End poverty. Together.

# Career Opportunity

Renata Limited with its international exposure, is one of the fastest growing pharmaceutical companies in Bangladesh. Among the top ten companies, having a dedicated professional team of human resources, striving to ensure their best state-of-the-art manufacturing facilities, built as per the requirements of cGMP and recognized by MHRA, UK, ensuring a good progressive career prospect & working environment, is looking for some smart, energetic, self-driven and result oriented people who have strong written, oral & interpersonal communication skills in English.

### Head of Engineering (Rajendrapur Site):

Requirements: Graduation / Post Graduation in Mechanical Engineering from any reputed university.

- At least 10 years working experience in a large pharmaceutical industry and minimum 03 years in a managerial position. Should have hands on experience on trouble shooting & maintenance of PLC controlled production equipment for various dosage forms like, Oral Solid & Liquids, Creams & Ointment, LVP & SVP, Micro Dosing, Lyophilization & Soft Gel etc.
- Should be able to maintain the utility systems like HVAC, water, BMS, FAS Boiler and Compressed air.
- Should be familiar with preparing documents such as SOP, Preventive Maintenance, URS etc. Should be skilled with MS Office and other engineering software like Auto CAD.
- Should have skills on electro-mechanical sets and have knowledge on machine shop practices and Safety & Ergonomics. Should be capable to make departmental budget and lead and train a well experienced maintenance team.

## Executive/Sr. Executive in Production (Rajendrapur Site):

Requirements: . M. Pharm / B. Pharm (4 years) with excellent academic record with minimum 6 month experience.

- Execute daily production activities as per production plan.
- Monitor and review production target & achievement.
- Improve productivity and minimize process loss.
- Implement & monitor compliance of cGMP & ISO procedures.
- Keen to develop career in production and willing to work in shifts.
- Experience on sterile production will be preferable.
- Age Below or equal to 30 yrs.
  - Fluent in English and conversant with MS Office.

## Executive/Sr. Executive (Finance & Accounts):

Requirements: M.Com./MBA (Accounting/Finance) with CA Intermediate (P1)

- The applicants should have at least 2 years experience in Accounts, Finance or Internal Audit in any manufacturing organization preferably Pharmaceutical industry.
- Should have good Communication skill & age not over 35 yrs.
- Must have advance skills in MS Word and MS Excel

Being a deserving candidate please apply by own hand written application in English along with a complete CV, two recent passport size color photographs and photocopy of all academic certificates to Human Resources Manager, Renata Limited, House # 450, Road # 31, New DOHS, Mohakhali, Dhaka-1206, or send to careers@renata-ltd.com within 10th MARCH, 2010

Position applied for must be mentioned at the top of the envelope. Persuasion in any form will disqualify the candidate. Candidates who were unsuccessful in an earlier attempt need not apply.



# Government of the People's Republic of Bangladesh

Directorate of National Consumer Rights Protection (DNCRP) Ministry of Commerce

Bangladesh Secretariat, Dhaka-1000

# Invitation for Tender (Construction of Office Structure)

1	Minist	try/Division	Ministry of Commerce.				
2	Agen	су	Directorate of National Consumer Rights Protection.				
3	Procu	iring entity name		Directorate of National Consumer Rights Protection.			
4	Procuring entity district		Dhaka, Bangladesh.				
5	Invita	tion for	Tender for Construction of Office Structure.				
6	Invita	tion Ref No.	DNCRP/Office Construction/(16)/2010/73.				
7	Date	75 OF 76	24-02-10.				
8	Procurement method		Open tendering method.				
9	Budget and source of funds		Revenue budget of 2009-2010; GOB.				
10	Tende	er package No.	1 (one)				
11	Tender package name		0	Construction of Office Structure.			
è	Tender publishing date		2	24-02-10.			
12	Tender schedule last selling date			14-03-10.			
13	Tender closing date and time			15-03-10, 03:00pm.			
14	Tender opening date and time			15-03-10, 04:00pm.			
15	Name & address of the office					I S	
	(a) Selling tender document			Directorate of National Consumer Rights Protection, Ministry of			
	2000 8600			Commerce, Room No-131, Bangladesh Secretariat, Dhaka-1000.			
	(b) Receiving tender document		100000	As above.			
	(c) Opening tender document			As above.			
16	Eligibility of tenderer			Well reputed and financially solvent tenderers with 5 years similar working experience.			
17	Brief description of works			Construction of Office Structure of this office in the open space located in the 7th floor of the TCB Bhaban, Kawran Bazar, Dhaka.			
18	Price of tender documents		993	Tk. 1,000/- (one thousand).			
19	Lot Identification of lot			Location	Tender security amount (Tk)	Completion time (weeks)	
	11.2	Civil, Plumbing and Sanitary     Painting and Tiles works		TCB Bhaban, Dhaka	20,000/-	4	
	2.	Ceiling and Electrical works		TCB Bhaban, Dhaka	15,000/-	4	
	<ol> <li>Door, Partition, Paneling an Miscellaneous works</li> </ol>		and	TCB Bhaban, Dhaka	25,000/-	4	
21	Name of official inviting tender   Md Shamsuzzaman.						
22	Designation of official inviting Deputy Secretary (Attached), Directorate of National Consumer Rig				onsumer Rights		
23	Address of official inviting tender		Direc	Directorate of National Consumer Rights Protection, Ministry of Commerce, Room No-131, Bangladesh Secretariat, Dhaka-1000.			
24	Contact details of official inviting tender			Tel. No. 9515211, 9515521			
200 - TO 100	100						

