

CAREER OPPORTUNITY

Norp-Knit Industries Ltd. a foreign knits manufacturing company based in Bangladesh and subsidiary of House of Pearl Fashions Ltd, a multinational garment trading and manufacturing group is looking for talented, motivated and high calibre professionals for immediate recruitment-

DGM, Production:

- The applicant must have 10-12 years experience in managing a garment manufacturing unit having 7-10 lines with minimum 5-6 years experience as a Production Manager.
- Strong planning skills on machine layout, critical path management, time and motion study.
- Knowledge of social compliance
- Experience of woven and knit will be preferred.
- Should have a B.S.C degree in Textile Engineering & Technology or Degree in Production Technology and Management from a recognized institute.

Sr. Executive, Marketing:

- The applicant must have 4-5 years practical experience in garments sourcing & merchandising.
- Knowledge of costing and pricing
- Customer service and relationship management
- Proactive in product and business development
- Capable to anticipate problems and provide constructive solutions
- Graduation from recognized institution would be preferred.
- Proficient in both written and oral English

Knit Garment Technologist:

- Graduate from a textile & Clothing Institute.
- Minimum 5 years of experience in dealing with patterns & Fit either at factory or at Buying office
- Strong Production follow up to manage pre-production, garment testing and sealing process.
- Capable to communicate with customers, merchandisers, factory technical team.

We are open and flexible about compensation package for the deserving incumbents. Interested candidates are requested to apply with complete resume and a recent passport size photograph by 15th November, 2008 to the following address. Expatriates are also encouraged to apply.

DGM, HR & Compliance, Norp-Knit Industries Ltd, North Khaikur,
P.O- National University, Gazipur, Bangladesh
Or e-mail at- kayes.kawsar@houseofpearl.com

ATTENTION

Young Architects and students of architecture of different Universities & Colleges are requested to submit an architectural drawing of a commercial building to be built at Uttara.

The participants whose drawing will be categorized 1st & 2nd shall be awarded Tk. 50,000/- & 25,000/- respectively.

Details may be obtained personally from the authority from the following telephone numbers and e-mail address.

Telephone : 8331309, 8352456
Mobile : 0171-5972957, 0171-2167210, 01711-852750
E-mail : ccdcdoza@yahoo.com

Bangladesh National Commission for UNESCO (BNCU)

Ministry of Education
BANBEIS Bhaban (3rd Floor)
1, Asian Highway, Palassy, Nilkhet, Dhaka-1205

BNCU invites applications for an Expert for the International Biotechnology Advisory Committee (IBAC)

Bangladesh National Commission for UNESCO (BNCU) invites an application to appoint an expert in the field of International Biotechnology Advisory Committee (IBAC), who will coordinate with the National Biotechnology Commissions of the ISESCO Member States and to work together with other Islamic and international bodies to ensure that appropriate measures are taken towards the appropriate implementation of biotechnology and promoting programmes and projects. Candidate will be required to present the efforts being made to promote biotechnology at the national level, should be holding a senior position in connection with the promotion of biotechnology in Bangladesh. Interested persons are requested to submit their CV along with relevant documents by 15 November 2008 in the above mentioned address.
GD-4985



Atlas Bangladesh Limited
265-267 Tongi Industrial Area
Tongi, Gazipur

PRICE SENSITIVE INFORMATION

The Board of Directors of Atlas Bangladesh Ltd. in its 272nd meeting held on 30 October 2008 decided to hold the 24th Annual General Meeting of the Company on Tuesday 30 December 2008 at 11:00 am at the factory premises of the Company at 265-267 Tongi Industrial Area, Tongi, Gazipur.

The Board of Directors recommended cash dividend @ 100% for the year 2007-2008.

30-11-2008 has been fixed as the Record Date on this occasion.

