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Career with Chevron Bangladesh



Chevron Bangladesh is currently looking for smart, energetic and skilled personnel for the following positions stationed in Sylhet.

1. Trainee GP Maintenance Specialist-Instrumentation

Major responsibilities

- Implement and execute both PM/Pdm processes to ensure equipment downtime is kept to a minimum;
- Identify and recommend corrective actions during installation of equipment if any;
- Identify possible supplies that need to be ordered for efficient and smooth plant operation;
- Seek out new technology to improve future plant performances;

2. Trainee GP Maintenance Specialist-Electrical

Major responsibilities

- Carry out all tasks related to the installation, maintenance, repair and overhaul of Equipment such as fire pumps, package, generators, compressors, process lighting system, power distribution system, power surge/lightning protection system, pipe line cathodic protection, process control system, fire & gas detection system and associated equipments for the safe and efficient operation of production facilities, pipe line, valve station, metering station and well head station;
- Carry out and record all preventive maintenance checks and report any abnormalities, taking immediate action when necessary;

3. Trainee GP Operations Specialist

Major responsibilities

- Operate and maintain Gas Plant Process equipments through on the job training;
- Collect and record process readings;
- Pursue knowledge of and experience with new equipment, facilities and improved technology;
- Understand and implement company's Health, Environment and Safety policies and procedures;

Minimum Requirements for the posts 1, 2 & 3

- A diploma from a recognized polytechnic institute in Mechanical/Electrical/ Instrumentation/Chemical Engineering;
- Previous experience in petrochemical process plant operations along with the ability to interpret basic process and flow diagrams preferred;

General Requirements for the posts 1, 2 & 3

- Willingness to work in day and night shifts;
- Strong commitment towards Health, Environment and Safety;
- Proficiency in MS office applications;
- Strong communication skills in both English and Bangla;
- Good working habits and willingness to work in a multicultural environment;

Applications are invited either online at www.bdjobs.com/chevron or to the following address on or before 24 February, 2008. Only short-listed applicants will be called for assessment(s);

Human Resources Department
Chevron Bangladesh
"Bay's Galleria"
57 Gulshan Avenue
Gulshan-1, Dhaka-1212

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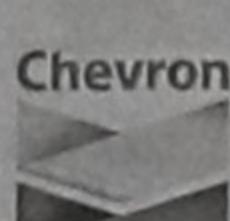


Advocate Sultana Kamal speaks at a roundtable at the Cirdap auditorium in the city yesterday. On her right is Prof HKS Arefeen and on her left is Shahana Hayat.

Resolve issues of indigenous people politically

STAFF CORRESPONDENT

Various issues of the indigenous people, including their land rights, have to be resolved politically, speakers at a roundtable said



4. Camp Boss

(Hotel and Restaurant Supervisor at Bibiyana, Sylhet)

Those who applied before for this post need not apply again

Major responsibilities

- Supervise and ensure hospitality management including maintenance of catering, house keeping and laundry facilities on daily basis;
- Ensure proper hygiene and cleanliness of the facility in addition to food storage, preparation, serving and all eating areas, living areas & washrooms;
- Ensure timely and proper supplies and necessary equipment;
- Prepare and administer annual budget to maintain the facility;
- Coordinate health and safety awareness/training programs;

Requirements

- A bachelor's degree preferably with a diploma in Hotel Management/Hospitality Management/ Food & Beverage;
- 2-3 years of relevant experience in large international catering organizations;
- Ability to communicate both in English & Bangla;
- Computer literacy in Microsoft Word, Excel, PowerPoint and Outlook;

5. Contracts Manager

Major responsibilities

- Develop Annual Contracting Plan Process and Contracting Strategy in alignment with Business Plans and needs;
- Implement Category Management;
- Lead Sourcing Teams and Advanced Supplier Relationship Teams for strategic and core contracts;
- Identify and implement Best Practice elements and contract standardization opportunities;
- Work closely with suppliers to foster long-term relationships;
- Administer high value contracts; coordinate contract administration for low value contracts;
- Assure that Company contracting strategies and plans are aligned with current and anticipated market conditions;
- Actively support and mentor the Process Partner for Contractor Health, Environment and Safety Management (CHESM) Program for Bangladesh profit center;

Requirements

- A bachelor's degree in Business, Engineering or Finance;
- Years Supply Chain Management, or equivalent experience;
- Expertise in Strategic Sourcing and Formal Tendering processes for procurement of materials and services;
- Excellent communication skills in both English & Bangla;
- Computer literacy in MS Word, Excel, PowerPoint and Outlook;

yesterday.

