



## বাংলাদেশ দুগ্ধ উৎপাদনকারী সমবায় ইউনিয়ন লিমিটেড

প্রধান কার্যালয় : দুগ্ধ ভবন, ১৩৯-১৪০, তেজগাঁও শিল্প এলাকা, ঢাকা-১২০৮।

### মহা-ব্যবস্থাপক নিয়োগ

বিগত তিন দশকেরও বেশী সময় ধরে বাংলাদেশে পাস্তুরিত তরল দুগ্ধ, গুড়ো দুগ্ধ, কনডেন্সড মিল্ক, ফ্রেজার্ড মিল্ক, আইসক্রীম, দই, ঘি, বাটার, রসমালাই ও চকলেট দুগ্ধসহ বিভিন্ন ধরনের দুগ্ধজাত সামগ্রী উৎপাদন ও বিপণনে নেতৃত্ব দিয়ে আসছে বাংলাদেশ দুগ্ধ উৎপাদনকারী সমবায় ইউনিয়ন লিমিটেড (মিক ভিটা)। বর্তমানে মিকভিটার ২৮টি দুগ্ধ কারখানা/শীতলীকরণ কেন্দ্র/গ্রাউ চালু রয়েছে যাতে বাৎসরিক উৎপাদিত পণ্যের মূল্য কম বেশী প্রায় ২,৪০০ কোটি টাকা।

মহাব্যবস্থাপকের পদটি এ প্রতিষ্ঠানের প্রধান নির্বাহী কর্মকর্তা (সি ই ও) এর সমতুল্য যিনি ব্যবস্থাপনা কমিটির পলিসি ডিরেকশন অনুযায়ী মিক ভিটার উৎপাদন, বিপণন ও সম্প্রসারণ পরিকল্পনাসহ প্রশাসন ও আর্থিক ব্যবস্থাপনায় নেতৃত্ব ও উদ্ভাবনী ভূমিকা পালন করে থাকেন। প্রায় এক হাজার কর্মকর্তা কর্মচারীর কর্মক্ষেত্রে সফল এ প্রতিষ্ঠানের জন্য একজন চুক্তি ভিত্তিক মহা-ব্যবস্থাপক নিয়োগের লক্ষ্যে নিম্নবর্ণিত যোগ্যতা সম্পন্ন প্রকৃত বাংলাদেশী নাগরিকগণের নিকট হতে দরখাস্ত আহ্বান করা হচ্ছে।

১. বয়স : ১০ নভেম্বর ২০০৭ইং তারিখে অনূর্ধ্ব ৫৫ বৎসর।

২. বেতন স্কেল : ট/৩২০০০-১১৫০-৩৬৬০০/-

৩. ভাতাসহ অন্যান্য সুবিধাদি : মূল বেতনের ৬০% বাড়ীভাড়া, চিকিৎসা ভাতা, ড্রাইভারসহ সার্বক্ষণিক যানবাহন, আপায়ন ভাতা ও অন্যান্য সুবিধাদি। তবে অতিরিক্ত যোগ্যতা সম্পন্ন প্রার্থীদেরকে আলোচনা সাপেক্ষে উচ্চ প্রারম্ভিক বেতনসহ অতিরিক্ত সুবিধাদি দেয়া যেতে পারে।

৪. শিক্ষাগত যোগ্যতা : স্বীকৃত বিশ্ববিদ্যালয় হতে ময়-প্রকৌশল/পশু পালন/পশু চিকিৎসায় স্নাতক বা মার্কেটিং/ব্যবস্থাপনা/রসায়ন/অর্থনীতিতে স্নাতকসহ স্নাতকোত্তর ডিগ্রী। তবে উৎপাদন বা শিল্প কৌশল/ব্যবসা প্রশাসন/ডেইরী বিজ্ঞান/উন্নয়ন অর্থনীতিতে উচ্চতর ডিগ্রী অতিরিক্ত যোগ্যতা বলে বিবেচিত হবে। শিক্ষা জীবনে সকল স্তরে নূন্যতম ২য় বিভাগ থাকতে হবে।

৫. অভিজ্ঞতা : সরকারী, আধাসরকারী, স্বায়ত্বশাসিত বা ব্যতনামা ব্যক্তি মালিকানাধীন প্রতিষ্ঠানে প্রথম শ্রেণীর নির্বাহী পদে কমপক্ষে ২০ (বিশ) বৎসরের চাকরীর অভিজ্ঞতা।

