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Islamic Development Bank-Bangladesh Islamic Solidarity Educational Wakf (IDB-BISEW)

## IDB-BISEW Vacancy

The objectives and purposes of IDB-BISEW is to provide financial assistance towards underprivileged Muslim students and for development of Islamic educational institutions. IDB-BISEW now invites application against the following vacancies:

### 01. Manager (Engineering) - 1 (one)

**Qualification:** B. Sc. in Electrical/ Mechanical Engineering with minimum 12 years experience in operation and maintenance of electro-mechanical systems (HVAC system, Elevators, Escalators, Fire protection system, Sub-station, etc.) of centrally air-conditioned high-rise commercial complex. Experience in property management and contract administration will be an added advantage. Computer proficiency to a high standard is a must.

### 02. Program Officer- 1 (one)

**Qualification:** Masters degree in Education or in other relevant Social Sciences or Bachelor degree in Technical Education with minimum 5 years practical experience in education, in education planning and management. Familiarity with all level of education systems in Bangladesh, specially the curricula of the present Madrasah Education is essential. Computer proficiency to a high standard is a must.

### 03. Program Officer- 1 (one)

**Qualification:** B. Sc. in Civil Engineering with minimum 5 years of field experience in construction works and management of various construction sites. Working knowledge in preparing drawings in AutoCAD and 3D Studio Max is essential.

### 04. Secretarial Support Staff- 1 (one)

**Qualification:** Bachelor degree in any discipline and must have 3 years experience in secretarial support in reputed organization. The candidate must have a typing speed of min. 35 wpm with 95% accuracy and demonstrated computer proficiency over Microsoft Office software packages especially in Microsoft Word, Excel and be well convergent with internet and e-mail usage.

The candidates should have ability to work under pressure and should be a good team player with good communication skills in English and possess excellent inter-personal and organizational skills. IDB-BISEW offers an attractive compensation package and admissible benefits to the deserving candidates as per the set rules of the organization.

Interested applicants are requested to submit application with CV supported by certificates of qualification and experience alongwith recent passport size photograph on or before 28 February 2007. Applicants with third division/ class in their academic career need not to apply.

Application should be sent to IDB-BISEW, IDB Bhaban (4th Floor), E/8-A Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.

## কলশানে রেডি ফ্র্যাট বিক্রয়

কলশানে ২৫৫০ বর্গফুটের রেডি ফ্র্যাট ও পূর্ব কলশানে লেকের পাড়ে ২৩৫০ ও ২০০০ বর্গফুটের এবং লালমতিয়ার ১৭০০ ও ১২৫০ বর্গফুটের নির্মাণাধীন ফ্র্যাট বিক্রয় চলিতেছে।  
স্বাস্থ্যসঙ্গ-৮৮৫৬৬২২, ৮৮৬৮৭৬৭, ০১৯৬-০১৯৮৬৬, ০১৯১১-২৬৬৪৬১, ০১৯২-১৬৬৮৬৬, ০১৯৩৬-৮২১৬৬৬, ০১৯১১০০৭৬৬৭, ০১৯৩৬১৬৬৬৭৬



**Islami Bank Bangladesh Limited**

Information and Communication Technology Division  
40, Dilkusha C/A, Dhaka-1000

## Tender Notice for supplying Servers and UPS

Sealed quotations are invited from bonafide Manufacturer / Local Agent / Dealer / Distributor / Supplier of Computer systems for supplying Server ( HP-Compaq / Dell / IBM ) and UPS with other related equipments. Detailed particulars and specifications of the work are available in the Tender Schedule which can be obtained from the office of the undersigned during the office hours from 15-Feb-2007 to 25-Feb-2007 up to 3:00 pm at a cost of Tk.1,000 (non-refundable) through Pay Order in favor of Islami Bank Bangladesh Limited. The quotations will be received at the office of the Senior Vice President, Information and Communication Technology Division, 9th Floor, Islami Bank Tower, 40 Dilkusha C/A, Dhaka -1000 from 15-Feb-2007 to 25-Feb-2007 up to 3:00 pm. which will be opened on 25-Feb-2007 at 3:15 pm in presence of the tenderers or their representatives, if any.

Islami Bank Bangladesh Limited reserves the right to accept or reject any tender, proposal, partially or wholly without assigning any reason whatsoever.

