

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

অর্থ মন্ত্রণালয়, অর্থ বিভাগ

প্রশাসন-৬ শাখা

Website: www.mof.gov.bd

অম/বি/প্রঃ-৬/কম্পিউটার-৩৬/২০০৮/৩৪৫ তাং-০৩-০৩-২০১০

দরপত্র বিজ্ঞপ্তি

১।	মন্ত্রণালয়/বিভাগ	অর্থ মন্ত্রণালয়/অর্থ বিভাগ।
২।	কাজের বিবরণ/ দরপত্রের নাম	অর্থ বিভাগের কম্পিউটারে ব্যবহারের জন্য বিভিন্ন প্রকার টোনার ক্রয় সংক্রান্ত।
৩।	বাজেট ও টাকার উৎস	রাজস্ব।
৪।	দরপত্র নং	অম/বি/প্রঃ-৬/কম্পিউটার-৩৬/২০০৮/৩৪৫ তাং-০৩-০৩-২০১০
৫।	দরপত্র সিডিউল বিক্রয়ের শেষ তারিখ ও সময়	২১-০৩-২০১০, বেলা-২:৩০ ঘটিকা।
৬।	দরপত্র দাখিলের শেষ তারিখ ও সময়	২২-০৩-২০১০, বেলা-২:০০ ঘটিকা পর্যন্ত।
৭।	দরপত্র খোলার তারিখ ও সময়	২২-০৩-২০১০, বেলা-২:১৫ ঘটিকা। দরপত্রদাতাদের সম্মুখে বেলা হইবে (যদি কেহ উপস্থিত থাকেন)।
৮।	দরপত্র দলিলের মূল্য	৫০০/- (পাঁচশত) টাকা (অফেরতযোগ্য)।
৯।	যে দস্তর হতে দরপত্র দলিল বিক্রয় হবে তার নাম ও ঠিকানা	সিনিয়র সহকারী সচিব, প্রশাসন-৬ শাখা, অর্থ বিভাগ, অর্থ মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা, ভবন-৭, কক্ষ-২৩০ (তৃতীয় তলা)।
১০।	সিকিউরিটি মানি/জামানত অর্থ বিভাগের অনুকূলে	দরপত্রের সাথে টাকা ৩০,০০০/- (ত্রিশ হাজার) টোনার সিকিউরিটি হিসাবে সিনিয়র সহকারী সচিব, প্রশাসন-৬ শাখা, অর্থ বিভাগ এর অনুকূলে যে কোন তরফসীলী ব্যাংক হইতে পে-অর্ডার/ব্যাংক ড্রাফট আকারে জমা দিতে হইবে।
১১।	দরপত্র আহবানকারীর নাম, পদবী ও ঠিকানা	মোঃ গোলাম মোস্তফা, সিনিয়র সহকারী সচিব, প্রশাসন-৬ শাখা, অর্থ বিভাগ, অর্থ মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা, ভবন-৭, কক্ষ-২৩০ (তৃতীয় তলা)।
১২।	দরদাতার যোগ্যতা	প্রকৃত ব্যবসায়ী/আমদানিকারক/সরবরাহকারী প্রতিষ্ঠান।
১৩।	সকল দরপত্র বাতিল/প্রহরণের ক্ষমতা সংগ্রাহক সত্তা কর্তৃক সংরক্ষিত।	
১৪।	বিশেষ নির্দেশিকাঃ দরপত্রের সকল শর্তাবলী সিডিউলে বর্ণিত আছে।	

মোঃ গোলাম মোস্তফা
সিনিয়র সহকারী সচিব
E-mail: gmoslofa@finance.gov.bd
ফোনঃ ৭১৬৩৭৮
৭১৬৬৯৬

জিডি-১১১১



Bangladesh House Building Finance Corporation

Established : 1952

Head Office : 22, Purana Palton, Dhaka-1000, Phone : 9560574, Fax : 88-02-9561324

Email : bhhbc@bangla.net, Web : www.bhhbc.gov.bd

CITIZEN CHARTER

Eligibility for getting loan :

1. Ownership of Land/Plot.
2. Ability for primary investment (at least 20% of estimated cost).
3. Bangladeshi National.

Deeds and documents required to be submitted with loan application :

(A) The following documents are required for the Application of a loan in case of land allotted by the Government/ National Housing authority/ RAJUK/ CDA/ KDA/ RDA/Cantonment Board/Housing Society (land allotted by the Govt.) etc.