By order of the Board

Md. Mujibur Rahman Khan
Company Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

পরিচালকের দপ্তর, জাতীয় বন্ধুবাড়ি ইনস্টিটিউট ও হাসপাতাল
মহাশালা, ঢাকা-১২১২

স্মারক নং-জাববিই/চুক্তি/নিয়োগ/২০০৮-২০০৯/৪৯৭ তারিখ ২৩/১০/০৮ইং

চুক্তিভিত্তিক জনবল নিয়োগের

পুনঃ দরপত্র বিজ্ঞপ্তি

ঢাকার মহাশালায় জাতীয় বন্ধুবাড়ি ইনস্টিটিউট ও হাসপাতাল এবং এর আওতাধীন জাতীয় অ্যাক্সেস সেন্টারের জন্য (২০০৮-২০০৯)ইং অর্থ বৎসরের চুক্তিভিত্তিক ক্রিনিং এর জনবল নিয়োগের নিমিত্তে অভিজ্ঞতাসম্পন্ন বাংলাদেশী ব্রুক সিকিউরিটি প্রক্টরিয়ান এর নিকট হইতে পুনঃ দরপত্র আহ্বান করা যাইতেছে। দরপত্রের অন্যান্য শর্তাবলী দরপত্রের তফসিলে/নিয়মাবলীতে উল্লেখ থাকিবে।

ক্র. নং	মন্তব্য/শর্তাবলী	স্বাক্ষর ও পরিবার কল্যাণ মন্ত্রণালয়।
১.	মন্ত্রণালয়ের নাম	স্বাক্ষর ও পরিবার কল্যাণ মন্ত্রণালয়।
২.	সংক্রান্ত সত্বার নাম ও ঠিকানা	জাতীয় বন্ধুবাড়ি ইনস্টিটিউট ও হাসপাতাল, মহাশালা, ঢাকা।
৩.	অর্থের উৎস	জিওবি (উন্নয়ন)।
৪.	দরপত্র আবেদনের নম্বর ও তারিখ	জাববিই/চুক্তি/নিয়োগ/২০০৮-০৯/৪৯৭ অং-২৩/১০/০৮
৫.	সরবরাহকারী/দরপত্রদাতার পোষ্যতা	দরপত্র অফিসের শর্তাবলী ও নিয়মাবলী পূরণপূর্বক বর্ণিত কাগজপত্রসমূহ দরপত্রের সাথে দাখিল করিতে হইবে।
৬.	সংগ্রহ পদ্ধতি	খোলা দরপত্র পদ্ধতি।
৭.	দরপত্রের প্যাকেজ নং	০১ (এক)টি
৮.	দরপত্র তফসিল বিক্রয় করার তারিখ ও সময়	২৩/১০/২০০৮ইং তারিখ হইতে ২৩/১১/২০০৮ইং তারিখ পর্যন্ত অফিস চলাকালীন সময়ে প্রত্যহ সকাল ৮.০০ ঘটিকা হইতে দুপুর ১.০০ ঘটিকা পর্যন্ত।
৯.	দরপত্র তফসিল বিক্রয় শেষ তারিখ ও সময়	২৩/১১/২০০৮ইং তারিখ অফিস চলাকালীন ১.০০ ঘটিকা পর্যন্ত।
১০.	দরপত্র তফসিল জমা দেওয়ার তারিখ ও সময়	২৪/১১/২০০৮ইং তারিখ অফিস চলাকালীন বেলা ১২.০০ ঘটিকার মধ্যে জমা দিতে হবে।
১১.	দরপত্র বাজা খোলা/তারিখ ও সময়	২৪/১১/২০০৮ইং তারিখ বেলা ১২.০১ ঘটিকায় উপস্থিত দরপত্রদাতাদের সম্মুখে (যদি কেহ উপস্থিত থাকেন)।
১২.	দরপত্র তফসিল প্রাপ্তি স্থান	১) কোষাধ্যক্ষ, জাতীয় বন্ধুবাড়ি ইনস্টিটিউট ও হাসপাতাল, মহাশালা, ঢাকা।
১৩.	দরপত্র তফসিল জমা দেওয়ার স্থান	চিকিৎসা তত্ত্বাবধায়কের অফিস কক্ষ, নিয়ন্ত্রণকারীর দপ্তর।
১৪.	দরপত্র তফসিল বাজা খোলার স্থান	পরিচালকের অফিস কক্ষ, জাতীয় বন্ধুবাড়ি ইনস্টিটিউট ও হাসপাতাল, মহাশালা, ঢাকা।
১৫.	দরপত্র তফসিলের মূল্য	ট্রেজারী চালানের মাধ্যমে ৭৫০/- (সাতশত পঞ্চাশ টাকা) কোড নং-১২৭১-০০৫০-২০২৩তে জমা দিয়া সিটি আর এর মূল্যকপি ক্যান্ডিডেটের নিকট জমা দিয়ে সিডিউল সংগ্রহ করিতে হইবে।

