

## Government of the People's Republic of Bangladesh

Project Coordination Unit  
Avian Influenza Preparedness and Response Project  
Department of Livestock Services  
Krishi Khamar Sarak, Farmgate, Dhaka

## Request for Expression of Interest (EOI)

Government of the People's Republic of Bangladesh

1	Ministry/Division	Ministry of Fisheries and Livestock
2	Agency	Department of Livestock Services
3	Procuring entity name	Project Director, Avian Influenza Preparedness and Response Project
4	Procuring entity code	5-4441-6000
5	Procuring entity district	Dhaka
6	Expression of interest for selection of	Local Procurement Consultant
7	EOI Ref. No.	AIPRP/L.P.Consultant/2007/104
8	Date	02-10-2007

## KEY INFORMATION

9	Procurement method	Selection of Individual Consultant-National (IC)
---	--------------------	--

## FUNDING INFORMATION

10	Budget and source of funds	Avian Human Influenza Trust Fund (AHITF)
11	Development partners (if applicable)	World Bank

## PARTICULAR INFORMATION

12	Project/programme code (if applicable)	5-4441-6000
13	Project/programme name	Avian Influenza Preparedness and Response Project (AIPRP)
14	EOI closing date and time	30-10-2007 at 2:00pm

## INFORMATION FOR APPLICANT

15	Brief Description of Assignment	The Government of the People's Republic of Bangladesh has undertaken steps to minimise the global threat posed by Highly Pathogenic Avian Influenza (HPAI) to human in Bangladesh. To prevent the infections of this disease in poultry and duck, the Department of Livestock Services has received funds from International Development Association (IDA) and Avian Human Influenza Trust Fund (AHITF) through World Bank to operate the "Avian Influenza Preparedness and Response Project." The Project Coordination Unit (PCU) has been established in the Department of Livestock Services under Ministry of Fisheries and Livestock. The PCU will be responsible for implementation, coordination, communication, procurement and financial management of the project.
----	---------------------------------	--

To implement the project, goods, works and services will be procured by PCU. Materials to be procured are laboratory machineries, diagnostic reagents, computer hardware & software (including network interface), photocopier, air conditioners, vehicles, furniture & fixture, renovation and repairing of laboratories, and consultancy services from both local and international source.

To fulfill the above end, one local Consultant with the procurement experience will be appointed for about 36 person-months over the entire project period of five years. The Consultant should have the experience of IDA Procurement Guidelines and Public Procurement Regulation. The cost of the Consultant will be borne from the AHITF.

## Allocation of Person-Month

The Consultant will be procured at individual level and will be appointed for 36 months staggered over the project period. Exact timing will be agreed with the selected consultant.

## Reporting

The Consultants will work under guidance of the PCU. He/she will report directly to the Avian Influenza Preparedness and Response Project (AIPRP) Director of PCU.

## Scope of work

The boundary of the tasks will be to procure works, goods and services following the Public Procurement Regulation and World Bank Procurement Guidelines for PCU.

## 16 Duties and Responsibilities

- The Local Procurement Consultant will work under the guidance of the Project Director, in all aspects of the project procurement.
- Develop procurement plan for goods, works and consultant's services under the project, and updating the procurement plan as and when needed, and will report to the Project Director.
- Assist to prepare bidding documents, request for proposals, evaluation reports, contracts, and other documents concerning procurement.
- Provide operational advice on concepts, policies, and procedures for international and local procurement matters.
- Ensure consistent application of procurement guidelines of the World Bank, FAO and the Public Procurement Regulations 2003 as laid out in the legal documents between IDA and GOB.
- Monitor procurement activities in reference to the Annual Procurement Plan dateline and bring out any slippage of activities immediately to the attention of Project Director.
- The cost of consultant will be borne from the Avian Human Influenza Trust Fund (Grand Fund).
- Work out procurement and financial training plan for DLS staff and liaison with the Central Procurement Technical Unit (CPTU), IMED for arranging training.
- Prepare monthly/quarterly/annual procurement monitoring and financial report.
- Conduct diagnostic analyses on delays, inefficiency etc. in the procurement system and provide recommendations to improve the same, if required.
- Any other task assigned by the project management/PD.
- The consultant will be appointed for 36-person months over the entire period of the project, as and when required (initially for 24 months).

## 17 Qualification and Experiences

- Post-graduate degree in veterinary science/procurement/commerce/finance/business/management/law or suitable equivalency.
- At least five years experience as Procurement Specialist or have had responsibilities with a substantial content of his/her position in the procurement area (use of internationally accepted contract documents for works, goods and services; sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of government's PPR-2003; analytical capability in identifying and resolving procurement issues).
- Specialised knowledge and significant experiences in 2-3 substantive area/aspects of procurement (e.g. finished goods; machinery and laboratory equipments; various forms of repairing contracts; selection/contracting of consultant services; preparation of bidding/contract documents for the international procurement of goods and services and public procurement policies; practices).
- Knowledge and understanding of technical, commercial and legal aspects of procurement of the IDA-financed project is necessary.
- Strong communication skills in presenting, discussing and resolving difficult issues. Ability to work efficiently and effectively in a multidisciplinary teams with a matrix management environment.
- Computer knowledge in MS Word, Excel, Power Point etc. with proficiency in English.

