



## EUROPEAN UNION

Delegation of the European Commission  
Plot 7, Road 84, Gulshan, Dhaka-1212,  
Bangladesh.

## VACANCY ANNOUNCEMENT

The Delegation of the European Commission in Dhaka, Bangladesh announces the vacant position for an Assistant Accountant (Local Agent - Cat. 3, Post No.32428) to strengthen the Administration Section.

## Job description

Under the supervision and guidance of the Head of Section, the Assistant Accountant will be expected to perform the following:

- Validate budgetary transactions and verify their implications in the general accounts
- Ensure the follow-up of the execution of the budget and discharge procedure
- Prepare periodic reports comparing budgeted costs to actual costs
- Prepare and produce financial documents (requests for engagements, payments)
- Effectuate payments and reconcile accounts
- Undertake any other assignment that may be requested in view of the efficient functioning of the Delegation.

## Job profile

- Higher Secondary School Certificate equivalent to "A" level.
- The suitable candidate would have at least 3 years of relevant work experience in accountancy and book keeping, gathered in either public or private sector.
- Experience with donor agencies would be an asset.
- Excellent knowledge of English and Bangla (other languages an advantage but not a must).
- Should be proficient in Word, Excel and Windows with knowledge of PowerPoint and Outlook.
- Must be dynamic, have a sense of initiative and be able to fit into a multicultural environment.
- Capable of handling stressful situations.

## Conditions offered

A contract of employment will be concluded for an open-ended period, subject to a successful completion of a 6 month probation period. Employment is expected to start as soon as possible. A competitive salary will be offered to the suitable candidate, based on the salary-grid for Local Agent Group III in Bangladesh, depending on number of years of relevant professional experience, plus transport allowance, severance grant, provident fund and sickness insurance.

Application should include detailed CV (EC format- see <http://www.eudelbangladesh.org>) with three professional references, without copies of degrees and employment certificates at this stage and a cover letter describing your motivation, to be sent to Michel De Knoop, Head of Administration, Delegation of the European Commission, Road 84, House 7, Gulshan 2, 1212 Dhaka (PO Box GN 6086) under sealed enveloped marked with "LA: Assistant Accountant". The Deadline for receiving applications is Tuesday, February 13, 2007. Only short listed candidates will be contacted.

The European Commission is an equal opportunities employer and a smoke-free work environment. We welcome applications from suitably qualified individuals, regardless of race, gender, sexual orientation or disability. All applications will be treated on merit and in strict confidence. Any attempt to influence the process of selection will result in immediate disqualification of the recommended applicant.

Soft Winding & Press Machine SALE  
(For Yarn Dyeing Project)

SL	Specification of Machines	Quantity
1	Name : SSM Combiwinder SPX Brand : Switzerland Model : SPX-893.0065/93 SI. No : 232/4013-4044 Year of Made : 1993	1 Unit (32 Heads)
2	Name : Mettler Winder Brand : Switzerland Model : SM-F251S, SI. No : 11478/1 and 11478/2 Year of Made : 1989	2 Units (30 Heads each)
3	Name : OBEM Press Machine Brand : OBEM, Italy Model : RC/0/10/PR/2C/273, SI. No : 94142 Year of Made : 1994 No of position for each operation: 10	1 Unit New condition

Contact Engg. Selim Cell : 01711162381, Office: 9899784/5



## আধুনিক ভাষা ইনসিটিউট

ঢাকা বিশ্ববিদ্যালয়

## ভর্তি বিজ্ঞপ্তি

## জাপানী ভাষার সংক্ষিপ্ত কোর্স

আসন সীমিত। আগে আসলে আগে পাবেন ভিত্তিতে।

ভর্তির ফরম সংগ্রহ এবং জমা : জাপানী ২৭ জানুয়ারী-০৩ মেল্লিয়ারী ২০০৭ (আসন খালি থাকা সাপেক্ষে)।

সময় : ৩ সপ্তাহ ১০টা-দুপুর ১টা পর্যন্ত।

মুন্তব্য শিক্ষাগত যোগ্যতা : ৩ এইচ.এস.সি./সমমান।

কোর্সের মেয়াদ : ৩ জাপানী ৬০ ঘণ্টা।

ভর্তির জন্য যোগাযোগ : ৩ কক্ষ # ১০৩

(মোবাইল নং ০১৭২-৬২৯৭৮৮৫)

