interacting with stakeholders, handling incoming and outgoing mail, routine office tasks, etc.

Requirements:

- 4-year Bachelor's (Hons.) Degree from reputable University
- Complete fluency in verbal and written English, and sound Bengali language skills
- Computer proficiency, including familiarity with MS Office, e-mail communication, and basic internet skills.

Competencies:

- Well-organized
- Able to work under pressure
- Skilled in time management
- Composed and action-oriented
- Self motivated
- Able to function in a diverse team

An attractive package, including a 5-day work-week, and medical / life / travel accident insurance scheme will be offered to the successful candidate.

Please email your resume with your application by **May 14, 2010**, including

- reference number quoted above in this advertisement
- expected salary, and
- date of availability

Applications should be addressed to Human Resources Department and emailed to: hkhr@pvh.com

Only candidates meeting all requirements listed are invited to apply. Multiple applications from the same candidate and canvassing in any form may result in disqualification. Only short-listed applicants will be contacted.

ICMAB

The Institute of Cost and Management Accountants of Bangladesh
An autonomous body under the Ministry of Commerce
www.icmab.org.bd

ADMISSION

FOUNDATION LEVEL JULY-DECEMBER 2010 SESSION

If you are a university graduate with 6 points or equivalent CGPA (1st div.=3, 2nd div.=2, 3rd div.=1) you are eligible for a global profession

If you have the quality of creative thinking and are prepared for a challenging and rewarding career **CMA is the right course for you**

DATE OF APPLICATION & ADMISSION TEST	Applications in prescribed form are invited from the persons interested to study CMA course for enrolment in its Foundation Level of July-December, 2010 session
Application forms available till	07-07-2010
Last date of Submission	08-07-2010
Date of Written Test (Friday)	09-07-2010
NO WRITTEN TEST	Any Graduate with 1st Division, B.Com.(Hons.), M.Com. with 2nd Class, BBA (4 years), MBA/CA, Coaching & Correspondence Tk. 13,000 + Application Form Tk. 400
FEES FOR FOUNDATION	Scholarships are available for the poor and meritorious students.
SCHOLARSHIPS	Gold medal / Silver medal / Cash award for the brilliant result.
AWARD	Exemptions are available based on result of public examinations.
EXEMPTIONS	Dhaka: Day: 2.30 pm to 5.30 pm; Night: 5.30 pm to 8.30 pm
CLASS TIMINGS	Chittagong, Rajshahi, Khulna & Comilla: 5.30 pm to 8.30 pm
COURSE DURATION	Foundation level 6 months + Professional level I-IV 24 months
PROVISIONAL ADMISSION	Total 30 months
GLOBAL LINKAGE	Candidates who have appeared at Degree Pass / Hons. / BBA examination but whose results have not yet been published will be allowed to sit in the Admission Test and qualified candidates will get themselves provisionally admitted into Foundation Level. ICMAB is the member of the following International Accounting Bodies: International Federation of Accountants (IFAC), Confederation of Asian and Pacific Accountants (CAPA), South Asian Federation of Accountants (SAFA).

For details please contact :

- ICMAB Office, ICMA Bhaban, Nilkhet, Dhaka. Ph. 8619649, 8613443, 8611482, 8628293.
- ICMAB Office, CMA Bhaban, Plot # 43, Rd. # 27, CDA, Agrabad R/A, Chittagong. Ph. 727638.
- Officer-in-Charge, ICMAB & Prof. Madan Mohan Dey, Dept. of Accounting & Information Management., Rajshahi University. Ph. 751332, 750041-49.
- Officer-in-Charge & Principal, Azam Khan Govt. Commerce College, Khulna. Ph. 722335.
- Officer-in-Charge & Principal, Victoria Govt. College, Comilla. Ph. 65245 / 68463/66167.