



সোস্যাল ইনভেস্টমেন্ট ব্যাংক লিমিটেড  
SOSIAL ANVESTIMENT BANK LIMITED

A Joint Venture Islamic Bank

General Services Department  
Head Office : 15, Dilkusha C/A, Dhaka

Ref: SIBL/HO/GSD/2007/271

Date: 24.10.07

INVITATION FOR BIDS

Sealed tenders are hereby invited from the genuine & experienced vendors for the following stationery articles/other things:

Item	Price per Schedule	Availability of Schedule (Within office hours)	Date of submission of tender	Time & Date of opening.
	(Non-refundable)	From	To	
1. Sensitized Security Stationery	Tk 500.00	28/10/07	01/11/07	04/11/07 up to 3 pm. 3.30 pm on 6/11/07
2. Calendar supply	Tk 500.00	29/10/07	04/11/07	05/11/07 up to 2.30 pm. 3.30 pm on 05/11/07
3. Diary/ Note book supply	Tk 250.00	29/10/07	04/11/07	05/11/07 up to 2.30 pm. 3.30 pm on 05/11/07
4. Purchase of 4 reconditioned cars	Tk 1,000.00	30/10/07	05/11/07	06/11/07 up to 2.30 pm. 3.30 pm on 06/11/07
5. Auction Sale of 3 used cars	Tk 200.00	30/10/07	11/11/07	12/11/07 up to 2.30 pm. 3.30 pm on 12/11/07

Notes:

1. Schedule price has to be submitted in the form of payment order favoring "Social Investment Bank Limited" from any branch of Social Investment Bank Ltd.
2. Schedules are to be collected from the General Services Department, Head Office, 15 Dilkusha C/A (4<sup>th</sup> floor), Dhaka and it will be submitted in the Tender Box kept in the same Department.
3. Earnest money for items at serial number 1, 2, 3 & 4 will be @ 2.5% and for serial No. 5 it will be @ 10% of the quoted price.
4. Individuals are eligible to quote for item number 5 only but for other items, offers of genuine importers, show room owners, vendors, suppliers, printers as deemed to be fit for specific case will be accepted.
5. For item number 1, the bidder must have the up-to-date knowledge of new cheque specifications and standards with MICR option. The selected bidder must obtain Bangladesh Bank's prior permission to do the job by them.
6. Management reserves the right to accept or reject any or all tender without assigning any reason whatsoever.

For all other queries, please contact to the undersigned.

(A H M Rezaul Quader)  
Senior Assistant Vice President  
Phone- 9559335



Levi Strauss  
SIGNATURE

LOOKING FOR YOU...:

Based in San Francisco, Levi Strauss & Company (Inc) USA was established in 1853 and is currently one of the world's largest branded apparel manufacturing and marketing companies. The company has its sourcing operations in Bangladesh, operating in an open, team based and empowered environment where individual take initiatives to contribute to the company's business growth. We have following positions open for our Dhaka office. Based in San Francisco, Levi Strauss & Company (Inc) USA was established in 1853 and is currently one of the world's largest branded apparel manufacturing and marketing companies. The company has its sourcing operations in Bangladesh, operating in an open, team based and empowered environment where individual take initiatives to contribute to the company's business growth. We have following positions open for our Dhaka office.

1 Senior Sourcing Merchandiser - one position:

**Job purpose & responsibilities:**

- Product development and execution in line with source base capabilities and customer needs.
- Order maintenance and reporting.
- Maintain dynamic source base to optimize sourcing opportunities.
- Product pricing and capacity management.
- Drive execution by managing and interacting with cross functional team members, vendors and customers.
- Effective and timely issue resolution.
- Purchase order, contract generation and maintenance.
- Good product knowledge and sourcing process skill is a requisite.

2 Finish Engineer - one position:

**Job purpose & responsibilities:**

- Develop new garment finishes in denim and non-denim based on trend inputs and clear interaction with vendors and customers.
- Issue resolution for both wet & dry finishing.
- Ensure development in terms to specifications.
- Finish capacity, capability and costing analysis.
- Bulk finish execution.
- Finish shade management.

3 Administrative Assistant - one position:

**Job purpose & responsibilities:**

- Liaison with Govt. authorities and bank on tax, work permit and other statutory needs.
- Personal tax administration.
- Preparation of tax and financial reports.
- Assist in budget preparation and control.
- Daily accounts, petty cash, cheque preparation and expense reports.
- Benefits administration.
- Assistance in travel and logistics arrangements.

