

Trading Corporation of Bangladesh (TCB)			
IMPORT SECTION			
TCB Bhaban, Kawran Bazar, Dhaka-1215			
Invitation for Tenders			
TRADING CORPORATION OF BANGLADESH (TCB)			
1. Ministry/Division	Ministry of Commerce		
2. Agency	Trading Corporation of Bangladesh (TCB)		
3. Procuring Entity Name	Trading Corporation of Bangladesh (TCB)		
4. Procuring Entity District	Dhaka		
5. Invitation for	Goods		
6. Invitation Ref No.	File No.TCB/IMP-759/Onion/2006.		
7. Date	27-06-2006		
KEY INFORMATION			
8. Procurement Method	Open Tendering Method (National)		
FUNDING INFORMATION			
9. Budget and Source of Funds	TCB's own fund		
PARTICULAR INFORMATION			
10. Tender Package No.	G-03		
11. Tender Package name	Purchase of Onion		
12. Tender Last Selling Date	20-07-2006		
13. Tender Closing Date and Time	23-07-2006	Time	11:00 A.M.
14. Tender Opening Date and Time	23-07-2006	Time	11:15 A.M.
15. Name & Address of the Office(s) - Selling Tender Document (Principal)	Sonali Bank, Kawran Bazar Branch, TCB Bhaban, Dhaka.		
- Receiving Tender Document	Trading Corporation of Bangladesh (TCB), Import Section, TCB Bhaban, 1 No. Kawran Bazar, Dhaka.		
- Opening Tender Document	Board Room of TCB, TCB Bhaban, 1# Kawran Bazar, Dhaka.		
16. Place/Date/Time of Pre-tender meeting (Optional)	No Pre-tender meeting will be held.		
INFORMATION FOR TENDERER			
17. Eligibility of Tenderer	All eligible tenderer from all countries except Israel.		
18. Brief Description of Goods	150 M. Tons. Onion		
19. Brief Description of Services	None		
20. Price of Tender Document (Tk)	Tk. 1,000/- (One thousand) per set		
Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
21. 1	ONION	TCB's Godown at 230 Tejgaon I/A and/or 344/C Tejgaon I/A, Dhaka.	Tk. 19,000.00
			Within 03(three) Weeks from the date of contract signing
PROCURING ENTITY DETAILS			
22. Name of Official Inviting Tender	MD. AZHARUL FAIZ		
23. Designation of Official Inviting Tender	Senior Executive (Import), TCB		
24. Address of Official Inviting Tender	TCB Principal Office, Kawran Bazar, Dhaka.		
25. Contact details of Official Inviting Tender	Tel. No. 8120031 Fax No. 880-2-8113582 e-mail		
26. The procuring entity reserves the right to accept or reject all tenders			
Signature: <i>[Signature]</i>			
Senior Executive (Import) Trading Corporation of Bangladesh (TCB) TCB Bhaban, 1 No. Kawran Bazar, Dhaka			
GD-1699			

	Institute of Modern Languages University of Dhaka Admission is going on
English & French Short Course (Seats limited. First come first served)	
Admission forms to be collected by 15th July, 2006 (depending on the availability of seats) between 10:00am-12:30pm.	
Minimum qualification	HSC/equivalent
Duration	English -- 50 hours French -- 60 hours
*** Students who have appeared at HSC exam may also apply. Please contact : Room # 106 for English, Institute Library for French.	
C-1550	
Director-in-Charge	

	Institute of Modern Languages University of Dhaka Admission Notice Academic Year 2006-2007
Admission to Language Courses is going on at the Institute:	
Junior Certificate Courses: One year long	
Languages: Arabic, Bangla, English, Chinese, French, German, Italian, Japanese, Korean, Persian, Russian, Spanish and Turkish.	
Prescribed application forms can be collected for Tk. 200.00 from Janata Bank, Dhaka University, T.S.C. Branch and submitted to the same bank on or before 13th July 2006. (It is to be mentioned here that the previous date was 6th July 2006 but due to unavoidable circumstances the date has been changed).	
Qualification for admission:	
English: Current students of Dhaka University only. Classes are held from 8.00am to 5.00pm. Bengali: Both Bangladeshi and Foreigners interested in learning Bengali can apply.	
Other Languages: The minimum qualification for admission is HSC/equivalent with one second division/B' Grade either at SSC or HSC level. Classes are usually held between 4.00pm and 8.00pm. For further information, consult the admission Guide available with the admission form.	
C-1549	
Muhammed Abdur Rahim Director-in-Charge	

