

## Career at Monno

**Senior Executive (Accounting/Cost/VAT):** The Candidate should be a Masters in Commerce/CA/ICMA Part Qualified having minimum 5 years experience in a large manufacturing organization and should possess good knowledge on budget, budgetary control, cost analysis, taxation, VAT procedure etc. He should be a computer literate and have good skill in computerized accounts system.

**Manager (Taxation):** The candidate should be a Masters in Commerce/CA course complete having minimum 7 years experience in a multinational or large manufacturing organization in handling personal and company taxation. The candidate should have updated knowledge in Tax Law who is capable of meeting the compliance of Tax Department and should be computer literate.

**Attractive remunerations, allowances and other benefits will be offered to deserving candidates.**

Deserving candidates are advised to send their C.V. along with two copies of passport size coloured photographs, copies of certificates and testimonials mentioning the name of the position applied for, on the top of the envelope. The application should reach the following address latest by June 28, 2007.

**Director (Administration)**  
Monno Group of Industries  
Bilquis Tower, Circle 2, Gulshan, Dhaka  
Mobile: 01711-680876, Tel: 02-9895996  
E-mail: mslammgi@gmail.com

**MONNO GROUP OF INDUSTRIES**

## CAREER OPPORTUNITY

- Executive Director:** The Candidate must be a Graduate with minimum 10 years experience in woven & knit garment factory and must be capable of managing the production 8+8 (i.e. 16 lines). The candidates should have thorough knowledge in production, compliance and merchandising. The candidate will be fully capable to handle foreign buyers properly. Indian or Sri-Lankan expatriates can apply.
- Maintenance Engineer:** The candidate must be a BSc Engineer with minimum 10 years experience in a large composite textile factory.
- Manager (Labour and Welfare):** The candidate should be a Masters/Graduate with minimum 7-10 years practical experience in the relevant field in a reputed Industrial Organization and should be well conversant in Industrial/Labour Laws. LLB Degree/ PGDPM holders will be preferred. Good communication skill in English and Computer literacy are essential.

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**MONNO ATTIRE LIMITED**  
(A Composite Knit & Woven Garments)

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Good Food, Good Life

## Sale of old machineries and equipments

Sealed Quotations are invited from bona fide parties, for purchase of a Gas Generator of 625 KVA, Cummins Engine (out of order condition) with Cooling Tower (Good condition) and One unit Oven Dryer.

The machineries will be open for inspection from 23 June 2007 to 25 June 2007 from 9:00 AM to 4:00 PM at the factory premises of Nestlé Bangladesh Limited, Rajendrapur Cantonment, Sreepur, Gazipur. (Tel: 02-9201060 - 61, 1199-853088 Ext 121 / 122 and 01713 061914). OVEN Dryer located at Homebound Packers & Shippers, Progati House, 1070 Sk. Mojib Road Agrabad C/A Chittagong, Telephone - 713145, 723548 (Contact person Mr. Sarwar Alam - Mobile - 01199 761679 and Promotesh Barua).

The price should be quoted considering the Tax and VAT law applicable in Bangladesh.

The quotation should be submitted in a sealed envelop titled "Sale of old Machinery" on 'or' before 26<sup>th</sup> June, 2007 within the office hours at our address: **Nestlé Bangladesh Limited, Gulshan Tower, (4<sup>th</sup> floor), Plot no. 31, Road 53, Gulshan North C/A, Dhaka - 1212.** (Tel: 02-9882759 Fax: 02-8822035, 02-9881302, 011-852992). The Company reserves the right to accept or reject any or all of the offers without assigning any reason. Only the selected party/parties will be informed in writing by 27<sup>th</sup> June, 2007 for payment by draft payable at Dhaka.

## TENDER NOTICE

### INVITATION FOR ELECTRICAL (HT) WORKS For the NSU Campus @ Bashundhara

Sealed tenders are invited from bonafide contractors for electrical (HT) works of the under-construction North South University campus at Bashundhara, Dhaka. This invitation is for Technically-qualifying the contractors and accepting Bid for the scope of works, which include 3600KVA sub-station plus Main LT Panel including interface with 4000KW captive power plant.

The intending bidders shall apply in their letterheads to the undersigned along with the following documents in support of their eligibility to obtain tender documents.

- 1) Attested copies of documents evidencing minimum 5 (five) years experience in supply, installation, testing, commissioning of electrical (HT) works, with average turnover of Taka 5.0 crore.
- 2) Attested copies of satisfactory completion certificates from the Employer for supply, installation, testing, commissioning of electrical (HT) work of minimum Taka 3.0 crore in one single project in the last 5 years.
- 3) Attested copies of the up to date Trade License, Income Tax certificate and VAT registration certificate.

