

HANDICAP INTERNATIONAL

INVITATION FOR TENDER

1	Name & Type of Organization	: HANDICAP-INTERNATIONAL French NGO Registration No: 1575
2	Office	: Mathbaria, Pirojpur district
3	Procuring Entity district	: Pirojpur district
4	Invitation for	: Wood and CI sheet supply for the construction of 360 shelters in Bhajjora village, Mathbaria, Pirojpur district.
5	Invitation Ref No	: HI/2008/01
6	Date	: 13/06/2008
Key Information		
7	Procurement Method	: Regional tendering Method: Khulna & Barisal divisions.
8	Budget and Source of Funds	: French Red Cross, Chaine du Bonheur, Abbé Pierre Foundation.
Particular Information		
9	Project Name	: Emergency Shelter Response to SIDR affected people
10	Tender last collecting date & time	: 18/06/2008 Time: 3:00 PM
11	Tender submission Date and Time	: 28/06/2008 Time: 12:30 PM
12	Tender Opening Date and Time (offer will be opened in presence of tendered, if anyone is present)	: 28/06/2008 Time: 3:00 PM
Name and address of the office:		
13	collecting Tender document	: Tender document can be withdraw at Handicap international office in Mathbaria or delivered by post mail/courier or e-mail upon telephone request.
14	Collecting, Receiving Tender document and Opening Tender Document (Place)	Handicap-International office: (Mr Kabir Uddin Ahmed building) Rupnagar road holding # 303, Mathbaria, Pirojpur District.
Information for tenderer:		
15	Eligibility of Tenderer	a) Only the tenderer from Khulna and Barisal divisions will be taken into consideration as the project implementation is the village of Bhajjora, Pirojpur district. b) Tenderer will apply each for one lot of 90 shelters c) Satisfying the other criteria's laid down in the tender schedule.
16	Brief description of supply. (details as size, unit quantity, will be precise on the Tender Documents)	
	Supply identification:	Location
	4 Lots of 90 shelters each	Handicap-International warehouse, Bhajjora village, Sapleza Union, Mathbaria Pirojpur District (no road access only by boat)
	One lot is: Rentry: 794 cubic feet Chambul: 3367 cubic feet Hardware 900kg Roof materials: CI sheet 35 mm (galvanised): 1980 unit Top Makta (galvanised): 1080 unit	Time for completion of supply Within one month
Procuring Entity Details		
17	Name & Designation of Official Inviting Tender	: Caroline Soueix Logistic Manager Handicap-International Mathbaria office
18	Address of Official Inviting Tender	: Handicap-International office: (Mr Kabir Uddin Ahmed building) Rupnagar road holding # 303, Mathbaria, Pirojpur District Email: DAU ADMIN BGD (hial_admin_bgd@yahoo.fr)
19	Contact details of Official Inviting Tender	: Telephone No 01713107368
20	The procuring entity reserves the right to accept or reject any or all tenders.	
Caroline SOUEIX Logistic Manager Handicap-International, Mathbaria office.		

General Notification

Attention is kindly drawn of all clients to this effect that the restaurant named 'Tutobene' Located at House # 58/C, Road # 131, Gulshan-01, Dhaka-1212 is now a restaurant under single ownership. Be noted, that Mr. Mostafiz Uddin Mahmud a restaurant partner of this restaurant has sold out his entire share to Mr. Tulu Ex. Managing Partner of this restaurant has no any business relation with him. If anybody wants to make any business transaction with him that shall be at his own risk. So all valued customers & suppliers of 'Tutobene' Are requested to carry out all business transaction with the present management henceforth.

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR PROVIDING TRAINING SERVICES

Palli Karma-Sahayak Foundation (PKSF), an apex microcredit and capacity building organization for eradicating poverty in Bangladesh, has received funds from the Government of the People's Republic of Bangladesh under the World Bank assisted two years (July 2007-June 2009) project titled by **Rehabilitation of Non Motorized Transport (NMT) Pullers and Poor Owners (RNPO)**. As an implementing agency PKSF has taken initiatives to provide Skill Development and Business Development training to the project beneficiaries.

In this regard, competent services providers are invited to express their interest in the above training services. They are requested to collect Terms of Reference (ToR) from the office of PKSF for submission of separate technical and financial proposals during office hours.