## PROCURING ENTITY DETAILS

18	Name of official inviting EOI	Dr Md Ebrahim Hossain.
19	Designation of official inviting EOI	Project Director.
20	Address of officials inviting EOI	Project Coordination Unit Avian Influenza Preparedness and Response Project Department of Livestock Services Krishi Khamar Sarak, Farmgate, Dhaka-1215
21	Contact details of officials inviting EOI	Tel. No-9125519 drebrahimh@yahoo.com
22	The procuring entity reserves the right to accept or reject all EOIs.	

Dr Md Ebrahim Hossain  
Project Director  
Avian Influenza Preparedness and Response Project  
Department of Livestock Services  
Krishi Khamar Sarak, Farmgate, Dhaka-1215  
Tel. 9125519

## Government of the People's Republic of Bangladesh

Ministry of Local Government, Rural

Development &amp; Cooperatives

Local Government Division

Local Governance Support Project (LGSP)

Bangladesh Secretariat, Dhaka

Memo No. LGD/UP/LGSP-27/2007/05 Date: 02.10.2007

## Request for Expression of Interest (EOI) for Selection &amp; Employment of Capacity Development and Monitoring Specialist (Procurement) (Contract Package No. S-3108) [Amended REOI]

The Government of the People's Republic of Bangladesh has received a credit (IDA Credit No. 4193-BD) from the International Development Association (IDA) towards the cost of Local Governance Support Project (LGSP) and intends to apply part of the proceeds to cover eligible payments under the contract for appointment of a Capacity Development and Monitoring Specialist (Procurement), who will work as an individual junior consultant for the project.

The scope of work for the Capacity Development & Monitoring Specialist (Procurement) includes but is not limited to: Under the technical supervision of the LGSP Procurement Specialist, the Capacity Development & Monitoring Specialist (Procurement) will assist in the carrying out the following tasks: (i) Preparation of bidding documents, requests for proposals, evaluation reports, contracts, and other documents, including the procurement plan concerning procurement of goods and services; (ii) Assist in procurement matters of the project to ensure consistent application of the procurement/consultants' guidelines of the World Bank and The Public Procurement Regulations 2003 as laid out in the legal instruments between IDA and GOB; (iii) Assist the implementing agency in the preparation of bidding and other procurement documents; (iv) Closely monitor procurement activities in reference to the procurement plan timeline and bring any slippage of activities immediately to the attention of the PS and the designated Project Director (PD); (v) Liaise with NILG and capacity building consultants in the development of procurement training modules for the UPs, and provide necessary input, advice and support; (vi) Coordinate with other consultants e.g. financial management, MIS capacity building etc. for overall project management efficiency and results; (vii) Help prepare quarterly procurement monitoring reports (PROCMOR) and arrange submission of the same to the PS and NPD for review and advise him/her on necessary actions to be taken; (viii) Conduct diagnostic analyses on delays, inefficiency, etc. in the project procurement system, and provide recommendations to improve the same, if required; (ix) Undertake intensive field trip up to UPS; (x) Any other task assigned by the PS and project management.

The qualifications and experiences required for the assignment are as follows:

- Key Qualifications:**  
Master's or equivalent degree in Economics/Statistics/Finance/Business/Management/Law/Engineering or other relevant subjects.
- Key Experience:**
  - At least 5 years of experience as a procurement specialist or have had responsibilities with a substantial content of his/her position in the procurement area (use of internationally accepted contract documents for works, goods and services, sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of government's procurement regulations; analytical capability in identifying and resolving procurement issues);
  - Sound knowledge of and significant experience in substantive areas/aspects of procurement (e.g. finished goods; machinery; various forms of construction contracts; selection/contracting of consultant services; preparation of bidding/contract documents for the international procurement of goods, services; public procurement policies and practices etc.);
  - Good knowledge and understanding of technical, commercial and legal aspects of procurement in development projects, financed by government and World Bank would be essential. Knowledge and understanding of ADB and other donors' procurement procedures will be an added advantage.

The Local Government Division now invites eligible applicants to indicate their interest in providing the services. Applicants are invited to provide information indicating that they are qualified to perform the services (complete CV with other details as required as per the Application Forms).

