

## VACANCY ANNOUNCEMENT

ICDDR,B invites applications from suitable candidates for the position of **Senior Procurement Officer (Overseas)** with Finance Department under the Executive Director's Division at Dhaka. The appointment will be made on a fixed-term basis for 2 years.

**Salary** -Annual Salary - Tk.362,780/- 14,930/- 541,900/- inclusive of house rent and conveyance allowances with other admissible benefits.

**Benefits/facilities** -14.8% retirement fund contribution by the Centre, Children allowance @Tk.1,420/- per child per month, medical facilities for dependent spouse and children, free group life insurance, and subsidized transport, canteen, day care facilities.

## Job Profile

- Forward comparative statements with observations and recommendations to the tender committee through Manager, Procurement for approval and arrange preparation of purchase order;
- Intermediary checking of purchase orders for placing orders through Letter of Credit, Cash against document, advance and credit and forward to Procurement Manager for final approval. Maintain communications with Bank, beneficiary and users and checking of C&F bills;
- Keep close contact with Budget and cost, material, treasury and store's of finance division for solving any issues related with overseas procurement such as audit compliance, timely payment, lodging insurance claim, L/C amendment and so on;
- Placing and Follow up overseas procurement through the agent in USA named INMED and keep records related to backorder, short shipment, payment status for the purpose;

- Co-ordinate with System Analyst regarding Online system (Shuchona);
- Other relevant jobs as assigned by Procurement Manager e.g. Convener vehicle selection committee, visit C&F agent physically etc.)

## Requirements

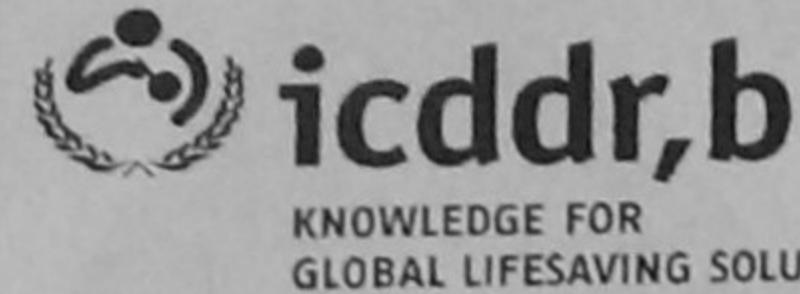
- Should have an MBA/M.Com degree with training on Purchase & Supply Chain Management;
- Minimum 5 years working experience in similar type of job;
- Should be proficient in MS Office;
- Understanding of procurement rules for utilizing General, USAID and EU fund;
- Excellent knowledge of overseas procurement formalities like tendering, bid bonds and performance bonds;
- Good knowledge about availability of various goods, equipment in foreign countries/local sources;
- Good knowledge of custom formalities and C&F procedures;
- Proficiency in written and spoken English and Bangla.

Interested candidates who fulfill the requirements should submit **online applications** using ICDDR,B website; however, candidates may also submit applications with bio-data detailing experience and other particulars along with a recent passport size photograph to Manager, Human Resources, Box No. A-36, C/o. The Daily Star, 19, Kawran Bazar, Dhaka-1215 by **February 24, 2008**. Internal candidates must mention their ID #s in the application

## Special Information

Any persuasion will disqualify the candidature. Only short-listed candidates shall be invited for the interview. Please write the position applied for at the top of the envelope. Test and interview will be held at Dhaka.

Visit ICDDR,B website on: [www.icddr.org](http://www.icddr.org)



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## Tender Notice

Scaled Quotations are invited from bona fide contractors/manufacturers/ dealers/distributors & Suppliers for supply and install for the following Items & Accessories of Pan Pacific Sonargaon. The detail Specifications, terms and conditions are mentioned in the Tender Schedule.

## Sl.No. Name of the items

- Supply, Fitting and Fixing Zypsum board false ceiling in the Health Club.
- Supply, Fitting and Fixing of Sand Stone in the Pavement area of the covered walkway and the Water feature around the extended part of the Cafe Bazar Restaurant.
- Supply, Fitting and fixing of cabinets (Locker) in the Health Club.
- Supply, Fitting and Fixing of Glass doors in the Health Club.
- Supply, Fitting and Fixing of Wooden doors in the Health Club.
- Supply of Furniture for the Swimming Pool deck area.

Interested bidders can obtain tender schedule from the Purchasing Department from February 18, 2008 up to **February 26, 2008** during office hours on payment of Tk. 300.00 each item (non-refundable). The quotations will be received up to 02:30 p.m. on **February 27, 2008** and will be opened on the same day at 03:00 p.m. in presence of the bidders, if any.

Pan Pacific Sonargaon authority reserves the right to accept/reject any tender in part or in full or all the tenders without assigning any reason whatsoever.

Purchase Manager, Tel. (880) 2 8111005, (Ext: 4164)

PAN PACIFIC SONARGAON  
Dhaka, Bangladesh



Pink City Mall  
Gulshan Shop #09 (2nd Floor)  
Cell # +8801726128693

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MS.ELVIE PINEDA will be here on Feb. 18-23.