1. Original allotment letter
2. Possession transfer letter.
3. Original lease deed along with a photo copy of the deed (duly attested by a class 1 gazetted officer). If original lease deed is not available from the sub-registrar's office then original receipt (given by the sub-registrar's office) and a certified copy of this lease deed is required.
4. No objection certificate (N O C)/Mortgage permission letter in favour of the Corporation is required.

(B) In case of Non Government/private owned land :

1. Land owner's original title deed (Sub kabla/ gift/ partition deed)
2. Certified copy of C.S., S.A & R.S khatian.
3. Mutation Khatian, D.C.R, Recent Rent payment Receipt.
4. Baya deeds.
5. Non encumbrance certificate (including 12 years search) issued by district registrar's office is needed.

(C) Necessary documents in case of both kind of ownership patterns :

1. Two copies of building plan/layout plan approved by the competent authority along with approval letter.
2. Soil test report of the land on which the proposed building will be constructed.
3. (a) In case of multi storied building two copies of structural design of the proposed building is required along with a certificate issued by a graduate civil engineer/Executive Engineer/ Engineering consulting firm with at least 5 years of experience in this field.
(b) In case of a building having 7 storied or over, a certificate is needed to be issued by a experienced graduate civil engineer/Executive Engineer/ Engineering consulting firm with at least 10 years of experience.
4. Two copies of route map signed by the applicant.
5. Two copies of attested passport size photograph and two copies of attested specimen signature of the applicant.
6. Applicant's income certificate, Income tax identification number and certificate of income tax payment (in case of taxpayer).
7. In case of having no self-income a guarantor is needed. Applicants Husband/wife/son/unnarrried daughter may be appointed as a guarantor.
8. A declaration made on a non-judicial stamp narrating.
(a) Proposed building will be constructed as per approved plan and
(b) No loan has been taken from this Corporation or from any

other financial Organization for the construction of house.

(D) In case of Group Loan :

The group members declaration and agreement in relation to the respective portion of the land and floors of the building as well.

Service : House building loan disbursement activities :

Bangladesh house building Finance Corporation operates its loan activities all over the Country. The terms and conditions of loans depending on various factors, such as importance of the locality, nature of loan, condition on existing roads etc.

The existing terms and condition of loans of the corporation are as follows :

No	Types of service	Highest ceiling & Effective area (Amount in lakh)				
		Dhaka & Chattagon g Metropolitan area	Other divisional & old district head quarters	Other district head quarters and adjacent growth centers	Upazila head quarters, adjacent growth center and commercial places	
1.	General loan	40	20-30	20	15	
2.	Group loan (per applicant)	40	20-30	20	-	
3.	Additional loan	Remaining balance of the highest ceiling				
4.	Flat loan	40	40	40	Only district head quarters	
5.	Short term (5 years) special loan	5	2	2	2	
6.	Special loan scheme for middle class and lower middle class (per unit 550 sq ft to 1000 sq ft)	General	20	12	12	-
		Flat	9	9	9	9

Required fees for getting loan :

- 1) Loan application fee : Taka 3.00 per thousand taka for general loan.
Taka 5.00 per thousand taka for flat loan.
- 2) Inspection fee : Taka 3.00 per thousand taka for general loan.
Taka 5.00 per thousand taka for flat loan.
- 3) Fee for transfer of House/Flat : Taka 7500.00
- 4) Loan separation fee : Taka 3000.00
- 5) Price of loan application form : Taka 500.00 (for general loan)
Taka 1000.00 (for flat loan)
- 6) Transfer application form : Taka 200.00

Rate of interest :

For Dhaka & Chittagong Metropolitan area : 12% per annum

Other divisional, district & Upazila head quarters : 10% per annum

Places for Collection & submission of loan application form: Loan application forms may be collected and submitted to the respective Zonal and Regional offices.

Required time for sanctioning a loan :

20 days for Zonal office (in case of Government/ Private plot).

25 days for Regional office (in case of Government/ Private plot).

Loan repayment period :

In case of General, Additional and group loan the repayment period is 15 years. In case of Flat/Apartment loan the range of repayment period is 5 to 15 years. For special scheme the loan repayment period is 20 years Normally the installment of the loan repayment begins from the 1st day of the 13th month after receiving 1st cheque of the loan. In case of Flat/Apartment loan the repayment begins from the 1st day of the 4th month after receiving the last cheque of the loan.