A consultant will be selected using the Selection of Individual Consultant (SIC) sub-method in accordance with the Public Procurement Regulations, 2003 and Public Procurement Procedures issued by the GoB. It is expected that the services will be commenced on November 2007 and shall be completed on October 2008 at the office of the undersigned.

Interested applicants are required to submit their expressions of interest in accordance with the Application Forms and may obtain the request for application document from the (i) office of the undersigned, or (ii) PD, Sylhet Division Rural Infrastructure Development Project, LGED Bhaban, Level 6, Agargaon, Dhaka, or (iii) XEN, R&D Division, DPHE Bhaban, 4th Floor, 14 Captain Mansur Ali Sarani, Dhaka during normal office hours. The Application Form is also posted at the LGD website www.lgd.gov.bd.

Expressions of Interest (EOI) must be submitted by the applicants on or before 24th October 2007 in a sealed envelope delivered to the undersigned and be clearly marked "Expressions of Interest for Selection of Capacity Development & Monitoring Specialist (Procurement), LGSP". Persons who are already in employment of government or autonomous body should submit application through proper channel, along with the permission of the proper authority. Only short-listed candidates will be invited for an interview.

This amended Request for Expression of Interest will replace the earlier REOI vide Memo No. LGD/UP/LGSP-27/2007/03 dt. 18.09.2007 published in the Daily Star on 21.09.2007

Muhammad Abul Quasem

Director General, MIE Wing, LGD and

National Project Director,

Local Governance Support Project (LGSP)

Room No. 1620, Building No. 6,

Bangladesh Secretariat, Dhaka-1000

Tel: +88-02-7126911, Fax: +88-02-7160371

e-mail: npd@lgd.gov.bd

## Gas Transmission Company Limited (GTCL)

(A Company of Petrobangla)

Red Crescent-Borak Tower (Level-5)

71-72, Old Elephant Road

Eskaton, Dhaka-1000

Bangladesh



## Invitation for Tender

গ্যাস জাতীয় সম্পদ এর অপচয় রোধ  
করে জাতীয় দায়িত্ব পালন করন।"শিল্প আকর্তিক গ্যাস  
গৃহস্থানীতে বিকল্প জালানী"

1. Ministry/Division	Ministry of Power, Energy & Mineral Resources/Energy & Mineral Resources Division
2. Procuring entity name	Gas Transmission Company Limited (GTCL)
3. Tender name	Investigation of soil & sub-soil, measurement of soil resistivity and different soil tests to be performed on Bheramara-Khulna Gas Transmission Pipeline Route,
4. Source of fund	GOB through AOP allocation.
5. Invitation for tenders Ref. & date	GTCL/B-KP/LT (Soil)/004, Dated: 3rd October 2007.
6. Procurement method	Open Tendering Method (OTM), Single Stage: Single Envelope System.
7. Time for completion of works	150 (one hundred fifty) days.
8. Eligibility of tenderers	Soil survey sub-soil investigation soil resistivity measurement companies/firms having up-to-date trade licence, VAT registration certificate and up-to-date income tax return certificates, suitable bank transactions and having experience in 02 (two) successfully executed works on soil and sub-soil investigation/similar nature of jobs during the last five years are eligible to participate the tender.
9. Price of tender document	Tk 2,000.00 (two thousand) only (non-refundable).
10. Amount of tender security	Tk 1,10,000.00 (one lac ten thousand) only.
11. Name and address of the office for selling tender document	Accounts Department, Gas Transmission Company Limited (GTCL), Red Crescent-Borak Tower (4th Level), 71-72, Old Elephant Road, Eskaton, Dhaka-1000.
12. Name and address of the office for receiving tenders	Committee Room, Gas Transmission Company Limited (GTCL), Red Crescent-Borak Tower (6th Level), 71-72, Old Elephant Road, Eskaton, Dhaka-1000.
13. Date and time for selling tender document	08/10/2007 to 04/11/2007 during office hours.
14. Last date and time for submission of tenders	05/11/2007 at 11:45 hours BST.
15. Name and address of the office for opening tenders	Committee Room, Gas Transmission Company Limited (GTCL), Red Crescent-Borak Tower (6th Level), 71-72, Old Elephant Road, Eskaton, Dhaka-1000.
16. Date and time for opening of tenders	05/11/2007 at 12:00 hours BST. Intending tenderers may remain present during opening tenders. Tenderer's authorized representatives are also allowed to attend.
17. Special instruction	(a) The tenderer shall duly fill in the Form W-1 as per format given in Tender Submission Sheet (TSS) and Form W-2 as per format given in Tender Information Sheet (TIS). (b) The tenderer shall have to submit analysis of the rate with the tender in support of their quoted rate. (c) The competent authority reserves the right to accept or reject any tender without assigning any reason whatsoever.
18. All activities in connection with the said procurement of works will be guided as per "The Public Procurement Regulations-2003".	

GTPR-21/07-08