They also urged the government to form a 'special land commission' to deal with the problems of the indigenous people.

Research & Development Collective (RDC) and Voluntary Services Overseas (VSO) Bangladesh jointly organised the roundtable titled 'Policy perspectives on land rights and the Adivasis,' at the Cirdap auditorium in the city.

Chairled by Prof HKS Arefeen, an anthropologist and chairperson of RDC, the meeting was addressed by Sultana Kamal, former adviser to the caretaker government, columnist Syed Abul Maksud, Dr Ahsan Ali, chairman, department of anthropology, Dhaka University, Sanjeeb Drong, general secretary of Bangladesh Adivasi Forum, Prof Mesbah Kamal, general secretary of RDC, and Shahana Hayat, country director, VSO.

Gina Dizon, a VSO volunteer and advocacy adviser, presented the keynote paper at the roundtable.

Speaking as the chief guest, Sultana Kamal urged all to come forward to ensure human rights of the indigenous people.

She said vested quarters have grabbed the lands of indigenous people, but the previous governments did not take any action against them.

Prof Mesbah Kamal said the lands of indigenous people should not be treated as Khas lands as they are living on their lands from generations to generations although they don't have documents.

Sanjeeb Drong said the government should give recognition to the culture of the indigenous people in order to protect it for the sake of the country.

Brac to celebrate 35th anniversary today

Brac will celebrate its 35th anniversary at the Army Stadium in the city today through an evening of music and entertainment.

Nearly 15,000 members of the Brac family will join the event that will be inaugurated by Brac Founder and Chairperson Fazle Hasan Abed.

Highlights of the festivities include performances by popular artists, including Runa Laila, Momtaz, Kumar Bishwajit, Syed Abdul Hadi, Samina Chowdhury and Salma. The event will also include dance choreography by Lubna Mariam and dance performances by Ria and Sohel. Popular television personality Abdu Noor Tushar will host the event.

Originally scheduled to be held on December 15, the 35th anniversary celebrations were postponed in order to pay tribute to the victims of cyclone Sidr and because some 3,000 Brac staff were dedicated to full-time post-Sidr relief and rehabilitation efforts.

'Lift emergency to resolve crises'

STAFF CORRESPONDENT

Leaders of Gonotantrik Bam Morcha, a platform of left-leaning parties, yesterday called on the government to lift the state of emergency and establish the democratic rights of the people as a step towards resolving the prevailing crises.

The crises are deepening amid emergency, causing immense suffering to the majority people, they said at a meeting in the city.

Taking advantage of the emergency, dishonest businessmen and syndicates are carrying out anti-people activities, they said, adding that the government has to take

responsibility for such situation.

The leaders said the caretaker government should withdraw the emergency so that the people can unite against the corruptions.

Presided over by Morcha Coordinator Saiful Haque, the meeting was addressed by Tipu Biswas, Bazlur Rashid Firoze and Zonaid Saki.

CAREER OPPORTUNITY

SQ Group, a socially responsible apparel manufacturer, serving high street retailers in Europe & USA, is looking for professionals for the following positions.

SQ Group is an ideal employer for individuals interested in fashion and apparel careers. The Group is committed to hiring professionals who are smart, passionate and able to fit in with its diverse, fast-paced culture that thrives on creativity.

1. Manager, Personnel & Admin

The incumbent will be responsible for day-to-day administrative activities & recruitments, developing good industrial relations, ensuring human rights and legal rights of the employees, ensuring maintenance of congenial working environment.

Criteria for the position:

Masters in any discipline, minimum 5/6 years of working experience in reputed companies, strong administrative skills and adequate knowledge in factory/labour laws. Preference will be given to the candidates from uniformed forces- minimum gazetted or commissioned officers.