Return of deeds and documents :

The deeds and documents can be collected from respective Zonal and Regional offices after full payment of loan. The borrower himself/herself will collect the deeds and documents after closing of the loan case. If the borrower is dead, the death certificate and succession certificate issued by the word commissioner of the city corporation/charman of union parishad will be required. In this way the successor of the borrower will be able to collect the deed and document by themselves.

Selected Bank and Branches for Repayment :

All borrowers of the corporation can deposit their installments in Janata Bank Ltd., Purana Palton Branch (Ground floor of BHHFC building) Dhaka. Borrowers of Dhaka metropolitan area can deposit their installment in the selected Branches of Sonali Bank Ltd. in Dhaka city along with Janata Bank Ltd., Purana Palton Branch, Dhaka.

Borrowers of Chittagong metropolitan area can deposit their installment in the selected Branches of Sonali Bank Ltd. in Chittagong metropolitan area.

Borrowers of all Divisional, District and Upazila areas other than Dhaka & Chittagong metropolitan areas can deposit their installment at the selected Branches of Sonali Bank Ltd. in their respective areas.

For complain and further information & suggestions please contact :

For Head office :

1. Deputy General Manager (Law and Recovery)
22, Purana Palton, (3rd floor) Dhaka., Phone : 9565562
2. Deputy General Manager (Loan)
22, Purana Palton, (1st floor) Dhaka, Phone : 9561826

For field offices :

1. Respective Zonal Manager
2. Respective Regional Manager.

N. B. We cordially invite valuable suggestions/recommendations through e-mail/website address from our clients/individuals to enrich our citizen Charter for better client services. GD-119

Govt. of the People's Republic of Bangladesh

Office of the Project Director

"Up-gradation of Pabna Textile Institute to Pabna Textile Engineering College." Pabna-6600

No-Bastra/ Pab:Tex Engg. College/Ten. Adv./105/2007/105

Date- 04/03/2010

Invitation for Tenders

Sealed tenders are invited from manufacturer/ distributor /supplier/ agencies and firm in accordance with the "The public procurement law 2008" for the under mentioned supply of Wet Processing, Fashion & Design machinery as per terms & conditions Tender Schedule.

Ministry/Division	Ministry of Textiles & Jute
Agency	Department of Textiles.
Procuring Entity	Project Director, "Up-gradation of Pabna Textile Institute to Pabna Textile Engineering College." Project, Pabna-6600
Project Name (If applicable)	Up-gradation of Pabna Textile Institute to Pabna Textile Engineering College."
Procurement	Open Tendering Method (OTM)
Source of Funds	GOB
Tender package No	02
Invitation for Tenders Ref. & date	Bastra/ Pab:Tex Engg. College/Ten. Adv./105/2007/105, Dt.- 04/03/2010
Tender Name	Procurement of Goods : Wet Processing, Fashion & Design machinery,
Time for Completion of Delivery	90 days after work order.
Eligibility of Tenders	i) Suppliers or agencies who have minimum 2 years experiences of supplying similar kinds of Machinerys to Govt. & Semi Govt. Organization in single order. ii) The tenderness' should submit renewed trade license, income tax certificate, VAT certificate & Bank solvency certificate.
Price of Tender Document	Tk.1000/- for each set tender document.
Amount of earnest money	Wet Processing, Fashion & Design machinery : 0.40 lacs
Name and address of the Office(s) Selling Tender Document	(i) Project Director, Pabna Textile Engineering College", Pabna-6600 (ii) Director, Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215 (iii) Assistant Chief, Ministry of Textiles & Jute, Bldg No-06, Room No-1102, Bangladesh Secretariat, Dhaka-1000
Name and Address of the Office(s) Receiving Tenders	(i) Deputy Chief, Ministry of Textiles & Jute, Bldg No-06, Room No-1114, Bangladesh Secretariat, Dhaka-1000 (ii) Director, Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215
Last Date and time for selling Tender Document	Date : 25/03/2010 Time : 2:30 PM
Last Date and time for Submission of Tender	Date : 30/03/2010 Time : 01:00PM
Name & Address of the office Opening Tenders with Date and time	Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215 Date : 30/03/2010 Time : 03:00PM
Date, Time & Place of Pre Tender Meeting (Optional)	Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215 Date : 28/03/2010 Time : 03:00PM
Special Instructions	(i) The tendereres should submit individual sealed closed financial offer. (ii) Rates must be quoted both in figures & in Words for each item. (iii) The tendereres should submit original catalogue, Brand, country or dealership or agency authorization certificate or certificate of origin (iv) Each pages of submitted offer should be signed by tenderer. (v) The tendereres should submit earnest money as Bank Draft/pay order or Unconditional irrevocable Bank guarantee from in any schedule Bank in favour of Principal & project Director of Pabna Textile Engineering college. Pabna. (vi) Tender Selection method : Item wise (vii) The destination of goods : Pabna Textile Engineering college. Pabna. (viii) The undersigned reserves the right to accept or reject any or all the tenderers without assigning any reasons whatsoever. (ix) The work order will be given within the price of approved DPP after budget allocation.
Brief Description of Goods and Services	Details in the tender schedule.