The Security Printing Corporation (Bangladesh) Ltd Gazipur					
International Tender for Supply & Incorporation of Covert-over Featured Foil onto Polyvinyl Chloride (PVC) and Polyethylene Terephthalate (PET) for Production of Bandroll and Stamp on Turn-key basis.					
Sealed tenders in two envelope system are hereby invited from the suppliers for supply & incorporation of covert-over featured foil onto Polyvinyl Chloride (PVC) and Polyethylene Terephthalate (PET) for production of bandroll and stamp on turn-key basis for this corporation as per under noted scheduler. Tender paper showing terms and conditions with specification will be available from the office of the Security Printing Corporation (Bangladesh) Ltd, Gazipur and its Liaison Office at Annex Building-1, 6th Floor, Bangladesh Bank, Dhaka-1000 during Sunday to Thursday between 11.00am to 3.30pm against an application in the letterhead pad from the respective firm.					
Name of the item(s)	Nature of tender	Date of selling of tender schedule	Date of dropping of offer(s)	Date & time for opening of tender	Value (non-refundable) per set of schedule
Supply and incorporation of covert-over featured foil onto Polyvinyl Chloride (PVC) and Polyethylene Terephthalate (PET) for production of bandroll and stamp on turn-key basis	International tender	From 28.06.2006 up to 16.07.2006	02.08.2006	02.08.2006 at 11.05am	Tk 5,000.00 only
Earnest money @ 3% (three percent) of the total tendered amount shall have to be submitted in the form of Bank Draft/Pay Order/irrevocable Bank Guarantee along with the tender in favour of the Managing Director, The Security Printing Corporation (Bd) Ltd, Gazipur. Tender without earnest money shall not be acceptable. The tender(s) under sealed cover addressed to the Managing Director, The Security Printing Corporation (Bangladesh) Ltd, Gazipur shall have to be dropped in the tender box kept in corporation's office at Gazipur and only the technical offer(s) shall be opened as per schedule mentioned above in presence of tenderer(s), if any. Financial offer(s) of the technically qualified bidder(s) only will be opened on intimation from this corporation. Tender may be sent also through postal/courier services which must reach within the scheduled deadline. 1 (one) tender schedule is applicable only for one bidder/principal/manufacturer for submitting one offer along with earnest money. The bidder will be required to submit separate earnest money against each alternative offer, if any. The authority reserves the right to reject or accept any tender(s) without assigning any reason whatsoever. Submission of tender after the specified time shall not be acceptable under any circumstances.					
Md Abdul Awal General Manager Tel: 9205103					
C-1543					



CALL FOR CANDIDATURES/VACANCY ANNOUNCEMENT

I. The Delegation of the European Commission to Bangladesh envisages the employment of an **ICT SERVICE OFFICER**
(JOB N° 10876) / (CONTRACT AGENT - GROUP III)

This post is subject to the provisions of the Vienna Convention concerning diplomatic staff (Article 37§2). Candidates must be **CITIZENS OF EU MEMBER STATES** and cannot be permanent residents of Bangladesh.

II. Job description

Job definition: To ensure, under the supervision of the Head of Administration, the correct operation of ICT systems and provide support to the end-users of these systems.

Functions and Duties:

1. Operational IT Management

- technical, functional and integration testing and carrying out capacity analysis and system evaluation
- Manage servers including operating systems installation and upgrading, operation control, tuning
- Conduct computer diagnostics to determine nature of problems, provide technical assistance and perform minor repairs to hardware, software, and peripheral equipment, following design or installations specifications
- Monitor correct operations of the systems and perform error detection tests
- Define, prepare, distribute and support IT reference solutions
- Apply IT quality plans defined by the organization
- Contribute to improvement and maintenance of IT tools, products, projects, services and standardized IT models through technical awareness/knowledge

2. IT Support in service management

- Answer questions or resolve computer problems at local level
- Assist end-users to understand and use the computer hardware and software relevant to their work in view to achieve the best result
- Provide user support related to the local information systems for which s/he is responsible
- Ensure the follow-up of incident and perform debugging and reporting of incidents
- Provide first level support
- Produce technical, management and user oriented documentation

3. Supervision of network and telecommunications

- Run consultancy studies in IT and its application, run market and segment surveys and run studies on quality matters regarding information systems and IT processes
- Design network and telecommunications services architecture
- Implement network and telecommunications architecture and manage network and telecommunications services
- Monitor network operations and telecommunications services.

4. IT Security

- Implement and apply locally the security rules and procedures in place at the Commission to ensure the safeguard, reliability and confidentiality of data, the use of licenses and the access to information
- Contribute to the definition, implementation and management of IT security policies.
- Apply security procedures.
- Apply Data Integrity Control procedures.

5. Database management

- Monitor correct databases operations of the system and perform error detection tests
- Carry out databases capacity analysis and system evaluation
- Manage databases running on the servers
- Provide assistance to the developers for the design of the databases.