৬. অন্যান্য অভিজ্ঞতা : সাংগঠনিক ব্যবস্থাপনা, প্রশাসন ও মানব সম্পদ উন্নয়ন, প্রস্তুতি পরিদর্শন, উৎপাদন ও মান নিয়ন্ত্রণ, প্রক্রিয়া করণ ও বাজারজাত করণ, সরকারী ক্রয় নীতিমালা, সরবরাহ ও মজুত, স্ব-উদ্যোগে পরিকল্পনা প্রণয়ন ও বাস্তবায়ন, বাজেট প্রণয়নসহ কোম্পানী আইন ও শ্রম আইন সম্পর্কে ধারণা ও অভিজ্ঞতা। তবে সার্বিকভাবে যোগ্য প্রার্থীর ক্ষেত্রে শিক্ষাগত যোগ্যতা ব্যতিরেকে অভিজ্ঞতা ও অন্যান্য বিষয় শিথিলযোগ্য।

৭. স্বাস্থ্য : প্রার্থীকে অবশ্যই সু-স্বাস্থ্যের অধিকারী হতে হবে এবং ব্যাপক ভ্রমণসহ স্বাভাবিক কর্মঘণ্টার অতিরিক্ত পরিপ্রবেশে অধ্যাহ হতে হবে।

৮. ভাষাজ্ঞান : বাংলা ও ইংরেজী উভয় ভাষা ব্যবহারে পারদর্শী এবং এমএস ওয়ার্ড, এক্সেল ও পাওয়ার পয়েন্টসহ ইন্টারনেট ব্রাউজিং এর জ্ঞান থাকতে হবে।

৯. নিয়োগের মেয়াদ : নিয়োগের তারিখ হতে পরবর্তী ০২ (দুই) বৎসরের জন্য এ নিয়োগ কার্যকর হবে। তবে প্রার্থীর যোগ্যতা ও দক্ষতা বিবেচনায় এ মেয়াদ বৃদ্ধি করা যেতে পারে।

উপরোক্ত যোগ্যতা সম্পন্ন অগ্রাহী প্রার্থীগণকে পূর্ণ জীবনব্যাপী, ০২ (দুই) কপি সম্প্রতি তোলা পাসপোর্ট সাইজের সত্যায়িত ছবি ও প্রয়োজনীয় কাগজপত্রসহ আবেদন পত্র আগামী ২৮/১০/০৭ইং তারিখের মধ্যে সভাপতি, অন্তর্বর্তী ব্যবস্থাপনা কমিটি, বাংলাদেশ দুগ্ধ উৎপাদনকারী সমবায় ইউনিয়ন লিমিটেড (মিক ভিটা), দুগ্ধ ভবন, প্রধান কার্যালয়, ১৩৯-১৪০, তেজগাঁও শিল্প এলাকা, ঢাকা-১২০৮ বরাবরে প্রেরণের জন্য অনুরোধ করা হল। নির্ধারিত তারিখের পরে প্রাপ্ত এবং ক্রটিপূর্ণ আবেদন পত্র সরাসরি বাতিল বলে গণ্য হবে।

সভাপতি

অন্তর্বর্তী ব্যবস্থাপনা কমিটি

বাংলাদেশ দুগ্ধ উৎপাদনকারী সমবায় ইউনিয়ন লিমিটেড  
দুগ্ধ ভবন, প্রধান কার্যালয়, ১৩৯-১৪০, তেজগাঁও শিল্প এলাকা, ঢাকা-১২০৮



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### Application Information

Interested candidates should send their resume with a recent photograph and name of two referees to [sharmina\\_bd@traidcraft.org](mailto:sharmina_bd@traidcraft.org) and a hard copy to Administrative and Project Coordinator, Traidcraft Exchange, Bangladesh Country Office, Apt-5A, House-11, Road-13 (New), Dhanmondi, Dhaka by **October 22, 2007**

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## Legal Notice

In the Supreme Court of Bangladesh  
High Court Division  
(Statutory Original Jurisdiction)

Company Matter No.152 of 2007

An application under Section 241 read with section 242 of the companies Act, 1994

-And-

In the Matter of:  
Quasem Jute Mills Employees Provident Fund Keshabpur, Post Office Sitalpur, Sitakund, Chittagong.

.....Petitioner.

-Versus-

Quasem Jute Mills Limited and others .....Respondents.

