

# Roadmap to be a BARRISTER 20 years of continuous success

**BHUIYAN ACADEMY** Welcomes the HSC/Equivalent passed Students and Congratulates them for their successful performance in the last HSC/Equivalent Examination 2009. Dear Guardians: Do you know that your children are now eligible to join the advantage and opportunities of our Academy for becoming a BARRISTER and the 1st step of his/her journey can start right now if he/she is interested in the following programmes under the University of London, UK (External System):

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জনগনের অনুরোধে জুয়েলারী ফেয়ার দুই দিনের জন্য বর্ধিত করা হলো

## জুয়েলারী শপিং মেলা - ২০০৯

মাত্র ৩ দিনের জন্য ১৭ এবং ১৮ আগস্ট ২০০৯

সময়ঃ সকাল ১১ টা থেকে রাত ৯টা পর্যন্ত (সোমবার থেকে মঙ্গবার পর্যন্ত)

বালদেশের মহিলাদের জন্য জয়পুরী রিহাইল (Precious) স্টেন, হাস্তাবাদি পার্লস রেডিয়াম প্লাটিং এবং "অ্রেলিয়ান ডায়মন্ড জুয়েলারী ক্রয় করার জন্য সুর্যো মুৰগ"

১০০০/- টাকার রপ্তানী মূল্যের জুয়েলারী  
আমরা দিচ্ছি ৫০/-, ১০০/- এবং ১৫০/- টাকায়

বিশেষ আর্কনঃ জয়পুরী রিহাইল স্টেন, পান্না, মদা, এম্ব্রাল রবি, বিয়ে ও পার্টিতে পরার জন্য আর্কনীয় ডিজাইনের জুয়েলারী

মাত্র ৫০০ থেকে ৫০০০ টাকার মধ্যে পাওয়া যাচ্ছে।

শান : হোটেল প্রয়াসিংটন | হোটেল সেন্টমার্টিন

৫৬ গুলশান অভিনন্দি, রোড # ১৩২  
গুলশান-১, ঢাকা - ১২১২

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### Manager - Business Diversification (Dhaka-Position-1):

This position reports directly to the Managing Director and requires an exceptional young person to assist the Managing Director in his day to day activities with regards to the Human Resource functions and the business diversification plans of the company. The candidate should have an MBA (preferably from IBA) and have an excellent command over English. He/She should be versatile with the computer for email and web browsing and be knowledgeable about formal written communication with software such as MS Word. Experience in HR functions will be an added advantage. Minimum 5 years experience in good corporate culture is necessary for this position.

### Manager - Business Development (Dhaka-Position-1):

Will be responsible for negotiating and procuring land in the prime areas of the metropolis. The candidate should have a Masters Degree (preferably MBA). He should have a proven track record of success in managerial position in a corporate culture. Minimum 5 years work experience in a reputed Real Estate Development company is necessary and expertise in Land Procurement will be an added advantage.

### Structural Engineer : Design (Dhaka-Position-1):

The candidate should have a B.Sc. Eng. (Civil) Degree. Minimum 6 years experience in structural designing is required. Preference will be given to the designers with high rise building design experience. The incumbent should have the strong knowledge in using ETABS, STRAAD PRO, GEAR and AUTO CAD.

### Interior Designer (Dhaka-Position-1):

The candidate should be B.Arch. or Graduate - Interior Design. Minimum 4-5 years experience in interior designing is required. The incumbent should have the strong knowledge in using AUTOCAD, 3D MAX and COREDRAW.

### Senior Executive - HR (Dhaka-Position-1):

The candidate should have Post Graduate Degree in Personnel Management (PGDPM). He / She should have minimum 5 years experience in the Human Resource department of a reputed organization.

### Executive - Sales (Dhaka-Position-2):

The candidate will help prospective customers in selecting a BTI apartment. The candidate should have a Masters Degree from any discipline and a minimum 5 years working experience in sales out of which at least 3 years must be in a reputed Real Estate Development company.

### Senior Executive - Marketing (Dhaka-Position-1):

The candidate will have to work in implementing the marketing plan, maintain communication with media and agencies, do event planning and management, look after project merchandizing and other marketing functions. The candidate should preferably have an MBA (Major in Marketing) from a reputed university with 2-3 years working experience in the marketing functions. Experience in Real Estate sector will be an added advantage.

### Maintenance Engineer (Dhaka-Position-1):

The candidate should have a Diploma in Civil Engineering. 2-3 years working experience in the Real Estate sector in similar job is required. The incumbent should have the exposure and the ability in handling clients requiring maintenance service.

### Executive - Logistics (Dhaka-Position-1):

The candidate should at least be a Graduate with minimum 3 years experience in the real estate sector dealing with Rajuk, NHA and other Govt. agencies with regards to transfer permission and registration formalities for apartments.

### Executive - Design : Electrical (Dhaka-Position-1):

The candidate should have a Diploma in Electric Engineering from any Polytechnic Institute. At least 5 years working experience is required in Electrical Design / Drawing using Auto Cad 2007 or any other latest version.

### Creative Designer (Dhaka-Position-1):

The candidate will work on the creation of graphic designs for all communication materials. He/She should be creative and have the ability to conceptualize and visualize. The candidate should have a Bachelors Degree in Fine Arts or Diploma in graphic design. He/She should have strong knowledge on Photoshop and Illustrator and at least 3 years working experience in similar position. Proficiency in QuarkXpress, Auto CAD, 3D Studio Max and Corel Draw related with building project will be preferred.

Apply with a resume and recent photograph mentioning the post applied for, within 10 days of this publication to the General Manager HR at the address below.