4 Quality Auditor - one position:

**Job purpose & responsibilities:**

- Educate vendors on fabric and garment quality standards
- Institute process control systems at vendor facilities.
- Proactively identify fabric and garment problems and employ necessary controls in bulk production to avoid potential issues.
- Identify high risk products and recommend measures to avoid issues in production.
- Knowledge of garment finishes
- Supplier performance monitoring

**Compensation and benefits:**

LS&Co offers an attractive and comprehensive package of salary and benefits, together with bright prospects of long-term career growth with the company.

Application must be submitted by 03<sup>RD</sup> November 2007

Please send your resume quoting post applied for to Levi Strauss (Hong Kong) Limited, Apt # 102, Prime View Building, Block-F,

Plot-7, Gulshan Avenue South, Gulshan-1, Dhaka, Bangladesh OR send e-mail to SRama@LEV1.com

## WALK IN INTERVIEW

Against the emerging back drop of Dhaka's urban outlook and life style, Genetic Limited is a promising name having already marked its success as one of the distinct real estate companies. For upcoming REHAB FAIR-DHAKA 07 at Dhaka SHERATON HOTEL, company is looking for few female candidates on temporary basis with following criteria:

- Individual has to be good looking and very smart having clear oral expression, both in Bangla and English.
- Must be energetic to deal about the projects profile.
- Age between 20-30 years.
- Minimum Graduate / Graduate student

Fair shall continue from 20-24 November 07 between 10:00 am - 9:00 pm. Choice of timing shall be given to the candidate. Very high attractive remuneration is awaiting for deserving candidate. If you are really interested please come with PP size photo along with CV for the interview on 29 or 30 October 07 between 11:00 am to 17:00 pm in the following address.

**GENETIC LIMITED**  
House # 19, Road # 49, Gulshan-2, Dhaka-1212.

**TO-LET**  
3 Bed, Drawing, Dining, Family living, 3 Bath, Servent bath, Car parking, 1800 sqft, South west road side, semi furnished. Flat 6-A, Block-F, 2/1, Lalmatia. Contact- 01711818189.

## Vacancy Announcement

**foundation**  
**damien**  
**BANGLADESH**

The Damien Foundation (DF) is a Belgian NGO, involved in the control of Tuberculosis and Leprosy in close collaboration with the Government of Bangladesh in the 14 districts. The Foundation has grown into one of the major international agencies in Tuberculosis and Leprosy control in Bangladesh.

**Title: Project Director**

**Duty Station:** Faridpur Project Headquarter.

**Contract type:** Full-time employment of 40 hours (5 days) per week for undetermined period.

**Description of the core responsibilities:** The Project Director will carry out his/her function as the overall responsible person for Faridpur TB and Leprosy Control Project. He/she will always consult his/her Department Heads regarding technical matters in their respective fields.

The Project Director will work within the structure of the Damien Foundation - Bangladesh, under the direct supervision of the Damien Foundation - Country Director, Damien Foundation Coordinating Office in Dhaka. All the medical activities will be executed in co-operation with and under the guidance of the

**Major Tasks:**

- Overall supervision and guidance of the execution of programme.
- Planning, monitoring and evaluation of the Faridpur TB & Leprosy Control Project.
- Strengthen the professional capabilities of the project staff.
- Ensure the proper and regular reporting to Damien Foundation head office and national or local authorities.
- Present the project towards the appropriate authorities at the local level and take care of the project's interests by establishing a good cooperation with the Govt. and other agencies.

**QUALIFICATIONS REQUIRED:** **Education:** Masters Degree or equivalent in any discipline, with an experience of three years in the development sector. Candidates having MPH will be given priority.

**Competencies:** Microsoft Office package is a must. The candidate must be familiar with the internet and email handling.

**Salary:** Monthly **minimum** gross salary of Tk. 25,053/- and all legal benefits (festival bonus, gratuity fund, provident fund, health and death benefit package etc.) according to the organization rules and regulations. Experience will be taken into the consideration.

The interested candidates are requested to send complete CV along with a cover letter, photocopy (attested) of all academic certificates & two passport size photographs within November 20, 2007 to:

**Country Director & Medical Advisor**  
Damien Foundation Bangladesh  
House No. 24, Road No. 18, Block-A  
Banani Model Town,  
Dhaka-1213, Bangladesh

Applicants accept the final authority of the selection board & its decision.

## DHAKA STOCK EXCHANGE LTD.

9-F, Motijheel C/A, Dhaka-1000

## CAREER OPPORTUNITY

The Dhaka Stock Exchange, the premier bourse of the country, providing State-of-the art automated trading facility is looking forward to recruiting some young, energetic, dynamic and innovative persons to fill up the following positions. Candidates willing to serve the organization with strong motivation for professional development are encouraged to apply with appropriate references.