Notice is hereby given that an application under Section 241 read with section 242 of the Companies Act, 1994 was moved in the high Court Division of Supreme Court of Bangladesh by the petitioner for windingup of the respondent company i.e. **Quasem Jute Mills Limited**, Hon'ble Company Judge has admitted the said application on 24-9-07 and fixed for hearing on 25-11-07. Any person interested in the said application may appear on the date fixed for hearing either himself or through his Advocate. A copy of the said application may be obtained from the undersigned on payment of charges.

**Md. Alamgir Kabir**, Advocate

Supreme Court of Bangladesh, Room # 215 (Annex)  
Supreme Court Bar Association Bhaban, Shahbagh, Dhaka.



**National Tubes Limited**

131-142, Tongi Industrial Area  
Tongi, Gazipur

## Notice of the 27th Annual General Meeting

Notice is hereby given that the 27th Annual General Meeting of National Tubes Limited will be held on Tuesday, 06th November 2007 (22 Kartik, 1414 Bangla) at 11-30am at the factory premises of National Tubes Ltd., Tongi, Gazipur to transact the following business:

- To confirm the minutes of the 26th AGM held on 26 December, 2006.
- To receive, consider and adopt the Audited Accounts and the Auditors' Report for the year ended 30th June 2007 together with the Annual Report of the Board of Directors.
- To declare Dividend for the year ended 30th June, 2007 on the basis of recommendation of the Board of Directors.
- To elect/nominate Directors in place of those who are retiring by rotation.
- To appoint Auditors for the year 2007-2008 and fix their remuneration.
- To transact any other business (if any) of the company with the permission of the chair.

By order of the Board,  
**Abdul Baten Sarker**  
Company Secretary

Date: 01-10-2007

N.B.

- The Record Date: 08 October, 2007.
- A member, unable to attend the meeting, may appoint a proxy and cast his vote by proxy. The proxy form duly affixed with requisite Revenue Stamp should reach the share office at factory premises of the company at Tongi at least 48 (forty-eight) hours before commencement of the meeting i.e. before 11.30am of 04-11-2007. The Corporation/Company may participate in the meeting through their nominated representatives.
- As per clause 119 of Articles of Association of the Company, one third of the Directors i.e. 3 (three) Directors, out of 9 (nine) will retire in this Annual General Meeting. As per clause 120 of Articles, 2 (two) senior most Directors from Group-'A' shareholders and 1 (one) Director (the senior most) from Group-'B' shareholders will retire. Directors against vacant post of retiring Directors of Group-'A' will be nominated by the shareholders of Group-'A' (BSEC). Director against vacant post of the retiring Director of Group-'B' will be elected by the shareholders of Group-'B'. The retiring Directors are, however, eligible for re-nomination/re-election.
- Shareholders who are eligible and interested in contesting for the post of Director from Group-'B' are requested to submit their nomination papers in prescribed form at least 7 (seven) days before the commencement of the meeting i.e. on or before 30-10-2007 by 11-00am in the share office at the factory premises of the company at Tongi. Nomination papers can be collected from share office during the office hours free of cost.

GD-3523



**Military Institute of Science and Technology (MIST)**

Mirpur Cantonment  
Dhaka-1216

## Tender Notice

- Tenders are hereby invited for the supply of laboratory items/equipments listed below:

Ser No.	Description of items	No. of lots	Price of tender document for each lab/shop
1.	Equipment for Measurement and Quality Control Lab	03	Tk 500/-
2.	Equipment for Heat Transfer Lab	05	Tk 1,000/-
3.	Equipment for Applied Mechanics Lab	05	Tk 1,000
2.	Tender document containing detailed specifications, terms and conditions (for each lab/shop items) may be purchased from the office of the undersigned during working hours (0815-1400 hours) from 17 October 2007 up to 25 October 2007 against a written application to the undersigned on payment of above-mentioned non-refundable price of tender documents in cash.		
3.	The bidder must attach photocopy (duly attested) of the up-to-date 'trade licence', 'VAT certificate', IT certificate and original 'bank solvency certificate' while buying the tender schedules.		
4.	The bidder is to deposit, along with the tender document, 5% of the bid price as earnest money in favour of Commandant, MIST, Mirpur Cantonment in the form of Pay Order/Bank Draft.		
5.	Established firms having at least 3 years experience are qualified to participate in the tender.		
6.	Tender will be received up to BST 10.00am on 01 November 2007 and will be opened on the same day at BST 1200 noon in front of the bidders (if present).		
7.	No offer in telex/fax or by post shall be accepted.		
8.	MIST authority reserves the right to accept/reject any or all tenders without assigning any reason thereof.		