Tender Validity Period : Validity of the Tender up-to the Project Implementation period.

(Md. Abdul Based Miah)
Principal & Project Director
Pabna Textile Engineering College
Pabna.

Govt. of the People's Republic of Bangladesh

Office of the Project Director

"Up-gradation of Pabna Textile Institute to Pabna Textile Engineering College." Pabna-6600

No-Bastra/Pab.Tex. Engg.College/ Ten. Adv./105/2007/104

Date- 04/03/2010

Invitation for Tenders

Sealed tenders are invited from manufacturer/ distributor /supplier/ agencies and firm in accordance with the "The public procurement law 2008" for the under mentioned supply of Books & Journal as per terms & conditions Tender Schedule.

Ministry/Division	Ministry of Textiles & Jute
Agency	Department of Textiles.
Procuring Entity	Project Director, "Up-gradation of Pabna Textile Institute to Pabna Textile Engineering College." Project, Pabna-6600
Project Name (If applicable)	Up-gradation of Pabna Textile Institute to Pabna Textile Engineering College."
Procurement	Open Tendering Method (OTM)
Source of Funds	GOB
Tender package No	01
Invitation for Tenders Ref. & date	Bastra/ Pab:Tex Engg. College/Ten. Adv./105/2007/104, Dt.- 04/03/2010
Tender Name	Procurement of Goods : Books & Journal,
Time for Completion of Delivery	90 days after work order.
Eligibility of Tenders	i) Suppliers or agencies who have minimum 2 years experiences of supplying similar kinds of books to Govt. & Semi Govt. Organization in single order. ii) The tenderness' should submit renewed trade license, income tax certificate, VAT certificate & Bank solvency certificate.
Price of Tender Document	Tk.1000/- for each set tender document.
Amount of earnest money	Books & Journal: 0.60 lacs
Name and address of the Office(s) Selling Tender Document	(i) Project Director, Pabna Textile Engineering College", Pabna-6600 (ii) Director, Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215 (iii) Assistant Chief, Ministry of Textiles & Jute, Bldg No-06, Room No-1102, Bangladesh Secretariat, Dhaka-1000
Name and Address of the Office(s) Receiving Tenders	(i) Deputy Chief, Ministry of Textiles & Jute, Bldg No-06, Room No-1114, Bangladesh Secretariat, Dhaka-1000 (ii) Director, Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215
Last Date and time for selling Tender Document	Date : 25/03/2010 Time : 2:30 PM
Last Date and time for Submission of Tender	Date : 30/03/2010 Time : 01:00PM
Name & Address of the office Opening Tenders with Date and time	Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215 Date : 30/03/2010 Time : 03:00PM
Date, Time & Place of Pre Tender Meeting (Optional)	Department of Textiles, BTMC Bhaban (5th floor) 7-9 karwan bazar Dhaka-1215 Date : 28/03/2010 Time : 03:00PM
Special Instructions	(i) The tendereres should submit individual sealed closed financial offer. (ii) Rates must be quoted both in figures & in Words for each item. (iii) The tendereres should submit original catalogue, Brand, country or dealership or agency authorization certificate or certificate of origin (iv) Each pages of submitted offer should be signed by tenderer. (v) The tendereres should submit earnest money as Bank Draft/pay order or Unconditional irrevocable Bank guarantee from in any schedule Bank in favour of Principal & project Director of Pabna Textile Engineering college. Pabna. (vi) Tender Selection method : Item wise (vii) The destination of goods : Pabna Textile Engineering college. Pabna. (viii) The undersigned reserves the right to accept or reject any or all the tenderers without assigning any reasons what so ever. (ix) The work order will be given within the price of approved DPP after budget allocation.
Brief Description of Goods and Services	Details in the tender schedule.

Tender Validity Period : Validity of the Tender up-to the Project Implementation period.

(Md. Abdul Based Miah)
Principal & Project Director
Pabna Textile Engineering College
Pabna.