অধ্যাপক ডাঃ মোঃ মোস্তাফিজুর রহমান
পরিচালক কাম অধ্যাপক
জাতীয় বন্ধুবাড়ি ইনস্টিটিউট ও হাসপাতাল
মহাশালা, ঢাকা-১২১২
ক্রিডি-৪৯৩২



ASIAN UNIVERSITY FOR WOMEN CAREER OPPORTUNITY

Operations Coordinator, Central Services: 1 Position

The Central Services Department at the Asian University for Women is responsible for effectively organizing the support services for the university. Such support services includes the maintenance of its facilities, IT services, health services, security, telephone, mail and other communication systems, transportation, procurement of goods and services from third parties, special events, emergency preparedness and management and other auxiliary services required for the smooth functioning of the university.

The Central Services Department is seeking a high energy, dynamic, confident, highly organized, well-spoken person to serve as Operations Coordinator. The ideal candidate must be able to think systematically, organize information and resources effectively, work cooperatively with an international team of faculty, administrators and students. This person must be available to work long hours, including weekends, possess and demonstrate good judgment throughout and effectively communicate in an intense and multicultural environment.

The ideal candidate should have an MBA or such other advanced degree from a reputable institution and must have worked in positions of progressive seniority involving management of logistics. A minimum of ten years' of experience is required.

Please send your resume with a cover letter summarizing your case for being considered for this position. Please mention the job title on the cover letter. Applications should be sent to the following email address no later than November 15, 2008:

jobs@auw.edu.bd,
Asian University for Women
20/A, M. M. Ali Road, Chittagong -4000

As an equal opportunity employer serving women, the Asian University for Women strongly encourages highly qualified women to apply.

www.asian-university.org

VACANCY ANNOUNCEMENTS

On invitation of the Bangladesh Election Commission, the European Union is establishing an Election Observation Mission (EU EOM) to observe the forthcoming Parliamentary Elections.

In this context, a Core Team of nine (9) experts headed by a Chief Observer will arrive in Dhaka early November. It will be joined shortly by election observers who will be deployed throughout the country. The EOM will follow the campaign period and pre-election preparations and will observe voting, counting and the tabulation of results.

In order to provide the Core Team with skilful assistants, the Implementing Partner of the EU EOM is screening applications for the following positions (Dhaka based):

- 1 Chief Observer Assistant/Secretary
- 1 Election Analyst Assistant
- 1 Legal Analyst Assistant
- 1 Political Analyst Assistant
- 1 Press & Public Outreach Officer Assistant
- 1 Media Analyst Assistant
- 1 Observers Coordinator Assistant
- 2 Secretaries/receptionist
- 10 Media monitors
- 1 Professional Interpreter / Translator
- 1 IT technician/statistician
- 2 logistics assistants
- 1 security assistant

Job Requirements:

- Min. 5 years work experience,
- Strong administrative and organizational skills; PC and other related office management,
- IT-skills including the use of Outlook, Word, PowerPoint and Excel,
- Highly professional communication skills,
- Motivated and self-directed team player, prepared for very demanding tasks,
- Fluency in English,
- Assistants, as every EOM member, will abide by a code of conduct, the EU EOM will remain neutral, and expect the best conduct from its collaborators.