Final selection of service provider(s) will be made in accordance with Quality and Cost-Based Selection (QCBS) procedure.

Detail proposal in response to the ToR must reach the office of the undersigned in duplicate not later than 12.00 noon, **22 June 2008**.

PKSF reserves the right to accept or reject any or all expressions of interest without assigning any reasons whatsoever.



General Manager (Administration)
Palli Karma-Sahayak Foundation (PKSF)
PKSF Bhaban

Plot: E-4/B, Agargaon Administrative Area
Sher-e-Bangla Nagar, Dhaka-1207
Phone: 9126240-3, Fax: 88-02-9134431, 88-02-9126244
Web: www.pksf-bd.org; E-mail: pksf@pksf-bd.org

TO-LET

THREE APARTMENTS (EACH 1565 SFT WITH THREE CAR PARKING) A NEW MODERN 6 STORED BUILDING AT BAITUL AMAN, MOHAMMADPUR (ADABOR) TO BE RENT FOR OFFICE. 01711521296, 01711560478, 01711563417.

WANTED

Headmaster is wanted for Rajdhani High School, Sher-e-Bangla Nagar, Dhaka-1207, according to govt. rules and regulations. Attractive salary and other facilities are admissible. Interested candidates are requested to send their applications to the chairman, Superintending Engineer, PWD, Circle-3, Dhaka, Sher-e-Bangla Nagar, Dhaka along with two copies of passport size Photographs, Bank draft/pay order of sum of Tk. 200/- in favour of Secretary, Rajdhani High School from any branch of Sonali Bank and other necessary papers within 15 days of publication of this advertisement - **Chairman**



**Food and Agriculture Organization of the United Nations
Vacancy Announcement**

Dead line for Application: 30 June, 2008

The Food and Agriculture Organization of the United Nations (FAO) in Bangladesh is looking for suitable candidate for the following position for its Emergency Recovery and Coordination Unit.

Position: National Operations Officer (1 post)

Duties and responsibilities: Organize and handle day-to-day operational activities of TCEO executed emergency and rehabilitation projects and take action, in consultation with the Desk Supervisor, on problems which arise during the execution period; Provide operation support to emergency project coordinators and national/ international project staff; Liaise with FAO Representation staff in actions related to emergency activities; Maintain up dated projects monitoring system; Assist in formulating emergency project proposals according to FAO's procedures to be submitted to donor countries and/or donor agencies as well as the UN system for financial support; Examine requests for emergency assistance forwarded to FAO and prepare project documents for technical clearance from FAO's technical services and funding by FAO's Technical Cooperation Programme or under Trust Fund arrangement; Assist in preparing progress reports as well as final reports; Contribute to the preparation of briefs and comprehensive reports; Organize and attend briefing and debriefing meetings for missions; In cooperation with TCEO professional staff, undertake necessary action for the mobilization of donor funds for emergency operations; Participate in assessment of needs and field supervision missions in the framework of the service emergency programme in disaster stricken areas; Monitor the implementation of emergency projects and perform other related duties as required.

Qualifications: The incumbent should have a graduate degree from a recognized university; At least 5 (five) years of experience in relevant field; should be familiar with UN system; Experience in finance, project management and operations in the context of emergency operations, with a focus on agricultural, animal health and livelihood issues.

Duty Station: Dhaka with frequent travel in the country.

Duration: Initially for 6 (six) months, extendable based on performance and availability of funds.

Reporting: The incumbent will report to Emergency Coordinator & Chief of TCEO.

Application Guidelines:

Interested candidates fulfilling the above competencies should apply with clear indication of the position applied for in the envelop to Asst. FAO Representative (Operations), FAO Representation, House 37, Road 8, Dhanmondi R/A Dhaka. Applicant(s) should fill-up the Personal History Form (PHF) from FAO web page <http://www.fao.org/VA/adm11e.dot> and send along with complete CV and photograph. Applications may also be received by FAO through E-mail: FAO-BD@fao.org. FAO of the UNITED NATIONS complies with standard work and security procedure of the UN, and maintains a non-smoking environment.

Any persuasion will disqualify the candidate; only short listed candidates will be invited for the interview. Women are particularly encouraged to apply.

