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UNICEF Vacancy Announcement

The United Nations Children's Fund (UNICEF) is seeking applications from Bangladeshi Nationals to fill the following 3 professional positions in its Dhaka Office for the HIV/AIDS Targeted Intervention (HATI) project:

1. JOB TITLE: Monitoring and Evaluation Specialist, (HATI) NOC

MAIN DUTIES/RESPONSIBILITIES:

The successful candidate will be responsible for monitoring and evaluation of the 6 components of the HATI project. S/he must be updated with the existing situation of HIV/AIDS in the country and of national policies and interventions available for the affected people. The incumbent will have to prepare indicators based on the GoB MIS and reporting systems, prepare database and develop and implement M&E plan for the 6 components. Communication and team building with local counterparts on project feasibility and effectiveness and follow-up action on programme activities is necessary. The incumbent will coordinate the flow of financial and management information between UNICEF, NGOs, MoHFW, NASP and the World Bank. S/he will help in facilitation and supporting UNICEF's activities among high risk populations by providing technical input in implementation, documentation and preparation of different reports.

QUALIFICATIONS:

Candidate must have Masters Degree, in public health or related fields in HIV/AIDS.

WORK EXPERIENCE:

Minimum 5-8 years experience in project monitoring, evaluation and operations research. Experience of working with international/UN/Donor organisations will be an advantage.

2. JOB TITLE: HIV Specialist, (HATI) NOC

MAIN DUTIES/RESPONSIBILITIES:

Coordination of the implementation of the 2 components related to harm reduction activities in prisons and VCT. The incumbent will be responsible for drafting bidding documents, Terms of Reference, Request for Proposals for processing bidding and managing cooperation agreements of the interventions related to harm reduction activities in prisons, VCT, intervention among migrant workers and vulnerable women other than sex workers. Conduct research and analyse data for evaluation and dissemination to MoHFW and other partners. Be responsible for the overall support for implementation, need assessment and capacity building of partners at the field level. In collaboration with M&E officer, ensure that best practices are identified and documented and relevant findings from field visits are incorporate in UNICE progress reports. Ensure timely release of funds by UNICEF and appropriate utilization of funds by responsible implementing agencies in accordance with the terms of the project cooperation agreements.

QUALIFICATIONS:

Advanced University Degree in Social Sciences, Public Health, or related fields in HIV/AIDS. PhD would be preferable.

WORK EXPERIENCE:

Minimum 5-8 years experience in research activities, project design, monitoring, evaluation and operations research. Experience in managing/overseeing big research project would be an asset. Experience of working with international/UN/Donor organisations will be an advantage.

3. JOB TITLE: HIV Specialist, Sex Workers (SW), Clients of SW and MSM, (HATI) NOC

MAIN DUTIES/RESPONSIBILITIES:

Facilitate/support the implementation of all UNICEF supported activities working with HIV prevention projects among high risk populations through providing technical support to the implementing NGO's and coordination with GoB and other development partners. Review and if needed redesign record keeping system kept in the implementation sites and develop quality assessment tool for the work of outreach workers and peer educators. Coordinate STI and VCT efforts and provide project progress reports and share achievements and constraints faced in the field in an appropriate and timely manner at local and national level. Support/facilitate periodic projects reviews for implementing agencies and other stakeholders in the assigned divisions. Contribute toward the preparation of UNICEF quarterly and annual reports by compiling data, particularly in relation with STI service provision. In collaboration with M&E officer, ensure that best practices are identified and documented and relevant findings from field visits are incorporate in UNICE progress reports. Facilitate work of UNICEF interventions designed for PPTCT. Ensure timely release of funds by UNICEF and appropriate utilization of funds by responsible implementing agencies in accordance with the terms of the project cooperation agreements.

EDUCATIONAL QUALIFICATIONS:

An advanced university degree in Public Health, Medical Sciences, Social Sciences or related technical field.

WORK EXPERIENCE:

Minimum 5-8 years progressively responsible professional work experience in programme design, administration, monitoring and evaluation in a similar field. Networking experience with Government, NGOs, and the community is essential. Experience of working with international/UN/Donor organisations will be an advantage.