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জাতীয় প্রস্তুকেন্দ্র  
সংস্থার প্রিয় মুগ্ধলয়  
০৩৩, বেগুন এভিনিউ, ঢাকা, ফোন-৯৮৫৫৫৫৫৫৫৫  
'বাংলাদেশের বই-২০০৯' (গ্রন্থপত্র) এ অন্তর্ভুক্ত জন্য  
বইয়ের তথ্য আহবান  
নিয়মাবলী

(ক) গ্রন্থপত্রিতে জান-২০০৮ থেকে জান-২০০৯ পর্যন্ত প্রকাশিত বইয়ের তথ্যানুবন্ধ করা হবে।  
(খ) প্রকাশিত প্রজ্ঞাপনের বাবে পূর্ণ পৃষ্ঠা ১,৫০০/- টাকা, ১/৫ পৃষ্ঠা ৮০০/- টাকা। প্রকাশনা প্রতিটি বইয়ের প্রজ্ঞাপনের প্রচ্ছদ মুদ্রণের জন্য প্রতিটি প্রচ্ছদের নির্ধারিত মূল্য ২০০/- টাকা।  
(গ) গ্রন্থপত্রিতে অন্তর্ভুক্ত জন্য প্রকাশনা (ব্যক্তিগত প্রকাশনাসহ) প্রতিটিনের প্রাচীনতা ও বইয়ের প্রজ্ঞাপনের মেটারের ট্রেসিং পেপার (সাইজ পৃষ্ঠা ১৯" x ৬" এবং ১/৫ পৃষ্ঠা ৮.৫" x ৬") এবং এ সম্পর্কিত নির্ধারিত প্রয়োজন হবে টাকা পরিচালক, জাতীয় প্রস্তুকেন্দ্র, বরাবরের ব্যাকে ড্রাফট/পে-অর্টের ৩০-০৯-২০০৯ তারিখের মধ্যে নির্মাণকারী বরাবরে জমা দিতে হবে।

(ঘ) প্রকাশনার প্রতিটানের তথ্যসমূহ  
বইয়ের নাম  
১। প্রকাশনা প্রতিটানের নাম ও ঠিকানা (মনোয়াসহ)  
২। টেলিফোন-ই-মেইল ফ্যাক্স  
৩। প্রতিটাকাল  
৪। ব্যক্তিগত নাম  
৫। প্রতিটানের সংস্করণ  
৬। প্রকাশনার নাম  
৭। কেন বেনা বিদেশের উপর  
বইয়ের প্রকাশ করা হয়  
৮। বইয়ের মূল্য  
৯। বিষয়  
জিডি-৩৮০১  
উল্লেখ্য, গ ও ঘ অংশে তথ্যান ১টি সিডিসহ (আইবিএমএস প্রয়োজন এ করা) হাট কপি জমা দিতে হবে।

রফিক আজাদ  
পরিচালক

## Islami Bank Training and Research Academy

13-A/2-A, Block-B, Babar Road, Mohammadpur, Dhaka

### CAREER OPPORTUNITY

Islami Bank Training and Research Academy (IBTRA) is a unique institution entrusted with the responsibility of training Islamic bankers and undertaking research and publication of an internationally recognized journal on quarterly basis for the development of Islamic banking and finance in Bangladesh and abroad. It also offers Diploma in Islamic Banking for the officers of various banks in Bangladesh.

The Academy is seeking application from promising individuals with aptitudes for research and publication in the field of Islamic economics, banking and finance. A full description and the required and desirable qualifications for this position are given below:

SI. No	Name of the Post with rank and scale of pay	Educational qualifications, experience and other requirements
1.	<b>Publication Officer</b> (equivalent to Officer)  <b>Scale of pay:</b> Tk.11,500- 650x4-14,100-E8-800x6 x18,900 plus other benefits as admissible with initial total emoluments of Tk. 20,500/-	Masters in any discipline or equivalent degree having 3 years experience in the related field. At least 2 first Division or GPA 3.0 (out of 4) / GPA 3.5 (out of 5) and no third division or below GPA 2.0 (out of 4) / GPA 2.5 out of 5 at any stage.  The candidate should have the following special qualities: a. The candidate should possess excellent writing skills in English. b. The candidate should be conversant with computer with excellent knowledge of MS Word, MS Excel, MS Power Point and Internet Browsing. c. The candidate is expected to possess an inquisitive mind with a love for research and publication. Prior publication and/or research record is highly desirable.  Age limit: Maximum 35 years

Intending candidates may apply with Curriculum Vitae, (stating clearly therein Name, Father's Name, Marital Status, Present and Permanent Address, Date of Birth showing age as on 31-08-2009, Educational Qualifications stating examination passed, year of passing, division/class (or equivalent) obtained, name(s) of the institution(s) from where passed, Board/University, experience, etc.), Nationality Certificate from U.P. Chairman, Ward Commissioner, Character Certificate from a Gazetted Officer, 3 (three) copies of recent passport size photographs duly attested by a Gazetted officer or by an officer of Islami Bank Bangladesh Limited not below the rank of Senior Officer, Experience Certificate along with a Payment Order/Bank Draft (non refundable) of Tk. 300/- only favouring the EVP & Incharge, IBTRA, 13-A/2-A, Block-B, Babar Road, Mohammadpur, Dhaka-1207, addressed to him by Post/Courier within 06-09-2009 in a cover superscribed "Application for the post of "Publication Officer"

EVP & Incharge

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Sunita Norman, Senior Recruitment Manager, will be conducting interviews and making on-the-spot admissions decisions. Come to the British Council, Dhaka, on 18 August from 10am - 5pm.

Sunita will also be available in Dhaka from 16 - 19 August working with our local representatives.

For more information or to arrange a meeting email [sunita\\_norman@kaplan.com](mailto:sunita_norman@kaplan.com) or call +44 7943849690

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