



Your Career Building Partner

Join WorldTel Bangladesh Limited, the only private PSTN operator in Dhaka.

Customer Operations

Customer Care Manager

Ref. CO1

Key Responsibilities: Will be responsible for customer care of all the post-paid and pre-paid customers. Management of call center, customer care center.

Qualifications: The candidate should be a university graduate (preferably MBA) in the relevant field. Minimum 5 years experience, preferably in the Telecommunication field.

Service Center Manager

Ref. CO2

Key Responsibilities: Managing large teams and implementing of procedures of WorldTel retail outlets, including provisioning and activation, credit control and customer satisfaction.

Qualifications: MBA or Graduate from any reputed business school with excellent communication/interpersonal skills. Minimum 5 years experience in the Telecommunication Customer Support and in managing large teams & implementing of procedures of service center, excellent command of English, dynamic, customer oriented, independent and imaginative in resolving customer queries.

Customer Care Executive

Ref. CO3

Key Responsibilities: Taking care of the subscribers and perform all activities necessary to ensure an excellent customer care service.

Qualifications: BBA or Undergraduate from any reputed university. Excellent communication and interpersonal skills.

Marketing

Marketing Manager

Ref. MK1

Key Responsibilities: Develop and manage strategic marketing plans. Drive marketing research; develop products and service packages to take advantage of the market opportunities. Maintain continuous coordination with the sales team.

Qualification: MBA or Masters in Marketing. Minimum 5 years experience in a reputed company. The person should possess excellent interpersonal skills and ability to work under pressure.

Sales Manager

Ref. MK2

Key Responsibilities: Supervise and direct sales activities, set sales objectives, give feedback to develop compensation/commission plans. Develop annual business plans / expense budgets for the sales department, establish monthly revenue objectives. Continuously evaluate the effectiveness of sales, methods and accordingly improve it. Promote positive relations with partners, vendors and distributors.

Qualification: MBA or Masters in Marketing. Minimum 5 years experience preferably in Telecommunications. Excellent communication skills, interpersonal skills and the ability to work under pressure. Ability to lead and meet the given sales targets quarterly.

Distribution Manager

Ref. MK3

Key Responsibilities: For developing and exciting marketing plans and programs, both short and long range, in order to ensure the profit growth and expansion of company products. Manage the distribution channel. Continuously evaluate effectiveness of sales force in meeting customer demands and expectations.

Qualifications: University degree in related field (MBA is a must). Minimum 5 years experience, preferably in the Telecommunication field.

PR & Communication Manager

Ref. MK4

Key Responsibilities: Responsible for the management and enhancement of the PR & Communication strategy and the visual identity of the company. Management of media relations, community affairs, events planning and sponsorships.

Qualifications: MBA in related field. Minimum 5 years experience in a reputed company.

Marketing Executive

Ref. MK5

Key Responsibilities: Assist in developing and implementing process of promotional plan and marketing strategies. Maintain close contact with & understands customers needs.

Prepare business forecasts, plan & commercial proposals for products.

Qualifications: University degree in related field, BBA or Bachelors in Marketing. Excellent communication and interpersonal skills. Minimum 2 years of experience in the same field.

PR & Communication Executive

Ref. MK6

Key Responsibilities: Supporting the sales and marketing department in campaigning newly launched products. Media relations with journalists local and international, through press conferences, press releases, interviews, etc. Prepare and handle company strategic advertising campaigns.

Qualifications: University degree in related field. Journalism & Business graduate preferable. 1-3 years experience in a reputed company.

Finance & Accounting

Finance Manager

Ref. FA1

Key Responsibilities: Preparation of financial statements, management accounts and financial reports. Responsible for budget preparation & treasury operations.

Qualifications: Must be a qualified accountant from local or foreign institute with 3-5 years experience in financial operations, preferably with a focus in financial reporting and/or treasury function in multinational organizations. Must have good leadership skill.

Logistics/Procurement Manager

Ref. FA2

Key Responsibilities: Inventory management of equipment/SMA and of Scratch cards at storage facility, creating and implementing procedures of in-stock/out-stock and follow them, daily report of stock/log, development of ERP and related software covering all the related activities of logistics, coordinating with Finance Department payment and insurance issues as and when required, handle matters of custom clearance/inland transportation/equipment insurance, overview equipment/inventory distribution as per schedule. Undertake negotiations with the vendor/suppliers and invite quotations from them. Prepare and execute various agreements for short/long term purchases.

