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Spot Admission **BRIT COLLEGE**

Date : 20-08-07, Time : 11am - 6pm

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Guest : Mr. Martin R Porter, Director of Admissions

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For any information please dial : 01715818901, 01720086031

Pathex Education 186, Motijheel Circular Road, Hotel Al-Helal (1st floor) Arambag, Dhaka. Tel: 7100139 Mob : 01715-818901, 0172-0086031

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CAREER OPPORTUNITY

Applications are invited for the following positions:

Post	Department	Requirements
Professor	1. Business Administration	Candidates must be distinguished scholars preferably with a Ph.D or an equivalent degree. They should have at least 14 (fourteen) years teaching and research experience in a university or an institute of advance research. They should have at least 10 (ten) original research works published in recognized research journals. Significant contribution to different areas of university activities in guiding the overall educational and co-curricular activities of the students will also be treated as qualification. In special cases the condition of period of experience may be relaxed.
	2. Law	
	3. Computer Science & Engineering	
Associate Professor	1. Business Administration	Candidates must have high academic qualifications, preferably a Ph.D or equivalent degree. They should have at least 7 (seven) years teaching and research experience in a university or an institute of advance research. They should have at least 5 (five) original research works published in recognized research journals. Experience and performance as a teacher including significant contribution to different areas of university activities will also be treated as qualification. In special cases the condition of period of experience may be relaxed.
	2. Law	
	3. Computer Science & Engineering	
Assistant Professor	1. Business Administration	Candidates must have first class either in Honours or in Master's degree or an equivalent degree from a foreign university with no third division / class in any examination. They should have at least 3 (three) years teaching and research experience in a university. The above requirements may be relaxed in the case of those who have Ph.D degree or research publications in professional journals. Other qualifications being equal, preference will be given to those who have M.Phil degree.
	2. Law	
Lecturer	1. Business Administration 2. Law	Candidates must have first class either in Honours or in Master's degree with no third division / class in any examination. Other qualifications being equal, preference will be given to those who have M.Phil degree.
Deputy Librarian		Minimum 2nd Class Masters degree in Information Science and Library management and 2 years experience in relevant field.
Accounts Officer		Minimum 2nd class Masters Degree in Commerce having at least 5 years practical experience in the relevant field. Preference will be given to candidate with Accounting background. Computer knowledge will be given preference for this position.
Public Relations Officer		Minimum 2nd Class Master's degree in any discipline (preferably in Mass Communication & Journalism). Candidates with experience in relevant fields will be given preference.

Application with detailed CV, 2 copies of passport size photographs along with attested copies of all educational & experience certificates should reach the office of the Registrar (2A/1, North East of Darussalam Road, Mirpur-1, Dhaka-1216) on or before 02/9/2007. Registrar

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Advertising Company looking for young M/F candidates for Promotion & Camping. Have fun make money. Temporary & Permanent full time Appointment. Experience No bar. Walk in interview at our offices on Sat, Sun & Monday between 12.00 pm. - 4.00 pm. 9th floor, T.K. Bhaban, 13 Karwan Bazar, Dhaka. Ph. 8155898

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(4 bed room, 5 toilets, servants room) 4370 sqft luxurious flat on 8th floor, with two garages. Lake facing on two sides in prestigious gulshan location includes swimming pool, health club, badminton court, garden & community room. Foreigners are preferable. Contact: 01711-536273.

VACANCY ANNOUNCEMENT

Shakti Foundation for Disadvantaged Women a leading microfinance institution is looking for a person in senior position with experience in administration and banking.

Post : Director, Human Resource Department.
Functional Areas :
1. HR Policies and Legal Matters
2. Financial Policies and Banking Regulations
3. External Audit
4. Staff Capacity Development
Education : M.A in any discipline
Experience : Worked at least for 10 years in administration either in government or private sector, and at least 4 years in banks, in senior positions. Training or practical knowledge in micro finance will be considered as added qualification.
Age : Between 45-60 years.
Remuneration : Attractive package, negotiable depending on experience.
Qualified and interested candidates are request to send application to Shariful Islam, Coordinator, Admin Department by 6th September, 2007 with detailed resume, contract number and two copies of passport size photograph.
Address : Shakti Foundation for Disadvantaged Women, House # 44, Road # 2/A, Dhanmondi R/A, Dhaka-1209. Website : sfdw.org
N.B : Please mention name of the post on top of the Envelope.
"Only short-listed candidates will be called for interview"

CAREER OPPORTUNITY

National Bank Limited has already launched "Krishi Loan" scheme through its Rural Branches and to make this scheme more effective during this present post-flood situation, the Bank has decided to recruit some young, diligent and self-motivated personnel on contract basis.

Applications are invited from the Graduates with practical experience in dealing agricultural loan from any reputed NGO or any organization of same track. Fresh Graduates (Pure Agriculture) from govt. recognized Agriculture Universities may also apply. Interested Candidates must have dedicated mentality to work in the remote areas of Bangladesh.

Selected Candidates shall be appointed on contract for 6(six) months with a consolidated monthly pay of Tk.10,000/= (Taka Ten thousand) only. Promising & devoted contractual employees shall have the opportunity to be absorbed in the regular service of the Bank.

