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8159570, 01711-542868, 01711-567348, 01716-185766

Infrastructure Development Company Limited
 www.idcol.org

Career Opportunity

Infrastructure Development Company Limited (IDCOL), a private-public partnership, is the market leader in developing and financing private sector medium and large-scale infrastructure and renewable energy projects. IDCOL solicits applications for the following position:

Accounts Officer

- A. **Duties and Responsibilities**
 - Processing receipts and payments.
 - Maintaining petty cash under the Company and the Projects.
 - Maintaining and updating of books of accounts.
 - Preparation of bank reconciliation statement.
 - Assisting in liaison with Bangladesh Bank and other government agencies.
 - Assisting in the preparation of Company accounts and budgets.
 - Assisting external auditor in conducting annual audit of the Company.

B. Qualifications:

- BBA/CA (part qualified)/M.Com. major in Accounting with minimum CGPA of 3.0 and/or first Class/Division in at least two other examinations and no third class/division in any examination;
- Strong written and oral communication with computer skills; and
- Some work experience in the private sector.

C. Age limit: 32 years

D. Remuneration: Will be in the range of Tk 26,000 - Tk 30,000. Persons fulfilling the above criteria should send their resume and a recent passport size color photograph to G.P.O. Box No: 619, Dhaka by 21 September 2008.

IDCOL is an equal opportunity employer and maintains a non-smoking atmosphere. Only short-listed candidates will be contacted. Any direct or indirect solicitation is strongly discouraged.



PRESIDENCY UNIVERSITY

M H School of Business

Professional Development Program Unit
 offering following training programs:

Workshop on Strategic Supply - Chain Management for Professional
 Friday, 12 September, 2008; 10 am - 6 pm

Executive Seminar on Corporate Strategy for Top Management
 Friday, 19 September, 2008; 10 am - 6 pm

Workshop on Effective Presentation Skills
 Friday, 26 September, 2008; 10 am - 6 pm

Target Audience: Business Professionals, Business Executives, NGO Personnel, Entrepreneurs and any individual.

Fee: @Tk.2,000/ program per person (including tuition, class materials and IFTAR)

Certificates will be awarded at the end of the program

Registration : On first-come first-served basis, Seats are limited

Contact :

Professional Development Program Unit

Presidency University, 11-A, Road # 92, Gulshan-2, Dhaka

Tel: 8831182-4, 8857617-8, Ext- 600, Cell: 01914-569576

E-mail: nhasan@presidency.edu.bd, Web: www.presidency.edu.bd

Career Opportunity

Rangs Motors Limited a concern of RANGS GROUP has opening the following position

General Manager, Finance & Accounts:

This is a very senior position. The incumbent should be a Chartered Accountant with Masters in Accounting and good academic track. At least 5 years working experience in independently running the Accounts & Finance Department & sound knowledge on financial policies, cost control, budget and budgetary control of the Company and analysis of the financial performance under fully computerized system. Fluency in spoken and written English is must.

Executive Sales & Collection :

MBA/Graduate in any discipline from any reputed university. About 2-3 years hand on selling experience. Initiate and implement sales promotional activities, identify key customers and extend personalized service. Preference will be given having Commercial Vehicle Industry background. Self motivated and able to work under pressure in a fast-paced working environment. Should have comprehensive understanding of Collection and Credit realization. Excellent knowledge on Microsoft Office application. Communicate with client for installment Collection. Regular follow-up with customers to ensure timely Collection and monitor credit realization.

A written application together with a C.V and a recent passport size photograph should reach the following address within 20th September 2008.

Please mention the post on the top of the envelope.

Executive Vice Chairperson
 Rangs Motors Limited
 Red Crescent Borak Tower, Level-10, 71-72, Old Elephant Road, Eskaton Garden, Dhaka-1000

RANGS MOTORS LTD.

Career Opportunities with UNDP

United Nations Development Programme in Bangladesh, announces vacancies for the following positions for the Country Office :

1. Administrative and Asset Management (re-advertisement)-1 position (ICS 5)

2. Driver-cum-Messenger - 1 position (ICS 2)

Duties and Responsibilities: Under the overall supervision of the Administrative Manager and direct supervision by Protocol and Logistics Officer, the Driver/Messenger provides reliable and safe driving services ensuring high accuracy and reliable messenger services. The Driver/Messenger demonstrates a client-oriented approach, high sense of responsibility, courtesy, tact and the ability to work with people of different national and cultural backgrounds. The Driver provides driving services to the CO staff, Consultants and Experts and UN staff on mission.

Qualifications and Experiences: The incumbent should have at least secondary education, with at least five years relevant experience and safe driving record, must have a valid heavy/light vehicles driving license. Good knowledge of driving rules and regulations and road network in Dhaka and surrounding areas and adequate knowledge and skills in vehicle maintenance and minor repair are essential. Specifically, the candidate should possess experiences of driving regular vehicle (Sedan/Jeep) including motor bike. Experience working with international organizations and projects is preferred. She / he must have working knowledge of communicative English.

