

Commercial Building at
29 Mohakhali C/A on main Road.
Size: Each floor 6600 sq. ft.
— 6 floors —
01713060121

Office / Resident TO-LET
at DOHS Banani
House No. 92/A, Mosjid Road, old DOHS
Banani Dhaka-1213. Duplex total Area
4500 sq. ft. 5 Bed Room, 2 Kitchen Drawing
Dining, family spaces with servant living
facilities, 3 car parking facilities
Contact : 01713-043728

CAR FOR SALE
Black Allion- 2007, Reg-
2008, CC- 1500, Mileage-
15000km. (No CNG) is for
sale. Please Contact:
01911120815, 01711133995.

Career Opportunity

Granton Advertising (Pvt.) Ltd., a multinational company, invites
applications for the following positions:-

1) **Client Services Manager – 3 posts****Qualifications:**

Minimum graduate from any disciplinary with at least 1 (one)
year working experience in the hospitality/telecom fields. S/he
should be enthusiastic and fluent in English.

2) **Accountant (Female) – 1 post****Qualifications:**

B.Com (Hon's) in accounting from any reputed university. CA
course completed will get preference. She should be smart,
committed and fluent in English.

3) **Customer Service Officer (Female) – 2 posts****Qualifications:**

Minimum graduate from any disciplinary. She should be
smart, committed and fluent in English.

Salary: Taka 40,000 to 50,000.

Salary: Taka 15,000 to 18,000. **Age:** Not above 30 years.

Interested candidates may call or apply with CV along with photocopy
of all Academic & experience Certificates (where applicable) and 1
(one) recent passport size color photograph within 15 (fifteen) days in
the following address:

H # 07, R # 17, Flat # C 14, Rupsha tower, Kemal Attaturk Avenue,
Banani, Dhaka. Phone : 9881444

Career Opportunity

A renowned Ayurvedic Medicine Manufacturing
Co. is seeking young and energetic person
for appointment as CHEMIST for its factory.

No. of vacancies : 01 (one)

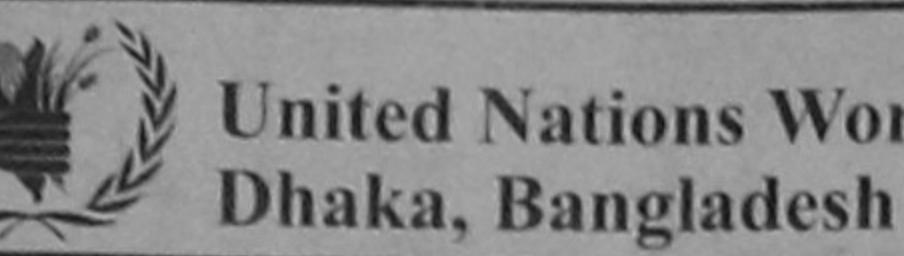
Requirements:

Educational qualification: M.Sc. in Botany/
Bio - Chemistry/ Chemistry/ Applied Chemistry
or B.Sc.(4 yrs.) with honours in the said subjects
from any reputed Public/ Private University.
3rd Division/ Class holders in any level of
academic life need not apply.

Experience : 2 to 3 years experience in the
related field will be preferred.

Salary & other benefits: Expected salary is to
be mentioned.

Interested Candidates are requested to send
their Complete CV alongwith 2 copies of
photographs and copies of Certificates &
Testimonials to **Box No A-73 C/O. The Daily
Star within 20 th October , 2009**



**United Nations World Food Programme
Dhaka, Bangladesh**

Vacancy Announcement

The United Nations World Food Programme (WFP) Bangladesh invites applications from qualified, experienced and motivated Bangladeshi nationals for recruitment in the following position based in WFP Sirajgonj Sub-office:

Post Title: Admin & Finance Assistant

Type of Appointment: Service Contract (SC), Post Grade: **BL 5 (GS-5 equivalent)**, Duration: **12 months (extendable)**

Qualifications and Experiences: University Degree. Training in administrative field and/or supplemented by commercial or related courses is desirable; at least 3-5 years of progressively responsible general administrative work including at least two years in the field of accounting, administrative/finance services or other related field.

Fluency in both written and oral English and Bangla.

Submission of applications: Candidates meeting the requirements of the positions are encouraged to visit our website www.wfp.org/bangladesh and send their applications to **Human Resources Officer, WFP, UN Offices, IDB Bhaban, Sher-e-Bangla Nagar, Agargaon, Dhaka, Bangladesh or e-mail to: Bangladesh_Vacancy_Announcement@wfp.org.**

Women are especially encouraged to apply.

