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National Board of Revenue

Rajashaw Bhaban, Segunbagicha, Dhaka - 1000

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Modernizing the National Board of Revenue: An Exciting and Challenging Opportunity

The Government of Bangladesh is in the process of modernizing the National Board of Revenue (NBR), the revenue

administration of the country, with the ongoing Modernization and Automation Project (MAP). The project is being

implemented with assistance from the World Bank and primarily aims at reforming and reorganizing the structure of NBR,

development of human resource management system, extensive use of ICT in revenue administration, reforms in

customs, VAT, income tax, strengthening of the research and statistics wing, strengthening of training activities for

As a part of this Project, NBR is seeking to appoint experienced and dynamic professionals as consultants for the

Tasks and Qualifications of Customs Administration Expert

a) Review the existing customs procedure and indicate their divergence with modern customs practices;

Secure due government revenue and enforce import and export restrictions in a non-obtrusive

b) Establish a benchmark level of performance in areas like days taken in clearance of

goods, attitude towards work of officials, and people's perception of customs;

d) Reduce the clearance time for import and forwarding time for export of goods;

Establish various goals with respect to various benchmark performance;

m) Streamline the schemes operated by the DEDO to better serve the exporters;

Design and implement streamlined procedures for clearing exports and imports;

Design improvement in Custom processes, organisation, law, staffing and technology;

o) Prepare manuals, train Customs officials and agents in modern customs procedure and

a) Graduation degree from any recognized university. Master's degree in Management, Public

b) 8-10 years experience of working in a modern customs administration; of which at least five years

work experience in a Customs-related organisation in policy formulation / strategic planning,

c) Excellent general knowledge and proven track record of policy reform and strategic planning;

Experience in fields of public finance, tax analysis and Information Technology preferred,

MAN / MONTH

Tasks and Qualifications of Trainer (Revenue)

b) Assist in designing a work plan to improve the capability and capacity of the Customs & VAT and

Income Tax Training Academy (CTA) so that they will be able to efficiently plan, manage and

coordinate the future enhanced annual training program, develop necessary training programs and

c) Assist in executing key elements of the plan by transferring skills to the training staff in the techniques

e) Assist in developing the most appropriate approach to management and supervisory training for NBR

e) A comprehensive knowledge of the features and attributes of UNCTAD-developed ASYCUDA++ is preferred;

Fresh applications are sought and each application must accompany a detailed Curriculum Vitae which should include, inter alia, employment history with duties and responsibilities, major professional

achievements, current remuneration, academic details including information on any distinctions earned,

major publications (if any), two references, contact address, telephone number, and email address. The

decision of the authority is final regarding the recruitment procedure, tenure, TORs and other conditions. Existing employees of National Board of Revenue or any of its field offices should not apply for the positions.

Competitive compensation package, commensurate with the relevant skill and experience, will be offered to

Please mention the name of the post you are applying for at the top of the envelope and apply to:

Only short listed candidates will be contacted.

Closing date is 03 July, 2008 for both positions

f) Assist in identifying the qualifications for personnel to be trained in the Academy, for NBR to select

achievement levels, methods of training delivery, and evaluation of training effectiveness, and

d) Assist in developing a training modules, training manuals and training materials for different

individuals and assign them to the Instructor Training and Course Development Program;

a) Graduation degree from any recognized university. Master's degree in Management, Public

b) 8-10 years work experience of all facets of revenue processes and procedures;

courses, deliver high quality training to NBR staff, evaluate the effectiveness of its training efforts, and

of forward planning, training needs analysis, course & program development including standards and

NO. OF CONSULTANT

CODE

LOC-TR-REV

A. M. Masrur Ahmad

National Board of Revenue

Member (Customs) & Project Director Modernization and Automation Project

d) Well developed knowledge of principal international Customs conventions(e.g. HS, Kyoto,