SC Skincare Cosmetic Int'l Ltd.  
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## Career Opportunity

An MNC group in RMG sector with factories and offices across the world, with aggressive growth plans in Bangladesh and elsewhere, offers a rare career opportunity to young & dynamic professionals with zeal to excel. The initial posting will be in Bangladesh :

## General Manager (Production Control)

- Must have around 10 years experience in garments industry, should have independently handled a factory of minimum 30 lines;
- Must be technically sound, having global mindset & excellent communication;
- Capable to control work force of 4000 plus;
- Preferably an MBA/post graduate & computer literate;
- Salary in the range of Tk. 2 Lacs plus other perks befitting the position;

## General Manager (Administration &amp; Security)

- An MBA/Post graduate with 10-15 years experience in managing admin & security matters of large industrial organizations :
- Experience in handling industrial canteen, transportation, Govt. liaison, housekeeping etc. and well-versed with security procedures and documentation for men & material movement;
- Capable to manage a large work force;
- Computer savvy, articulate and a go-getter, strong leadership and inter-personal skills;
- Salary in the range of Tk. 1 Lac plus perks;

## General Manager (Wet Processing)

- Must have around 10 years experience in garments industry especially handling wrinkle-free products;
- Should have handled at least 2-3 major brands of wrinkle-free products;
- Must be technically sound & well versed with latest technological advancements;
- Preferably a post graduate and computer literate;
- Salary in the range of Tk. 1 Lac plus perks;

If you think you have the determination to accept the challenge and want to shape your career with a well established and fast expanding MNC group, please apply with 7 days to :

Box No.A-38, C/o. The Daily Star,  
19 Karwan Bazar, Dhaka-1215

## VACANCY ANNOUNCEMENT

ICDDR,B invites applications from suitable candidates for the position of **Assistant Engineer** with Civil Engineering Unit for Finance Department under the Executive Director's Division at Dhaka. Appointment will be made on a fixed-term basis for 2 years, which may be renewable depending on performance and availability of funds.

**Salary range** - Annual Salary Tk.286,760/- 11,840/- 428,040/- inclusive of house rent and conveyance allowances with other admissible benefits.

**Other benefits** - 14.8% retirement fund contribution by the Centre, Children allowance @Tk.1,420/- free medical facilities for dependent spouse and children, free group life insurance, and subsidized transport, canteen and day care facilities.

## Job Profile

- Performs supervision of all kinds of civil construction, plumbing, water supply and carpentry works;
- Performs all official work in computer independently;
- To prepare all types of layout drawings in Auto CAD;
- To understand all structural and architectural drawing;
- Gives detailed estimate of civil, carpentry, plumbing, water supply and other related works;
- To understand tender schedule, specification of items and take practical measurement of civil, carpentry, plumbing, water supply and others related works;
- Makes rate analysis of all types of construction items;

Interested candidates who fulfill the requirements should submit **online applications** using ICDDR,B website; however, candidates may also submit applications with bio-data detailing experience and other particulars along with a recent passport size photograph to Manager, Human Resources, Box No. A-35, C/o. The Daily Star, 19, Kawran Bazar, Dhaka-1215 by **February 24, 2008**. Internal candidates must mention their ID #s in the application

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Australian Government  
AusAID

Announcement for the  
Australian Development Scholarships (ADS) 2009 Intake  
for Indigenous candidates from the Chittagong Hill Tracts.

Chittagong Hill Tracts Development Facility/United Nations Development Programme (CHTDF-UNDP) in collaboration with the Australian Government is pleased to invite applications for Australian Development Scholarships 2009 Intake from indigenous candidates from Chittagong Hill Tracts (CHT) who are committed to contribute to the development of CHT. The purpose of this program is primarily to enhance the human resource capacity of CHT to build essential skills to assume important roles in the region.

## Scholarship Conditions:

- At least Fifty percent of the scholarships will be awarded to female candidates.
- Applications from physically challenged people will be considered favorably.
- Preference will be given to those who have not previously been awarded any scholarship abroad.

## Eligibility Criteria:

- (a) Age:  
• Must be less than 40 years old at the time of application for the Master degree courses.  
• Must be less than 30 years old at the time of application for the Bachelor degree courses.

## (b) Academic:

- For Bachelor Degree:** Completion of a minimum Higher Secondary Certificate/ 'A' level. Preference will be given to the candidates who have minimum 60% marks/CGPA 2.5 in their 1st year exam of undergraduate studies in any university/institution.
- For Masters Degree:** Must have completed a University level qualification which is at least equivalent in standard to an Australian Bachelor degree. Must have at least two years of work experience relevant to the field of study applying for. Candidates with high level academic results in one or more university level degrees are encouraged to apply.
- Must have minimum 2nd division/class and/or minimum GPA 3.0 (out of 5.0) in SSC & HSC level and/or GPA/CGPA 2.25 (Out of 4.0) in Bachelor/Honors/Masters level examinations.

Female candidates are especially encouraged to apply for the ADS-CHT scholarship.