Closing date: 20 October 2008

**PUBALI BANK LIMITED**

Human Resources Division

Head Office, 26 Dilkusha C/A, Dhaka-1000

CAREER OPPORTUNITY

Pubali Bank Limited, the Commercial Bank with largest network in private Sector, invites applications from capital market professionals of Bangladeshi citizens with excellent track record to join its management team. In this senior position, the person will take lead in **expanding the Capital Market Business** of the Bank reaching new target population, going to scale, monitor industry trends, reaching new avenues for support the growth and expansion of business throughout the country.

Position: Deputy General Manager (emoluments negotiable).**Ideal profile:**

- Chartered Accountant with no third division/class in academic results.
- Preferably 10+ years of progressively responsible managerial work experience in capital market business.
- Strong analytical skills with practical and sound knowledge on the subject.
- Excellent written & oral communication skills in English and Bangla.
- Computer literacy.

Please send your resume with 'expected' salary plus two recent passport size photographs and attested copies of academic certificates, addressed to the **General Manager, Pubali Bank Limited, Human Resources Division, Head Office, 26, Dilkusha C/A, Dhaka latest by 22 October 2009.**

Only short-listed candidates will be called for Interview. The Bank authority reserves the right to reject any or all applications without assigning any reason whatsoever.

**Unveil the opportunity of
an appetizing career
Be a member of a winning Brigade**

Personal Secretary to Chairman

MTC Cement Industries Limited, a member of Madina Group is a well reputed cement manufacturing concern having state of the art production unit and a proficient marketing team. The company is experiencing its capacity escalation now-a-days and intends to be a giant in the national and global market. In this regard we are searching for a competent person to join us as a Personal Secretary to Chairman who will be the front line organizer of all activities of the Chairman's secretariat.

Who we are looking for?

- A young, smart and energetic male/female with at least 4 years Bachelor Degree or Masters in English/ International Relations/Public Administration from a local or international recognized University. Candidates having MBA may be given preference
- Should have at least 3-5 years experience as a Personal Secretary in any reputed Organization
- Age should be within the bracket of 30
- Strong analytical ability and problem solving quality
- Above standard letter, proposal and speech drafting ability
- Quick minutes taker and dictations receiver
- A public relations expert who can maintain all internal and external relationship in relation with the honorable chairperson
- A good liaison maker with Government, Non-government, Public, Private and International organizations
- Should capable to organize all visa processing and air ticketing issue
- Research on the Business Development, HR & Admin, Brand Development and other related issues to consult with the Chairman as and when requires
- Make update with company affairs, national and international important issues
- Perform inter-departmental coordination effectively and maintain appointment diary properly
- Capable to handle multi task at a time and look after the personal security issue of Chairman
- Perform other duties as and when assigned by Chairman

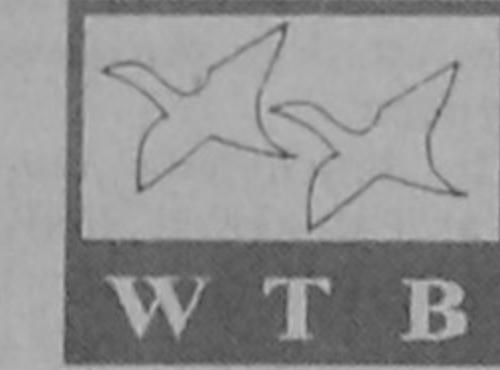
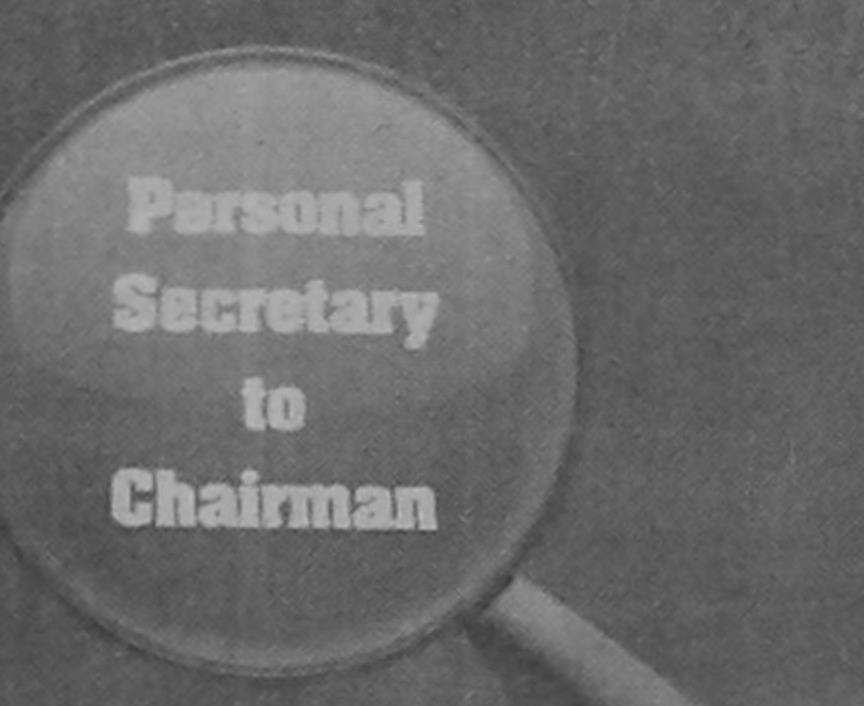
How to Apply?