Senior Vice President

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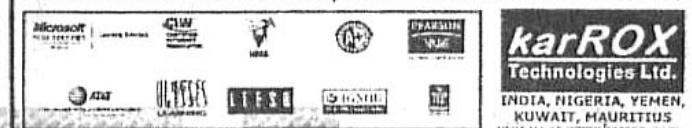
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### Tuition Wanted

Standard III-VII all subjects. O-Level -- Biology, Maths, Bengali. Teacher graduated from Europe. Please call: Sagor-017272 09 149 C-351

### O/A Level Tuition

Omar-BUET Engg (Electrical and O/A Level completed from Mastermind) wants to teach O/A Level Physics, Chemistry, Math-B/Pure, C-C, M, M, FP, FP, with high experience. Phone-01812257232 (T&T) C-343

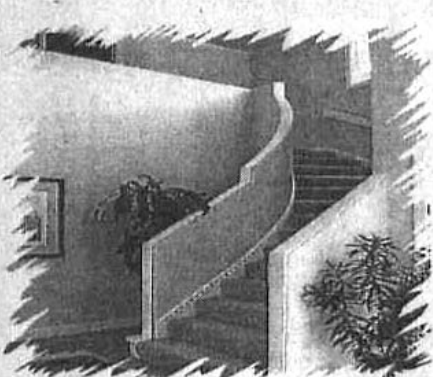
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Fax : + 88-02- 8825941 E-mail : info@geneticlimited.com Web : www.geneticlimited.com

## ARE YOU REACHING YOUR FULL POTENTIAL?

**BHT** is one of the largest apparel accessories manufacturing group of the country with over 1000 employees and 3 state-of-the-art production centres. It is the only manufacturing concern in Bangladesh where as many as six major trimmings and accessories (Button, Sewing Thread, Hanger, Carton, Polybag, various packaging tapes) are being produced under one umbrella.

**BHT** is looking for following candidates who are innovative, self-driven, target oriented and having strong interpersonal skills including the ability to work in a cross functional environment:

### Vice President - Marketing

The incumbent should be MBA and have over 10 years progressive experience in Marketing or merchandising of accessories or apparel. He should have the ability to lead from the front and capacity to run a highly professional and motivated sales force. He will be responsible for maintaining

and expanding market share of the company. Strong relationship with major buying houses should be an added advantage.

### Senior Assistant Vice President- Collections

The ideal candidate should be Retired Defence Officer who has the skill and ability to effectively run the overall Debt Collections function.

### Assistant Vice President- Marketing

The ideal Candidate should be an MBA with at least 5 years experience in the field of planning, promotion and marketing management of accessories or apparel.

### Maintenance In-Charge

B. Sc. Engineer (Electrical/Mechanical) with 5 years experience as production or maintenance engineer of a big industrial enterprise.

### Maintenance Supervisors

Diploma Engineers (Electronics/Electrical/Mechanical) having 5 years experience in a manufacturing concern may apply.

Persons only fulfilling the above criteria and have that potential can apply with resume and two passport size photographs to Personnel & Administration Department, **BHT Industries Limited**, BHT CENTRE: Plot # 6, Road # 4, Block - F, Banani, Dhaka-1213 or e-mail to recruitment@bht-il.net by February 28, 2007. Strict confidentiality will be maintained for all intending candidates.

PS: The name of the position should be marked on top of the envelope.



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Master Degree : MBA, MPA, MIT, MIS  
Bachelor Degree : Accounting, Marketing, Management, HRM, IT, IS  
Award conferred by the University of Ballarat (VIC 00103D NSW 01266K)

Bring originals and two sets of copies of documents

## SPOT ADMISSIONS by Peter Davis, Senior Manager, International Marketing from MIT

INTERVIEWS BY APPOINTMENT AT THE FOLLOWING: Date: 17th February 2007, Saturday, Time: 11 am - 5 pm

Please Contact : **Australian Education Service (AES)**

Study in Australia  
IELTS Preparation Centre

161 Lake Circus (Gr. Fl), Kalabagan (Mirpur Road), Dhaka.  
Ph : 9122938, Mob : 01713-030873, 01715-013709  
Fax : 8124519, E-mail : aes@bdonline.com

www.mit.edu.au

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IDB Bhaban (6th Floor), Agargaon  
Sher-e-Bangla Nagar, Dhaka-1207  
Bangladesh

## INVITATION FOR BID

The Infrastructure Investment Facilitation Center (IIFC) invites sealed Bids from the interested bona fide suppliers/contractors for the supply and installation works of the following items for its premises located at 6th floor of IDB Bhaban, Agargaon, Dhaka. Technical and Financial offer of the Bid of each of the item is to be submitted in sealed envelopes along with Earnest Money in the form of Pay Order/Demand Draft of any Scheduled Bank as shown below against each item:

Sl No.	Description of the Items	Earnest Money	Cost of Bidding Documents
1.	Supply and Installation of computers with Accessories Qty - 8 No. And UPS 800VA Qty - 8 No.	Tk. 30,000.00	Tk. 200.00
2.	Supply and Installation of Photocopier- 1 No.	Tk. 20,000.00	Tk. 200.00
3.	Multimedia Projector - 1 No.	Tk. 15,000.00	Tk. 200.00
4.	Supply and Installation of Printers- 1 No.	Tk. 5,000.00	Tk. 100.00
5.	Video Camera- 1 No.	Tk. 5,000.00	Tk. 100.00

Detailed Specifications and terms & condition of above items will be found in Bidding Documents. Bidding Documents may be purchased at the cost mentioned above per set for each item on all working days during office hours from 13 February 2007 up to 25 February 2007 from the office of the undersigned. The Bid is to be submitted to the Box kept in IIFC office latest by 12:00 noon on 26 February 2007 and the Bids will be opened on the same day at 12:30 pm in presence of Bidders, if any.

IIFC authority reserves the rights to accept, reject any or all of the Bids without assigning any reason whatsoever.

13 February 2007  
IIFC/Secy/ 26301(3)/15

Maftun Ahmed  
Company Secretary (Actg.)

## Career Opportunity

With an ambitious growth plan, **FIRST SECURITY BANK LIMITED**, a fast growing third generation private commercial bank is eagerly looking for smart, energetic, self-confident, fresh candidates & experienced professionals for immediate employment in the following positions:

### 01) Branch Manager :

- Qualification:** Masters in any discipline preferably in Finance, Accounting or Business Administration from a reputed University.
- Experience & other competencies:** At least 10-12 years banking experience with exposure in Branch Banking. At least 02 years experience as Branch Manager or 03 years as 2nd Officer of a Branch. Should have extensive exposure in General Banking, Trade Finance, Foreign Exchange operations, Credit Management and Loan Administration.
- Age :** Not over 45 years.

### 02) Head of ID:

- Qualification:** Masters in any discipline preferably in Finance, Accounting or Business Administration from a reputed University.
- Experience & other competencies:** At least 10-12 years banking experience with exposure in Foreign Exchange and at least 04 years work experience in International Division. Should have extensive knowledge of Foreign Exchange and dealing with Correspondent Banking and other ID related activities.
- Age :** Not over 45 years.

### 03) Treasury Officials:

- Qualification:** Masters in any discipline preferably in Finance, Accounting or Business Administration from a reputed University.
- Experience & other competencies:** At least 8-10 years banking experience with exposure in Treasury Division. Should have sound knowledge and operational experience in dealing with Money Market activities.
- Age :** Not over 45 years.

### 04) Recovery Officials:

- Qualification:** Masters in any discipline.
- Experience & other competencies:** At least 08 years commercial banking experience with 03 years experience dealing with bad debt recovery related activities.
- Age :** Not over 45 years.

### 05) Foreign Trade Officials:

- Qualification :** Masters in any discipline preferably in Business Administration.
- Experience & other competencies:** At least 06 years commercial banking experience with 03 years experience dealing with Foreign Exchange Transactions.
- Age :** Not over 40 years.

### 06) Credit Officials:

- Qualification:** Masters in any discipline preferably in Business Administration.
- Experience & other competencies:** At least 06 years banking experience with 03 years experience dealing with credit related activities and thorough knowledge on modern Credit Risk Management in Branch/Head Office level.
- Age :** Not over 40 years.

### 07) Probationary Officers:

- Qualification:** Masters preferably in Business Administration, Finance, Banking, Accounting, Economics, Management or English from a reputed University with (02) two 1st classes/divisions or equivalent and no 3rd Division/Class/CGPA below 2.50 at any academic stage.
- Age :** Not over 30 (thirty) years of age as on the date of application.
- Emolument :** Consolidated Salary of Tk. 15,000/per month.

☐ The criteria may be relaxed for exceptionally deserving candidates.

☐ Interested candidates having requisite qualifications and experience should apply with their Curriculum Vitae and 02 recent passport size photographs to the Head of Human Resources Division, **First Security Bank Limited**, Head Office, 23 Dilkusha C/A, Dhaka-1000 by 20th February, 2007.

☐ Only short listed candidates will be contacted. Envelope should be marked in bold letters mentioning position.



**FIRST SECURITY BANK LIMITED**