1. Sr. Executive-ICT Division

**Job Location :** Dhaka

**Qualification:** 4 Years B. Sc. Engineering / 4 Years B. Sc. (Hon's) / Masters with 3 years B.Sc. (Hon's) in Computer Science & Engineering / Electrical & Electronics Engineering/Electronics and Communication Engineering /Computer Science /Applied Physics & Electronics from BUET /Dhaka University / other leading Local or Foreign universities.

**Experience:** Having at least 3 (three) years service experience (actual, after completion of education). The applicant must have experience on Web base application development using ORACLE and JAVA (Jakarta Struts Framework). S/he should be good at J2EE, Core Java, JSP, JDBC, Servlets, Struts, SQL skills on ORACLE Server in Linux environment along with basic knowledge on Networking. Or

Experienced on C#, SQL Server 2000, MySQL, PHP, HTML, DHTML, Java Scripts etc. Knowledge of Web hosting, ORACLE and Linux server administration will be an added advantage.

2. Senior Executive for DSE Training Academy

**Job Location :** Dhaka

**Requirements:** 1) The candidates preferably having MBA or Master degree from a reputed University in Finance/Economics/having excellent local or foreign academic background with no 3rd class/ division at any Public Examination; 2) The applicant with practical experience as a trainer/teacher in a reputed organization will get preference. 3) Strong interpersonal communication skill, Excellent oral and written proficiency in English and Bengali; 4) Must be familiar with modern communication technology like e-mail and online video Conferencing; Self-disciplined, self-starter, organized, punctual and willing to endure to get jobs done; 5) The applicant should have good inter personal communication skill with some business- oriented background.

3. Executive-in different departments

**Job Location :** For Branch office of DSE. (any City/Town in Bangladesh.)

**Requirements:** 1) The candidates must have BBA or MBA from a reputed university with major in Finance, Accounting or Management studies. 2) The incumbent must have fair knowledge in securities market activities. 3) The incumbent must be familiar with modern communication technology like e-mail, Internet & good knowledge of Computer operation.

4. Executive-ICT Division

**Job Location :** Dhaka City or any other Divisional City / Town in Bangladesh.

**Qualification :** 4 Years B. Sc. Engineering / 4 Years B. Sc. (Hon's) / Masters with 3 years B.Sc. (Hon's) in Computer Science & Engineering / Electrical & Electronics Engineering/Electronics and Communication Engineering /Computer Science /Applied Physics & Electronics from BUET /Dhaka University / other leading Local or Foreign universities.

**Experience :** • Knowledge on LAN/WAN communication, Windows 2003/2000 Server, WorkStation, MS SQL 2000 Server. • The candidates should have fair knowledge on CISCO routers, switches, access servers etc. • Strong analytical ability and problem solving attitude • Knowledge of TCP/IP and various routing protocols. • Understanding of various server architectures and hardware. • Experience on software development using RDBMS will be considered as added qualification

5. Public Relation Officer

**Requirements:** 1) The incumbent must be a Masters in International Relations/Public Administration/Journalism from any reputed University. 2) The incumbent must have fair knowledge in securities market activities. 3) The incumbent must be familiar with modern communication technology like e-mail, Internet & good knowledge of Computer operation. 4) Experience in a reputed organization as Public Relation Officer will be an added qualification.

6. Sub Assistant Engineer

**Requirements:** 1. The incumbent must be Diploma Engineer (electrical) from any reputed Institute. 2. The incumbent must have the knowledge of operation & maintenance of Generator, all type of electrical work, Power supply, Fire Protection, Air Condition, Lift & other official electrical work. 3. The applicant must have minimum five (05) years practical experience in relevant field. 4. Must be familiar with modern electrical equipments and operation. 5. The incumbent must have the ability to work under pursue.

7. Front Desk Officer (Female)

**Requirements:** 1. The incumbent must be Graduate in any discipline. 2. The incumbent must have good command over written and spoken English & Bangali with attractive oral skill. 3. The incumbent must know the art of handling communication with other organization. 4. The incumbent must be smart, energetic with strong personality.

The successful candidate can expect competitive remuneration and benefit package. Candidate who meet the above requirements are encouraged to apply giving full particulars, work experience, salary aspiration along with 2 copies recent passport size photograph and contact Telephone number to the G.M (Admin) & Secretary, Dhaka Stock Exchange Ltd., 9/F, Motijheel C.A., Dhaka-1000 by November 8, 2007. Successful applicants will be required to join immediately. Please mark "application for the above Position" on the top of the envelope.