Applications will be received until Tuesday November 3rd. The applicant are kindly requested to clearly indicate for which position they are applying. Candidates should be available on a short notice (tentative date of the assignment: November 9th until early / mid January). The Advertiser Box # A-159 C/O, The Daily Star, 19, Karwan Bazar, Dhaka-1215.



Bangladesh Cricket Board JOB VACANCY

Ref No.: BCB/Admin/HRD/2008/31878 Date: October 30, 2008

The Bangladesh Cricket Board (BCB) is a high profile national sports organization responsible for governing and developing the game of cricket in Bangladesh. Keeping in line with its international standing the BCB is seeking applications from qualified individual(s) for the following positions of BCB for immediate appointment:

Position : Asst. Manager (Umpires)

Key Responsibilities:

- Prepare Annual budget of the Umpires Department.
- Communicate and coordinate with the Umpires and Scorers and all related departments of BCB.
- Ensure all logistical arrangements & supports to the Match Officials in all domestic and international tournaments and training programs.
- Arrange and coordinate meetings and prepare reports of the Umpires Department.
- Prepare bills and ensure payments/expenses of Match Officials.
- Maintain referees papers and update umpires performance report on a regular basis
- Maintain and assist in developing Umpires and Scorers database
- Any other responsibility as assigned by the Board.

Qualification: BBA/MBA/Masters degree in any discipline from a reputed university having a minimum of 05 (Five) years of practical professional experience as Executive/Managerial positions. Candidates having cricketing background may be given preference.

Age limit: 25-35 years of age.

Position : Executive- Women's Wing

Key Responsibilities:

- Provide administrative support and assistance to the Women's wing.
- Communicate with the International Cricket Bodies (ACC & ICC).
- Support Women's Wing, BCB in special activities i.e. tournaments, meeting, conferences, functions, workshops and other similar events.
- Assist Logistic support service activities of Women's Wing, BCB.
- Preparing Annual Budget.
- Any special duties assigned by the BCB Women's Wing.

Qualification: Minimum Graduate in any discipline from a reputed university having a minimum of 03 (Three) years of practical professional experience in administration. Candidates having cricketing background may be given preference.

Age limit : 25-35 years of age.

Special Skill Requirements (Both Positions)

- Should have good communication skill in both Bangla and English language.
- Excellent presentation and report writing skills, strong analytical ability.
- Good Planning, Organizing and Coordinating skills.
- Proactive, self motivated and can work independently.
- Must be computer literate (i.e Internet Communication, MS Word, MS Excel, Power Point etc.)
- Should be hard working and willing to work long hours on occasions and on holidays.

The interested candidates are requested to send their CV along with a cover letter mentioning expected salary & benefits and 02 recent passport size photographs to the Acting Chief Executive Officer, Bangladesh Cricket Board, Sher-e-Bangla National Cricket Stadium, Mirpur, Dhaka-1216, Bangladesh on or before 13th November 2008. Only the short listed candidates will be called for interview. Please mention the position of the application applied for on the top of envelop.

Invitation for Tenders



SECOND URBAN PRIMARY HEALTH CARE PROJECT OF LGD DCC, PA-7; BCC, PA-1; CM, PA-1, Marie Stopes Clinic Society (MSCS)