Director Administration

ISPR/Army/07/1251  
GD-3526

MIST  
Mirpur Cantonment



**Office of the Chief Engineer (Mechanical & Electrical)**

Mongla Port Authority  
Mongla, Bagerhat

## Invitation for Tender

1.	Ministry/Division	Ministry of Shipping.				
2.	Agency	Mongla Port Authority.				
3.	Procuring entity name	Chief Engineer (M&E), Mongla Port Authority, Mongla, Bagerhat.				
4.	Procuring entity code	Not used at present.				
5.	Procuring entity district	Bagerhat.				
6.	Invitation for	Procurement of goods for the electrical repair and maintenance works of Mongla Port Authority for the financial year 2007-08.				
7.	Invitation Ref. No.	MPA/XEN/EE/482/2007.				
8.	Date	26-09-2007.				
<b>KEY INFORMATION</b>						
9.	Procurement method	Open tendering method.				
<b>FUNDING INFORMATION</b>						
10.	Budget and source of fund	MPA's own source of fund.				
11.	Development partners (if applicable)	Not applicable.				
<b>PARTICULAR INFORMATION</b>						
12.	Project/programme code (if applicable)	Not applicable.				
13.	Project/programme name (if applicable)	Not applicable.				
14.	Tender package No.	No.				
15.	Tender package name	Procurement of goods for the electrical repair and maintenance works of Mongla Port Authority for the financial year 2007-08.				
16.	Tender publication date	Not applicable.				
17.	Tender last selling date	11-11-2007 during office hours.				
18.	Tender receiving date and time	<table><tr><td>Date</td><td>Time</td></tr><tr><td>12-11-2007</td><td>12:00 noon</td></tr></table>	Date	Time	12-11-2007	12:00 noon
Date	Time					
12-11-2007	12:00 noon					
19.	Tender opening date and time	<table><tr><td>Date</td><td>Time</td></tr><tr><td>12-11-2007</td><td>12:30pm</td></tr></table>	Date	Time	12-11-2007	12:30pm
Date	Time					
12-11-2007	12:30pm					
20.	Name and address of the offices selling tender document (principal) Selling tender document (others)	i) Office of the Chief Engineer (M&E), Mongla Port Authority, Mongla, Bagerhat. ii) Office of the Executive Engineer (Div-IV), Mongla Port Authority, Khalishpur, Khulna. iii) Liaison Office, Mongla Port Authority, 8/6, Segunbagicha, Dhaka.				
	Receiving tender document	Office of the Chief Engineer (Mechanical & Electrical), Mongla Port Authority, Mongla, Bagerhat.				
	Opening tender document	Office of the Chief Engineer (Mechanical & Electrical), Mongla Port Authority, Mongla, Bagerhat. Intending tenderers or their authorised representatives may remain present during opening of tender				
21.	Place/date/time of pre-tender meeting	Not applicable.				
<b>INFORMATION FOR TENDERER</b>						
22.	Eligibility of tenderer	This invitation for tenders is open to all eligible tenderers who have: a) The tenderer shall have a minimum of 3 (three) years of overall experience in the supply of goods and related services preceding the date of submission of tender. b) The tenderer shall have a minimum of 3 (three) years of specific experience in the supply of similar goods and related services preceding the date of submission of tender. c) The minimum supply value of goods under a single contract in the last three years is Tk 8,00,000.00 (eight lac) preceding the date of submission of tender. d) The minimum amount of liquid asset or working capital or credit facility is Tk 10,00,000.00 (ten lac) preceding the date of submission of tender. e) Up-to-date income tax certificate and VAT registration certificate. h) Besides these, tenderers must fulfil all the conditions mentioned in Tender Data Sheet (TDS). Attested copies of all necessary supporting document for the above to be submitted along with the tender that are to be issued by an officer not below the rank of Executive Engineer or equivalent with their latest contract address and telephone number (both land and mobile).				
23.	Brief description of goods	Procurement of goods for the electrical repair and maintenance works of Mongla Port Authority for the financial year 2007-08.				
24.	Brief description of related services	Not applicable.				
25.	Price of tender document	Tk 750/- (seven hundred fifty) only (non-refundable).				
Si No.	Lot No.	Identification of lot	Location	Tender security amount (Tk)	Completion time	
26	1	Procurement of goods for the electrical repair and maintenance works of Mongla Port Authority for the financial year 2007-08	Mechanical & Electrical Store, Mongla Port Authority, Mongla, Bagerhat	Tk 50,000.00 (fifty thousand) only	60 (sixty) days	
27.	Validity of tender and tender security			150 (one hundred fifty) days and 180 (one hundred eighty) days respectively from the date of opening the tender.		
<b>PROCUREMENT ENTITY DETAILS</b>						
28.	Name of the official inviting tender			Md Khalilur Rahman.		
29.	Designation of the official inviting tender			Chief Engineer (Mechanical & Electrical).		
30.	Address of the official inviting tender			Mongla Port Authority, Mongla, Bagerhat.		
31.	Contact details of the official inviting tender			Telephone No. 04662-75234, Fax No. 04662-75224, E-mail X mpa@btb.net.bd Website: www.monglaport.gov.bd		
32.	Special instruction			i) The procurement entity reserves the right to accept/reject any or all of the tenders. This tender shall be guided by "The Public Procurement Act-2006". ii) If selling/receiving/opening of tender is not possible on the last date of selling tender or on the date of receiving tender or on the date of opening tender beyond control situation the tender will be sold, received or opened on the next working days respectively as mentioned in the IFT. iii) Any tender received by the purchaser after the deadline for submission of tender shall be declared late, will be rejected and returned unopened to the tenderer.		
No.MPA/B&PR/PR/132 GD-3505						
Md Khalilur Rahman Chief Engineer (Mechanical & Electrical)						

