

FLAT TO-LET

A Luxurious Flat measuring 2250 sqft. at House # 32, Flat # B-1, Road # 63, Gulshan-2, Dhaka-1212 will be given rent with all modern fixture & fittings (3-Bed-attached bath, Dining, Drawing, Servant room, Kitchen and facilities for Car parking, Lift, Stand by Generator, Swimming pool etc.)
Please Contact : 01552466825, 01819216119

TO LET APARTMENT AT BARIDHARA

2500sqft apartment open all sides at 5, Park Road, Baridhara with four bedrooms with almirah each room, three split & one window, air conditioners, kitchen, drawing, dining, living rooms, five bathrooms, servant's room, standby generator, running hot and cold water, 24 hours guards, car parking is vacant. 9894268, 9888309, 01720343363 C-2657

TUITION WANTED

Want to teach English medium students (VII to A Level); Physics, Chemistry, Maths, Biology. Contact: Saikat (01731928722) C-2658

Tuition Wanted

An experienced teacher wants to tutor O-Level candidates Physics, Chemistry, Math-B, Pure Math and English and also students from Standard Seven onwards (in New DOHS). Marul-01713117914 C-2649

STUDY WITH FULLTIME JOB MBA & MSIT IN USA

University/Colleges located in CALIFORNIA, FLORIDA, ARIZONA & MINNESOTA
 Contact/Visit Immediately for JANUARY 2009 SESSION

EDU-LINK WORLDWIDE
 H#33/Ka, Road#6, Shamoli Housing, Shakhertek, Mohammadpur, Dhaka
 Tel: 01732291749, email: intrade001@yahoo.com

We are looking for

A well reputed Group of the Companies in Bangladesh is looking for smart, enthusiastic, hard working & committed individuals to fill the following positions:

Manager, Administration:

Graduate in any discipline with 13-15 years experience in Administration, Labour & Human Resources affair, protocol duties, vehicle maintenance with excellent updated computer literacy. The responsibilities for this post will be to coordinate independently various activities of Group Administration work of the company. Retired Army Officers having similar experience can also be eligible for the post. Must have excellent oral & written in English communication skill.

Officer (Support Services):

Diploma in Automobile Engg. with 2-3 years experience in various vehicles' Log Book Maintenance, local purchase of stationeries, administrative supporting jobs of the Group Companies & liaison with service related organization of Govt. i.e. BRTA/GPO with excellent updated computer literacy.

Salary and Benefit: Attractive salary and other benefits will be offered depending on qualification and experience. Interested and confident candidate may apply with CV & recent passport size photograph along with copies of Certificate by 30th October 2008 to Box No. A-156, C/O. The Daily Star, 19, Karwan Bazar, Dhaka-1215.

CAREER OPPORTUNITY

A Private owned group of company is looking for an ideal candidate for the position of **Executive Secretary to MD** based at corporate office, Dhaka with following experience and qualification:

- Graduate/Masters with excellent command over English, age maximum 35-40 years, smart, dynamic, professional, hard working and having 3-5 years of similar experience.
- Should be able to appraise MD on different business activities, feedback reports on business operations.
- Should have adequate knowledge and practical experience with commercial banking activities, specially in import and export operation, credit functions, to maintain and liaison with bank/company related institutions.
- Short hand skill (English & Bengali) is preferred and should have excellence in drafting reports, business correspondence both in English and Bengali independently.
- Proficient in Ms Office application, internet and capable to organize and maintain files, documents, and e-mails for different correspondence, records etc and follow up the matters.

Candidate having confidence to face challenge and work in demanding environment may apply with CV by e-mail mentioning the expected salary, recent photograph, and contact number by 25 October 2008 to: recruithr01@gmail.com

PRIME UNIVERSITY

... a home for rendering prime knowledge (Govt. Approved)

ADMISSION FALL - 2008 MA in English

Eligibility
 Bachelor Degree from any recognized university with minimum 5 points.

1st Convocation 2008
 (14 October, 08)
 Bangladesh-China Friendship Conference Centre, Dhaka.