The duration of the contract is one year initially, subject to renewal on an annual basis upon satisfactory performance.

For more details of the Terms of Reference and instructions to apply, please visit our website: <http://www.undp.org.bd/jobs>. Applications should be submitted no later than 21 September 2008.

Only short-listed candidates will be contacted. Submitted documents will not be returned to the applicants.



Macquarie University graduates have had among the highest starting salaries in Australia for over a decade.

Macquarie University works in partnership with the Sydney Institute of Business and Technology (SIBT) to prepare students for the University's programs. SIBT offers 2 or 3 semester Diplomas in Computing, Business Administration, Commerce, Communication and Arts. Upon successful completion of a SIBT Diploma, students can enter 2nd year Macquarie University Bachelor degrees.

Macquarie City Campus (MQC), located in down town Sydney, teaches some of Macquarie University's highly sought-after courses. Conveniently located above Wynyard train station, students can do foundation studies or study a range of undergraduate and postgraduate degrees in Commerce, Accounting, Marketing, Business Administration and International Business.

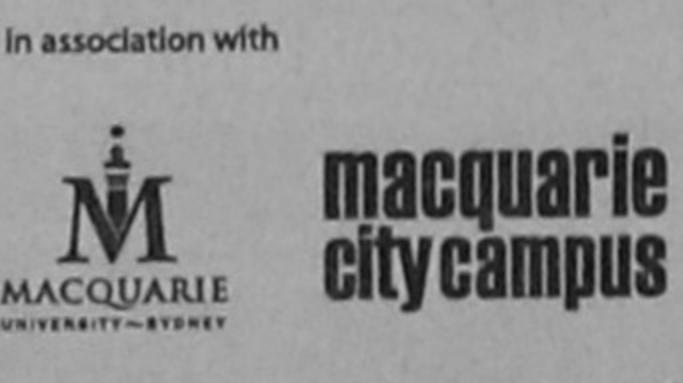
Mr Donal Deric, Marketing Director, Macquarie Operations will interview students for SIBT and MQC at two events in Dhaka:

Australian Centre for Education
 Tuesday 9th Sept 2008
 11.30am - 2.30pm
 House # 4/A
 Road # 54/A
 Gulshan 2

For bookings please contact:
 IDP Education
 Tel: 9883545, 8821067,
 989513, 9896134
 Email:
 info.bangladesh@idp.com

Shaheda Educational Consultants
 Tuesday 9th Sept 2008
 3.00pm - 6.00pm
 Boshott Horizon Apt #3b
 No.21 Road No.17
 Banani
 Dhaka - 1213

For bookings please contact:
 Shaheda Educational Consultants
 Tel: +88 2 882 8817404 /
 8861947 / 8828210
 Mob: +88 18192 37567 /
 01711353027
 E: ms.sahmad@gmail.com



ADVERTISEMENT

4 DHAKA SUNDAY SEPTEMBER 7, 2008

OFFICE SPACES FOR RENT @ GULSHAN

3rd, 4th, 5th & above floors, each floor 5500sft @ Gulshan-1, lift, car parking, etc. available for office purpose rent. Foreign organisations, multinational companies, NGOs, TV Channels, Insurance Co., Diagnostic Centre. Contact: 01711523633, 01819250055, 9895098, 9895867. C-2527

Tuition Wanted

Highly experienced Math teacher wants to teach O-A Level Math only. 19 years question paper solutions of Math (B, Pure), C1-C4, M1M2, S1S2 are available. Babul-01727-411842 C-2504

House Tutors Wanted

Free Membership III Genuine A/O Level Completed / NSU / Buet / DU / Private university / A/Level / Students Lady/gents 50 tuitions (3000-8000/-). (Play-A-Level): **Meritview:** 01911-706063, 9140035

গুলশানে অফিস স্পেস ভাড়া

কর্ম/বেশী ১৬০০০ বর্ষফুট স্পেস, রিসিপশন/কনফারেন্স রুম, ১০/১২ টি গাড়ী পার্কিং সুবিধা সহ ভাড়া দেয়া হবে। ভাড়া নিতে ইচ্ছুক অফিস কর্মকর্তাগণ সরাসরি যোগাযোগ করুন। বাড়ী#১৮, রোড#১৮, গুলশান-১, ঢাকা। ফোন ৮ ০১৭৩০-০৫৮০৮, ০১৭১১-৮৫৬০৮০

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MOUNTAIN CLUB TOURS

Dhaka Office: 91, Kazi Nazrul Islam Avenue (4th Floor), Dhaka-1215, Bangladesh.
 Phone: 9116673, 9139502, 9134328; Mobile: 01819-287757, 01552-341867, 01711-533620
 01817-007966, 01715-157728, 01716-070078, 01716-339752, 01199-146921
 E-mail: mountainclubtours@gmail.com

Nepal Office: The Everest Hotel, New Baneshwar, Kathmandu, Phone: 4780100 Ex-7855

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FACULTY SEARCH

City University invites applications from suitable candidate for the following positions :

Business Administration

Associate Professor (Marketing, Finance, Accounting)

- Candidates must have a Ph.D. degree from a reputed North American or equivalent university with a minimum of 7 years of active teaching / research experience out of which at least 4 years as a full-time Assistant Professor in any recognized university.
- Must have at least 7 research publications in recognized journals out of which 4 as an Assistant Professor.