Qualifications: MBA or Masters in Commerce. Minimum 5 years experience from a reputed company. Experience of ERP and Supply Chain is a plus.

Assistant Manager Budgeting & Responsibilities

Ref. FA3

Key Responsibilities: Preparation of financial statements, budget preparation and control, administration of Accounting & Enterprise software.

Qualifications: Partly completed CA/CMA or Masters in Finance. Minimum 3 years experience.

Assistant Manager Taxation & Regulatory

Ref. FA4

Key Responsibilities: Income tax & VAT deduction, recording & submission, settlement with regulatory bodies, tax assessment of the company, salary taxation, ensure compliance in the relevant field.

Qualifications: Partly completed CA/CMA or Masters in Finance. Minimum 3 years experience.

Accountant

Ref. FA5

Key Responsibilities: Responsible for controlling different accounts, preparation of month end reconciliation. Processing of vendors invoices, credit notes and payments.

Qualifications: Masters in Accounting or Finance. Minimum 3 years experience.

Human Resources & Administration

Human Resources Manager

Ref. HR1

Key Responsibilities: Determines staffing needs with others functions of the company, responsible for recruitment, drafting job descriptions, responsible for employee relations, sustain congenial atmosphere for work, ensure appropriate working conditions for all staff, review compensation and benefits to be competitive, implementation of company personnel policies.

Qualifications: Masters in Management/Post graduate diploma from BIM, Dhaka/ MBA, major in Human Resource Management. Minimum 5 years experience in a reputed company.

Employee Relations Officer

Ref. HR2

Key Responsibilities: Maintaining staff personal records, leave administration, attendance, up-to-date records required by GOB authorities.

Qualifications: Masters in Management/Post graduate diploma from BIM, Dhaka/ MBA, major in Human Resource Management. Minimum 2 years experience in a reputed company.

Legal

Legal Affairs Manager

Ref. LE1

Key Responsibilities: Will be responsible for looking after all the legal issues of the company which include preparation of various contracting, ensure timely compliance/submission of requisite papers/reports to the concerned agencies as per requirements, and coordinate with external law firms.

Qualifications: LLB from reputed Local/International University with excellent communication/interpersonal skills. 3-4 years experience with corporate law firms/ or internal organization preferably telecom.

Technical

MSC Manager

Ref. TE1

Key Responsibilities: Switching environment, operation, maintenance & development of MSC, maintaining and vendor liaising.

Qualifications: BSC/MSC from a reputed institution. Minimum 5 years experience in similar kind of organization. Must have good understanding in ZTE equipment and should be able to work in a team environment.

NOC Manager

Ref. TE2

Key Responsibilities: In charge of the daily operations of the Network Operations Center, in charge of managing staff for around the clock network monitoring, setting escalation processes and procedures, and generating daily statistical reports, and first line trouble shooting of network alarm.

Qualifications: Minimum 5 years experience in the Telecommunication field.

Activation/Provisioning Supervisor

Ref. TE3

Key Responsibilities: Implementing the procedures and policies for activation & provisioning of services in timely and organized manner.

Qualifications: Minimum 3 years experience in the Telecommunication field.

IN Engineers

Ref. TE4

Key Responsibilities: In charge of operations, maintenance & development of the IN system.

Qualifications: BSC/MSC from a reputed institution. 1-2 experience in similar kind of organization. Must have good understanding in ZTE equipment and should be able to work in a team environment.

VAS Engineers

Ref. TE5

Key Responsibilities: Responsible for operation & maintenance & development of the IN system.

Qualifications: BSC/MSC from a reputed institution. 2-3 experience in similar kind of organization. Must have good understanding in ZTE equipment and should be able to work in a team environment.

Radio Engineers

Ref. TE6

Key Responsibilities: Operating Radio Propagation Principle.

Qualifications: 2-3 years experience in GSM 1800 optimization, planning & operations. Good understanding of Radio propagation principle.

Transmission Planner

Ref. TE7

Key Responsibilities: Responsible for network dimensioning & engineering.

Qualifications: Bachelor/Masters in EEE from any reputed institution. Minimum 2 year experience in planning, commissioning & operation of PHD & SDH microwave and fiber optics links.

BSS Field Engineer

Ref. TE8

Key Responsibilities: Responsible for performing O&M tasks related to BSS, transmission and technical environment.

Qualifications: Bachelor/Masters in EEE or Communication. 1-2 year experience in maintenance of BSS & transmission equipment.

