

"how may I help you Sir?"

Receptionist - Customer Helpline Operator

One of the fastest growing advertising agency is looking for a Receptionist cum Customer Helpline Operator. Candidate must be a graduate or A-Level passed, smart with pleasing personality, good voice quality, fluency in spoken Bengali and acceptable levels of fluency in spoken English. Minimum of 1 year of experience in similar position is preferable. Females only.

Interested applicants need to send CV along with passport size photo to info@macommdbd.com by August 25th, 2008.

Career Opportunity

Tuition Wanted

Highly experienced Math teacher wants to teach O-A Level Math only. 19 years question paper solutions of Math (B, Pure), C1-C4, M1-M2, S1-S2 are available. Babul-01727-411842 C-2333

New CAR and Apartment Rent

We are Looking for Buyer for Toyota ALEON Car and 1500SQ. Apartment Rent. In Gulshan Good Location. 3 Bed Room also can be Rent Separate Car and apartment. Please Call: 01711-934782

Independent House To-Let

At Baridhara Road # 8, House # 3, LUXURIOUS two storied House of 6000 Sft having ver/big Hall room dining room, Nice Family Lounge, big size 4 bed room & others. 01911-360990

APARTMENT FOR RENT

Luxury apartment of highest standard of finishing with modern amenities, 1600 sft, 3 bed+, FULLY FURNISHED, only for foreigners Rd 7, House 5B, GULSHAN-1, Mr. Mahtab, 01713063897

Position Vacancy Announcement

At the United States Agency for International Development (USAID) in Bangladesh. Position Title: Administrative Assistant. Please visit <http://www.usaid.gov/bd/> and <http://www.bdjobs.com> for details. D-681

To Let Flat at Banani (Kakoli) DOHS

2,300 sft Flat (south facing) on 2nd floor of a just completed building. 3 bed, drawing room, dining, family living, 4 baths with all foreign fittings, furnished kitchen, servant room & bath, 4 verandah and 2 car parking. For Foreigners or MNC senior executives only. Phone: 01674-056888

Flats To Let at Banani

2,400 sft Flat on 3rd floor having 4 bed, drawing, dining, family living, 3 bath, kitchen, servant room & bath, 3 verandahs and car parking. House: A/91, Road, 25, Block: A, Banani, Dhaka. Phone: 01819-259444. A brand new apartment of 1,900 sft on 3rd floor having 3 bedrooms, drawing room, dining & family living space, 3 baths, servant room & bath, 3 verandah and car parking. House: 30, Road: 16, Block: B, Banani, Dhaka. Phone: 01713-038738

মোবাইল: ০১৭১৬-০১০ ২০৮

কোরিয়ান ভাষা শিখুন

কোরিয়া যন্ত্রাঙ্গ গ্যারান্টি চান? ভাল কোর্স কয়েই কোরিয়া যেতে পারবেন ১০০% গ্যারান্টি। গভার্নার এই সুযোগ দিচ্ছে। গভার্নার ভাল কোর্স কয়েই কোরিয়া যেতে পারেন, কারণ আবেদনকারী লটারী হয়েছিল। একুশের মত ভাল কোর্স ছাড়া আর কোথাও ভর্তি হলে রিস্ক থেকে যায়। গভার্নার সর্বশেষ চাল করেছে এই প্রতিষ্ঠান থেকে। একুশ বাংলাদেশের সবচেয়ে বড় ভাষা শিক্ষা প্রতিষ্ঠান।

১৫ই অক্টোবর পর্ব। গভার্নারের জন্য স্পেশাল বাক্স ও অল পোর্সে ভর্তি চলছে। মূল্য টেক্সট ইলেক্ট্রনিক্স বাক্স ছাড়া। অন্যান্য পদ্ধতিতেও সফল, বিলাক বাক্সে ভর্তি করে ফিল। অংশগ্রহণের জন্য কয়েক অঙ্গের জন্য অর্থ বাক্স। * সূত্রের অঙ্গের জন্য অর্থ বাক্স খুলে বাক্স। আইসিআর মত বর্তমান পদ্ধতিতে বাক্স। * কোন বাক্স, অংশগ্রহণের বাক্স খুলে বাক্স। ৫০০ অঙ্গের ১ অঙ্গের পদ্ধতিতে বাক্স।

একুশ

বাংলাদেশের সবচেয়ে বড় ভাষা শিক্ষা প্রতিষ্ঠান।

IELTS SPOKEN

EAST WEST UNIVERSITY

43 Mohakhali C/A, Dhaka 1212.

Invitation for Tender

Sealed quotations are invited from bonafide suppliers for Computer, UPS, Router, Switch and Multimedia Projector.