SKILLS & ATTRIBUTES:

- Excellent communication (written and verbal) and analytical skills
- Proficiency in the use of computers: word processing, spreadsheets, graphics, internet
- Aware of and sensitive to local development and political environment
- Ability and interest to work in a multi-cultural and international work environment
- Ability to work independently and part of a team
- Strong negotiation, networking and advocacy skills
- Good presentation and report writing skills
- Fluency in English and Bangla

COMPETENCIES

- | | |
|-------------------|------------------------------------|
| Commitment | Embracing Diversity |
| Team work | Self Awareness and Self regulation |
| Drive for Results | Integrity |
| Networking | Influence |
| Building Trust | Communication |
| Judgement | Technical Knowledge/leadership |

CONTRACTS AND REMUNERATION:

The selected candidate will be awarded a Temporary Fixed Term contract for 8 months and remuneration is at the NOC level of the United Nations local salary scale.

COMMUNICATIONS:

Applications with CV should be forwarded to the Chief, Human Resources Section, UNICEF-Bangladesh, Sheraton Annex, 1 Minto Road, Dhaka-1000, by 15 March 2008. Please mark on the envelope the post applied for. Only short-listed candidates will be called for written test/interview. Any attempt to unduly influence UNICEF's selection process will lead to automatic disqualification of the applicant.

APPLICATIONS FROM QUALIFIED FEMALE CANDIDATES ARE ENCOURAGED
 UNICEF is a non-smoking working environment

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 Health, Education, Equality, Protection
 ADVANCE HUMANITY



INTERESTED TO TAKE LEASE KNIT GARMENT

We are interested to take lease of a running knit garments factory of 8-10 lines capable to produce polo shirts. Factory should be compliant or have provisions for compliance interested owners only contact.

Zia : 01678600060

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

বাংলাদেশ পরিসংখ্যান ব্যুরো

কৃষি দাগগুচ্ছ হালনাগাদকরণ ও সম্প্রসারণ

এবং উৎপাদন খরচ জরিপ প্রকল্প

পরিসংখ্যান ভবন, আগারগাঁও, ঢাকা

নং-বিবিএস/ইউসিপিএসসিপি/ট্রেনিং ব্যাগ/২০০৮/১০-০৫৫

তারিখঃ ২৫/০২/০৮ইং

দরপত্র বিজ্ঞপ্তি সংশোধনী

কৃষি দাগগুচ্ছ হালনাগাদকরণ ও সম্প্রসারণ এবং উৎপাদন খরচ জরিপ প্রকল্প এর ১৩/০২/২০০৮ইং তারিখে প্রকাশিত দরপত্র বিজ্ঞপ্তিতে ১৫নং, ১৬নং ও ১৭নং সারিতে উল্লেখিত তারিখের পরিবর্তে যথাক্রমে ১১/০৩/২০০৮ইং, ১২/০৩/২০০৮ইং ও ১২/০৩/২০০৮ইং তারিখ পড়তে হবে। উক্ত বিজ্ঞপ্তিতে প্রকাশিত অন্যান্য তথ্যাবলী অপরিবর্তিত থাকবে।

সেলিমা সুলতানা

প্রকল্প পরিচালক

জিডি-৯৫০

Bid for Car

The Embassy of Denmark is hereby inviting bids for the following vehicle :

One unit Kia Picanto, imported in November 2005, Engine: 1086 cc Octane, year of manufacture: 2005, Km: 8310, colour: White.

Sealed bids (over USD 3500.00) from Diplomats/Diplomatic missions and Passbook holders can be submitted to the Embassy, House 1, Road 51, Gulshan - 2, Dhaka, on or before 16 March 2008. Offers will be accepted from non-privileged persons, but they should be aware that local duty and taxes are payable.

The vehicle can be inspected between 8.30am - 3.00pm Sunday to Thursday at the Embassy. For further details you may call 8822499.

Please mark envelopes "Bid for Car"



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UCMAS an internationally recognized education support training programs for the children aged 04 to 13. UCMAS (Universal Concept Mental Arithmetic System) help to develop brainpower and skills (i.e. improves memory, concentration, creativity, imagination, confidence, speed & accuracy and improves all round academic proficiency). It takes no genius to be a genius.

UCMAS, first time in Bangladesh has already been started its Administrative Head Office in Dhaka to administer the program in different areas of Bangladesh.

UCMAS Head Office has already started to distribute the UCMAS Franchise Center to operate the program in different location of Dhaka, Chittagong, Sylhet, Khulna Rajshahi, Barisal, and all the Districts and Thanas/Upazilas.

Interested applicants are invited to collect the prescribed application packages/forms from UCMAS Head Office or through email to apply for the expected UCMAS Franchise Center by March 15, 2008.

