

VACANCY ANNOUNCEMENT

Lina Paper Mills Ltd. a pride project of Lina Group invites applications from well experienced **B.Sc. Engineer** for immediate appointment in its Paper Mill in the following posts.

Sl.	Name of the Post	Qualification & Experience
01.	Additional Chief Engineer (Civil)	The candidates must possess the degree in B.Sc. Engineering (Civil) from a recognized University and must have minimum 15 years practical working experience mainly in designing and execution & supervision of industrial civil structure as head of civil department.
02.	Sr. Site Engineer (Civil)	The candidates must possess the degree in B.Sc. Engineering (Civil) from a recognized University and must have 8-12 years practical working experience mainly in designing and execution & supervision of industrial civil structure.

Deserving interested candidates are requested to send their application, CV with contact telephone number, two copies passport size recent photographs and attested copies of all relevant certificates etc. within 10 (ten) days from the date of advertisement to the following address. Please mention name of the post applied for on the top of the envelope.

Director
Lina Paper Mills Ltd.
Hazi Abdul Awal Mansion
21, Hazi Abdur Rashid Lane,
Nayabazar, Dhaka-1100

SIEMENS



Siemens Bangladesh Ltd.

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Siemens is one of the largest multinational companies in the electrical engineering and electronics sector with operations in about 190 countries, creating leading-edge innovations for better life, and driving profitability and corporate responsibility around the globe. Siemens Bangladesh is a wholly-owned subsidiary of Siemens Germany. Presently the company is looking for smart and energetic people with proactive attitude and good interpersonal skills, compatibility to work in a sophisticated corporate structure and cross functional environment.

If you match the profile and are willing to work in a world-class company, please mail or send directly through e-mail, your CV with a recent photograph to the address below within 7 days following this publication.

Human Resources Division
Siemens Bangladesh Limited
ZN Tower (Siemens House)
Gulshan Avenue, Road # 8
Plot # 2, Gulshan-1
Dhaka-1212
E-mail: hr.bd@siemens.com
www.siemens.com.bd

Executive Engineer

(Position for Dhaka Area)

The ideal candidate should have a First Class B.Sc. degree in Electrical and Electronic Engineering from any reputed Institution/University with good academic background. 5 years of work experience in turnkey projects, having experience with Variable Speed Drives, Microprocessors based control etc. The preferable exposure should be in one or more area(s) like Industrial Electrical Power Distribution in Steel, Cement, Sugar, Chemical, Port, etc., covering HV, MV, LV Substations, Cabling, Illumination, Earthing Systems, PLC based automation system, etc. The candidate should be positive and have the drive to achieve results in a highly competitive environment, excellent verbal and written communication skills (both English & Bengali) and good analytical ability.

Executive Engineer

(Position for Dhaka Area & Chittagong area)

The ideal candidate should have a First Class B.Sc. degree in Electrical and Electronic Engineering from any reputed Institution/University with good academic background. 2-3 years of work experience in similar field in any reputed organization is required. The incumbent should have excellent skills for communicating with customers, qualified to design and market low voltage electrical projects with good understanding of Low Tension Switchgear, Motor Control Center, Power and Lighting Bus Bar Trunking Systems, etc. The candidate should have excellent verbal and written communication skills (both English & Bengali). Age limit between 25-30 years.

Senior Commercial Executive

(Position for Dhaka Area)

The ideal candidate should have a Post Graduate degree in Finance/Accounts from any reputed Institution/University with good academic background. 2-3 years of work experience in similar field in any reputed organization is required. The incumbent should have excellent skills to handle Import, Export and Inventory Management individually. Knowledge in Business Software specially SAP will be an added advantage. The candidate should have excellent verbal and written communication skills (both English & Bengali). Age limit between 25-30 years.

Commercial Trainee

(Position for Dhaka Area)

The ideal candidate should have Graduate/Post Graduate degree in Finance/Accounts from any reputed Institution/University with good academic background. The candidate must have excellent verbal and written communication skills (both English & Bengali). Female candidates are encouraged to apply.

Auto-Cad Designer

(Position for Dhaka Area)

The ideal candidate should have a Diploma degree in Electrical/Power/Electronic from any reputed Institution with good academic background. 4-5 years of work experience in similar field in any reputed organization is required. The incumbent should have competence in Electrical Distribution systems to design single line drawing. 3 dimensional manufacturing drawing of Bus bar systems, etc. Age limit between 30-35 years.

Siemens is an equal opportunity employer with excellent career growth prospects. We offer attractive remuneration and service package to employees.

Please mention the position of interest on top of the envelope

CAREER OPPORTUNITY

An International Aid agency would like to recruit one **Program Officer** for its Bangladesh Office.

Qualifications for the above post

- Masters Degree in Economics/Social Science with excellent command of written & spoken English;
 - Adequate computer skills with experience in Project Formulation and Country Programming;
 - Ability to collect and analyze various information & data from international and government organizations;
 - Should not be over 35 years of age.
- Interested persons having at least three years of experience in international aid organizations may apply with their bio-datas and copies of academic certificates to:

Resident Representative

KOICA Bangladesh Office, Embassy of the Republic of Korea
 4, Madani Avenue, Baridhara, Dhaka-1212
 (Persons who have applied before do not need to apply)

Last date of receiving applications : December 8, 2005



The Medical & Health Welfare Trust

Sector # 1, Road # 8-9, House # 4
 Uttara, Dhaka-1230

Tender Invited for Consultancy Services

Scaled tenders are hereby invited by the undersigned from qualified firms for Consultancy services to carry out design and supervision for the following works.

1. An architectural design with internal decorations with modern facilities of an Auditorium in the existing on the 5th floor with total area of 4965 Sft of College building of MCWH.
2. Design, drawing for 6 storied building with under ground car parking and other facilities like under ground generator and water reservoir to be built in the plot # 2, Road # 15, Sector # 1, Uttara, Dhaka.

Tender Documents will be sold from the office of undersigned upon payment of Tk. 1000/- (One thousand, non refundable) in the form of Bank Draft / Pay order in favor of "The Medical & Health Welfare Trust" from any scheduled Bank. Tenders Documents will be available up to 27/12/05 from 8.00 a.m to 2.00 p.m.

The Tender will be received at the office of the undersigned up to 12.00 noon 28/12/05 and will be opened on the same day at 12.30 p.m in presence of the Tenderers, if any.

The Medical & Health Welfare Trust reserves all the right to accept or reject any or all Tenders without assigning any reason / reasons whatsoever.

(Prof. A. M. Mujibul Haq)
 Member Secretary & Project Director
 MHWT

Position Announcement for Administrative Coordinator

An international agency seeks an Administrative Coordinator for its country office in Bangladesh. The purpose of this position is to create and maintain a positive work environment to enable the office to function effectively in Bangladesh.

The Administrative Coordinator will:

1. Efficiently manage on day to day a small country office;
2. Management of traveling of all outgoing trainees, workshop participants, logistical support for incoming visitors and support for local and international conferences;
3. Ensure compliance of office procedures and transparency in procurement and transport and securing contract services;
4. Supervise administrative staff and maintain goodwill with local partners.

Qualifications and Experience:

1. MBA or equivalent degree;
2. High level of computer literacy and competency in written English and Bangla;
3. At least 10 years experience in administration and demonstrated skills in financial management;
4. Displayed ability to work with people and government, non-government and private sector agencies.

Additional:

Suit person 35 to 45 age. Salary range Tk 32,000 to Tk 55,000 inclusive of benefits.

Female candidates are encouraged to apply.

To Apply:

Interested persons having required qualifications and experience should send curriculum vitae, date of availability and names of three referees by December 14, 2005.

Application for Administrative Coordinator

Advertiser

GPO Box No 64

Ramna, Dhaka-1000

D-1383

GOVERNMENT OF INDIA SCHOLARSHIPS

The Indian Council for Cultural Relations, New Delhi is offering Government of India Scholarships to meritorious students from Bangladesh to study in various Indian colleges and universities during the academic year 2006-2007. These scholarships are for studies in various general disciplines for courses at the undergraduate, post-graduate, M.phil, PhD, M.tech and post Doctoral research levels. They are also available for courses in Classical Indian languages like Sanskrit, pali and prakrit, sports and studies in the field of culture.

Further information, along with application forms for these scholarships, may be collected from the **Education Wing, High Commission of India, House No. 2, Road No. 142, Gulshan-1, Dhaka-1212 on any working day between 1400 hrs and 1600 hrs up to January 5 2006.** Upon submission of photocopy of the mark sheet on the qualifying examination, forms can also be collected from and deposited with the **Assistant High Commission of India, Chittagong/Rajshahi till December 29, 2005.**

Students interested in applying for these scholarships may do so in the prescribed format in six copies along with supporting documents to the Education Wing of High Commission of India, Dhaka. **The last date for receipt of completed application forms is January 5, 2006.**

Employment Opportunities in UNDP-funded Preparatory Assistance on "Support to the Electoral Process in Bangladesh"



United Nations Development Programme (UNDP) is seeking applications from Bangladeshi females and males for two vacant positions in its Preparatory Assistance (PA) Project "Support to the Electoral Process in Bangladesh", funded by UNDP and implemented by Bangladesh Election Commission Secretariat. The project aims at formulating a full-fledged project document for the long-term assistance to the electoral process and completion of essential tasks toward rapid inception of the full-fledged project.

1. National Project Management Expert (Duration is January-June 2006) : The National Project Management Expert (NPME), supervised by the National Project Director (NPD), will be involved in planning, implementation, and execution of the project. S/he will be based at the Bangladesh Election Commission Secretariat, and will ensure the implementation of the project activities in relation to the formulation of the full-fledged project. S/he has to: (a) assume operational management of the project, (b) prepare and update project work plans, (c) ensure signing of agreements with project staff and short-term consultants, (d) ensure delivery of the staffs/consultants' outputs as per their contracts, (e) initiate and administer mobilization of project inputs under the responsibility of the executing agency, (f) submit regular and financial delivery reports to the NPD, (g) assist in organizing of one divisional conference/workshop to identify potentials for electoral reforms & donor assistance, and finalizing the report on the same to formulate the larger project on electoral process, (h) assist the Project Steering Committee to liaise with the Project Oversight Committee in order to expedite Project Oversight meetings and reporting to the CEC, (i) maintain meeting minutes, (j) produce quarterly progress reports and the Final Project Report, (j) assist in organizing of one TPR (Tripartite Project Review) Meeting, (k) liaise with UNDP & (l) ensure that gender & human rights issues are mainstreamed in all policies and activities of the project and properly reported.

Required Qualifications : The incumbent should have at least a Masters Degree in Management or Social Sciences, with at least five years of work experience. Ability to organize & liaise and strong documentation skills are essential. Experience with UN system, UN electoral assistance or electoral assistance programme in Bangladesh is preferable. Fluency in Bangla and English (written & spoken) and computer skills are pre-requisites for this position.

2. National Consultant in Organisational Analysis (Duration is 4 months) : S/he will be responsible for analyzing the need for vehicles and equipment in the Election Offices of Bangladesh Election Commission. In cooperation with the NPD, the National Project Management Expert and the UNDP Focal Point- the National Consultant will (a) coordinate with Election Offices at different levels, (b) make an inventory of the on-going activities of Election Offices & the utility of vehicles and equipment at different levels, (c) prepare a comparative analysis of the activities and the need for vehicles and equipment and the workload in Election Offices during the election time, (d) identify a realistic approach for providing vehicles and equipment to the election offices and estimating operation and maintenance cost of the usage of vehicles and equipment, & (e) prepare a report with recommendations on actual needs for vehicles and equipment.

Required Qualifications : The incumbent should have a minimum of a post-graduate degree in Management, Business Administration, Institutional Development, Organizational Behaviour or a related field. Expertise in Operations Management will be treated as an additional qualification. S/he should possess familiarity with government institutions and preferably have a background in organizational management and electoral systems & processes in Bangladesh. Minimum ten years of relevant work experience with strong analytical skills and skills in computer usage are essential.

Submission of Application : Candidates are required to indicate their salary expectations in their applications, but without any obligations from UNDP. Applications should be sent in English, including a curriculum vitae and a recent photograph. Applications should be addressed, with the post title on the envelope, to the Assistant Resident Representative (Human Resources), UNDP, GPO Box: 224, Dhaka-1000, or delivered to the dedicated Deposit Box at IDB Bhaban (Ground floor), at E/8-A, Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka, by c.o.b. on 12 December 2005. Any attempt to influence the selection will result to automatic disqualification of the recommended candidate.

Female candidates are encouraged to apply.
 UNDP is a smoke-free work environment.

Dhaka National Medical College

53/1, Johnson Road, Dhaka-1100

WANTED

Dhaka National Medical College invites applications from the Bangladeshi nationals for the following posts:

Name of Post & Age	Educational Qualification & Experience
Professor : Anatomy & Physiology Age: 60 yrs (max.)	As per BMDC & PSC rules.
Associate Professor: Pathology and Orthopaedics Age: 50 yrs (max.)	
Assistant Professor: Microbiology & Physiology Age: 40 yrs (max.)	

Conditions :

- Interested candidates are advised to submit their applications along with complete C.V. all attested copies of certificates and 2 copies of passport size photographs by 12.12.2005.
- Separate pay scale for each positions as per College rules.
- Candidates of Professor rank may directly contact with Principal for further details. Retired Professors can also apply.
- Candidates in service should apply through proper channel.
- For the interest of the College the authority may relax any of the conditions of the advertisement.
- Incomplete application is not acceptable.

Prof. Ata-ur Rahman Choudhury
 MBBS (Dhaka) DTM&H (Eng) MRCP (UK)
 FRCP (Glasg) FRCP (Edin),
Principal
 Dhaka National Medical College

ক্ষুদ্রঋণ ব্যবহার করি
দারিদ্র্যমুক্ত দেশ গড়ি
 বাংলাদেশ : ক্ষুদ্রঋণের অঙ্গদূত
 সন্দেশেই চায় ঋণ-দারিদ্র্যমুক্ত স্বনির্ভর বাংলাদেশ।
 আর দারিদ্র্য বিমোচনে ক্ষুদ্রঋণের অবদান আজ
 শুধু বাংলাদেশেই নয় বিশ্বব্যাপী স্বীকৃত।

জাতিসংঘ আন্তর্জাতিক
ক্ষুদ্রঋণ বর্ষ ২০০৫
 এ উপলক্ষে ডিসেম্বর মাসজুড়ে বিভিন্ন টিভি চ্যানেলে
 সম্প্রচারিত হবে টক শো।

• চ্যানেল আই : ২ ডিসেম্বর, শুক্রবার, সকাল ১০:৩০ মিনিটে
 • এনটিভি : ৯ ডিসেম্বর, শুক্রবার, বিকাল ৪:২৫ মিনিটে
 (পুনরাবৃত্তি : পরের দিন শনিবার, সকাল ১০:০৫ মিনিটে)
 • এটিএন বাংলা : ২৩ ডিসেম্বর, শুক্রবার, সকাল ১০:৩০ মিনিটে
 • বিটিভি : ৩০ ডিসেম্বর, শুক্রবার, সকাল ১১:০৫ মিনিটে

আপনি দেখুন, অন্যদের দেখতে উৎসাহিত করুন।
 দারিদ্র্য বিমোচন প্রয়াসে অংশগ্রহণ করুন।
 দারিদ্র্য বিমোচনে ক্ষুদ্রঋণ-সবার ঘরে আসুক সুদিন।

পত্নী কর্ম-সহায়ক ফাউন্ডেশন (পিকেএসএফ)

বাংলাদেশ সংলাপ

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For free passes to attend the 'Sanglap':
 send your contact details via email to bangladesh@bbc.co.uk
 or by post to BBC Bengali, PO Box 6079, Gulshan, Dhaka 1212
 or call 0192 094273 or 0192 054852

bbcbengali.com

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