Switching Engineer

Ref. TE9

Key Responsibilities: Responsible for operation & maintenance of switching equipment.

Qualifications: Bachelor/Masters in EEE or Communication. 1-2 year experience in maintenance of switching equipment.

BSS OMC Engineer

Ref. TE10

Key Responsibilities: Responsible for performing O&M tasks related to BSS, Transmission equipment.

Qualifications: Bachelor/Masters in EEE or Communication. 1-2 year experience in maintenance of BSS & transmission equipment.

BSS Engineer

Ref. TE11

Key Responsibilities: Responsible for BSS architecture, engineering & configuration.

Qualifications: Bachelor/Masters in EEE or Communication. 1-2 year experience in the telecommunication field. Familiar with all GSM networks BSS elements.

Site Construction Engineer

Ref. TE12

Key Responsibilities: Responsible for all GSM civil work activities which includes site selection, validation, site follow up and acceptance.

Qualifications: Bachelor degree in Civil or Architecture engineering. 1-2 years experience in the related field.

Site Acquisition Officer

Ref. TE13

Key Responsibilities: Responsible for negotiating site acquisition activities.

Qualifications: Bachelor degree from a reputed university. 1-2 years experience in the related field.

IT & Billing

IT Operations Manager

Ref. IB1

Key Responsibilities: Responsible for 24 hours data center operations, applications servers administration and database administration. Liaison with IT equipment vendors.

Qualifications: BSC/MSC in electrical/computer/communication engineering or similar degree. Minimum 5 years experience in the Telecommunication field.

System Administrator

Ref. IB2

Key Responsibilities: System administration and support of all daily operations. Provide IT Operations Technicians instruction and mentoring. Ensure that all aspects of the company's data and telecom infrastructure are operating at the highest performance and reliability, including workstation hardware and software, local and wide area networks, windows, linux, unix server hardware and software, data protection and recovery, databases, printers, remote access and wireless connections, and telephone systems.

Qualifications: BSC in computer engineering/ computer science. Minimum 5 years experience in system administration in Windows and UNIX environments.

Database Administrator

Ref. IB3

Key Responsibilities: Design database layouts and administer database management system. Provide technical support to application developers.

Qualifications: BSC in computer engineering/ computer science. Minimum 3 years experience in database administration in Windows and UNIX environments.

Software Engineer

Ref. IB4

Key Responsibilities: Maintaining the daily operations of the billing system.

Qualifications: Bachelor/Masters in the related field. 1-2 year experience in GSM billing system.

Please fill in the online employment application form in our website or email us your resume. Mention the post you are applying to and its corresponding reference number as the subject of the email.

website: www.worldtel-bd.com

email: hr@worldtel-bd.com

Please visit our website for further information on employment opportunities.

তারা নিউজ চ্যানেলে

আগামী ১৫ ডিসেম্বর, ২০০৬, শুক্রবার

সন্ধ্যা ৬:৩০ থেকে রাত ৮:৩০ পর্যন্ত

দেখুন **TARA - NIELSON REPORT**
তারা-নির্লসন সমীক্ষা

জাতীয় নির্বাচন ২০০৭ কে সামনে রেখে

জনগণের মতামতের ভিত্তিতে

তারা নিউজ-এর সহযোগিতায় এসি নির্লসন,

ইলেকশন সমীক্ষায় অসাধারণ অভিজ্ঞতাসম্পন্ন

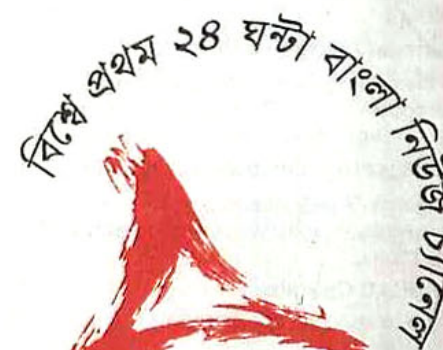
আইজাতিক প্রতিষ্ঠান তৈরী করেছে

তারা-নির্লসন সমীক্ষা। যার ফলাফল আপনার

বর্তমান ভাবনার প্রতিফলন।

TARA NEWZ frequency chart:	
Satellite	THAICOM 3
Frequency	3475 MHz
Symbol Rate	12,800 MSPS
Polarization	Vertical
FEC	3/4

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NEWZ

ছোট পর্দা বড় খবর