Tender document shall be available from the office of the undersigned on payment of non-refundable cash of Tk.10, 000 (Taka Ten Thousand) between 18<sup>th</sup> June and 21<sup>st</sup> June 2007, and are to be submitted by 16:30 hours on 19<sup>th</sup> July 2007. A Pre-bid meeting shall be held on 23<sup>rd</sup> June 2007 at 11:00AM at the project site office in Bashundhara.

**Mushtaque Habib, Project Director**

**NORTH SOUTH UNIVERSITY**

12 Kemal Ataturk Avenue, Banani, Dhaka - 1213, Bangladesh, Phone : 9885611-20



## ERICSSON

TAKING YOU FORWARD

### Project Management

#### Project Manager

We are looking for experienced professionals who would report to the Head of Project Management and would be responsible for:

- Managing the project life cycle from sales through project planning, project execution and to handover to support
  - Estimating project cost during the sales activity and managing project risks
  - Defining and reaching project goals, such as project scope, timing, quality targets
  - Managing the refined customer requirements and project documentation
  - Leading project progress reporting meetings with customer and project steering group
  - Acting as prime interface with the support functions within the organization
  - Acting as prime interface with the third party Suppliers, Vendors and/or partners
- You should have:
- University degree in Engineering
  - Minimum 4-5 years of Project (preferably in field of telecommunications) in lead positions
  - Good knowledge of the Microsoft office package especially MS Project
  - WBS (Work Breakdown Structure) knowledge and value base offering are also required
  - International certification from Project Management Institute (PMI) is preferred
  - The ability to prioritize and manage multiple assignments
  - Excellent communication and presentation skills
  - Ability to deliver under pressure

#### Project Coordinator

We are looking for an experienced professional who would report to the Project Manager and would be responsible for:

- Planning assignments in consultation with the relevant line organization functions and project staff
  - Coordinating team activities to ensure that projects meet goals timing, quality and costs
  - Negotiating the allocation and/or procurement of appropriate resources from relevant resource owners/providers to satisfy project requirements
  - Ensuring that all relevant project related activities are recorded within SAP/MUS and any other systems as required
  - Liaising with external Customers, Ericsson Customer Business Units and Third party suppliers
- You should have:
- University Degree in Engineering and/or Business
  - 1-2 year(s) experience in relevant fields
  - Computer literacy especially in Microsoft Excel & Microsoft Project
  - Planning and Co-ordination skills
  - Project, Time and Scope management skills
  - Excellent verbal and written communication skills

### Network Deployment & Integration (NDI)

#### Civil Works Manager

We are looking for an experienced professional who would report to the Head of Radio and Access Network Implementation and will be responsible for:

- Overall responsibility for all civil works business undertaken by Ericsson in Bangladesh
  - Ensuring that all civil works targets are met and customer's expectations are fulfilled
  - Managing Service Providers, local contractors, consultants and local Ericsson employees
  - Setting objectives, structure, organizing and planning activities within civil works implementation unit
  - Ensuring compliance with the Ericsson Quality manual
  - Maintaining adequate number of staff and service providers with the correct competence
  - Developing, reviewing and improving working methods, processes and procedures
- You should have:
- University degree in Civil Engineering
  - Minimum 6-8 years experience in managing large teams
  - Proven experience in managing large scale civil works implementations
  - Experiences of civil works within the telecommunications environment is beneficial but not essential
  - Fluent in both spoken and written English with excellent report writing skills
  - Ability to deliver projects within stringent deadlines

### Demand Management Manager

We are looking for an experienced professional who would report to the Head of Network Deployment & Integration and will be responsible for:

- Defining and consolidating material specification, tower, shelters etc. for all NDI related services
- Supplier performance evaluation, provision of evaluation criteria and conduct
- Coordinating all demand requirements, materials and services, based on monthly forecasts and planning information and communicate to sourcing organization
- Participating and supporting in contract negotiation and reviews
- Developing, reviewing and improving working methods, processes and procedures

#### You should have:

- University degree in Engineering or Business
- 4-5 years experience in project operations in large scale operational companies with a focus on the Telecommunications, Construction and Engineering industries
- Highly developed skills within Supply Chain and or Demand Management
- Good understanding of Business and Strategic Management especially within an international operation
- Highly developed skills within Negotiation and Communication-Presentation, Interpersonal and Influencing
- Ability to manage large teams and multiple assignments

#### Product Manager

We are looking for experienced professionals who would report to the Demand Management Manager and will be responsible for:

- Preparing commercial offerings with the Key Account Management and services sales
- Developing NDI service portfolio according to road map and budget
- Managing product, technology and market requirements in relationship to our product portfolio
- Business development to find and develop new NDI business opportunities
- Sales supporting for commercial offerings as Subject Matter Expert

#### You should have:

- University degree in Engineering or Business
- 3-4 years experience in project operations in large scale operational companies with a focus on the Telecommunications, Construction and Engineering industries
- Good knowledge of Marketing and Sales-Customer focus, competitor understanding, end-user understanding and Product Management
- Good commercial acumen
- Effective communication & presentation skill

#### Resource Manager

We are looking for an experienced professional would report to the Demand Management Manager and will be responsible for:

- Consolidating planning and forecasting of resource from Account and Project Management
- Consolidating report of Service Providers (SP), Approved Service Providers (ASP) and Approved Resource Providers (ARP) resources performance and relevant quality audit reports
- Supplier evaluation from a technical compliance perspective
- Consolidate the planning and forecasting of all Services and Materials for NDI

#### You should have:

- University degree in Engineering or Business
- 2-3 years experience in project operations in medium scale operational companies with a focus on the Telecommunications, Construction and Engineering industries
- Proven business acumen in resource planning and long term forecasting
- Fluent in both spoken and written English with excellent report writing skills
- Good skills in Negotiation and Communication (Presentation, Interpersonal and Influencing)
- Ability to manage multiple assignments

#### Resource Executive/Coordinator

We are looking for experienced professionals who would report to the Resource Manager and will be responsible for:

- Planning and forecasting of resourcing from Account and Project Management
- Managing SP/ASP/ARP resource and team allocation to projects as Ericsson processes
- Maintaining SP/ASP/ARP resources database
- Coordinating across Project Implementation, Account Management, Sourcing and Service Provisioning

#### You should have:

- University degree in Engineering or Business
- 1-2 year(s) experience in project operations in medium scale operational companies with a focus on the Telecommunications, Construction and Engineering industries
- Computer literacy in MS Office is must
- Fluent in both spoken and written English with excellent report writing skills
- Good skills in Negotiation and Communication (Presentation, Interpersonal and Influencing)
- Ability to deliver and work under pressure

#### Site Acquisition Manager

We are looking for an experienced professional who would report to the Head of Site Acquisition & will be responsible for:

- Ensuring quality sites are secured for the customer within the agreed time frame in line with the applicable Laws
- Ensuring project scheduling in place with detail planning and control throughout
- Leading a team of site acquisition coordinators and supervisors end to end within a project
- Ensuring that all sites acquired are ranked/approved by the project design function, prior to any lease agreements being signed by the customer
- Continuous updating of databases, systems and tools used throughout the project life cycle

#### You should have:

- University degree in Law from any reputed university
- 4-5 years of relevant work experience within Site Acquisition
- Ability to manage priorities, workload, instructions and to ensure that correct standard processes are used
- Effective communication & presentation skills
- Ability to interact with people at all levels
- Ability to work under pressure

#### Site Acquisition Supervisor

We are looking for Site Acquisition Supervisors, who would report to the Site Acquisition Coordinator and will be responsible for:

- Verifying tasks assigned to site acquisition service providers through continuous reviewing and reporting current status
- Preparing, checking and verifying site acquisition reports
- Participating quality inspections of sites with service providers as required
- Updating of databases, systems and tools used throughout the project life cycle

#### You should have:

- University degree in Law from any reputed university
- 1-2 year(s) of relevant work experience will be suffice
- Effective communication & presentation skills
- Ability to interact with people at all levels
- Ability to work under pressure

#### Site Acquisition Coordinator

We are looking for experienced professionals who would report to the Site Acquisition Manager and will be responsible for:

- Scheduling primary site surveys and technical site surveys according to project plan
- Assigning tasks to service providers as per the project plan
- Working as the site acquisition interface for a region if required
- Oversee all tasks assigned to service providers through regular reporting
- Solving any disputes arising during implementation phase
- Regular site status reporting to site acquisition manager
- Prepare, process and expedite building permits

#### You should have:

- University degree in Law from any reputed university
- Minimum 2-3 years of relevant work experience in site acquisition
- Ability to work with minimum supervision and deliver under pressure
- Effective communication & presentation skills
- Ability to interact with people at all levels
- Ability to work under pressure

The jobs offer a competitive remuneration and benefits package, with clear career path for strong performers.

Please send your complete resume to [human.resource@ericsson.com](mailto:human.resource@ericsson.com) by 22 June 2007. Please clearly mention the name of the position you are applying for on the subject line.

Please only apply for a single position. Only short listed candidates will be called for an interview.

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