

Vacancy Announcement
CARE Bangladesh

CARE Bangladesh invites applications for the following position, based in Field.

Regional Office Manager/Office Manager

Further details of the position and instructions for the candidates wishing to apply will be available on CARE Bangladesh's website at www.carebd.org; last date of application is July 26, 2009.

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CAREER OPPORTUNITY
A reputed company is looking for a highly experienced, smart and energetic individual for URGENT appointment.
Post: "Marketing Executive"
Profile: Minimum graduate, excellent command in English and Bengali, very good computer skills in M.S. office is must with quick typing speed. **Extensive experience in Apartment Marketing & Sales is essential.** Attractive salary & sales commission. Only applicants meeting above requirements should come for a **walk-in-interview** with an application, CV & a PP size photograph on Thursday 16th July 2009 (between 3-5pm) to the address below:
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For Details: 01713-067708, 01713-067573 | Email: m.iftikhar@prothom-alo.info, m.shahidur@prothom-alo.info

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CAREER OPPORTUNITY

The Austrian Consulate in Dhaka (on behalf of Austrian Trade Commission, New Delhi) invites applications from qualified, experience & motivated Bangladeshi nationals for recruitment to the following position:-

Post: Market Development Officer.

Educational Qualifications:
Graduate / Post Graduate along with international trade or the marketing degree.

Experience:

- Marketing experience with contacts with Bangladesh Government Agencies & various industrial enterprises.
- Experience in identifying suitable business opportunities for foreign companies in various areas in Bangladesh.
- Good Salesmanship & Marketing skills in a bid to introduce Austrian Technologies / products in Bangladesh.
- Good administrative capabilities.
- Good command of spoken & written English.
- High standard of computer literacy.
- The candidate is expected to be self-motivated with initiative & drive with capacity to work independently.

Area of operation: Entire Bangladesh.

Remuneration: Negotiable.

AGE: 30 to 40 years.

Interested persons having required qualification and experience are requested to send application along with C.V. and one copy of recent photograph (PP size) to the Advertiser, Austrian Consulate, **Safura Tower** (5th floor), 20 Kemal Ataturk Avenue, Banani, Dhaka-1213, within 15 days from the date of publication of this advertisement.

Government of the People's Republic of Bangladesh
Local Government Support Unit (LGSU)
GoB-Danida HYSAWA Project
Local Government Division
DPHE Bhaban, Kakrail, Dhaka-1000

Request for Application of Interest from Individuals for the Position of National Advisor (Monitoring)

Under the Water Supply and Sanitation Sector Support Programme, Phase II (WSSP-II) agreed between the Government of the People's Republic of Bangladesh and Government of Denmark, the Hygiene, Water Supply and Sanitation (HYSAWA) Project is being implemented from 2006 to 2010. Application of interest from individuals is invited to fill up the vacancy of a National Advisor (Monitoring). The position is Dhaka based, but will require extensive field visit. The responsibilities and required qualifications and experience are given below:

Job Description:
The duties of the National Advisor (Monitoring) will consist of but not necessarily be limited to the following:

- Provide orientation to the SOs, P-NGOs, EE-DPHE, SAE and other relevant persons on the overall monitoring and reporting system of the LGSU, EE-DPHE, UDCC/UZWSC, UP and CDF.
- Ensure the organization and establishment of overall monitoring and reporting system at different levels.
- Be in charge of the LGSU Management Information System.
- Develop a computerized database for monitoring, data entry, analysis, and reporting and deliver the database up to the EEs-DPHE, UDCC/UZWSC and SOs along with training to the user of the database.
- Take the lead role for the baseline survey and orient SOs on the baseline survey process tool and reporting format.
- Direct monitoring of the project activities at field level by visits to the implementing and support organizations.
- Review and compile the monitoring reports that will be coming to the LGSU from districts through EEs-DPHE.
- Advise the LGSU management based on initial review and analysis of the monitoring reports.
- Prepare planning, monitoring and progress reports on quarterly, six monthly and annual basis for the office of the NPD.
- Improve the monitoring system and develop new tools and techniques as and when required according to the need of the LGSU.
- Assist the LGSU management in supervising support organizations, including contract management, payment etc.
- Perform any other activities assigned by the Supervisor.