Assistant Professor (Marketing, Finance, Accounting, English)

- MBA/Master/M.Phil. degree along with a minimum 3-year Bachelor degree preferably from North American or equivalent university.
- Minimum 3 years of teaching experience in any recognized university out of which as a Senior Lecturer.
- At least 3 research publications in recognized journals.
- Candidates having Ph.D. degree in relevant discipline from a reputed North American or equivalent university will be given preference.

Lecturer (Marketing, HRM, MIS, Finance, Accounting, English)

- MBA/Master/M.Phil. degree along with 3-year Bachelor degree preferably from North American or equivalent university.
- Minimum 1 year of teaching experience in any recognized university

Textile Engineering

Associate Professor

- Candidates must have a Ph.D. degree in relevant field from a reputed university with a minimum of 7 years of active teaching experience at university level, out of which at least 4 years of teaching experience as an Assistant Professor. Minimum 5 articles in refereed journals are required of which at least two should be in international journals and must not possess any third class / division in any public examinations. For outstanding candidate, one of the requirements may be relaxed.

Assistant Professor

- Candidates must have a Ph.D. degree in relevant field from a reputed university, or Masters with 3 years of active teaching experience at university level / industrial experience; and, at least one article in refereed journal is required and must not possess any third class / division in any public examinations. For outstanding candidate, one of the requirements may be relaxed.

Lecturer

- Candidates must have a first-class bachelor degree in Textile Engineering from a reputed university with minimum 1 year teaching / industrial experience and must not possess any third class / division in any public examinations.

Registrar

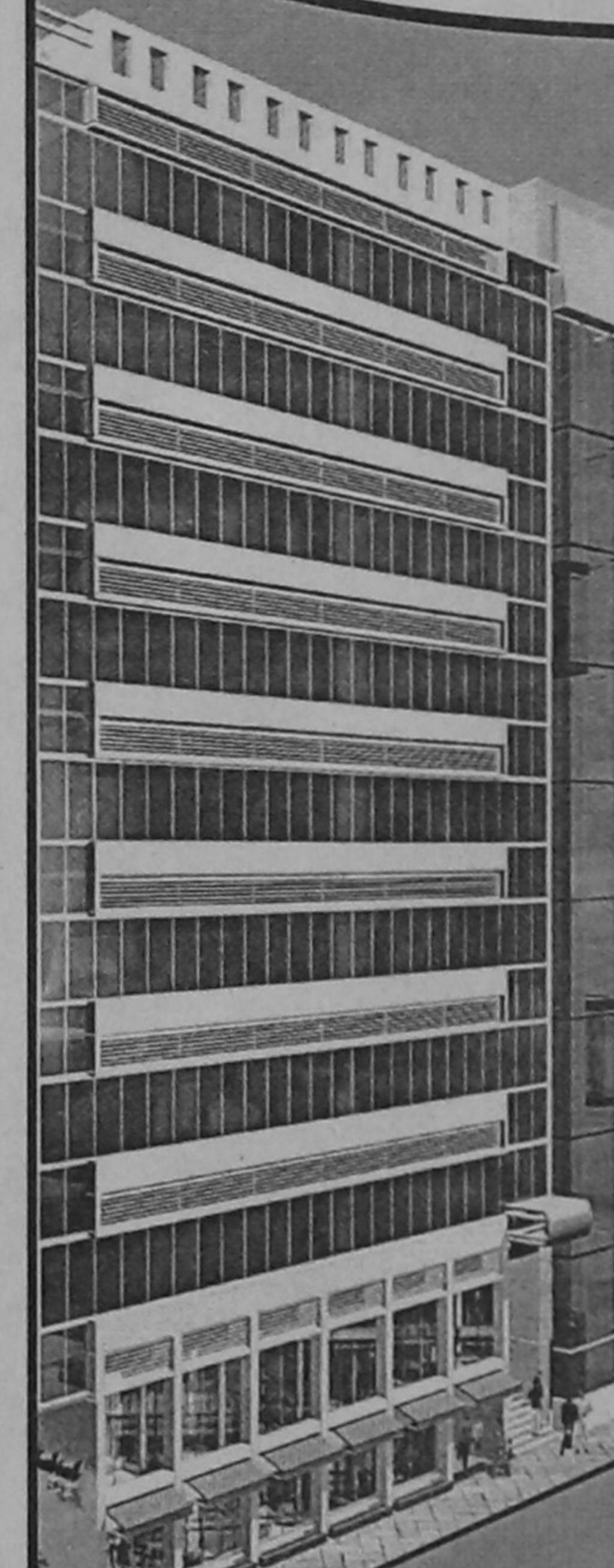
City University

40, Kemal Ataturk Avenue, Banani, Dhaka,

Email : registrar_city@yahoo.com

www.cityuniversity.edu.bd

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