

Vacancy Announcement



United Nations Development Programme (UNDP) - Bangladesh, invites applications from highly qualified, energetic, and experienced development professionals who want to join UNDP's dynamic working environment, for recruitment in the **Project Manager** position for the **"Coastal and Wetland Biodiversity Management Project (CWBMP)"** Project:

For details of the Terms of Reference and instructions to apply, please visit our website: <http://www.undp.org.bd/jobs>. Applications should be received no later than **12 April 2008**.



Dhaka Electric Supply Company Ltd. (DESCO)
House # 3, Road # 24, Block - K, Banani, Dhaka - 1213.

DISTRIBUTION OF DIVIDEND WARRANTS - 2007

The Management of Dhaka Electric Supply Company Ltd. (DESCO) is pleased to inform all its concerned valued shareholders that as approved in the Company's 11th AGM held on February 19, 2008, cash Dividend Warrants for the year 2007 are ready for delivery from Company Secretariat at its Head Office from 02/04/2008 to 10/04/2008 during office hours.

The valued shareholders are requested to collect the same either in person or through their duly authorized representatives on all working days during the above mentioned period. Thereafter, Dividend Warrants not collected within the stipulated period will be dispatched to the concerned shareholders at their respective addresses recorded with the Company through courier service at the risk and responsibility of the distinguished shareholders.

Date: March 27, 2007
Memo no. DESCO/CS/2008/1630

A. H. M. Nurul Huda
Company Secretary

Expression of Interest

The Smiling Sun Franchise Program (SSFP) intends to outsource i) digital printing on PVC Media, construction of signboard structure, and related works, ii) renovation work for clinic buildings with tiles work & Painting, iii) Supply uniform, curtain & stationery, printing materials. The purpose of this work is to standardize the look, layout and interior decoration of 319 Smiling Sun clinics in 61 districts of Bangladesh. Interested parties experienced only in abovementioned activities/works may submit their "Expression of Interest" with company profile and other details on each activity separately to **Smiling Sun Franchise Program, House 15A, Road 35, Gulshan-2, Dhaka-1212** by **31 March, 2008**.

VACANCY ANNOUNCEMENT

ICDDR,B invites applications from suitable candidates for the position of **Office Manager** with Child Health Unit under the Public Health Sciences Div at Dhaka. Appointment will be made on a fixed-term basis for 1 year, which may be renewable depending on performance and availability of funds.

Salary - Annual Salary - Tk.589,340/- inclusive of house rent and conveyance allowances with other admissible benefits.

Benefits/facilities - 14.8% retirement fund contribution by the Centre, Children allowance @Tk.1,420/- per child per month, medical facilities for dependent spouse and children, free group life insurance, and subsidized transport, canteen and daycare facilities.

Job Profile

- Operate all financial functions including general ledger maintenance, accounts payable, accounts receivable, fixed asset accounting, bank reconciliation, cost allocation by program; Maintains a complete and systematic set of records of business transactions in Quick Book Pro.
- Administration and tracking of payments to consultant;
- Preparation of financial reports for board members;
- Taking part in preparing annual budget and facilitating secretariat in preparing secretariat budgets;
- Calculates and prepares reimbursement billings and processing vouchers for payment;
- Assist in the tracking, monitoring and follow-up on the progress of projects, monitor grant revenues and expenditures;

- Operate internet Banking;
- Provide secretarial, administrative and logistics support.

Requirements

- Master degree from a recognized university in accounting, finance or business administration. Candidates with Chartered Accountant (partly qualified) will be given preference;
- At least 5 years of national and international experience in accounting and finance;
- A strong knowledge of the full range of accounting standards and ability to apply accounting theory and principles to financial operations;
- Excellent computer skills i.e. MS-Office and knowledge of accounting software Quick BookPro, knowledge of e-mail/scheduling software applications; Sound knowledge about office procedures, staff rules/manuals;
- Excellent communication skill. Adaptability to work in multi cultural teams and in stressful situation; excellent team spirit.