Enthusiastic candidates, willing to work in a rural environment are requested to apply with detailed CV narrating academic qualifications & experience along with attested copies of related certificates and 02 (two) recent passport size coloured photographs to the Senior Vice President, Human Resources Division, National Bank Limited, Head Office, 18-Dilkusha C/A, Dhaka-1000 on or before August 30, 2007.

National Bank Limited
A bank for Performance with Potential

VACANCY ANNOUNCEMENT

ICDDR,B invites applications from suitable candidates for the position of Senior Administrative Officer with Library and Information Services Unit under the Information Sciences Division at Dhaka. Appointment will be made on a fixed-term basis initially for 1 year and 5 months, which may be renewable depending on performance and availability of funds.

Salary-Tk.329,800/- 13,570/- 492,640/- per annum inclusive of house rent and conveyance allowances with other admissible benefits.

Other benefits - 14.8% retirement fund contribution by the Centre, Children allowance @Tk.1,420/- up to two children, free medical facilities for dependent spouse and two children, free group life insurance, and subsidized transport, canteen, baby care facilities.

Job Profile
• Make available the learning resources/materials for library users;
• Provide appropriate administration and communication support to other teams/units/offices;
• Updating Library Team on LISU budget;
• Follow up of Team activities and reporting to Head, LISU;
• Make sure of effective office file/record management and supply information when required

icddr,b
KNOWLEDGE FOR GLOBAL LIFESAVING SOLUTIONS
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Requirements
• Masters degree in Library Science;
• At least 4 years work experience in relevant field in a reputed organization;
• Sound knowledge about office management, administrative tasks and online purchasing;
• Excellent supervisory ability and maintaining digital resources;
• Proficiency in use of relevant computer programs and library materials procurement;
• Adaptability to work in multicultural team and under stressful situation;
• Excellent verbal and written skills in English and Bangla.

Interested candidates who fulfill the requirements should submit online applications using ICDDR,B website; however, candidates may also submit applications with bio-data detailing experience and other particulars along with a recent passport size photograph to Manager, Human Resources, Box No. A-119, C/o. The Daily Star, 19, Karwan Bazar, Dhaka-1215 by August 23, 2007. The internal candidates must mention their ID #s in the applications. Candidates who applied for the position earlier need not apply again.

Special information
Any persuasion will disqualify the candidature. Only short listed candidates shall be invited for the interview. Please write the position applied for at the top of the envelope. Test and interview will be held at Dhaka.



Medecins Sans Frontieres (MSF) is a private international medical humanitarian organization working in 80 countries worldwide. MSF has been working in Bangladesh since 1992. MSF was awarded the prestigious Nobel Peace Prize in 1999 for its pioneering humanitarian activities over the past 35 years.

MSF, in collaboration with ICDDR,B is starting a Diarrhoea Treatment Center (DTC) in Dhaka and has immediate openings for the positions listed below :

- Medical Positions Required**
- **DTC Medical Supervisor**
Reports to the Project Coordinator
Responsible for supervising the overall functioning of the DTC
 - **Doctors**
Reports to the DTC Medical Supervisor
Responsibilities will be divided and include;
Patient Management, including Diagnosis and Treatment
Training and Supervision of nurses and medical ward helpers
 - **Nurses**
Reports to Medical Doctor or DTC Supervisor
Responsibilities will be based on location in DTC and include;
General Nursing duties and management of drugs and equipment in each location
Supervision of work of medical ward helpers
 - **Medical Ward Helpers**
Reports to Nurse
Responsibilities will include assisting in patient care, including distribution of ORS and meals and disinfection of clothing, equipment, rooms
 - **Pharmacy Responsible**
Reports to DTC Supervisor
Responsibilities for weekly orders, daily disbursement and stock management of all medical material
- Logistics and Administration Positions Required**
- **Water and Sanitation Officers,**
Reports to Watsan Supervisor
Responsibilities include supervising water supply, quality and suppliers and Supervising chlorinators/hygiene promoters and laundry workers
- The following positions are all supervised and all report to the Water and Sanitation Officers:
- Laundry Workers and Cleaners
 - Watchman/sprayer
 - Hygiene Educators/ Chlorinators
 - Water Carrier
- **Logistics Officers**
Reports to Log Supervisor
Responsibilities include supervising cook, cook assistants and meal preparation (including cleaning) and supervising storekeeper, non-medical stock management and ordering
- The following positions are all supervised and all report to the Logistics Officers
- Storekeeper
 - Cook and Cook Assistants
 - Drivers
- **Administrator**
Reports to DTC Supervisor
Responsibilities include all administrative tasks associated with running the DTC

- All staff must be willing to work night shifts as required.
- Complete Job Profiles will be available prior to hiring.
- All positions will be based in the Diarrhoea Treatment Centre in Dhaka
- All applications will be screened on daily basis to hire employees immediately.

To apply, please send your resume, with copies of supporting documents as soon as possible to:
Attn: Financial and Human Resources Coordinator, MSF-Holland
House 42-B, Road-41, Gulshan-2, Dhaka 1212.