

## S.P.E.E.D

SERVICES FOR PROFESSIONAL  
EDUCATION & ENTERPRISE  
DEVELOPMENT

## Effective Communication in English

Course Duration	4 weeks (24 hours)
Dates	May 21 - June 15, 2006
Classes & Time	Sundays & Thursdays, 4pm - 7pm
Registration Deadline	May 14, 2006

Venue: S.P.E.E.D Training Centre, Hs 32, Rd 123,  
Gulshan -1, Dhaka - 1212

The course will be conducted in an interactive and practical learning setting with a measurable outcome. The primary focus is on enhancing spoken and written English skills while simultaneously serving as a means for confidence building and increasing self-motivation.

For queries, course details, and registration please contact:  
Business Development Manager, S.P.E.E.D  
Corporate Office: Khawaja Tower, 95 Mohakhali C/A, Dhaka - 1212  
Tel: 8815222-3, 8811500, 9887277, 0189252814 (TNT incoming)  
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Email: ubss@ubss-bd.com

Branch Office: 69 Agrabad  
Commercial Area, Chittagong-4100,  
Bangladesh. Tel: 7255440  
Mobile: 0171441690, 0171445231  
Email: ubss@ubss-online.net

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Phone: 73515, 01711-321733

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## CAREER OPPORTUNITY

## Product Promotion Officer

Organon, a Dutch  
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prescription medicines that improve the health and quality  
of human life. Organon's core therapeutic fields are reproductive  
medicine, psychiatry and anesthesia. Organon(Bangladesh)Limited,  
which has manufacturing facilities in Bangladesh, seeks to employ

## Product Promotion Officers

## Required Qualifications:

- ◆ Masters in Chemistry or Biological Sciences or Masters in Science with Biology at HSC level.
- ◆ Graduates in the above disciplines with a maximum of 2 years experience may also apply.
- ◆ Below 30 years of age.
- ◆ Proficient in written and spoken English.
- ◆ Willing to undertake extensive field work and accept challenges.

If you are the person we are looking for, please apply in confidence with a C V in  
your own handwriting and a recent colour photograph to **Personnel Manager,**  
**Organon (Bangladesh) Limited,** Mascot Plaza, 8th floor, 107/A,  
Sonargaon Janapath, Sector - 7, Uttara C.A., Dhaka - 1230 by  
**20th May 2006.**

The envelope should be marked  
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## EMPLOYMENT

An International Child Welfare Organization invites  
applications for the following position for its Dhaka Office:

**Accountant [Male]**: Minimum Commerce Graduate  
having excellent computer skills of MS Office including  
Excel, Word, Power Point, Bengali Software (Bijoy) &  
Internet operation. Must have excellent communication  
skills in both oral & written English. A consolidated  
amount of Tk. 9,000.- per month will be paid during  
one year probation period. All other benefits will be  
provided after completion of probation period. Applicants  
must have minimum 2 years of work experiences & must  
be below 32 years of age. Only short listed candidates  
will be called for an interview.

Candidates having confidence in fulfilling the above  
criteria can apply with a CV mentioning contact  
telephone numbers, copies of all certificates & a recent  
passport size photograph by May 20, 2006 to  
"GPO Box - 546, Dhaka - 1000"

## CAREER OPPORTUNITY

A rapidly expanding international organization in the field of Science  
& Technology is looking for sound professionals for the following positions:

## Asst. Manager (Marketing)

- B. Sc in textile technology.
- At least 2 years experience in testing laboratory is preferred.
- Basic Knowledge to the areas of dyeing / finishing / weaving /  
garment making and so on.
- Basic communication skills including considerable fluency in  
spoken, written and in reading English.

## Asst. Manager (Accounts/ Admn.)

- M. Com in Accounting
- Should have 2-3 years working experience.
- Verbal and written communication skills in English.
- Proficiency in MS Word, Excel, Power Point, Email.
- Capable to do financial analysis and audit work.
- Should be energetic, presentable with pleasant & willing to work  
under pressure.
- Should have experience with Tally software and familiar with  
variety of financial accounting systems both manual and computerized.
- Should be good communicator, hard working and self motivated.

Attractive salary package with excellent career growth  
environment is offered for deserving candidates.

Application with CV along with recent passport size  
photograph, copies of all academic certificates/mark sheets.

Must reach to :

GPO BOX No. 2230, Dhaka-1000, by May 16, 2006

## Flat Sale

Lake side, at Uttara, 1500 Sft, 3  
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Any Query/Corporate Solution Call :  
Mr. Munna 01711339728  
965551-3 Ext.121

## WALK - IN - INTERVIEW

A reputed company is looking for dynamic, sincere and experienced young persons for URGENT  
appointment for its fast growing business.

**Post: Office Cum Marketing Executive.** Qualification / Skill: Minimum graduate with excellent command  
in English and computer knowledge of M.S. Office is must. Marketing experience persons will have preferences.

**Post: Sales Executive.** Qualification / Skill: Minimum graduate with excellent command in English and  
previous experience of sales of products at markets is necessary.

**Post: Executive Housekeeper.** At least 10 years experience in Housekeeping, Cleaning and Maintenance job.  
If you think you are the right persons and ready to talk challenge in career build-up, requested to bring  
application incl. detailed CV and PP size photographs on 13th and 14th May (Between 4 to 6:30 PM)



A.K. Traders Ltd.

Suite 6/C, Rupsha Tower, 7, Kemal Ataturk Avenue, Dhaka-1213, Bangladesh.

## WE ARE LOOKING FOR LEADERS

**Dhaka Bank Limited**, a leading private sector commercial bank providing high quality products and  
services backed by the state of the art technology and a team of highly motivated personnel committed to  
developing excellence in banking is looking for the following positions based in its **Head Office** and **Branches**  
throughout the country:

SYNDICATIONS & STRUCTURED FINANCE: **Head/Senior Manager**

Requirements: 10-12 years experience in any financial institution including 5 years in the relevant field.

TRAINING INSTITUTE: **Head of the Institute/Senior Manager**Requirements: 12-15 years experience in banks or financial institutions with 5-6 years minimum experience as a  
faculty member in a reputed training institute.MARKETING : **Head/Senior Manager**

Requirements: 12-15 years experience in the relevant field having knowledge about the banking products.

BRANCH MANAGER: **Asstt. Vice President to Vice President**

Requirements: 8-10 years experience including 3 years as a Branch Manager.

Posting: Anywhere in Bangladesh.

TRADE FINANCE : **Principal Officer to Asstt. Vice President**

Requirements: 5-8 years experience including 3 years in the relevant field.

Posting: Anywhere in Bangladesh.

## JOB REQUIREMENTS:

- Sound track record in professional and educational career having masters preferably in business disciplines.
- Well conversant with the relevant job.
- Age should be within 40 years for the first four positions and below 35 for the last one.
- Computer literacy is essential.
- Good communication skills - both in English & Bengali.

Attractive compensation will be offered to the deserving candidates.

Apply online alongwith your detailed resume and a recent scanned photograph to [dhakabank@bdjobs.com](mailto:dhakabank@bdjobs.com)  
by **May 25, 2006**. Also please mention the name of the position in the application for which you are applying.

Only short listed candidates will be called for the interview. Dhaka Bank reserves the right to accept or reject any  
application without mentioning any reason whatsoever.

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