

Chars Livelihoods Programme



Position: Monitoring Associate

The Chars Livelihoods Programme (CLP) is funded by the UK Department for International Development (DFID) and sponsored by the Ministry of Local Government, Rural Development and Cooperatives of the Government of Bangladesh. CLP aims to improve the livelihood security of the poorest people living in the riverine areas of Kurigram, Gaibandha, Jamalpur, Bogra and Sirajganj districts.

CLP is looking for suitable candidates to fill the positions of two **Monitoring Associate** for its Enterprise Development Unit which works for strengthening key productive sectors and related services in chars of CLP's 5 working districts- primarily agriculture, horticulture, handicrafts, livestock and fisheries. The major responsibilities of the Monitoring Associate would be but not limited to:

- Regular monitoring of pilot projects in fields and feedback to supervisor
- Assist and guide IMOs (NGOs) field staffs in implementation of project activities.
- Training IMO staff on monitoring process, information gathering and reporting.

The position is field based and is reportable to the CLP Enterprise Coordinator. The Monitoring Associate position requires extensive field visits and travel by local transport throughout the chars of the five programme districts.

The ideal candidates are expected to have:

- 1. Extensive agribusiness experience and in-depth knowledge of the private sector.
- 2. Demonstrated experience and understanding on market development principles and sustainable sector and services development.
- 3. Experience in designing and implementing monitoring and evaluation systems.
- 4. Proficiency in spoken and written English.
- 5. Ability to work independently and coordinate a variety of tasks.
- 6. A master's degree and a minimum of 5 years work experience, or a bachelor's degree and a minimum of 7 years work experience.

The salary package will range from 35,000 to 40,000 per month depending upon experience and qualifications plus travel and accommodation allowances. Interested candidates are requested to submit their CV and a covering letter to the following address within 5 pm of 30th October 2007. Only short listed candidates will be contacted for an interview.

Monitoring Associate
Enterprise Unit, CLP Secretariat
Rural Development Academy (RDA) Campus
Sherpur, Bogra



Programme Officer

TRAIDCRAFT Exchange is UK's only development charity specializing in making trade work for the poor. Our vision is a world free from the scandal of poverty, where trade is just, and people and communities can flourish. Our objectives cover three interlinked areas: TRADE, SUPPORT and INFLUENCE (For more information, visit our website www.traidcraft.co.uk). We are looking for a dynamic and proactive person to join our small but resourceful team working in our **Bangladesh Country Office**. This role offers the opportunity to contribute effectively in developing new projects and implementing our current projects in line with our broader objective to fight poverty through trade. The position also offers an excellent opportunity for career and personal development, travel in the region and to the UK

Summary of Job Description	Professional Qualifications and Personal Attributes required
• Independently Develop Projects	• Commitment to the goals of Traidcraft Exchange and its programme
• Assist Country Director and Programme Manager in project Development Process	• Firm commitment to work in development sector
• Assist Programme Manager in Managing and Implementing Running Projects	• An entrepreneurial spirit and an ability to think strategically, tactically and creatively;
• Monitoring and Evaluation of projects	• Basic understanding of planning, budgeting and project management cycle;
• Liaise with Donors, Partners and Other Institutions/Individuals	• Ability to perform effectively under pressure and apply strong organizational skills when faced with multiple, time-sensitive priorities;
• Undertake research and study	• Highest level of personal and professional integrity;
	• Excellent oral and written communication skills both in English and Bangla
	• Bachelor's degree in Business (IBA, NSU or Any reputed North American School) or Post Graduate Degree with honors in Economics having at least one 1st class either in graduate or under graduate level
	• 2 years experience in the development field

Compensation: Gross Compensation for Programme Officer will be Tk. 30,000.00 plus other benefits.

Only short-listed candidates will be invited for a written test followed by interviews. Female candidates are especially encouraged to apply.

Application Information: Interested candidates should send their resume with a recent photograph and name of two referees to sharmina@traidcraft.org and a **hard copy** to following address by **22 October, 2007**:

Administration and Project Coordinator
Traidcraft Exchange, Bangladesh Country Office
Apt # 5A, House # 11, Road # 13 (New), Dhanmondi, Dhaka

Wanted

Cosmetic Surgery Centre Ltd, a reputed plastic & cosmetic surgery hospital of the country, invites application for female part time business promotion officers. Two posts are available. It is mentioned here that CSCL provides all types of beautification operations & procedures including liposuction, nose & breast reshaping lasers etc. To know more visit www.cosmeticsurg.bd.com. University students are welcome to apply.

Please Contact:

Cosmetic Surgery Centre Ltd.
72, Satmosjid Road, Dhanmondi, Dhaka, Phone : 8153808, 01711-043435

Tuition Wanted

Highly experienced Math teacher wants to teach O-A Level Math only. 18 years question paper solutions of Math (B, Pure) are available.

Babul: 01727-411842 C-2369

Lost

I have lost Affidavit Paper No-1250/05 dated 31/10/2005 regarding change of my name on 26/9/07. GD entry No-512 dated 7/10/07 Tejgaon Police Station, Dhaka. Saad Ferdous Ahmed C-2406

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www.saptapini2000.info

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