Comprehensive knowledge of Customs laws, procedures, systems and processes,

Encourage exports through quick disbursement of duty drawbacks;

n) Design the taxpayer education programme in co-operation with WCO;

e) Knowledge/experience of ASYCUDA automated system preferred,

Some experience of working with the private sector preferred,

Trainer (Revenue Audit) - One position for 5 person-months

Excellent communication and presentation skills,

linkages to performance management;

Administration, or MBA will be preferred;

Some experience as a trainer will be desirable;

Rajaswa Bhaban, Segun Bagicha, Dhaka-1000, Bangladesh

Excellent communication & presentation skill essential;

and identify content for appropriate training programs;

g) Conduct training programs for NBR officials and stakeholders;

h) Perform such other functions as assigned by the Project Director.

categories of participants;

Qualifications:

the deserving candidate.

National Board of Revenue

Member (Customs) & Project Director

Modernization and Automation Project

A. M. Masrur Ahmad

Experience as a trainer of custom officials preferred.

Experience of implementing Customs Modernization program preferred,

a) Work in close liaison with the International HRM Advisor and Audit Advisor;

support On-the-Job Training (OJT) by managers and supervisors in the field;

Suggest changes in existing legislation, rules, orders and forms;

Implement selected other modernisation elements;

Develop monitoring system for bonded warehouse;

establish close liaison with FBCCI/other trade bodies;

Administration, or MBA will be preferred;

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B. LOCAL CONSULTANT

LOCAL CONSULTANT

Trainer (Revenue Audit)

Tasks:

p) Perform such other function as assigned by Project Director.

goods, payment of duty drawbacks, level of automation, accounting of warehoused

c) Design both short and medium term plan to align them to modern customs procedures;

Customs Administration Expert - One position for 5 person-months

revenue administration staff etc.

Tasks:

Qualifications:

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Customs Administration Expert

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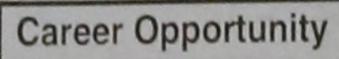
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Project Name	BRAC Non-Formal Primary Education
Source of Fund	European Commission (EC)
Tender Package No	BEP(EC)-EM/08-04
Reference No &	BRAC/EC/IFT/08-022
Date	May 25, 2008
Tender Name	Education Materials.
Delivery Time	Within October 26, 2008.
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Tender Security	2.5% of Total Price.
Tender Documents	Accounts Department, Annex Building,
Available	4th Floor, BRAC Center, 75 Mohakhali,
	Dhaka-1212.
Date & Time for	June 29 to July 28, 2008
Selling Documents	Sunday to Thursday.
	Between 9:00 am to 3:00 pm.
Tender Dropping	Procurement Department, Ground Floor
Place, Date & Time	BRAC Center, 75 Mohakhali, Dhaka-1212.
	July 29, 2008 between 9:00 am to 14:30 pm.
Tender Opening	Staff Canteen (3rd Floor), BRAC Center
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5. Jr. Architect

: Qualification- Diploma in Architecture with minimum 3-5 years experience (AutoCAD, 3D Studio Max, Adobe Photoshop, Corel Draw etc.).

6. Graphic Designer

: Qualification- Graduate with minimum 2 years practical experience as a Graphic Designer in Advertising agency. (Adobe Photoshop, Illustrator etc.).

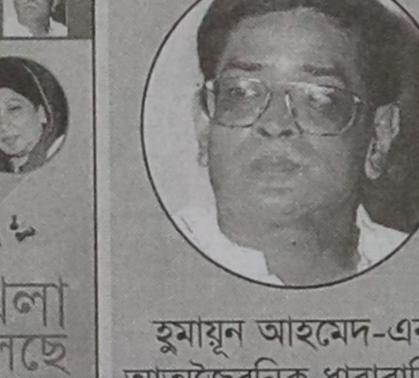
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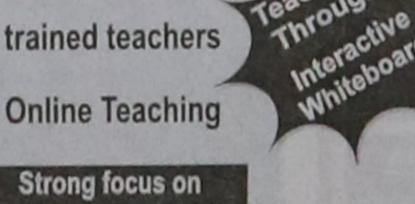
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