Special Scholarship for Fall Semester-2008

- ▶ 100% tuition fee waiver for students having 3-1st classes/divisions or GPA-4 in both SSC and HSC or equivalent exams & GPA-3.5 in Graduation level.
- ▶ 65% tuition fee waiver for students having 2-1st divisions and 2nd classes/divisions in Graduation level or GPA-3.5 in both SSC & HSC or equivalent exams & GPA-3 in Graduation level
- ▶ Every Student will get certain tuition fee waiver.

Hostel facilities are available for female students.**Distinguished Faculty Members of English Department**

Prof. Mohammad Arshad Ali, PU Prof. Dr. Kh. Ashraf Hossain, DU
 Ms. Raihana Shams, Associate Prof., PU Prof. Asadullah Al Hossain, IU

Prime University Also Offers

- B.Sc in ETE
- B.Sc in CSE
- MCA
- B.Ed
- BBA
- MBA (Regular)
- MBA (Executive)
- BA (Hons) in English
- LL.B (Hons)
- LL.B (Preli & Final)
- LL.M (Regular)
- LL.M (Preli & Final)

Contact Address

2A/1, North East of Darussalam Road, Mirpur-1, Dhaka-1216
 Tel: 8051782, 8031810, 8014045 (Ext:102), Mob: 01715-658485 01712-675595
 E-mail: infoadmission@primeuniversitybd.com, Web site: www.primeuniversitybd.com

EARN 500 TK. PER DAY

Advertising Company
 looking for young M/F candidates for Promotion & Camping. Temporary & Permanent full time Appointment. Age limit 28 yrs. Experience No bar. Walk in interview on Saturday to Thursday between 11.00 am. - 5.00 pm. Hassan Plaza, 53, Karwan Bazar, Suite-3A (2nd floor), Dhaka.

O-A LEVEL CRASH PROGRAM

- Physics • Chemistry • Maths
 - English • Accounting • Economics & Commerce.
- 10 MOCK TESTS FOR EACH SUB.
 Class starts from 18th Oct'08
BEST RESULTS GUARANTEED

DST Phone: 3633625, 0171024980, 01911745011, 01715561185
 House #41, Road #24, Block #F, Baran

The Daily Star

grameenphone

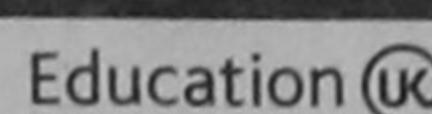
Voice news service

Dial 2222 for the latest news highlights in English

Study at a university as diverse & dynamic as London itself**Programme Schedule:**

- 13 October 2008 from 12.00 pm to 06.00 pm
 British Council Chittagong. Ph-657884-6
- 15 October 2008 from 11.00 am to 05.00 pm
 British Council Project Office Sylhet. Ph-814925
- 22 October 2008 from 11.00 am to 05.00 pm
 British Council Dhaka. Ph-8618905-7

"An Approved Partner of the British High Commission. Promoting Education to the UK"

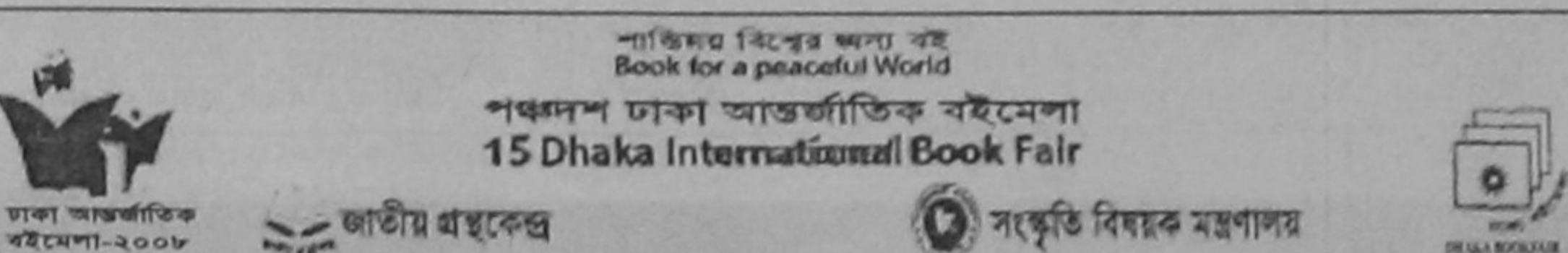
**Subject areas include:**

- Accounting, Banking and Finance
- Architecture
- Art, Media and Design
- Biomedical and Forensic Science
- Business, Management and Marketing
- Computing, Mathematics
- Digital Media and Communications
- Economics, International Business
- Education and Teaching
- Health and Social Policy
- Humanities, Arts and Languages
- Law and International Relations
- Psychology
- Travel, Tourism and Hospitality

