

## Free Seminar &amp; Counselling Session

By JAMES LINK of Griffith College Dublin

Tuesday, 9th January 2007  
Time : 6.00 pm. Venue : Room No : UB 104 (1st floor),  
BRAC University, 66 Mohakhali, Dhaka.Counselling on Wednesday, 10th January '07  
from 10 am to 4 pm at Dhaka Office

(Please bring along your academic transcripts, TOEFL IELTS test report form)

## IRELAND

Griffith College Dublin

## Degrees &amp; Opportunities in IRELAND

## Bachelors Courses:

- Journalism and Media Communications
- International Hospitality Management
- Accounting and Finance
- Interior Architecture
- Computer Science
- Media, TV & Video
- Business Studies
- Photography & Law

## Masters Courses:

- MBA / M.Sc. International Business
- M.Sc. in Computing
- Graduate Diploma on Journalism and Media Communications

Please call for an appointment:

Higher-Edge, HOSNA CENTER, Suite 210, 109 Gulshan Avenue, Dhaka-1212, Bangladesh.  
Phone : +88 02 8829445, Cell : +88 0191 365221ADMISSION FOR SESSION 2007-2008  
SOUTH BREEZE SCHOOL

Playgroup to Class-X enrolment has begun for South Breeze School, Uttara Branch, session 2007-2008

(Some seats still available for 2006-2007)

House # 51, Road # 12, Sector # 11, Uttara, Dhaka. Tel : 8961312

FORMS ARE AVAILABLE TILL 21<sup>ST</sup> DECEMBER 2006 AND AGAIN STARTING FROM 8<sup>TH</sup> JANUARY 2007 BETWEEN 9.00A.M TILL 12.00 NOON.

## 'O-A' Level

'O-A' Mathematics (PMCS), Physics, Chemistry 2007/8. SAT, GMAT, GRE, Cambridge, Edexcel. 15 years QP solve. Alone/Group  
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Islam-01819223722 C-15

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## BIMS

Bangladesh Institute of Management Studies  
The largest UK Qualification provider in Bangladesh

## HRM BBM ACCA A-LEVEL

PGDHRM	Eligibility	Total Cost
Post Graduate Diploma in Human Resource Management (On-campus/Distance)	Distance (D): Open Entry On-campus (O): Admission Test	8,500/- (D) 12,500/- (O)
CAT/ACCA & BSC (Dual-degree in 3-4 Yrs) BSc (Hons) in Applied Accounting Oxford Brookes University, UK	CAT Entry : HSC/16 Years MSER Entry : Minimum 21 Years Professional : A-Level/Bachelor	7,500/- Per Paper Including Fees
HND & BBM (Dual UK-Degree in 3 Years) BA in Business & Management Studies (BBM) Leeds Metropolitan University, UK	Entry 1 : HSC / A-Level Entry 2 : 16 Years	7,500/- Per Paper Including Fees
A-Level (Applied Business & ICT in 1-Year) 33% Exams Conducted by British Council 67% Exams & Grades Conducted by BIMS	Entry : SSC/O-Level / Equivalent	4,000/- Per Month

BIMS Campus: 2/5 Block-B Lalimala Dhaka (Opposite Lalimala Minor Masjid)  
Call: 9144880 9134622 0171-7251585 (Open from 10 AM - 5 PM, Friday Closed)  
info@bimsbd.com www.bimsbd.com (HRM On-campus Admission Test: 12th Jan)

WALK - IN - INTERVIEW

- Senior Accounts Manager**  
M.Com in Accounting and C.A. inter having 15 years work experience in a manufacturing industry. Computer literacy and Tally Software are pre-condition for the position.
- Engineer- Civil**  
B.Sc in Civil Engineering from a recognized University. Minimum 6 years Practical Experience.
- Office Executive**  
Graduate, Short hand speed English- 100/120 and Bangla 70/90, Graphic design is essential.
- Commercial Officer**  
Graduate, Minimum 15 years experience in a commercial organization/industry. Computer literacy is essential.

**Competitive remuneration package for the skill, competent and knowledgeable candidates.**

If you match the requirements, you are welcome for a walk in interview with a resume and a recent passport size photograph before January 15, 2007.

**Dr. Ashraf Saleheen**  
Executive Director

**Deshbandhu Sugar Mills Ltd.**  
BCIC Bhaban (16<sup>th</sup> Floor), 30-31, Dilkusha C/A, Dhaka-1000.

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THE LIFETIME LEGEND

Obeidur Rashid Ahmed Rasul Nizam

Why did you leave us so suddenly, so soon?  
If only words could explain, how much we really miss you!  
You were the life of our home & the loving heart of our close-knit family.  
We love you very much. Surely, you love us too  
We believe, you will guide and inspire us, like you always did.  
You must be very happy now, in your new home with Allah,  
Free from all the earthly pain  
Let us pray for one another, till we meet again.  
God grant us serenity to accept the things we cannot change.