Qualifications & experience

- Master degree in social science, development management, business administration or engineering.
- At least 10 years experience in development work, preferably in the water and sanitation sector.
- At least 5 years experience of establishment and operation of monitoring systems, including knowledge of community-based self monitoring systems.
- Leadership and management skills in implementing multi-party development projects.
- Excellent written and spoken English.
- Strong computer skills especially working with word processing, databases, spreadsheets and power point presentation.
- Age limit: 50 years.

Interested candidates may obtain the relevant Standard Request for Application (SRFA) from the LGSU Office: DPHE Bhaban (Ground Floor), 14, Sahid Capt Mansur Ali Sarani, Kakrail, Dhaka-1000. The SRFA can also be downloaded from www.lgd.gov.bd. Selection will take place in accordance with the Public Procurement Regulations (PPR) 2008. The SRFA provides further details on the project, the respective positions, detailed instructions for the interested candidates for preparing and submitting expressions of interest, and also provides details on the procedure followed and relevant criteria for selection. Expression of interest shall be submitted in accordance with the SRFA on or before 17:00 hours, 9th August 2009 to the Office of the Project Director, LGSU. Candidates with less than 5 years of experience in monitoring need not apply. Only short-listed candidates will be called for interview. The national staff will be appointed and the remuneration package will be as per the existing service rules of Danida. Qualified women are actively encouraged to apply.

Project Director
LGSU
GoB-Danida HYSAWA Project

GD-3399

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Oxfam works with others to find lasting solutions to poverty and suffering.

Vacancies With Oxfam GB

Oxfam is committed to ensuring diversity and gender equity within the organization and welcomes application from women and under represented groups.

Oxfam GB has been working in Bangladesh since the War of Independence (1971) and established our permanent country office in 1972. Since then we have responded to all major emergencies in the country. We are committed to lessen the suffering of the poor and vulnerable communities of the country by promoting an integrated development and disaster risk management programme in response to development and humanitarian needs.

We are looking for few dynamic team players for the EC Monga project under **Disaster Risk Reduction & Vulnerable Livelihoods Programme:**

1. Monitoring & Information Officer : 1 post (Duration -4.5 months)

You will be responsible for supplying regular project information updates, media statements, situations reports and advisories to Country office, Regional office and national & international level of media. With a sound knowledge and clear understanding on media and press to build staffs and partners capacity in related field to achieve the project's plans and help to drive our EC Monga funded project forward.

2. Project Officer : 2 posts (Duration -4.5 months)

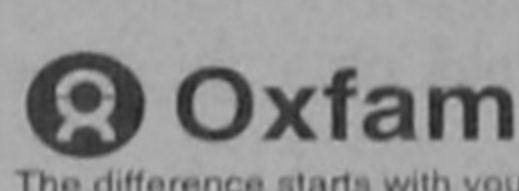
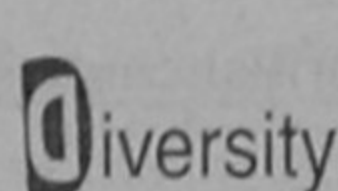
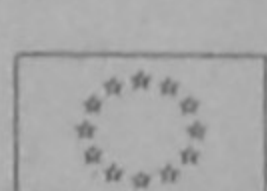
You will be managing the partners to develop multi-stakeholders contingency plan and enhance their response capacity in humanitarian field. Assist Programme Coordinator in developing humanitarian programme related different guidelines, materials and translate different documents from English to Bangla.

3. Field Monitor : 16 posts (Duration -4.5 months -Under Service Agreement) :

You will be responsible for planning, implementing and monitoring the project with maintain professional relationship with the partners and other stake holders.

The above employment is subject to EC commitment of the contribution for this project. Oxfam GB can offer you a challenging job and a competitive salary package with excellent benefits and a unique opportunity to make a difference.

If you feel you can make a difference, please collect the Oxfam application form and job profile from Oxfam GB, House # 4, Road # 3, Block # I, Banani, Dhaka -1213, Bangladesh. You may also write to us at the above address or to oxfambd@oxfam.org.uk. The closing date for applications is 22 July, 2009. Please note only short listed candidates will be contacted due to limited resources.



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