6. Web site development

- Create and maintain static and dynamic web pages (including templates), including the search, creation and editing of images
- Ensure the follow up of software updates on the web servers and co-ordinate and install requests for new web applications for Intranet and Internet environments
- Install and maintain the various web servers and tools required for the development of web applications as part of the dissemination of information systems on Intranet and Internet servers
- Ensure that the maintenance, configuration, etc., of the Delegation Web services is correctly done and in collaboration with the internal and external teams
- Contribute to the definition and maintenance of the architecture and the structure of Intranet and Internet web sites
- Participate in technical and functional groups regarding the evolution of Commission web sites and services, and inform and advise the ad hoc services on internet/intranet related issues

7. IT training and coaching

- Inventory and analyze the local IT training needs
- Ensure the development of training modules as well as materials and procedures
- Ensure the organization of training courses to cover specific needs within the Delegation
- Ensure the delivery of training sessions, tutoring and/or coaching
- Ensure the quality and the impact of the training and take appropriate remedial action if required

8. Assistance in the management of sub-contracted IT activities

- Contribute to the definition of IT terms of reference
- Prepare IT calls for tender (equipments, services)
- Participate in IT technical evaluations
- Ensure follow-up of IT contractual performance (deadlines, specifications, expenditure, etc.) and reporting procedures.

III. Job requirements

1. Post-secondary education attested by a diploma, or secondary education attested by a diploma giving access to post-secondary education and appropriate professional experience of three years, preferably in the following fields: server administration, network administration, IT security management, information systems, IT hardware. Professional experience of three years in one or several of the above-mentioned fields desirable.
2. Competencies: thorough knowledge of English and satisfactory knowledge of a second Community language. Knowledge of Bangla would be an asset. Must be dynamic, have a sense of initiative and be able to fit into a multicultural environment. Preferably, should have experience of working in an international organization, or outside the EU.

IV. Conditions offered

Remuneration will depend on number of years of relevant professional experience. Package includes expatriate advantages. A contract of employment will be concluded for a period of three years, subject to a successful completion of a 9-month probation period, with a possibility of further extension. Employment is expected to start as soon as possible. For general information concerning Contract Agents, see the following link: http://europa.eu.int/comm/dgs/personnel_administration/contract_agents_en.htm. Contract Agents are subject to the Conditions of employment of other servants of the European Communities. See page II-25 on http://europa.eu.int/comm/dgs/personnel_administration/statut/tocen100.pdf.

V. The candidates' dossier will have to comprise

1. A letter of motivation, with indication of availability date and any other relevant information not provided in the CV.
2. The candidate's CV (obligatory format available through the Delegation's website: <http://www.eudelbangladesh.org>).
3. Minimum 3 referees (names, first names, positions, organization, telephone, fax and e-mail) who, at the request of the Delegation, can provide information on aptitudes and other qualities of the candidates (less than three referees could be accepted if the relevant experience is acquired in one or two posts only).

VI

Applicants should please submit their dossier to delegation-bangladesh@ec.europa.eu not later than Monday, July 31st, 2006 and in hardcopy to the following addresses (closing date does not apply to hardcopy dossier, envelope and email should be marked "CA: ICT service officer (10876)." Delegation of the European Commission to Bangladesh Head of Administration or Plot 7, Road 84, Gulshan 2, Dhaka 1212, Bangladesh

Rue de la Loi 200, 1049-Brussels, Belgium

VII. The evaluation of candidates will be based on

1. Examination of the submitted dossier in respect to the requirements of the post.
2. Any information regarding the qualifications and skills of the candidates acquired through contact with references (the Delegation reserves the right to contact any organization or body mentioned in the CV even if not quoted as reference).
3. A telephone interview with the candidate

VIII. The selected candidate will be requested to provide within 10 days the following additional documents

1. Certified photocopy of the passport and/or of the identity card
2. Birth certificate.
3. Certified photocopy of academic certificate(s).
4. Medical certificate.
5. Police record extract.
6. If applicable, marriage certificate and/or divorce or legal separation judgments;
7. If applicable, birth certificate(s) of child(ren);
8. If applicable, official declaration of his/her position concerning military service
9. Proof that candidate is not permanent resident of Bangladesh.
10. References from all employers to determine the classification and the salary level of the successful candidate;
11. Two identity photographs

IX

All information and communications with the candidates will be carried out by e-mail. All queries related to his post should be directed to Mr. Michel De knoop, Head of Administration, at michel.de-knoop@ec.europa.eu. Only candidates selected for an interview will be contacted.

X

The European Commission is an equal opportunities employer and a smoke-free work environment. We welcome applications from suitably qualified individuals, regardless of race, gender, sexual orientation or a disability. All applications will be treated on merit and in strict confidence. Any attempt to influence the process of selection will result in immediate disqualification of the recommended applicant.