Candidates with no prior credentials/degrees from abroad will be considered favorably.

(c) Field of Study: An applicant can choose/select **only one field of study** from the list provided below and it cannot be changed once the applicant has been short-listed.

Study level	Field of Study
Bachelor	Development Studies, Public Policy and Management, Tourism Management, Health Sciences, Natural Resource Management/Environmental Science, Law/Governance/ Legal Studies, Education (Early Childhood/Primary/Inclusive/Teacher etc.)
Masters	Development Studies, Community Development, Environmental Science & Management, Public Health, Tourism Management, Agricultural Sciences (Forestry/Wood technology/Food-processing /Fisherries/Livestock etc.), Human Rights /Law /Governance/ Legal Studies, Education (Teacher /Inclusive /Special education/TESOL etc.), Development Economics, Public Policy and Management.

## (d) English Proficiency:

Candidates are expected to have strong English Language Skills. Candidates must note that IELTS (Academic module) score requirement by Australian Universities is:

- overall 6.5 (at least 6.0 in all individual bands) for Masters level and
- overall 6.0 (at least 6.0 in all individual bands) for Bachelors level.

All candidates are encouraged to apply with valid IELTS score. However, CHTDF-UNDP will arrange later IELTS exam for **short-listed candidates only** (if necessary).

(e) All candidates must be citizens of Bangladesh and have valid passports.

## (f) The Following candidates are not eligible:

- Applicants who are not indigenous persons of CHT origin.
- If an applicant is holding or has been nominated to receive another scholarship.
- If applied for permanent residency in Australia or is a permanent resident of Australia.
- Be married to/or a defacto of, or engaged to be married to a person who holds or is eligible to hold an Australian or New Zealand citizenship or permanent resident status.

If you meet all the eligibility criteria, kindly visit the official website of UNDP, Bangladesh [http://www.undp.org.bd/projects/proj\\_detail.php?pid=54](http://www.undp.org.bd/projects/proj_detail.php?pid=54) for detailed instruction and to download the application form.

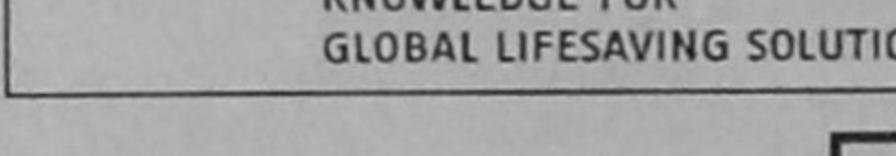
Hard copies of the instruction and application forms are also available at CHTDF-UNDP offices in Dhaka, Bandarban, Khagrachari and Rangamati. Please carefully read the instruction and other relevant information in the website before submitting your application. Incomplete and ineligible applications will be disqualified.

The deadline for submission of applications is **30 April, 2008**.

Any application received after 4:00 pm on this date will not be considered.



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জুনিয়র ট্রাফিক এ্যাসিস্টেন্ট পদে  
নিয়োগ পরীক্ষা সম্পর্কিত বিজ্ঞপ্তি

জুনিয়র ট্রাফিক এ্যাসিস্টেন্ট পদে নিয়োগ-প্রার্থীদের আবেদনপত্র যাচাই-বাছাই শেষে লিখিত পরীক্ষার জন্য নির্বাচিত প্রার্থীদের তালিকা আজ ১৫ই মেক্সিয়ারী '০৮ বিমান-এর ওয়েবসাইটে

[www.bimanair.com](http://www.bimanair.com)-এ প্রকাশ করা হবে।

পরীক্ষার্থীদের রোল নম্বর ভিত্তিক কেন্দ্র, তারিখ ও সময় নিম্নরূপ-

রোল ০১-২৭০০ উত্তরা হাই স্কুল ২২-০২-২০০৮

রোড-২৭, সেন্টের-৭, বিকেল ০৩.০০ ঘটিকা  
উত্তরা, ঢাকা

রোল ২৭০১-৩৯০০ ট্রেভিডি আর্দার উচ্চ ২২-০২-২০০৮ বিকেল

বালিকা বিদ্যালয়, ০৩.০০ ঘটিকা  
মহাখালী, ঢাকা

রোল ৩৯০১-৮৬০০ সরকারী তত্ত্বাবলী ২২-০২-২০০৮ বিকেল  
কলেজ, মহাখালী, ০৩.০০ ঘটিকা  
ঢাকা

বিদ্রূপ: (১) বিমান বাংলাদেশ এয়ারলাইন্স লিঃ-এর কোন নোটিশ  
বোর্ডে লিখিত পরীক্ষায় অংশ প্রাপ্ত হওয়ার জন্য নির্বাচিত  
প্রার্থীদের তানামে হবে।

(২) নির্বাচিত প্রার্থীগণকে এক কপি সত্যায়িত ছবিসহ  
উপস্থিতি থাকতে হবে।

ব্যবস্থাপক নিয়োগ  
বিমান বাংলাদেশ এয়ারলাইন্স লিঃ  
"বলাকা", ক