Interested candidates who fulfill the requirements should submit **online applications** using ICDDR,B website; however, candidates may also submit applications with bio-data detailing experience and other particulars along with a recent passport size photograph to **Manager, Human Resources, Box No. A-62, C/o. The Daily Star, 19, Kawran Bazar, Dhaka-1215** by **April 6, 2008**. Internal candidates must mention their ID #s in the application

Special information

ICDDR,B is an equal opportunity employer and particularly welcomes applications from women candidates. Any persuasion will disqualify the candidature. Only shortlisted candidates shall be invited for the interview. Please write the position applied for at the top of the envelope. Test and interview will be held at Dhaka.

Visit ICDDR,B website on: www.icddr.org



KNOWLEDGE FOR
GLOBAL LIFESAVING SOLUTIONS

মেসারীপ ক্রয়

ঢাকা / চিটাগং স্টক এক্সচেঞ্জ এর একটি মেসারীপ ক্রয়ে ইচ্ছুক।
বস্ত বাংলাদেশ।
মোবাইল : ০১৭১৩-১১৭৮২৭, ০১৮১৯-২২১২৩৪

OFFICE SPACE & SHOP FOR LEASE/SALE

OFFICE/COMMERCIAL SPACE & SHOP
(From 100 Sft To 8500 Sft)

IN
Syed Grand Centre

89 C/A, Dhaka Mymensing Road, Sector-7, Uttara
Dhaka. Ph : 8912243, 01819225774, 01712276078

CAREER OPPORTUNITY

A leading multinational Buying Office invites application from suitable candidates for following vacant positions on urgent basis:

1. SENIOR MERCHANDISER (SWEATER, KNITS & WOVENS): MIN. 5-7 YRS. EXP.
 2. ASST. MERCHANDISER : MIN. 2-3 YRS. EXP.
 3. COMMERCIAL MANAGER: MIN. 8-10 YRS. EXP.
 4. I.T. MANAGER: MIN. 5-7 YRS. EXP.
 5. WASH TECHNICIAN: MIN 5-7 YRS. EXP.
 6. PRODUCT DEVELOPMENT EXECUTIVE: MIN. 3-5 YRS. EXP.
- Only experienced candidates in related fields may apply via email at: asmaraBD@gmail.com

JOB OPPORTUNITY

Job Opportunity in a Global Leading Technology Company

Position : Business Development Executives
Available Positions : 02 (Two)
Required Qualification :

- > MBA/3BA from a recognized university
- > At least 3 years working experience
- > Excellent communication skill in English
- > Excellent personality and quick learner
- > Very good team worker
- > Very good in MS Office (Word, Power Point etc) with very fast typing speed
- > Age below 35
- > Must be able to work independently in any country on project basis

Position : VB.net developer/Programmer
Available Position : 02 (Two)
Required Qualification :

- > At least 4 years working experience in VB.net development and deployment.
- > At least graduate in computer science or science subjects from any recognized university
- > Skilled at SQL, Oracle, UML, MS Visio, Source Safe, XML etc
- > Skilled at port communication programming
- > Very good in technical communication in English
- > Very good team player and quick learner
- > Professional certifications with practical experience will be given preference.
- > Must be able to work in any country on project basis

Benefit Package

- > Handsome salary, Training and promotion to build career, Local and foreign training
- > Working opportunity in foreign countries worldwide, Very good and professional working environment

Note: Both male and female may apply for above positions. Only Bangladeshi nationals with clean background may apply.

Please email your resume as attachment to career@glorydaletech.com by **15 April 2008**. Please clearly mention the applied Position in the resume. Resume must have passport size photograph. You may also mail the resume to the following address:

Glorydaletech
Gulshan Point (4th Floor), CWS (C) 7/A
Gulshan South Avenue, Gulshan - 1, Dhaka - 1212, Bangladesh.

TOLET

Luxurious Apartment, Lake Side, 2880 Sft Gulshan, Niketon, Block-A, House-59 2nd Floor, 4 Bed, Drawing, Dining, 4 Bath 2 Veranda, Garage, All Modern Facilities.
Contact: 01711521038

To-Let

At Gulshan-2, 2000sft. Lakeside, Full furnished, 3 bed, 4 bath, Drawing, Dining, Car parking, Generator Facility. 01728728045, 0171106827, 01726211188

TOLET

2 Bed, Drawing, Dining 3 Bath, Lift, 1300 Sft, 5th Floor Corner Plot, One Car Parking House-365/10, Lane-06, Dohs Baridhara
Contact: 0191 4001030

VACANCY ANNOUNCEMENT

ICDDR,B invites applications from suitable candidates for the position of **Senior Research Investigator** with the Programme of Infectious Disease & Vaccine Sciences under the Health Systems and Infectious Diseases Division. The initial appointment will be made on a fixed-term basis for 1 year, which may be renewable depending on performance.