Interested bidders are requested to submit their quotations, mentioning name of the item/s on the top of the envelope, to the Chief of HR and Logistics, East West University, 43 Mohakhali C/A Dhaka 1212, by 31 August 2008 (2:00PM). The schedule for each item with terms and conditions can be obtained from the Admin Section of the University during office hours on payment (non-refundable amount) as under:

- for Computer, UPS- Tk.1000/-
- for Router & Switch - Tk.300/-
- for Multimedia Projector- Tk.200/-

East West University authority reserves the right to accept any tender or part of it or reject all tenders without assigning any reason.

prestige bengal

PROFESSIONAL SEARCH

PRESTIGE BENGAL LIMITED is a fast growing company having exclusive distribution agreements with over 40 international perfume, cosmetics and toiletries brands (BVLGARI, CK, Adidas, Kenzo, Nina Ricci, Davidoff, Givenchy, Lanvin...). It markets all its products through nationwide distribution channels. In its strong expansion program, the company intends to recruit **MARKETING MANAGERS**.

Job Requirements :

- Be a business graduate in Marketing or Finance, preferably MBA.
- Preferably have hands on experience in a large local or multinational organization
- Experience in the luxury industry or in FMCG.
- Be able to demonstrate leadership and team building skills
- Be proactive, creative and result oriented
- Be hard working to operate under stress and ready to undertake tours to different cities to closely monitor and analyze sales volumes, market share trends and competitive activities.
- Have strategic thinking, analytical and problem solving skills.
- Be computer literate and have strong communication skill both written and oral
- Have persuasiveness and tenacity to sell ideas
- Team player

Job Responsibilities

- To formulate brand's long term strategy, develop and execute marketing plan
- Manage a team of brand managers
- To monitor and analyze sales volume, market share trends and competitive activities.
- Develop and execute promotional initiatives to ensure target sales and brand positioning.
- To ensure product management with internal and external resources to achieve results (trade promotion, sales, marketing research and advertising agencies)
- To analyze consumption and compare results to establish objectives to ensure the effectiveness of marketing programs
- To assist in planning and coordinating product launch
- To directly define and monitor marketing plan of our own retail outlet just opening.

Attractive salary and package will be offered. Interested candidates may send their CV with a covering letter, recent PP size photographs the post and contact number within 7 (seven) days from the date of publication of advertisement through email : info@prestigebengal.com

Director-HRD
Prestige Bengal Limited

gas generator

170+ units of gas generators are in trouble free operation in Bangladesh.

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S P A I N

326 kVA-1190 kVA
with parts & service support

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Energypac Power Generation Ltd.
Dhaka: 79, Shahid Tajuddin Ahmed Sharani, Tejgaon I/A, Dhaka-1208, Phone: 989-2035, Fax: 881-3262, Mobile: 01713-018759
01713-093196, E-mail: khaled.genset@energypac.com, Chittagong: 031-2511916-7, 2521897, 01711-810396, 01711-426196, 01714-099373
Khulna: 041-722546, 01711-275089, Sylhet: 0821-813255, 01713302011, Bogra: 051-69563, 01714037568

DHAKA STOCK EXCHANGE LTD.

9-F, Motijheel C/A, Dhaka-1000

CAREER OPPORTUNITY

The Dhaka Stock Exchange Limited, the premier bourse of the country is providing state of the art automated trading facility to execute a huge volume of trade. As the country's first stock exchange, we possess a dynamic, strong and competitive team of human resources in a number of Departments and Office(s). Now we have the following vacancies to offer:

Post: Electrical Engineer (1)

Educational Qualification: B.Sc. Engineering (Electrical and Electronics) from any reputed University.