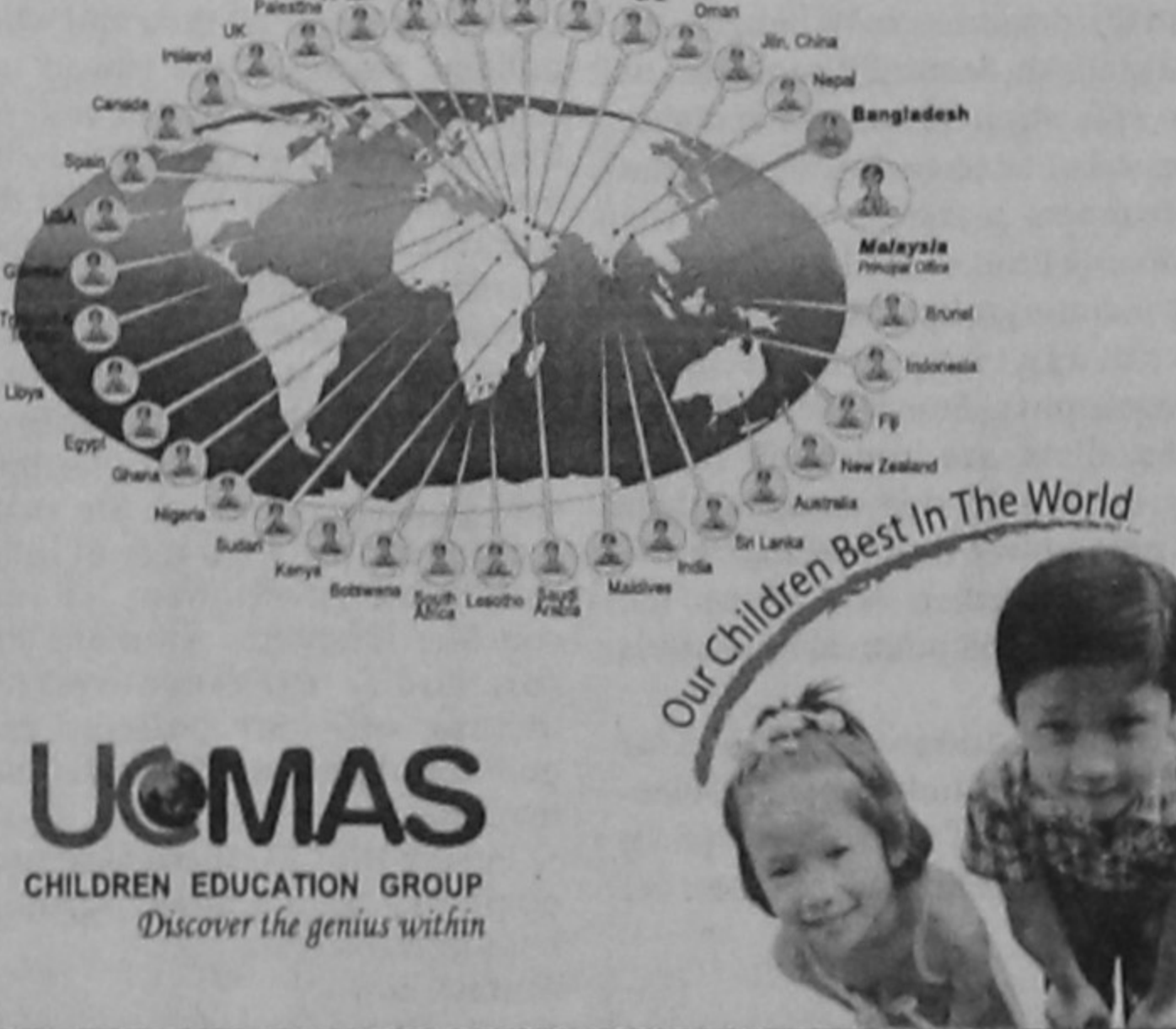
National Head Office

House-178 (1st Floor), Road-23, New D.O.H.S. Mohakhali Dhaka-1206, Bangladesh.