Dolly  
Chinky & Ramzul Rafay & Neera  
Rafaan & Shayaan Osayd & Sehr

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2-3 years experience in related field is preferable.  
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Able to work independently, meeting deadlines.  
Good Communication skills.

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গ্যাসের অপচয় রোধ করুন এবং নির্ধারিত সময়ে বিল পরিশোধ করুন

## International Re-Tender Notice

SI No	ICB Tender No & date	Description of materials	Cost of tender documents (non-refundable)	Closing date & time	Opening date & time
01.	BGSL/FP/CFE19-(Re-Tender)/2006 dated 28-12-2006	Coat & Wrap Materials	US\$ 72.00 or Tk 5,000.00	05-02-2007 at 12.00 hrs	05-02-2007 at 12-15 hrs
02.	The procurement will be financed under cash foreign exchange.				
03.	Eligibility	: Manufacturer(s)/supplier(s) must have at least 05 (five) years overseas track records/experiences of similar materials supply.			
04.	Availability of tender documents:				
	BGSL offices at:				
	a)	Finance & Accounts Department, Head Office, Chapapur, Comilla, Bangladesh.			
	b)	Accounts Section, Revenue Department, Marketing Division, Bakhrabad Gas Systems Limited, 137/A, CDA Avenue, Sholasahar, Chittagong, Bangladesh.			
05.	Selling time of tender documents		: From 10-01-2007 to 04-02-2007 during office hour.		
06.	Place of tender receiving		: Purchase Department, Head Office, Chapapur, Comilla, Bangladesh.		
07.	Bid bond amount		: US\$ 7,700.00 or equivalent Tk 5,40,000.00		
08.	Contacting person for further information and clarification		: Dy General Manager (Purchase) BGSL, Comilla, Bangladesh. Fax No. 880-81-69327 & 880-81-77199 E-mail: bgslho@citechco.net		
09.	BGSL reserves the right to accept any tender or to reject any or all tenders without assigning any reason whatsoever.				
BG-718/December-06 GD-10					

BG-718/December-06  
GD-10Government of the People's  
Republic of Bangladesh  
Ministry of Health & Family Welfare  
WHO-2 Section, Bangladesh Secretariat

## Vacancy Announcement for BCCM Secretariat

**1. CCM Coordinator**  
Bangladesh CCM, is a national coordination mechanism orchestrated with public private sectors for management of GFATM grants on 3 diseases especially HIV/AIDS, TB and Malaria. It has its Secretariat for effective coordination and communication with GFATM and implementing partners on behalf of BCCM. The BCCM secretariat is housed under the Ministry of Health and Family Welfare for getting support. CCM Coordinator will report to Chairman of BCCM and work closely with PRs, MA and relevant stakeholders. The BCCM invites application from qualified candidates for the position of CCM Coordinator.

This is a senior level position in Dhaka and report to Chairman of BCCM. The CCM Coordinator will be responsible for effective coordination, communication, liaison with MOHFW, NASP, NTP, Malaria, NGOs and facilitation the BCCM for providing policy support, timely response, coordination, supervision and monitoring of GFATM grants. This position will require high quality professional, fully aware about Government, Private and NGOs' system, GFATM policies and principles, knowledge and skills about 3 diseases.

## Requirements

- Masters' degree in Public/International Health/Management Science.
- At least 10 years' working experiences for planning, implementation and coordination of public health programs.
- Proven experience in working with Government, NGOs and donors. Understanding of Government and NGOs sector will be required.
- Experiences in partnership strategies with GOB/MOHFW, NGOs, private sectors, CBOs and institutions would have added value.
- Solid experiences in coordination, communication with multiple partners and complex programs.
- Facilitation skills for supporting programs with BCCM and ability to work in competing demand and professional requirements for coordinating sector programs.
- Reporting and documentation of activities.
- Presentation and high quality computer skills will have added value.
- Must be ready to travel to field areas.

## 2. Administrative Officer (AO)

This is a mid-level position, will be based in Dhaka and report to CCM Coordinator at the BCCM. The AO will be responsible for supporting effectively to BCCM, CCM Coordination, provide admin support to secretariat, communication, liaison with Government, MOHFW, NASP, NTP, Malaria, NGOs and other stakeholders for GFATM grants.