2. Team Leader, Grievance Handling Cell

The incumbent will be responsible for developing good industrial relations, helping to increase morale and motivation of employees, removing employee grievances and preventing industrial conflicts, ensuring maintenance of congenial working environment, producing analytical reports on employee migration, turnover and absenteeism.

Criteria for the position:

Masters in any discipline, minimum 5/6 years of working experience in similar fields with reputed companies, strong counseling skills, good communication and presentation skills, adequate knowledge in factory/labour laws, familiarity with buyers' social compliance requirements. Preference will be given to the candidates from uniformed forces - minimum gazetted or commissioned officers.

3. Assistant Manager, Compliance

The incumbent will be responsible for day-to-day compliance activities, removing employee grievances and preventing industrial conflicts, ensuring human rights and legal rights of the employees, ensuring maintenance of congenial working environment.

Criteria for the position:

Masters in any discipline, minimum 3/4 years of working experience with reputed companies, adequate knowledge in factory/labour laws, familiarity with buyers' social compliance requirements. Candidates having knowledge in buyers' audits, ISO documentations, and compliance data entry in the website will be preferred.

4. Executive, Accounts & Finance

The incumbent will be responsible for preparing the factory salary and wages, maintaining day-to-day petty cash, entering data into ERP and internal reporting.

Criteria for the position:

Masters in Accounting / CA CC from reputed Institutions, Minimum 1/2 years of working experience in similar fields, Good Computer skills. Preference will be given to the candidates residing in Maona / Gazipur.

We are open and flexible about compensation packages for the deserving candidates. Interested candidates are requested to apply with complete resume and a recent passport size photograph by February 26, 2008 to the following address.

Senior Manager, HRD

SQ Group

North Tower (11th Floor), Plot # 107, Sector # 7, Uttara Commercial Area, Dhaka-1230, Bangladesh

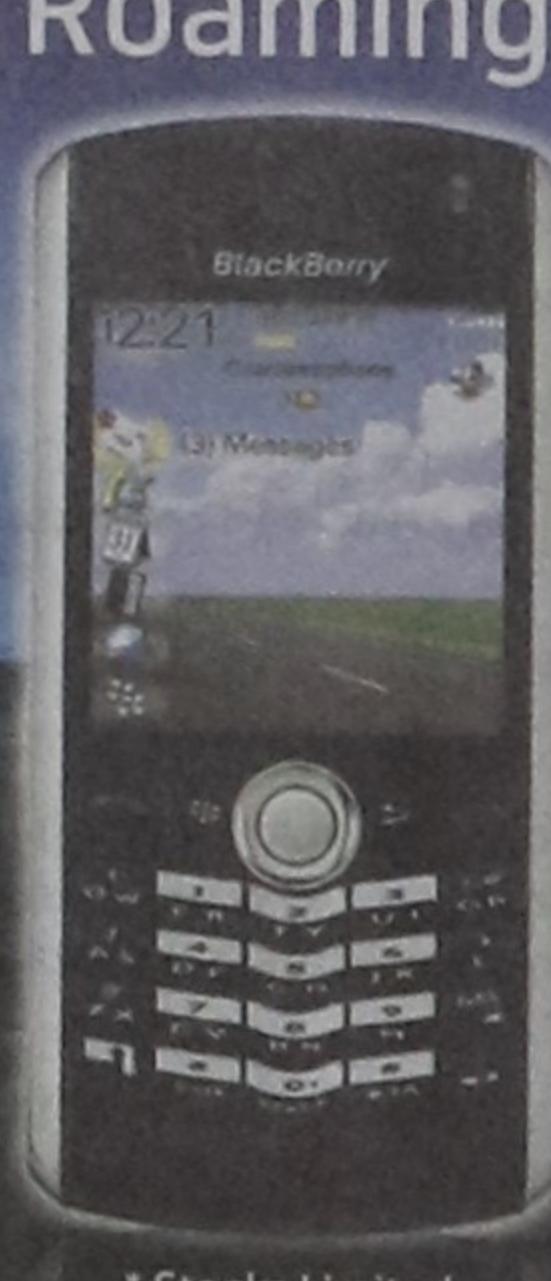
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