## JOB OPPORTUNITY

An outstanding and unique opportunity to join the family of the largest Not-for-Profit Medicare Institute of world repute. **Ibrahim Cardiac** is an enterprise of the Diabetic Association of Bangladesh, and in the same tradition, it is committed to making Cardiac Care affordable to the underprivileged while making significant contribution in improving knowledge and skill levels of the Cardiologists and Cardiac Surgeons in Bangladesh. Ibrahim Cardiac invites applications for the following position:

### Manager, Engineering

#### Job Description/Responsibility:

- Oversees, supervise, direct and co-ordinate the activities of Engineering department of Ibrahim Cardiac Hospital & Research Institute.
- Provide leadership, guidance, direct, and evaluate the activities of engineers/Technicians of the hospital.
- Planning, Implementing and lead different stages/functions of the engineering programme including proper installation of new projects/equipment maintenance/servicing of the Electrical/Electronic/Electromedical/Bio-Medical equipments, Sub-Station, different electrical lines/appliances etc and also oversee the other Engineering works including civil works.
- Ensure proper maintenance/operation of Lift, Air Conditioning System, Fire Fighting - Detection and other Support Service equipment.
- Negotiate, recommend for appointment of Contractors, including ensuring quality of engineering works.
- Assure that quality engineering deliveries and services are provided properly and timely
- Provide update summaries/reports of all the engineering activities to the authority.

#### Education:

- The candidate should have a B.Sc (Electrical & Electronics) degree or Masters in Applied Physics from any recognized university/institute.
- Candidates with Academic background/training in Electro-Medical/Bio-Medical equipment will be given preference.

#### Experience:

- At least 12 (twelve) years experience in similar job, out of which at least 4 years in a senior position.
- Experience in hospital specially Cardiac Hospital will be given preference

#### Additional Job requirements:

- Experience in Managing a Engineering Department.
- Ability to solve complex problems in running the Engineering Support Services.
- Should possess proven, strong leadership, project management, negotiating, budgeting skills
- Must be able to priorities the works.
- Must be proficient in using different softwares including MS Word, Excel, Power Point, Visio, Auto CAD.
- Excellent written and verbal communication skills with documentation ability to present the activities and position of Engineering services.

All interested candidates may apply in prescribed form (available from Reception/Help Desk of Ibrahim Cardiac on payment of Tk. 40.00) with two recent passport size photographs and attested copies of all academic, experience, citizenship and other certificates along with Money Receipt of Purchase of Application Form should reach the Manager, Administration at 5th Floor, **Ibrahim Cardiac** by 5th November, 2007. Attractive salary is offered to suitable candidates. Candidates who are serving in government/autonomous/any institute of DAB, they should apply through proper channel. The name of the position must be mentioned on top of the envelope. Only short listed candidates will be contacted for interview, the candidates who will be invited for interview should produce all original certificates to the interview board and thereafter, only successful candidates will be informed.



**IBRAHIM CARDIAC**  
HOSPITAL & RESEARCH INSTITUTE

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EXCELLENCE IN CARDIAC CARE