Duty Station - Dhaka

Salary - Annual Salary Tk.726,450/- inclusive of house rent and conveyance allowances with other admissible benefits.

Benefits/facilities - 14.8% retirement fund contribution by the Centre, children allowance @Tk.1,420/- per child per month, medical facilities for dependent spouse and children, free group life insurance, and subsidized transport, canteen, daycare facilities.

Job Profile

- Develop instruments for data collection;
- Train and supervise large field team;
- Coordinate financial and budgetary issues for the project;
- Identify and develop strategies to address threats to data validity;
- Liaise with project donor and other stakeholders;
- Conduct primary data analysis;
- Draft reports and scientific documents based on the findings from the project.



icddr,b
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Requirements

- Master's degree;
- 5 years of similar working experience, preferably with intervention evaluation studies;
- Demonstrated ability to manage financial and administrative issues for a large project;
- Experience in training and supervising large field teams;
- Strong interpersonal and communication skills;
- Experience in independent data analysis and interpretation;
- Prior experience with scientific writing including first authored scientific publication;
- Ability to work in a team environment;
- Excellent verbal and written skills in English and Bangla are essential.

Interested candidates who fulfill the requirements should submit **online applications** using ICDDR,B website; however, candidates may also submit applications with bio-data detailing experience and other particulars along with a recent passport size photograph to **Manager, Human Resources, Box No. A-63, C/o. The Daily Star, 19, Kawran Bazar, Dhaka-1215** by **April 3, 2008**. The internal candidates must mention their ID #s in the applications.

Special information

ICDDR,B is an equal opportunity employer and particularly welcomes applications from women candidates. Any persuasion will disqualify the candidature. Only short listed candidates shall be invited for the interview. Please indicate the position applied for at the top of the envelope.

Visit ICDDR,B website on: www.icddr.org

Monash Interview Sessions

INTAKE:
July 2008

APPLICATION DUE DATE:
10 May 2008

The following are interview sessions for Monash University Sunway campus, Malaysia. Please call one of the representatives below to make an appointment to discuss your study plan. Please bring along your academic transcripts.

29 March 2008 (Saturday)

VENUE: **H&I Council** (Dhaka Office)

145/1 Green Road (3rd Floor)(opposite Water Development Board), Farmgate, Dhaka-1205.

Tel: 02 8118180, 02 9117234 • Mobile: 01711781451, 01715564383

11.30 am - 4 pm - Interview session

30 March 2008 (Sunday)

VENUE: **Australian Centre for Education IDP Education Pty. Ltd.**

CWN (A) 12, Kemal Ataturk Avenue, Gulshan 2, Dhaka - 1212.

Tel: 8821067 / 9883545

10 am - 1 pm - Interview session

Sunway campus:

Jalan Lagoon Selatan, 46150 Bandar Sunway, Selangor Darul Ehsan, Malaysia
Tel: (+603) 5514 6000 • E-mail: info@monash.edu.my
Website: www.monash.edu.my

Sunway
campus



MONASH University
Engaging the world

WANTED

A REPUTED FOREIGN GARMENTS BUYING HOUSE, NEED FOLLOWING FOR IMMEDIATE APPOINTMENT:

1. QC MANAGER : MIN 5/7 YEAR EXPERIENCE (CTPAT/SURVAY/COMPLAINCE)
2. PATTERN MASTER : 2 TO 3 YEARS EXPERIENCE
3. OFFICE EXECUTIVE (LADY) : DO
4. LADY MERCHANDISER : DO

PLEASE APPLY WITH RECENT PHOTO AND DETAILS CV TO FOLLOWING BOX NO. OR E-MAIL: nshafi@gnbd.net

THE DAILY STAR BOX NO: A-64, 19 KARWAN BAZAR, DHAKA-1215.