Responsibilities: Design check, co-ordination with different parties, vendors & overall supervision of the electrical works.

Experiences:

- Minimum 5 years experience in design & supervision of electrical works of buildings.
- Experience in supervision of installation works of diesel & gas fueled generators, sub-stations, data cable lines for computer, networking system, electronic building security system and related works.
- Plan the layout of electric power generators, sub-stations and distributions lines.
- Develop budgets and work-time estimations for all electrical repair and maintenance works.
- Assist in developing capital project programs for new equipment and major repairs etc.

Post: Sub-Assistant Engineer (1)

Educational Qualification: Diploma in Engineering (electrical or power) from any reputed Institute.

Experience:

- The incumbent must have the knowledge of operation & maintenance of sub-station, generator, all type of electrical work, Fire Protection, Air Condition, Lift & other official electrical equipment.
- The applicant must have minimum five (5) years practical experience in relevant field.

The successful candidate can expect competitive remuneration and benefit package.

Candidate who meet the above requirements are encouraged to apply giving full particulars, work experience, salary aspiration along with 2 copies of recent passport size photograph and contact Telephone number to the G.M (Admin) & Secretary, Dhaka Stock Exchange Ltd., 9/F, Motijheel C/A, Dhaka-1000 by August 25, 2008. Successful applicants will be required to join immediately. Please mark "Application for the above Position" on the top of the envelope.

Lafarge Surma Cement Ltd.

A company of LAFARGE and CEMENTOR MOLINS

Tender Notice

FOR SALE OF USED VEHICLE

Lafarge Surma Cement Ltd. is inviting tender from potential buyers for Microbus.

Description	CC	Year of Manufacture	Registration No	Registration Date
Toyota Noah Micro Bus	1990	1997	DM-GA-14-4023	04/06/2001

Terms & Conditions

Visiting place	Lafarge Surma Cement Ltd. Suvastu Imam Square, 65 Gulshan Avenue, 3 rd floor, Gulshan-1, Dhaka 1212.
Visiting date	19 th to 21 st August 2008.
Visiting hour	9 am to 6 pm.
Bid submission date	25 th to 26 th August 2008 till 6 p.m.
Bid Submission place	Lafarge Surma Cement Ltd. Suvastu Imam Square, 65 Gulshan Avenue, 3 rd floor, Gulshan-1, Dhaka 1212.

Bid should be submitted in sealed envelope accompanied with 10% earnest money (refundable) of quoted amount in the form of Pay order. Pay order will be in favor of "Lafarge Surma Cement Ltd".

Bid result will be communicated over phone/courier. If the successful bidder fails to take delivery within 02/09/08 till 6 p.m. the earnest money shall be forfeited.

The vehicle shall be sold on "as is where is" basis. Lafarge Surma Cement Ltd. preserves all the right to accept or reject any or all the bids, to cancel the whole tender or to waive any condition at its sole option. For any inquiry bidders are requested to contact with Procurement Department.

Please mention "Tender for Microbus" on envelope.

Procurement Department

Lafarge Surma Cement Ltd. Suvastu Imam Square, 65 Gulshan Avenue, 3rd floor, Gulshan-1, Dhaka 1212. Phone: 8825982, 8812026.

Australian Education Exhibition

26 - 27 August 2008
Venue: Dhaka Sheraton Hotel Time: 10:00 am to 5:00 pm

Participants

- Australian Institute of Commerce & Language
- CQ University
- Holmesglen Institute
- Hales Institute
- Monash University
- Meridian International Hotel School
- Swinburne University of Technology
- TAFE NSW Institutes
- The University of Sydney
- University of Technology Sydney and INSEARCH
- University of Western Sydney International
- University of Southern Queensland

Organised by: Australian Centre for Education (IDP Education Pty Ltd) & Australian Trade Commission Australian High Commission

For further information please Contact:
House No. 4-A, Road No. 54-A, Gulshan-2, Dhaka-1212. Tel: +(880) 2 9883545, 8821067, 9895913, 9896134
Fax: +(880) 2 8823343, 8828737, Email: info.bangladesh@idp.com, Web: www.idp.com