সি-১৫০ পরিচালক



## Bangladesh Petroleum Exploration &amp; Production Company Limited (BAPEX)

(A Company of Petrobangla)

Material Control Division

Shahjalal Tower (7th Floor), 80/A-B, Siddehswary Circular Road, Dhaka-1217

Date: 23-01-2007

## Corrigendum

International Tender No. BAPEX/MCD/INT/TEN-378/2006 dated 28-11-2006 for Hiring of Wireline Logging Services is hereby amended due to some unavoidable circumstances as follows:-

- Last date and time for selling tender document: Now to be read as 15:00 hrs on 15-02-2007 instead of 29-01-2007.
- Last date and time for submission of tender: Now to be read as 11:00 hrs on 18-02-2007 instead of 30-01-2007.
- Date and time for opening tenders: Now to be read as 11:30 hrs on 18-02-2007 instead of 30-01-2007.

All other terms & conditions of tender document shall remain unchanged.

General Manager  
Material Control Division

GD-258

## careers@J.I.T KNIT COMPOSITE LTD.



J.I.T Knit Composite Ltd. is one of the latest Knit Fabrics Manufacturing Factory in Bangladesh located at Gazipur equipped with State of the Art European Machineries with the capacity of 30 MT per day. It established to produce innovative Knit Fabrics in non cotton based. To support our operation we are looking for the following personnel to be based at our Factory complex.

Position	Qualification	Experience	No of post
General Manager-Production	Textile Engineer	15 Yrs	01

Position	Qualification	Experience	No of post
Asst. Manager	Textile Engineer	05 Yrs	01
Shift In-charge	Graduate	05 Yrs	02
Operator	SSC/HSC	05 Yrs	32
Helper	VIII/X	02 Yrs	35
Filter	Graduate	05 Yrs	03
Asst. Filter	VIII/X	03 Yrs	06
Collar-Cuff In-charge	Graduate	05 Yrs	01
QC In-charge	Graduate	05 Yrs	01
QC Inspector	SSC/HSC	05 Yrs	06

Position	Qualification	Experience	No of post
Manager	Textile Engineer	10 Yrs	01
Asst. Manager	Textile Engineer	05 Yrs	01
Shift In-charge	Graduate	05 Yrs	02
Supervisor	Graduate	05 Yrs	06
Operator	SSC/HSC	05 Yrs	20
Helper	VIII/X	02 Yrs	20

Position	Qualification	Experience	No of post
Manager	Textile Engineer	10 Yrs	01
Asst. Manager	Textile Engineer	05 Yrs	01
Shift In-charge	Graduate	05 Yrs	02
Supervisor	Graduate	05 Yrs	06
Operator	SSC/HSC	05 Yrs	20
Helper	VIII/X	02 Yrs	20

Position	Qualification	Experience	No of post
Manager	Textile Engineer	05 Yrs	02
QC In-charge	SSC/HSC	05 Yrs	01
QC Inspector	Graduate	05 Yrs	06
Batch In-charge	SSC/HSC	05 Yrs	01
Batch Supervisor	SSC/HSC	05 Yrs	03
Batch Helper		05 Yrs	12

Position	Qualification	Experience	No of post
Manager	Textile Engineer	10 Yrs	01
Asst. Manager	Graduate	05 Yrs	05
Lab Asst.	SSC/HSC	02 Yrs	06
Lab Helper		05 Yrs	12

Position	Qualification	Experience	No of post
Manager	Textile Engineer	10 Yrs	01
Asst. Manager	Graduate	05 Yrs	05
Lab Asst.	SSC/HSC	02 Yrs	06
Lab Helper		05 Yrs	12

Position	Qualification	Experience	No of post
Manager	Textile Engineer	10 Yrs	01
Asst. Manager	Graduate	05 Yrs	05
Lab Asst.	SSC/HSC	02 Yrs	06
Lab Helper		05 Yrs	12

Position	Qualification	Experience	No of post
Manager	Textile Engineer	10 Yrs	01
Asst. Manager	Graduate	05 Yrs	05
Lab Asst.	SSC/HSC	02 Yrs	06
Lab Helper		05 Yrs	12

If you are committed to making a difference in your Career and ready to work in an innovative and challenging environment, then the opportunity is there to join. The successful candidates will be offered an attractive remuneration package and congenial working environment.