We are interested to hear from you that how you may contribute in our brigade. So, if you consider yourself as a right candidate for the post send resume to the following address with a PP size photograph along with a cover letter furnished with your optimism and answer that why you are suitable for the post on or before 18th October 2009.



MTC CEMENT INDUSTRIES LTD.

An Enterprise of Madina Group

**Opportunities to work in tiger conservation...**

Wildlife Trust of Bangladesh is a non-profit NGO dedicated to the conservation of the biodiversity of Bangladesh. WTB will recruit three energetic and highly self-driven people to work in full-time leadership roles on their tiger conservation programme. Being passionate about conservation, the successful applicants will make it their lives' work to conserve tigers, Sundarban, and other biodiversity in Bangladesh.

Programme Coordinator

Duties: strategic planning; donor proposals and sustainable funding strategies development; complex programme management. Based: between Dhaka and Khulna. Occasional field trips. First class bachelor's degree in any field is required - preference is for management/ social science / biological science

Research Coordinator

Duties: developing, implementing, and evaluating a research strategy; managing workplans and budgets. Based: Khulna with lots of field work. Occasional trips to Dhaka. A MS or PhD is required in a relevant subject. GIS skills and experience in ecological / socio-economic research are highly desirable.

Education & Awareness Coordinator

Duties: strategy development, designing, implementing and evaluating campaigns. Based: between Dhaka and Khulna with field trips. First class bachelor's degree is required in any discipline - preference is for social science/ biological science. Experience in internal and external communications is highly desirable.

Positions are for a min. 2 year contract including on the job training. Four month probationary period. Applicants must have excellent Bangla and English written and verbal skills, and literacy in common Microsoft Office applications. Understanding of conservation and climate issues a must. Graduate applicants welcome, although must be exceptional self starter with proven ability to complete complex projects. Details on the application process online at www.sundarbanstigerproject.info. Closing date for applications: 21 Oct 2009.

**PUBALI BANK LIMITED**

Human Resources Division

Head Office, 26 Dilkusha C/A, Dhaka-1000

CAREER OPPORTUNITY

Applications are invited from the bonafide citizens of Bangladesh for the following posts in plain paper stating full particulars which should reach the **Division Head, Pubali Bank Limited, Human Resources Division, Head Office, 26 Dilkusha C/A, Dhaka-1000 by 22 October 2009.**

SL	Name of the post	Total number of post	Qualification and experience	Gross Salary
1	Window In-Charge (in the rank of AGM)	2	<ul style="list-style-type: none"> Masters in any discipline. Minimum 5 (five) years of experience in Islamic Banking of which minimum 3 (three) years of service in Islamic Banking as Sr. Principal Officer. Persons having exposure as Branch Manager/ Investment in-Charge will be given preference. Age: Max. 40 years. 	Tk.49,000/- per month (In the scale of Tk.25,000-1,200-43,000)
2	Investment In-Charge (in the rank of SPO)	2	<ul style="list-style-type: none"> Masters in any discipline. Minimum 4 (four) years of experience in Islamic Banking of which minimum 3 (three) years of service in Islamic Banking as Principal Officer. Persons having exposure in Investment Division/ Department in any Islamic Bank will be given preference. Age: Max. 35 years. 	Tk.39,800/- per month (In the scale of Tk.19,000-800-31,000)
3	Executive (in the rank of AGM for Islamic Banking Wing at Head Office)	1	<ul style="list-style-type: none"> Masters in any discipline. Minimum 5 (five) years of experience in Islamic Banking of which minimum 3 (three) years of service in Islamic Banking as Sr. Principal Officer. Persons having exposure in investment portfolio at Head Office/ Branches. The job requires good command in operational aspects of various related issues. Age: Max. 40 years. 	Tk.49,000/- per month (In the scale of Tk.25,000-1,200-43,000)

General Terms & Conditions:

- Candidates having 3rd division/ class in any of the academic results need not apply.
- Copies of all educational and experience certificates and 3(three) recent passport size photographs duly attested to be enclosed with the application.
- Only short listed candidates will be called for interview and no TA/ DA will be given for the same.
- The name of the post applied for should be clearly written on the envelope and in the application.