পূবালী ব্যাংক লিমিটেড

রেজিস্টার্ড অফিস
২৬ দিলকুশা বাণিজ্যিক এলাকা ঢাকা-১০০০, বাংলাদেশ

পঁচিশতম বার্ষিক সাধারণ সভার (সংশোধনী) বিজ্ঞপ্তি

এতদ্বারা বিজ্ঞপ্তি দেয়া যাচ্ছে যে, পূবালী ব্যাংক লিমিটেডের শেয়ারহোল্ডারগণের পঁচিশতম বার্ষিক সাধারণ সভা আগামী ২৫ সেপ্টেম্বর ২০০৮, বৃহস্পতিবার সকাল ১১.০০ টায় পূবালী ব্যাংক লিমিটেডের প্রধান কার্যালয়, ২৬ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০ এর চতুর্দশ তলার মিলনায়তনে অনুষ্ঠিত হওয়ার পরিবর্তে এই একই তারিখ ও সময়ে ৩৩ নিউ ইন্সটন, ঢাকা-১০০০ এর বিয়াম ফাউন্ডেশন মিলনায়তনে অনুষ্ঠিত হবে।

পূবালী ব্যাংক লিমিটেড এর
পরিচালনা পর্ষদের আদেশক্রমে,
ঢাকা
১৩ আগস্ট ২০০৮

স্বাক্ষরিত
(এ এফ এম আসাদুজ্জামান)
কোম্পানী সচিব

Dhaka City College, Dhaka

Road No. 2, Dhanmondi, Dhaka

Invitation for the Pre-qualification of Construction Firms

1	Agency	Dhaka City College
2	Name of the work/invitation for	Construction of 6-storied Residential building for Dhaka City College on plot No. 60, Road No. 3/A, Dhanmondi, Dhaka
3	Budget and sources of funds	Own source.
4	Time for completion of the work	18 (eighteen) months from the formal agreement and site handover date, which one is latest.
5	Last date and time for selling of pre-qualification document	During office hours up to 28.08.2008.
6	Price of pre-qualification document	Tk. 500/= (Taka five hundred).
7	Name and address of the offices selling pre-qualification documents	Office of the Principal, Dhaka City College, Dhanmondi, Dhaka.
8	Last date and time for submission of pre-qualification document	31.08.2008 up to 12:00 p.m.
9	Date, time, name and address of the offices opening pre-qualification document	31.08.2007 at 12:15 p.m. office of the Principal, Dhaka City College, Dhanmondi, Dhaka
10	Eligibility of applicant	This invitation for tender is to open all eligible tenderers as mentioned below : a) Reputed contractors / construction firms who have minimum 12 (twelve) years of general experience in building construction works. b) Having experience in successfully completion of at least 1 (one) no. 6-stories building (minimum floor area 10,000 sft per floor) construction work amounting to minimum Tk. 10 (ten) crore during last 5 (five) years time period in a single work order under any Govt., Semi Govt., autonomous, private or foreign aided organization authenticated by an officer not below the rank of Executive Engineer. c) The tenderer must have a minimum liquid assets / cash flow / credit limit capacity of Tk. 3 (three) crore for 6 (six) months work. d) The tenderer must have a minimum average annual turnover of Tk. 15 (fifteen) crore over the last 3 (three) years. e) Having Electrical Contractors License (ABC) from electrical licensing board renewed up-to-date. f) Up-to-date Income Tax clearance certificate (assessment year 2007-'08 complete) with TIN no., VAT registration certificate and Trade License renewed up-to-date. g) Tenderer must have necessary (approximately 40,000 sft) steel shuttering materials with required nos. of steel props and 22 BWG plain sheet for the work as double shuttering way, shall be applied for slab casting during construction (each floor area 10,000 sft). List of contractor's equipment should be authenticated by any officer not below the rank of Executive Engineer of a Govt. / Semi Govt. / Autonomous body as per attached format (Proforma-A). Those who have not minimum 40,000 sft steel shuttering is not required to apply for participating in the tender.
11		a) The procuring entity reserves the right to accept or reject all pre-qualification. b) Furnishing of any false, forged and misleading documents by the tenderer shall result in rejection of his/her application. c) The tender document will be issued to the short listed applicants only.

Principal 16.8.08