1	Procuring Entity Name	UPHCP-II, of Local Government Division, PA-7, DCC, MSCS, 65 / V Nurjahan Road, Mohammadpur, Dhaka-1207 UPHCP-II, of Local Government Division, PA-1, BCC, MSCS, Khan Villa, C & B Road, (Opposite to Farajji Workshop), Barisal UPHCP-II, of Local Government Division, PA-1, CM, MSCS, North side of Amir Dighi, Chak bazaar, Comilla.
2	Procuring Entity District	Dhaka, Comilla, Barisal Bangladesh
3	Invitation for	Procurement of Medicines, Infusions, Injections and OT Supplies, near about 200 or more items (List of procurable goods is available at respective PM Office)
4	Invitation Reference No	Procurement: MSCS/UPHCP-II/PA-7/DCC/2008/0151 Procurement: MSCS/UPHCP-II/PA-1/BCC/2008/0222 Procurement: MSCS/UPHCP-II/PA-1/CM/2008/231
5	Issue Date	Thursday, October 30, 2008
6	Procurement Method	Open National Competitive Bidding
7	Budget and Sources of Fund	Regular Program of ESP, HIV/AIDS, UNFPA, ORBIS International Project under UPHCP-II, PA-7, DCC, MSCS, Regular Program of ESP, HIV/AIDS, UNFPA, ORBIS International Project under UPHCP-II, PA-1, BCC, MSCS, Regular Program of ESP, HIV/AIDS, UNFPA, ORBIS International Project under UPHCP-II, PA-1, CM, MSCS,
8	Development Partners	ADB, DFID, UNFPA; SIDA; ORBIS International
9	Project Program Name:	Essential Services Packages, HIV/AIDS, UNFPA, ORBIS Int'l.
10	Tender Publication date	Friday, October 31, 2008; The Daily Star
11	Tender last selling date	Thursday, November 27, 2008
12	Tender Closing date, time	Sunday, November 30, 2008 at 11.30 am (BD time)
13	Tender opening date time	Sunday, November 30, 2008 at 12.00 am (BD time)
14	Address of Selling / Receiving / Opening of Tender documents	Office of Project Manager: House # 65, Line-V, Nurjahan Road, Mohammadpur, Dhaka-1207 Office of Project Manager, UPHCP-II PA-1, BCC, MSCS, Khan Villa, C & B Road, (Opposite to Farajji Workshop), Barisal Office of Project Manager, UPHCP-II, PA-1, CM, MSCS, North side of Amir Dighi, Chak bazaar, Comilla
15	Place of Pro-Tender (TEC) Meeting.	Office of Project Manager: House # 65, Line-V, Nurjahan Road, Mohammadpur, Dhaka-1207 Office of Project Manager, UPHCP-II, PA-1, BCC, MSCS, Khan Villa, C & B Road, (Opposite to Farajji Workshop), Barisal Office of Project Manager, UPHCP-II, PA-1, CM, MSCS, North side of Amir Dighi, Chak bazaar, Comilla
16	Eligibility of Tenderer	Pharmaceuticals Co./ Manufacturer / Authorized Dealer-Agent / Importer / Supplier (Enlisted firm with UPHCP-DCC, BCC, CM)
17	Brief description of goods/works	Medicines, Infusions, Injection, OT Supplies near about 200 or more items (List of procurable goods is available at PM Office, Dhaka, Comilla, Barisal)
18	Legal Documents	Certified copy of Trade License, TIN Certificate, VAT Registration Certificate,
19	Price of Tender documents/Schedules	Tk 300/- (three hundred) only (Not refundable) as fee for tender documents by hand.
20	Name and Designation of Official for inviting Tender	Dr Md. Shafiqul Islam, Project Manager, UPHCP-II PA-7 DCC S M A Motin, Project Manager, UPHCP-II, PA-1, BCC Md. Kamrul Hassan, Project Manager, UPHCP-II, PA-1 CM
21	Address of Official inviting Tender	Office of Project Manager: House # 65, Line-V, Nurjahan Road, Mohammadpur, Dhaka-1207 Office of Project Manager, UPHCP-II, PA-1, BCC, MSCS, Khan Villa, C & B Road, (Opposite to Farajji Workshop) Barisal Office of Project Manager, UPHCP-II, PA-1, CM, MSCS, North side of Amir Dighi, Chak bazaar, Comilla
22	Official E-mail address & Telephone number	shafiqul@mariestopesbd.org : 02-9131694 Ext 801 motinpm.mscsbcc@gmail.com : 0431-2176155 comillauphcp2@gmail.com > 081-61300
23	The authority reserve the right to accept or reject any or all Tenders with out assigning any reason thereof and in such case no compensation will be entertained.	

Project Manager
UPHCP-II, DCC, PA-7; BCC, PA-1; CM, PA-1, Marie Stopes Clinic Society