Career Opportunity

Transport Team Worldwide Ltd. - A Leading freight forwarding company in Bangladesh is looking for an ambitious, self motivated and hard working candidate for following position:

Manager (Air Freight Operation):

- ◆ Bachelor degree with at least 3 years practical experience in relevant field.
- ◆ The candidate should have sound knowledge of Air Freight Operations, freight forwarding & shipping.
- ◆ Fluency in English both oral and written.
- ◆ Strong Communication skill.

Competitive compensation package will be offered to the deserving candidate.

Please write the detailed CV with a PP photograph within 10 days from the date of advertisement to:

Chairman
Transport Team Worldwide Ltd.
Floor 4th, Rupayan Golden Age, 99 Gulshan Avenue, Dhaka-1212



C S E
Capital
Market
Fair'08

Capital Market Fair 2008

Chittagong Stock Exchange has organized a two day Capital Market Fair on **28th and 29th March, 2008** at Hafiz Complex, 1 Dhopadigirpar, Sylhet.

CSE Brokerage Firms, Banks, Insurance and Leasing Companies will participate in the FAIR.

Investors in **SYLHET** will get the opportunity to know about **BANGLADESH STOCK MARKET** from different Institutions.

Inauguration : Friday 28th March, 2008 at 4.00 p.m

Seminar : On "Bangladesh Share Market-Investment tools and techniques"

Saturday 29th March, 2008 at 10.00 a.m

Visit the Fair and know more about Capital Market

First of its kind
in Sylhet



বরিশাল ক্যাডেট কলেজ

বরিশাল

পুনঃ নিলাম বিজ্ঞপ্তি

অত্র কলেজের বিভিন্ন স্থানে অবস্থানরত আনুমানিক ১৬৭০.৯২ লগ ঘনফুট কাঠ (চন্দনা কড়াই, মেহেন্গী, রেইনট্রি, চামল, অর্জুন ইত্যাদি) নিলামে বিক্রয়ের জন্য পুনঃ দরপত্র আহ্বান করা যাচ্ছে। নিলাম ডাককারীদের নিকট থেকে নিজস্ব প্যাড বা সাদা কাগজে দরপত্র ১০ এপ্রিল ২০০৮ তারিখ সকাল ১২০০ ঘটিকা পর্যন্ত টেন্ডার বাঞ্ছা গ্রহণ করা হবে। ডাকযোগে দরপত্র গ্রহণ করা যাবে সেক্ষেত্রে তা অবশ্যই নির্ধারিত তারিখ এবং সময়ের পূর্বে অত্র দপ্তরে পৌছাতে হবে। ঐ দিনই বেলা ১২০০ ঘটিকায় দরদাতাদের সামনে তা খোলা হবে। আগ্রহী দরপত্রদাতাকে আনেক্সটম্যান হিসেবে অধ্যক্ষ, বরিশাল ক্যাডেট কলেজের অনুকূলে সোনালী ব্যাংক, বরিশাল ক্যাডেট কলেজ শাখার উপর ২০,০০০/- (বিশ হাজার) টাকার ডিডি/পে-অর্ডার দরপত্রের সংগে জমা দিতে হবে। অফিস চলাকালীন (শুক্রবার ব্যতীত) ০৯ এপ্রিল ২০০৮ তারিখ পর্যন্ত নিলামের লগ কাঠ সরেজমিনে দেখা যাবে। দরপত্র গৃহীত হলে ১/২ অংশ টাকা নগদ/পে-অর্ডারের মাধ্যমে জমা দিতে হবে। অবশিষ্ট টাকা ০৫ দিনের মধ্যে পরিশোধ করে নিজ দায়িত্বে লগ কাঠ কলেজ চত্বর হতে নিয়ে যেতে হবে। সরকারি বিধি মোতাবেক মোট মূল্যের উপর ৫% উৎস কর এবং ১.৫% ভ্যাট পরিশোধ করতে হবে।

আইএসপিআর/সেনা/০৮/১২২৪

অধ্যক্ষ

জিডি-১৪০০

বরিশাল ক্যাডেট কলেজ