For further information and appointments:

485 COURSES. INFINITE OPPORTUNITIES.

Bangladesh Liaison Office : Room L 361, 2nd Floor, Pan Pacific Sonargon Hotel, Dhaka 1215
 Direct : 0088 02 9122404, Facsimile: 0088 02 9121028, Mobile: 0088 01919101234
 Email : bangladesh@londonmet.ac.uk www.londonmet.ac.uk

**Invitation for Tender****15th Dhaka International Book Fair-2008****APPOINTMENT OF EVENT MANAGEMENT COMPANY**

Scaled quotations are invited from the reputed Event Management Companies/Firms for conducting '15th Dhaka International Book Fair-2008' which will be held from December 15 to December 30, 2008 at Dhaka University Central Play Ground (Gymnasium), Dhaka.

- Event Management Company having adequate experience to conduct such type of major event & to arrange sponsors will be preferred.
- Interested companies are requested to submit their quotation :
 - In a 'sealed envelope' duly filled in with seal & signature in all pages along with their company profile, copy of certificates of work experience's, copy of work order, Bank solvency certificate, trade license, memorandum and articles of association.
 - TIN and VAT certificate along with 5% Earnest Money on quoted price in favour of Director, National Book Center, Dhaka by Pay Order.
 - Proposal of sponsors those will assist to organise the fair.
- Terms of Reference (TOR) and other information's & documents (schedule) are available from 16th to 28 October, 2008, during 9.30 am to 3.30 pm National Book Center, 5C Bangabandhu Avenue, Dhaka-1000, on payment of non-refundable amount of Tk. 2,000/- (Two Thousand) only.
- The interested Companies/Firms are requested to visit the Office of National Book Center for any other queries before submission of quotation.
- The last date of submission of Quotation is 29th October, 2008 by 3.00 pm at the Office of National Book Center and Quotations will be opened on the same day at 3.15 pm in presence of the bidders or their representatives, if any.
- Preference will be given who will be able perform the work through arranging sponsor.
- The authority reserves the right to accept or reject any offer without assigning any reasons.

M. Mahmudur Rahman
 Director (Deputy Secretary)
 Tel: 9555745

GD-4580

UNFPA VACANCY ANNOUNCEMENT

UNFPA Bangladesh Country Office invites applications from eligible candidates for the following position:

Position : National Project Professional Personnel
Number of Position : 1 (One)
Type : Service Contract
Reporting to : Asst. Rep/NPOs
Location : Field Office (Cox's Bazaar)

Duties and Responsibilities:

Under the overall guidance of UNFPA representative, direct supervision of the Asst Representative/NPOs, the NPPP substantively contributes to the effective management of UNFPA field office, affiliated project(s) and activities of UNFPA support projects.

- In charge of the field office and represents UNFPA at the district level office
- Maintains collaborative relationships with counterparts in GoB, NGOs and civil society at the field level.
- Ensures implementation of component projects activities and provides technical assistance for implementation in line with GoB priorities and according to UNFPA Programme policies and procedures.
- Takes responsibility for fund management, fund disbursement, follow-up and monitoring of funds and expenditure related with project activities, if delegated.
- Organizes and conducts trainings, orientation workshops and programmes; international events like WPD, International Women's Day etc. including steering committee meetings.
- Contributes to defining UNFPA's over all policy, programmatic directions and strategies related to RH, and population Development and ensures that these are promoted, fully understood and implemented in the districts.
- Maintains close liaison with district authorities in the area of Reproductive Health, Gender and Population Development.
- Makes extensive visits to different upazilla, union and communities in the district and report on situation and progress. Participate in different district level meetings of the GoB.
- Helps create and document knowledge about current and emerging population development trends, RH and gender issues, by analyzing programmer, projects, strategies, approaches and ongoing experience for lessons learned, best practices and shares with management for use in knowledge sharing and planning future strategies.