The incumbent is required to accomplish all tasks assigned by CCM Coordinator including maintain files and documents in a systematic manner. Provide timely support to CCM Coordinator and BCCM for meeting/workshop/training according to requirements. The Admin Officer is also required to assist his/her supervisor to complete all kinds of reports, prepare documents and presentation in time. He will be involved with ongoing routine tasks for smooth functioning of the BCCM. Maintaining, storing documents in a systematic manner. He will perform all accounts related activities and budget preparation when required.

## Requirements

- Masters' degree in any discipline.
- At least 5 years' working experiences for providing admin and logistics support for implementing programs.
- Proven experience in working with Government, NGOs and donors in facilitation, admin support and organisation of meeting/workshop.
- Understanding of Government and NGOs sector will be required.
- Solid experiences in organisation, liaison with officials, communication with multiple partners and admin/logistics.
- Computing skills for supporting programs with BCCM and ability to work in competing demand and professional requirements for coordinating sector programs.
- Office support and record keeping.

## 3. Admin Assistant/Computer Operator

This position will be based in Dhaka and report to CCM Coordinator at the BCCM secretariat. The AA will be responsible for providing admin, finance, logistics and official organisation support to CCM Coordinator and effective functioning of BCCM through high quality coordination of activities, secretariat support of office.

## Requirements

- Masters' degree in any discipline.
- At least 3 years' working experiences for providing secretariat support and logistics support to office.
- Proven experience in working with Government, NGOs and donors in office organisation, secretariat support to office. Understanding of Government and NGOs sector will be required.
- Solid experiences in liaison and communication with officials, communication with multiple partners and admin/logistics.
- High computing skills for supporting programs, preparing presentation and documentation for BCCM.
- Ability to work in competing demand and professional requirements for coordinating GFATM programs.
- Office support and record keeping

Candidates meeting the above requirements should send the CV mentioning two names of professional references along with a cover letter. Only short-listed candidates will be invited for interview. Please write the position applied for at the top of the envelope.

Women are especially encouraged to apply.

Roxana Quader  
Deputy Secretary  
Ministry of Health & Family Welfare  
Govt of the People's Republic of Bangladesh

**Independent University, Bangladesh**

**ADMISSION SPRING 2007**

**MSc in Environment Management**

**ADMISSION REQUIREMENTS**

A four-year Bachelors degree or equivalent from a recognized university in any field of environmental, chemical, biochemical, biological, engineering, medical or earth sciences with a minimum CGPA of 2.5 in the scale of 4 or equivalent, no third division/ class in any previous public examination

Applicants of non-environmental fields will be required to complete the pre-requisite courses in extra semesters prior to admission to the Masters program.

**Employment Opportunity**

UN organizations, like UNEP, UNESCO, UNICEF, WHO, UNDP etc. ADB, WB, Public/Private industries, Environment related NGOs etc.

**DURATION**

Minimum and maximum time to complete the degree requirements are three semesters and three years respectively from the initial enrolment in the Masters program.

**Last Date for Application: January 24th 2007**

**Admission Test: 27th January**

**Contact: Registrar's Office**  
Independent University, Bangladesh  
House no. 81/ka Road no. 11 Baridhara, Dhaka-1212  
Phone: 9884498, 9881681, 9881917, 9862386-90  
Extensions: 222/228/229 & 320 Fax: 880-2-8823959  
E-mail: RegOff@iub.edu.bd Website: http://www.iub.edu.bd http://www.iub.edu.bd/esm/msem

## VACANCY

WESTECS, a leading prestigious retail chain store in Bangladesh invites application for the following positions urgently -

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- Shop Manager:** At least MBA from recognize university. Experience in Luxury, Hospitality or Customer Service industry. Able to work under pressure and long hours.
- Executive (Admin):** Candidate should be at least Masters in any discipline. 2 years experience in any reputed organization will be preferred. Should have sufficient knowledge of computer operation.
- Sales Man:** The candidate should be at least graduate. Candidate must be amiable and presentable.
- Executive (Front Desk):** Minimum Graduate. Should be able to speak fluently in both English and Bengali. Candidate should have computer skill in Ms Office, E-mail, Internet as well as PABX system.

Candidates are requested to send their complete resume with two copies of recent passport size photographs, contact telephone number mentioning two respectable references in the application within 14<sup>th</sup> January 2007 addressing Westecs Limited, Corporate Office, Sena Kalyan Bhaban, 18<sup>th</sup> Floor, Suite no-1802, 195 Motijheel Commercial Area, Dhaka - 1000.