Contact: 06662615222, 01552463173, 01914898569

Web : www.ucmasbangladesh.com

E-mail: mentalarithmetic@ucmasbangladesh.com



MANARAT DHAKA INT'L COLLEGE
 Plot No. CEN-16, Road No. 104
 Gulshan, Dhaka-1212

CAREER OPPORTUNITY

Applications are invited from Bangladeshi Nationals to fill up following vacancies at Manarat Trust and Manarat Dhaka International College (MDIC) at Gulshan :-

Sl #	Name of Post	Qualifications/Experiences
1.	Vice Principal	a. Candidates having Master Degree from any reputed university with at least two First Class Degrees in his career. Minimum 10 years of Teaching experience in English Medium Institutions of repute. Good Command over his own subject plus English is necessary. Experience of serving as Principal/Vice Principal will be preferred. Degrees from Foreign universities, higher degrees viz M. Phil, Ph.D would be preferred. b. Age: 45 years c. Qualification experience etc may be relaxed in exceptional cases.
2.	Secretary For Manarat Trust	a. Master degree with good academic record. Preference b. Good command over English language with experience of preparing report, summary, office memo and minutes of meetings. c. Should have minimum 5 years administrative experience in any educational institution or organization. d. Should have the ability to manage personnel, administrative and academic affairs. e. Age: Not exceeding 45 years. f. Salary: Negotiable.
3.	Admin Officer	a. Master Degree (Second Class) from any recognized University. Preference would be given to Graduates in Management/BBA. b. Should have experience of 2/3 years office management, preparing of reports, Minutes of meeting etc. c. Age: Not exceeding 40 years. d. Salary: Negotiable.
4.	Lecturers for: a. English (for Language Lab) b. Physics.	Masters Degree in relevant subjects with minimum 2 nd Class (Preferably with Hons). Preference would be given to candidates with 'O'/'A' level background and Teaching Experience in English Medium Schools
5.	Teacher for: Physical Training	Male candidates with 2 nd Class B.P.Ed Degree from any recognized Physical Education College. Experience of working in any Educational Institute as P.T. Teacher will be given preference. Fluency in English would be necessary.
6.	Demonstrators in a. Physics b. Chemistry	B. Sc Degree with Physics/ Chemistry with minimum 2 nd Class. Experience of teaching in 'O'/'A' level would be preferred.

Application along with 2 copies of recent passport size photographs, copies of all educational an experience certificates and Bank Draft of Tk.200/- in favour of Manarat Dhaka Int'l College to be submitted or sent by mail to Secretary, Manarat Trust, Plot No. CEN-16, Road No. 104, Gulshan, Dhaka-1212 by 27th Mar'08.

Secretary -
Manarat Trust

gtz

Enlistment Notice

The German Technical Cooperation (GTZ) is an international cooperation enterprise for sustainable development with worldwide operations. GTZ is an organization owned by German Federal Government. It supports the German Government in achieving its development-policy objectives. Its major client is the German Federal Ministry for Economic Cooperation and Development (BMZ).

GTZ would like to invite "enlistment offer" from the renowned firm/organization for the next one year starting from April 2008 in different categories. The categories are as follows:

1. General Suppliers (e.g. Office Stationeries, Grocery Shop, Departmental Store)
2. Computer & IT-Accessories
3. Servicing House (PC, Printer, Fax, Copier etc)
4. Printing House
5. Furniture Manufacturer/Dealers/Retailers
6. Workshops: Engineering, Vehicle Maintenance, Electrical
7. PR Materials Printing (Logo on Stationary, Useable Items etc)
8. Clearing and Forwarding Agent (C&F Agents)
9. Insurance Company
10. Advertising Firms/Agency
11. Hotel and Guest Houses, House/Flat Rental Services
12. Courier Service Agents' (Domestic and International)
13. Air Travel Agent / Tour Agents'
14. Rental House (Vehicle, Office Equipment etc)
15. Conference Hall, Workshop, Coffee Lounge
16. Service Provider: Security Service, Cleaning, Pest Control, washing, internet etc.
17. Auditor or Auditing firms

One firm can apply for different categories but need to apply separately. In this connection, the firm/s is/are requested to send its/their proposal/s in A4 size report cover file in a sealed envelope with the following documents:

1. brief description of the firm
2. copy of the valid trade license
3. copy of the TIN certificate
4. copy of the up-to-date VAT registration certificate (if any)
5. copy of the bank a/c certificate (letter from the bank mentioning a/c number)
6. copy of the procurement client list with address and phone numbers.

Please note that GTZ reserves the right to accept or reject any or all offers in part or in full, may correct, modify or rectify discrepancy, if any, in the offer document without assigning any reason whatsoever in the interest of GTZ.

Interested individual(s)/organization(s) are requested to apply mentioning the name of the categories on top of the envelop and send it to PO Box # 6091, GTZ Office Dhaka, Contracts Department, Road # 90, House 10/C, Gulshan-2, Dhaka-1212 by 10 March 2008