**BANGLADESH
Social Investment Program Project (IDA Credit no. 3740-1- BD)
Request for Expressions of Interest (EOI)**

For
Providing Service for supplying Workforce (Facilitators)
in
**The Social Investment Program Project (SIPP)
Package no. S 6.25 & S 6.26 (For Jamalpur)**

1. The People's Republic of Bangladesh has received a credit from the International Development Association (IDA) towards the cost of the Social Investment Program Project (SIPP). The Project aims to develop effective and efficient financing and institutional arrangements at the local level for improving access to local infrastructure and basic services through the implementation of community-driven small-scale socio-economic infrastructure, social assistance and income generating programs. (For more details on the Project please visit www.sdfbd.org);

2. The Project intends to apply part of the proceeds of this credit towards eligible payments under the contract with the Service Providers/ Agencies (hereon referred as Service Providers in this project) for Supplying Workforce to the Social Development Foundation (SDF) as Facilitators, to deliver tasks as outlined in paragraph 3 below, for Social Investment Program Project (SIPP). The specific services required from the Service Providers are to identify potential candidates as facilitators, based on the criteria stipulated in paragraph 3 below, and provide the CVs of these candidates to SDF for final selection followed by appointment by the Service Providers under each contract. A Service Provider should be able to recommend at least 6 Cluster Facilitation Teams (CFTs) for Package no. S 6.25 and 7 CFTs for Package no. S 6.26.

3. The project requires total 13 CFTs under these 2 contracts no. S6.25 & S6.26 mentioned above. Each CFT would consist of 7 (seven) facilitators on various disciplines including livelihoods, institutional building, community financing, accountability, monitoring, youth/ gender and productive infrastructure, and would be led by one team leader. The teams would be located at the cluster (Upazila/Union) / block level working directly with the poor in the villages. They are expected to organize the poor into groups for access to credit, livelihoods promotion, capacity building, monitoring, and other services. The SDF is looking to recruit young and motivated youth with a minimum Graduate level degree in any discipline with at least two years experience as facilitators through the Service Providers/ Agencies. Preference would be given to those with experience in similar projects. In case of similar experience for more than two years, academic qualification can be relaxed. Team leaders, who would guide the project at the grassroots, should have a graduate degree preferably in rural development/ management/ social work, with a minimum experience of at least three years in similar projects.

4. Now SDF intends to invite Service Provider for supplying those workforces. The contract packages are:
a) Package no. S 6.25 : 6 CFTs;
b) Package no. S 6.26 : 7 CFTs

5. SDF would enter into a contract with the Service Provider for an initial period of 12 months against each package. During this period, the Service Providers are expected to ensure that the selected candidates in the team continue to work with Project, or in case they leave, refresh and recommend appropriate candidates for selection by SDF.

6. Social Development Foundation (SDF) now invites eligible organizations to indicate their interest in providing these services. Interested organizations must provide information indicating that they are qualified to perform these services (description of similar assignments, experience in similar activities on supplying workforce / manpower etc.). This includes: (a) evidence of legal establishment for about five years; (b) availability of appropriate skills among the staff; (c) evidence of the organization's bank account; (d) copies of recent external audit reports & annual reports; (e) proven track record of at least three years experience in implementing social development activities or providing services for supplying workforce / manpower in different levels or similar assignment.

7. Organizations will be selected in accordance with the procedures set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 1997 (revised September 1997, January 1999 and May 2004 and Public Procurement Rules, 2008 and recipient's Public Procurement Act, 2006).

8. Interested Organizations may obtain further information, if required, from the office of the Managing Director of SDF, at the address given below during 9:00 a.m. and 4:00 p.m. on all working days.

9. Expressions of Interest must be delivered to the address below on or before 29th June, 2008.

Managing Director
Social Development Foundation (SDF)
House # 4, Road # 21, Sector # 4,
Utara Model Town, Dhaka-1230, Bangladesh.
Email: md@sdfbd.org
Web site: www.sdfbd.org

JOIN THE WORLD LEADER

Lafarge Surma Cement Ltd.