Qualifications and Competencies

Candidate must be a medical graduate with Masters in Public Health or Masters in Social Science with 7 to 10 years professional experience preferably in Programme/Project Management, which includes designing, planning and implementation. Analytical skills and experience in dealing sensitive issues are desirable. Working experience with GOB is essential. The candidate also should possess fluency in oral and written in both Bangla and English with proficiency in current software applications.

Interested candidates are requested to apply along with a detailed CV/P11 form and a passport size photograph on or before 23rd October 2008 by 4.30 p.m. to The Representative, UNFPA Bangladesh, IDB Bhaban (15th Floor), E/8-A Rokeya Sharani Sher-e-Bangla Nagar, Dhaka-1207. Alternatively, CV/P11 can be send via e-mail to the following address: hr@unfpa-bangladesh.org. Detail Terms Of Reference and P11 Form can be obtained from the UNFPA Website www.unfpa-bangladesh.org/php/vacancy.php

"ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED"

UNFPA VACANCY ANNOUNCEMENT

UNFPA Bangladesh invites applications from the eligible candidates for the following positions:

Position : Assistant Representative - Population and Development.
Level : ICS 10 (NO-C)
Duty Station : UNFPA, Dhaka.

Duties & Responsibilities:

Under the overall guidance of the UNFPA Representative and the direct supervision of the UNFPA Deputy Representative, the Assistant Representative is expected to play a leadership role in the area of population and development and gender mainstreaming/human rights-based approach to Programme development. The Assistant Representative manages the UNFPA-supported activities in the areas of population and development and gender mainstreaming. Acting as an analyst/advisor, the Assistant Representative proactively provides the Representative/Deputy Representative with information on achievement of results in the implementation of UNFPA programmes in the areas of population and development, and gender equality and the empowerment of women.

The Assistant Representative establishes and maintains collaborative relationships with counterparts in government, multilateral and bilateral donor agencies and civil society to address emerging issues and to facilitate Programme delivery in the above-mentioned areas of UNFPA's Programme.

- Creates substantive knowledge of population and development, and gender issues in the country, assesses technical assistance needs in these areas and advises on the suitability of programmes and projects to meet these needs. Addresses policy issues and provides substantive inputs to facilitate policy dialogue and the incorporation of these policies into national plans and strategies, UN systems initiatives and development frameworks (CCA, UNDAF, PRSs, SWAs, JCSs, CAPs, MDGs).
- Provides substantive leadership and inputs into the design and formulation of programmes and projects translating UNFPA's mandate and strategic priorities into local interventions, and responding to Government plans and priorities. Introduces into the project formulation process the results of Programme and project reviews and evaluations, best practices, as well as innovative strategies, approaches and policies.
- Advises and reports on achievement of Programme and project results, proactively measuring substantive progress and the effective utilization of financial and human project resources using appropriate monitoring and measuring mechanisms and tools. Leads Programme and project implementation guiding and orienting executing agencies and project personnel introducing effective modalities and practices of implementation.
- Represent UNFPA on substantive issues and elaborates UNFPA's substantive regional and global perspectives in the area of expertise. Collaborates on substantive issues with UN agencies, academia, research and training institutions, development partners, think tanks, centers of excellence, and professional societies in the country.
- Contributes to the resource mobilization strategy by analyzing info on potential donors, preparing substantive briefs and project proposals in line with donor priorities, creating feedback mechanisms and providing information on progress of donor funded projects. Identifies opportunities for cost-sharing.

Please visit www.unfpa-bangladesh.com for Detailed TOR, functional, corporate, and competency requirements.

Qualifications & Competencies:

Must have a post graduate degree or equivalent (Preferably PhD) in demography, population studies, economics, or other field directly related to the substantive area identified in the title of the post with more than 10 years of increasingly responsible professional experience in the substantive area, of which 5 years at senior management level. The incumbent also need to possess fluency in oral and written English with proficiency in office software applications.

Interested candidates are requested to apply along with a detailed CV/P11 form and a passport size photograph on or before 30th October, 2008 by 4:30 pm to The Representative, UNFPA Bangladesh, IDB Bhaban (15th Floor), E/8-A Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207. Alternatively, CV/P11 can be send via e-mail to the following address: hr@unfpa-bangladesh.org. Detailed Terms of Reference and P11 form can be obtained from UNFPA website www.unfpa-bangladesh.org/php/vacancy.php

"ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED"