

TO-LET

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Ring -9884178, 0173-018471

Vacancy Announcement

Shishu Polli Plus, an international NGO working with women and children in Sreepur, Gazipur District wishes to recruit to the following two positions:

1. Programme Coordinator Core Programmes-(Female-1): Needs MSS (preference will be given to candidates who studies social welfare and sociology). A sound knowledge of child development, child-care and child and women's rights is essential. Experience must be a minimum of ten years working in organizations in related fields.

1. Programme Coordinator Skill and Business Development: Candidate must have Masters in any discipline with 10 years experience on NGO background. The candidate must have experience in this area of work and should have the skill to make plan independently. Good Spoken, Written in English. Support, Prioritizing work. Planning, organizing short terms, mid term & long term project activities. She/he must have skill some designing & marketing. Fluent in Bengali and English. Computer knowledge (Ms Word, Excel & PowerPoint) is essential for the both positions.

Gross Salary Tk. 16,000 - 20,000 per month (other benefits as per organization rules such as provident fund and gratuity) depend on qualification and experience.

Note: These posts are residential and based 40 miles north of Dhaka on the Mymensing road. Interested candidates Should apply with C.V. and all copies of certificates on academic qualification, training and experiences to **Shishu Polli Plus**, House No. 20, Road No. 17, Nikunja 2, Dhaka-1229.

Please note, the position applied must be written on the top of the envelope. Applications will be accepted until the 18th March 2006. Only short listed candidate will be contacted.

EMPLOYMENT OPPORTUNITY

An international organization invites applications from suitable candidates for the position of 'Epidemiologist' for HIV/AIDS/STI diseases control

Duty Station: Chittagong

Required Qualification:

- > **Education**
 - Master's Degree in Epidemiology, or Public Health plus equivalent work experience in epidemiology
- > **Professional Qualification & Proficiency**
 - understanding of the principles of epidemiology
 - understanding of practical methods to investigate the epidemiology of infectious diseases in urban settings in Bangladesh and the ways in which this knowledge can be applied to control disease
 - ability to apply the appropriate statistical techniques and correctly interpret the results.
 - understanding and ability to make use of measures of disease frequency, measures of effect and measures of public health impact
 - ability to select and use appropriate statistical methods in the analysis of simple data-sets and apply these methods by computer (using STATA)
 - knowledge of the required structure and approach to writing a scientific paper or report
 - understanding of general principles of surveillance as applied to infectious diseases locally, nationally, and internationally
 - knowledge of the methodology for selecting priority health indicators for surveillance and designing an operational plan for the surveillance of communicable diseases
 - understanding of local urban health systems
 - knowledge of HIV/AIDS/STI
- > **Working Experience**
 - 5-8 years of professional experience is required, preferably in the HIV/AIDS/STI field
- > **Language Proficiency**
 - Good English & Bangla language skills (written & verbal)
- > **Others**
 - awareness of ethical issues in public health and epidemiological research
 - Strong organizational and planning skills and ability to work independently
 - Good interpersonal communication skills and team spirit;
 - Familiar with MS Office, Word, Power Point, Excel (including e-mail, and Internet use)
 - Understanding of the Chittagonian culture and language desirable

Interested candidates who fulfil the requirements are requested to submit their application to the address below by 16th of March, mentioning the position applied for on the envelope:

Advertiser, Box No -A-55, The Daily Star 19, Kawranbazar, Dhaka - 1215

BRB Distribution Limited, the marketing company under **BRB GROUP**, looking for immediate appointment in the following positions for nation-wide marketing of the products of its sister organisation **BRB Cable Industries Ltd.** an internationally renowned and the largest wires & cables manufacturing company in Bangladesh.

1. Deputy General Manager (Marketing)

Requirements:

MBA/M.Com. (Marketing or Management)/B.Sc. Engg. (Electrical).
12-15 years practical experience of which minimum 5 years in a similar post in an large organization, having marketing network throughout the country.
Should be a team player with excellent communication, presentation, negotiation, decision making and strong inter-personal skills.
Should be computer literate.
Willing to travel extensively.
Age should not exceed 45 years.

2. Assistant General Manager (Marketing)

Requirements:

MBA/M.Com. (Marketing or Management)/B.Sc. Engg. (Electrical).
8-10 years practical experience of which minimum 3 years in a similar post in an large organization, having marketing network throughout the country.
Should be a team player with excellent communication, presentation, negotiation, decision making and strong inter-personal skills.
Should be computer literate.
Willing to travel extensively.
Age should not exceed 40 years.

3. Manager (Marketing)

Requirements:

M.Com. (Marketing or Management) with good academic background from a reputed university.
6-7 years practical experience of which minimum 3 years in a similar post.
Should be a team player with excellent communication, presentation, negotiation, decision making and strong inter-personal skills.
Should be computer literate.
Willing to travel extensively.
Age should not exceed 40 years.

The company offers an attractive pay package with good prospect, career advancement and an excellent work place environment. Interested candidates fulfilling the requirement may submit their resume with a covering letter and 3 (three) copies of recent passport size color photographs mentioning expected salary by **March 20, 2006**. SL. No. 1&2 are also encouraged to meet personally with the under mentioned person within 4.00 to 6.00PM from 7th march to 20th march 2006. Any persuasion will disqualify the candidature. Only short listed candidates will be called for the interview. Those who do not match with above requirements are requested not to apply. Please write the position applied for at the top of the envelope.

Executive Director
BRB Distribution Limited
(A sister concern of BRB Cable Industries Limited)
House # 10/B, Road # 06, Dhanmondi, Dhaka-1205

BRB GROUP
BASIC INDUSTRIAL ESTATE, KUSHTIA-7000, BANGLADESH

IN REMEMBRANCE



Late Syed Md. Habibur Haque

3rd March

On this day we remember Syed Md. Habibur Haque, the founder Vice-President of SERVE THE PEOPLE, whose support and inspiration laid the foundation of our organisation. He served Crystal Insurance Co. Ltd. as the founding Managing Director and one of the Sponsor Directors.

On the 4th death anniversary of our beloved founding Vice-President, we invoke the blessings of Allah for the salvation of his departed soul. May Allah bless him along with those who have departed earlier.



The Volunteers and Staff of
SERVE THE PEOPLE

C-541



Kazi Farms Group

The largest poultry breeding company in Bangladesh requires:

Assistant Maintenance Engineer

Responsibility: Will be responsible for maintaining necessary plant/farm equipment

Education: Diploma Engineer (Electrical/Mechanical)

Experience: At least 3 years

Job Location: Willing to work anywhere in Bangladesh

Please apply with detailed CV and a recent passport size photograph by March 9, 2006

Human Resources Department

84 Dhanmondi, Road 7A, 4th Floor, Dhaka 1209

Tel: 9134276, 9128062, 9123432 Fax: 9122842 E-mail: hrd@kazifarms.com

Career Opportunity

General Manager, Admin & Human Resources Development
Administrative experience preferred, Rtd. Defense Officers may apply.

Manager Accounts, (Male/Female)

M.com / ICMA, must be able to organize and centrally control accounts and financial disciplines of a group of garment industries.

Merchandisers / Production Planners: (Male/Female, age 20-32yrs). 4 positions Minimum Business/Marketing graduates, and Industrial Engineers, preferred. Must be proficient in English language and have good Computer operation skills. Previous experience not essential. We are looking for self motivated, hard working candidates who are planning a career in garment export industry.

Secretary: (Male/Female)

Minimum graduate, proficient in English language and have good Computer operation skills. Experience preferred but not essential. English medium educational background preferred. Must be able to take notes, prepare reports/letters and organize files & correspondences.

Apply in full confidence by Mar. 14th, with resume, 1- recent photograph, photocopies of academic certificates, references etc., to Box No. A-57, Daily Star, Dhaka.

VACANT POSITION

The High Commission of Malaysia invites suitable qualified candidates to apply for the post of **CLERK**. Candidates should be either a Bangladeshi citizen or a permanent Resident in Bangladesh and should preferably have:

- > Degree in Business Administration. However, degree in other discipline but with relevant working experience will also be considered.
- > Good written and oral communication skills in both English and local language is a Must.
- > Computer Literate.
- > Able to work independently with minimum supervision.

Interested candidates are invited to submit their application along with a complete resume, expected salary and a recent passport size photograph before **10th March 2006 to:**

High Commission of Malaysia
House No # 19, Road No # 6
Baridhara, Dhaka -1212



IWM is established by the Govt. under the Trust Act to work as a Centre of Excellence in the field of water modelling, computational hydraulics and allied sciences.

House # 496, Road # 32,
New DOHS, Mohakhali,
Dhaka-1206

Position Available

Equipment Engineer

Required Qualification & Experiences: B.Sc Engineering (Electrical & Electronics) or equivalent with specialization in electrical and electronic equipment technology. Preference will be given to the candidates having Masters or Post Graduate Diploma and experience in the maintenance and management of electrical and electronic survey equipment.

The job requires maintenance and management of electrical and electronic state of the art equipment used for hydrographic, topographic hydrometric survey / measurements. The job requires extensive visits to remote areas in land, river and sea.

Eligible Candidates are requested to please download and fill up the CV Form and e-mail it to IWM (mnb@iwmbd.org). The last date of the application for the position is 15th March 2006.

Only short-listed candidates will be called for interview. Selection will be based on candidates educational and professional qualifications, written and oral test will be carried out by a selection committee.

Candidates with demonstrated capability will be offered attractive remuneration package.

Under Direct Management of
Monowara Hospital (Pvt.) Ltd.

Prof. Suraiya Jabeebn's

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Tel: 8814887, 9889277
Emergency: 0191-418956.

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Branch: 190A, Manicktalla Main Road, Kolkata - 700 054, Ph: 2364 8085/86

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IDE

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Is now inviting applications for

Database for Agribusiness Consultants

International Development Enterprises (IDE)-Bangladesh an international development organization has been working in Bangladesh since 1984 focusing on market facilitation for the development of small and medium enterprises (SMEs).

Currently IDE is in the process of developing a database for local consultants and service providers having proven capacities and expertise in various agriculture subsectors including:

- Technical production expertise in poultry, livestock, fisheries, fruits, spices and vegetables
- Market demand assessment
- Branding and market promotion
- Processing of specific products
- Value chain analysis

Applicants must have excellent analytical and communication skills and should also have specific expertise and experience in their specialty area. Although strong writing skills are preferred, those without writing skills may be called upon for technical advice and networking. Applicants must be clear and honest about their skills and competencies (i.e. Writing, training, communication, networking, technical knowledge etc.)

CVs should not be longer than 5 pages including the following:

1. Basic information: name and contact information
2. Education
3. Primary area of expertise
4. Key skills and competencies
5. Positions held: chronologically with most recent position first. Please include only the experience relevant to your primary area of expertise
6. Consultancies

Interested applicants are requested to submit their profiles to: dac@ide-bangladesh.org

Your participation will contribute to the development and growth of agribusiness in the country. Your details will be kept confidential.

NO PHONE CALLS PLEASE

Receptionist

DFID Bangladesh

The Department for International Development (DFID) is a world-class bilateral aid agency and has an opportunity for an experienced RECEPTIONIST to join its team in Bangladesh.

Based in its busy office in Gulshan, the successful applicant will be expected to take full responsibility for Reception Services, being the first point of contact for all DFIDB visitors and telephone callers.

In return for an attractive and competitive local salary and benefits package, the selected candidate will be expected to contribute positively to the functioning of DFID Bangladesh. S/he will maintain a cheerful, friendly and helpful attitude at all times, both when receiving visitors and also over the telephone. S/he will handle all telephone calls and visitors confidently, efficiently and with courtesy. Working as part of a larger Estates and Office Management function, the post holder should also be a good team player, providing support to others in the Estates and Facilities-section as required.

The post holder should have at least 5 years experience as a Receptionist, preferably in an international organisation. S/he needs excellent communication skills in both Bangla and English Language. In addition s/he should be competent using Microsoft Office 2003 (especially Outlook, Word, Excel and Power Point), and be familiar with internet browsing.

DFID is an equal opportunities employer. We actively encourage applications from women, ethnic minority groups and those with a disability. Selection is on merit and short-listed candidates will be invited to attend an English Language Assessment and interview.

To apply, please forward a full resume by 17 March 2006 to:

MONOWER ASSOCIATES

Management and HR Consulting

Bilquis Tower (3rd Floor), 6 Gulshan North C/A, Dhaka - 1212

Tel: (00 880 2) 9882321, 8825074 & 8825100, Fax: (00 880 2) 8825086

E-mail: masso@masso-hr.com



CIVILSERVICE



DFID Department for International Development

www.dfid.gov.uk