\* The procuring entity reserves the rights to accept or reject all or any tender. Md Shamsuzzaman

GD-929

Deputy Secretary (Attached) Directorate of National Consumer Rights Protection Ministry of Commerce, Room No.-131 Bangladesh Secretariat, Dhaka-1000

## Request for **Expression of Interest (EoI)**

for Pre-qualification of NGOs/Community-based Organisations for supporting to 'Activating Village Courts in Bangladesh' Project



The Local Government Division of the Ministry of Local Government, Rural Development and Cooperatives, United Nations Development Programme (UNDP) and the European Commission (EC) have jointly undertaken the project "Activating Village Courts in Bangladesh". In order to carry out implementation of project activities, UNDP Bangladesh invites interested national/international NGOs or Community-based Organisations to submit expression of interest (EOI) to demonstrate that they are capable of implementing such socio-legal kind of programmes with the Union Parishads. The purpose of this initiative is to produce an official short-list of qualified NGOs/CBOs capable to manage, design and implement the programme for local level justice systems in rural areas (UPs) in Bangladesh.

The implementation will cover 500 UPs under 77 Upazillas in 17 Districts of 6 Divisions. In the EOI, the NGOs should demonstrate their knowledge and capacity to handle legal and judicial system at field level and has capacity to cover at least one division for the selected Union Parishads.

The Pre-qualification Application document and Qualification Criteria are available in the following email address: procurement.bc@undp.org. Interested applicants are requested to email to the mentioned address for the pre-qualification application form. The applicants need to submit the completed application form in the bid box to the UNDP Office on the 12th floor of IDB Bhaban, Agargaon, Dhaka-1207, Bangladesh, not later than 15 March 2010; 4.30.PM. The completed applications should be placed in sealed envelopes marked with "Pre-qualification for Implementation of the Village Courts Project" and addressed to Procurement Unit, UNDP Bangladesh.

Please note that UNDP Bangladesh reserves the right to accept or reject any application for pre-qualification without providing any reason thereof. Only the pre-qualified NGOs/Community Based Organisations would be contacted for the collection of bidding document. Any unsolicited attempt to influence UNDP internal selection process in favour of a particular NGOs/entity will result in the immediate disqualification from the current bidding process.

The last date to submit the Pre-qualification application on prescribed form is 4.30.PM; 15 March 2010. Late applications will be rejected.

# Wanted Recruitment Services Company

We, reputed multinational company, are working in Bangladesh since 2000. We need a few staff on temporary basis round the year. Interested recruitment company, who will be able to supply employees of different levels, are requested to contact this cell number on or before March 04, 2010. Cell# 01817-022229 (only 10 am to 3 pm). All written proposals should be arrived by March 07, 2010.

# সংশোধনী

রাষ্ট্রপতির কার্যালয়, আপন বিভাগের বিভিন্ন শূন্য পদে নিয়োগের নিমিত্তে বিগত ২২ ফেব্রুয়ারী ২০১০ তারিখের দি ডেইলী স্টার পত্রিকায় নিয়োগ বিজ্ঞপ্তি প্রকাশিত হয়। উক্ত বিজ্ঞপ্তিতে খালাসী এর ২টি পদ শূন্য দেখানো হয়েছে, প্রকৃতপক্ষে খালাসী এর শূন্য পদের সংখ্যা ৩টি। এতদারা সংশোধনী জারি করা হলো। অন্যান্য পদ সংখ্যা ও শর্তাদি অপরিবর্তিত থাকবে।

> মুহাম্মদ ওয়াহিদুজ্জামান সিনিয়র সহকারী সচিব (প্রশাসন) ফোন: (০২) ৯৫৭০২৪১

যশোরের মেয়ে তিথি'র পিএইচডি ডিগ্রী লাভ

জিডি-৯১৭



তামান্না ফেরদৌস তিথি সম্প্রতি সুইডেনের ক্যারোলিনৃস্কা ইউনিভার্সিটি থেকে এমফিল এবং উপসালা ইউনিভার্সিটি থেকে Determinants and Functional impact of nutritional status among older persons in rural Bangladesh - বিষয়ে পিএইচডি লাভ করেছেন। তিনি যশোরের সেক্রেড হার্ট স্কুল থেকে প্রাথমিক, বি এ এফ শাহীন কলেজ, যশোর থেকে মাধ্যমিক এবং ঢাকার হোম ইকোনোমিক্স কলেজ থেকে উচ্চশিক্ষা গ্রহণ করে পিএইচডি লাভের জন্য সুইডেন গমন করেন। তিনি যশোরের বিশিষ্ট ব্যবসায়ী ফারুক স্টোরের মালিক শেখ গোলাম ফারুক এবং বেগম নিক্র সামসুন নাহারের মেয়ে।

# Experienced person needed to provide personal administrative support for Principal of the Grameen Caledonian College of Nursing.

The Principal of the Grameen Caledonian College of Nursing requires an experienced person for personal administrative support. Applicants must have excellent English language skills (at least IELTS 7) able to type in both English and Bangla and have high proficiency in computer and office skills. Further details are available on request. Applicants are requested to forward a CV by email to the following email address B.A.Parfitt@gcal.ac.uk.

Applicants should also include a cover letter stating why they are interested in the post. Salary scale up to 50,000 Tk depending on skill level, experience and qualifications. Applications must be received by March 4th 2010.

গ্রোবাল ইন্সুরেন্স লিমিটেড এর প্রধান কার্যালয় আগামী ২৮ ফেব্রুয়ারী ২০১০ তারিখে কোম্পানির নিজম্ব ফ্রোরে স্থানান্তর করা হবে।

পূর্বের ঠিকানা বৰ্তমান ঠিকানা

**ঢাকা-১০০০** |

আলরাজী কমপ্লেক্স (১৩ তলা) প্রিন্টার্স বিন্ডিং (১৩ তলা) ৫, রাজতক প্রভিনিউ

১৬৬-১৬৭, শহীদ সৈয়দ নজরুল ইসলাম সরণী পুরানা পল্টন, ঢাকা-১০০০।

সংশ্লিষ্ট সকলকে নতুন ঠিকানায় যোগাযোগ করার জন্য অনুরোধ করা যাচ্ছে। Global Insurance Ltd.

গ্রোবাল ইন্মুরেন্স লিমিটেড

নিরাপত্তা ও শান্তির প্রতীক

ActionAid is an international anti-poverty agency act:onaid working in over 40 Countries, taking sides with poor people to end poverty and Injustice together.

ActionAid invites applications for the following positions:

**Manager-Social Justice** 

Manager-Stop Violence Against Women Associate Officer-Social Inclusion

For further details please log on to hot jobs section of www.bdjobs.com, and Spotlight Jobs section of www.prothom-alojobs.com If you meet the criteria, please apply with an updated CV

on or before 8th March, 2010, to: Head-HR&IT, ActionAid Bangladesh PO Box # 6107, Gulshan Post Office, Dhaka 1212

Or e-mail the application to aab.jobs@actionaid.org [ActionAid aims to attract and select a diverse workforce with

the skills and capabilities to fulfil the requirements.] D DO FELINETY

ActionAid International Website: www.actionaid.org

CAREER OPPORTUNITY

A LEADING FOREIGN GARMENTS BUYING HOUSE FOR ITS BANGLADESH LIAISON OFFICE IN DHAKA, IS INVITING APPLICATION FOR THE POSITION OF SENIOR ACCOUNTANT.