A company of LAFARGE and CEMENTOS MOLINS

DEPARTMENT: COMMERCIAL

The world leader in building materials Lafarge of France and renowned Spanish cement manufacturer Cementos Molins have jointly set up a state-of-the-art integrated cement plant at Chhatak, Sunamganj.

With raw materials sourced from its own Quarry in Meghalaya, India and transported to the Cement plant by a 17 km long belt conveyor, this unique dry process plant is manufacturing renowned brand SUPERCRETE.

We require the mentioned professionals to fill our vacant positions.

REGIONAL SALES MANAGER - Reporting to the National Sales Manager the incumbent shall be responsible for developing and managing regional business plan to achieve Company's overall strategic business objectives; reviewing sales and net realization to ensure improvements in efficiency towards desired profitability through managing sales force and ensuring Customer Service standards.

Requirements:

- Business graduate with sound knowledge of financial management
- 6-8 years experience in a company that has adopted the Trade Marketing approach. Experience in the cement industry is preferred but not essential.
- Good understanding of market dynamics, distributors motivation and consumer preference to be able to capture desired market share.
- Good negotiator and communicator.
- Good knowledge in MS Office.

AREA SALES MANAGER - Reporting to National Sales Manager the incumbent shall be prepared to work anywhere in Bangladesh. Shall be responsible to manage distributors/ traders, sales order, manage net realization and guide the sale force to achieve the desired business growth through Customer Service Standards.

Requirements:

- Business graduate with sound knowledge of financial management
- 3-5 years experience in a company that has adopted the Trade Marketing approach. Experience in the cement industry is preferred but not essential.
- Good understanding of market dynamics, distributors motivation and consumer preference to be able to capture desired market share.
- Good knowledge in MS Office.

SALES OFFICER - Based at different locations of the country and responsible for actively developing sales, promoting customers' contact, negotiation and execution of the sales activities to achieve the sales target and collection of the sales proceeds.

Requirements:

- Business Graduate with 3-4 years working experience in Sales. Experience in Cement Sales will be a preference.
- Should have excellent communication and negotiation skills with good accounting knowledge.

SALES ADMINISTRATION OFFICER - Based at different locations of the country and will be responsible for administration of sales orders, managing necessary sales documents according to the ERP procedure through WDS system. The incumbent also requires developing, managing and implementing the objectives set by the Sales Administration Unit, all necessary information of order processing, dispatching, invoicing, customer balance confirmation and maintain the Customer Master File.

Requirements:

- Business graduate with sound knowledge of financial management
- At least one year working experience in Sales Accounting field with knowledge of using software based Sales and Accounting systems.
- Experience in the cement industry is preferred but not essential.
- Expert level knowledge in MS Excel & MS Access.
- Excellent communication and planning skills.

LOGISTICS OFFICER - Based at different locations of the country and responsible for loading and unloading operations of the barges and trucks.

Requirements:

- Graduate in any discipline with 3-4 years working experience in the relevant field.
- Sound knowledge on truck/barge operation, road and inland water transport business with general administration and negotiation skill.
- Experience in dealing with the transport workers will be an added advantage.

DEPARTMENT: HEALTH & SAFETY

OFFICER - SAFETY: Based at the Head Office, Dhaka and will report to the Corporate Health & Safety Advisor. The incumbent will be responsible to collate all Health & Safety data including incidents, unsafe acts and conditions at Dhaka Office and follow up of actions therefrom. He has to co-ordinate with all other sites of LSC for collection of Health & Safety data for developing overall Health & Safety reports. S/he will also be responsible for developing safety procedures for different critical activities, undertaking safety projects and coordinating Health & Safety related programs.

Requirements:

- Masters degree in any Science discipline or Bachelor degree in Environmental disciplines from any recognized university.
- Very good in English communication and writing.
- Knowledge of occupational Health & Safety will be considered an added value.
- Computer knowledge on MS Office application is a mandatory requirement.

If you meet the requirements, please send your application along with a recent passport size photo to the following address within 25 June 2008.

Please mention the envelope the position you are applying for. You can also email your application at recruitment@bd.lafarge.com

Human Resources Department,
Lafarge Surma Cement Ltd.,
Suvastu Imam Square
65 Gulshan Avenue,
3rd floor, Gulshan - 1,
Dhaka 1212, Bangladesh.

Only short-listed candidates will be called for an interview