## MINIMUM REQUIREMENTS:

- CHARTERED ACCOUNTANT/M.COM IN ACCOUNTING MIN **7YEARS WORKING EXPERIENCE.**
- GOOD COMMAND OF SPOKEN AND WRITTEN ENGLISH
- KNOWLEDGE OF ESSENTIAL SKILLS OF WINDOWS

PROFESSIONAL & PERSONAL COMPETENCIES:

- COMPLETING CURRENT FILING SYSTEMS AND RECORD INFORMATION ACCURATELY
- COORDINATING ACCOUNTS WITH OTHER LIAISON OFFICE OF THE GROUP AND THE HEADQUARTER
- COMPLYING WITH BANK, TAX, IMMIGRATION TASKS
- SELF-MOTIVATED, ORGANIZED, DYNAMIC, TRUSTWORTHY AND BE ABLE TO WORK INDEPENDENTLY

PLS SEND FULL RESUME WITH PHOTO AND EXPECTED SALARY TO BOX No C-02, C/O THE DAILY STAR, 19 KARWAN BAZAR, DHAKA-1215 BEFORE 10TH MARCH.

# North South University The first private university in Bangladesh Application Deadline: March 24, 2010

# Admission Test: March 27, 2010, Time: 10:00 AM

# **Admission Requirements**

- Minimum GPA of 3.5 in S.S.C. and H.S.C. each.
- Minimum Average Grade Point of 2.5 in five subjects in O-Level and 2.0 in two subjects in A-Level (A=5...E=1).
- Candidates will be selected on the basis of past academic results and admission test performance. Note: Admission test is waived for candidates with minimum score of 1200 in SAT (Math + Critical Reading) and 550 (CBT
- 213/ IBT 79) in TOEFL or 5.5 in IELTS. ■ A-level (appeared) candidates may sit for the admission test on ■ One hundred and eighty (180) full-time and 135 part-time highly the basis of an undertaking that they will not be admitted unless they pass the A-level examinations with minimum GPA require-

ment (which will be mentioned in the admission offer letter).

## **Tuition Waiver**

- Students securing 1st and 2nd position in the Admission Test based merit list will be eligible for 100% tuition waiver.
- Candidates fulfilling the following minimum requirements will be eligible for 25% to 100% tuition waiver subject to performance in the admission test:
- Students with 7'A's at a time in 0-level and 3'A's in A-level examination.
- Candidates with GPA 5.0 (excluding 4th subject) in either SSC or HSC and at least GPA 4.8 in the other (excluding 4th subject). - Full tuition waiver for two meritorious Adibasi students who are accepted by NSU.

# Undergraduate Programs

School of Arts & Social Sciences: **■ BS** in Economics

U

- BA in English (TESOL, Linguistics, Literature) School of Business: ■ BBA (Marketing, HRM,MIS,
- Int'l Business, Business Policy & Strategy, Finance & Accounting) School of Engineering & Applied Sciences:
- **Bachelor of Architecture** BS in Computer Science
- **BS in Computer Science & Engineering** ■ BS in EEE BS in ETE
- BS in Environmental Management **BS in Environmental Science**
- BS in Microbiology

**Bachelor of Pharmacy (B. Pharm)** 

School of Life Sciences: ■ BS in Biotechnology & Biochemistry

## **NSU Features**

- New state of the art campus with all modern teaching amenities Academic collaboration maintained with many reputable foreign
- universities Credits completed at NSU are transferable to reputable foreign universities.
- Twenty three (23) graduate and undergraduate programs offered under four different schools.
- qualified faculty members with degrees mostly from reputable North American universities. Fully automated and online digitized library with over 33,000
- books, 5700 bound volumes of journals and magazines. ■ Twenty (20) computer labs, over 3500 PCs and 13 highly
- equipped modern Architectural studios. ■ Modern Electronics and Telecommunications, Environment, Physics, GIS, MIS, Chemistry, advanced Pharmacy,
- Biochemistry, Microbiology and Biotechnology laboratories.
- Career and Professional Development Services. ■ Eighteen (18) different student activity clubs engaged in
- extracurricular activities. Part-time student employment up to 20 hours per week
- available on-campus. NSU is a strictly non-smoking campus.

Application Forms are available for Tk. 800 from NSU Accounts. One can also download

application form from the NSU website: www.northsouth.edu, payment of Tk 800 must be the made with pay order during submission of application form. A complete application includes: (i) application form (filled out); (ii) four passport size photographs (attested \*); (iii) clean copies of certificates and mark-sheets; (iv) two letters of recommendation/testimonial from previous institutions and (v) Photocopy of National ID Card. You may submit the ID card within one year if is not available now. Photographs should be attested by gazzetted officers or principal / Head of the Department of the last academic institution attended.

