

Your Potential Our Passion



**ABUL
KHAIR
GROUP**

Abul Khair Group is one of the leading and successful business house in the country engaged in the manufacturing and marketing of consumer goods besides others. It has strong presence in Milk & milk products, Beverage, Tea, Snacks, Tobacco, Edible & Coconut Oil, Steel products and Cement. With the highly ambitious growth targets in the existing portfolio coupled with focused business expansion plan, the group's vision is to be one of the most preferred employers in the country caring for people and willing to offer fast growing career to the most deserving potential candidate.

Now, we are looking for a few dynamic and experienced persons in the following positions for immediate employment:

1. Asst. General Manager (HR):

The job holder will be responsible for HR operations of the group consisting of 4 divisions at the moment and will report to the Human Resources Director, place of posting being at its corporate office located in Chittagong.

Key skills required:

- ▶ HR strategy and policies
- ▶ Manpower planning, development and implementation
- ▶ Organization development & change
- ▶ Learning & HR development
- ▶ Performance and career management
- ▶ Remuneration management (reward & recognition)
- ▶ Employee relations
- ▶ Relationship management with line managers for HR operations
- ▶ Strong IT operational knowledge

Key competencies required:

- ▶ Self starter (drive & initiative)
- ▶ Gaining commitment from people at all levels
- ▶ Drive implementation of HR projects through people
- ▶ Leading & developing people
- ▶ Analytical ability & creativity in HR & business perspective
- ▶ High level of passion and integrity in business behavior

Education & professional profile:

Potential people having Master degree in any social science with minimum of 5 years professional experience in HRM & Employee Relations will be considered as the targeted candidates. People with right level of experience having MBA of equivalent degree in Human Resource will get preference.

2. Accounts Manager/Asst Accounts Manager:

The job holder will be responsible for Accounting & Financial operations either at its corporate office in any division or at any factory location in Bangladesh and will report to the divisional or functional head of finance.

Key skills required:

- ▶ General accounting operation (chart of accounts, transaction process & systems, records etc.)
- ▶ Business plan, budgeting, forecasting and budgetary control
- ▶ Business performance reporting (measuring & evaluating performance including product costing)
- ▶ Inventory management & control
- ▶ Developing MIS and providing information for management decision
- ▶ Treasury management (managing cash, bank relationship, risk etc)
- ▶ Tax & VAT management (fiscal support for decision making)
- ▶ Internal control & risk management (financial risk, internal control systems etc.)
- ▶ Cost effective programs (design & develop CEP and implement)
- ▶ Commercial and negotiation skills with hands on experience on ERP or similar systems
- ▶ Buying skills (local & foreign)
- ▶ Understanding macro economic synergies, trend, impact on business etc.
- ▶ Strong IT operational knowledge

Key competencies required:

- ▶ Self starter (drive & initiative)
- ▶ Gaining commitment from people at all levels
- ▶ Drive implementation of financial projects through people
- ▶ Leading & developing people
- ▶ Analytical ability & creativity in business perspective
- ▶ High level of passion and integrity in business behavior

Education & professional profile:

Potential people having completed ACA/ACMA with minimum of 3 years of experience in accounting & financial profession are the people we are looking for. Depending on the professional profile of the candidates, right positions may be offered

3. Corporate Audit Manager :

The position presupposes full knowledge on Accounting & Financial profession and thus the job holders level of knowledge & skills must be a unique blend of accounting and audit/risk management profession. The job holder will be responsible for group risk management and auditing functions and will report to the functional head of finance place of posting being at its corporate office located in Chittagong but will require extensive traveling within the country.

Key skills required :

- ▶ Understanding accounting professions as a whole
- ▶ Risk management strategies (advising appropriate solutions e.g. insurance, credit control, disaster recovery plans etc.)
- ▶ Identifying & evaluation of business & financial risks
- ▶ Identifying potential control weaknesses & reporting control lapses
- ▶ Auditing techniques & processes
- ▶ Designing internal Control Systems appropriate to the business
- ▶ Operating internal Control Systems (managing routine & periodic control procedures)
- ▶ Good in presentation skill
- ▶ Strong IT operational knowledge

Key competencies required :

- ▶ Self starter (drive & initiative)
- ▶ Gaining commitment from people at all levels
- ▶ Drive implementation of audit projects through people
- ▶ Leading & developing people
- ▶ Analytical ability & creativity in business perspective
- ▶ High level of passion and integrity in business behavior

Education & professional profile :

Potential people having completed ACA/ACMA with minimum of 5 years of experience in accounting & financial profession coupled with extensive exposure in internal control and risk management portfolio.

We will offer competitive remuneration package to the right candidates. Potential candidates in their respective field satisfying the job requirement are invited to apply with complete CV, a recent passport size photograph coupled with a forwarding letter explaining their interest in the job addressed to HR department, Abul Khair Group, D.T. Road, Pahartali, Chittagong on or before 20th March, 2005. Our contact number: 031714541-44, 752181-2

The candidates are requested to mention the position applied for on the envelope and provide contact phone number in the CV

Government of the
People's Republic of
Bangladesh
Office of the Executive
Engineer
Education Engineering
Directorate
Ministry of Education
Narsingdi Zone
Shiksha Bhaban
Brahmandi, Narsingdi

Tender Amendment Notice

Dated: 28-02-2005

It is hereby notified for information of all concerned that, under unavoidable circumstances the notice published vide this office Tender Notice No. 12/Pri Col/EED/NrZ/2004-2005 dt. 31-01-2005, is cancelled.

Executive Engineer
Education Engineering
Directorate
Narsingdi Zone, Narsingdi

DFF-5456-3/3
G-211



রাজশাহী বিশ্ববিদ্যালয় "রাজশাহী বিশ্ববিদ্যালয় খেলোয়াড় কোটর ভর্তি পরীক্ষার বিজ্ঞপ্তি"

২০০৪-২০০৫ শিক্ষাবর্ষের রাজশাহী বিশ্ববিদ্যালয়ের ১ম
বর্ষ স্নাতক সন্মান কোর্সে বিভিন্ন বিভাগে ভর্তির জন্য
খেলোয়াড় কোটায় ছাত্র-ছাত্রীর ফিল্ডটেস্ট ১৩ মার্চ ২০০৫
সকাল ৮:০০ টা হতে সূচী অনুযায়ী শরীর চর্চা শিক্ষা
বিভাগে অনুষ্ঠিত হবে। বিস্তারিত তথ্য শরীর চর্চা শিক্ষা
বিভাগ হতে এবং সূচী বিশ্ববিদ্যালয় ওয়েব সাইট
www.ra.ac.bd হতে নিজ দায়িত্বে ছাত্র-ছাত্রীকে জেনে
নিতে হবে।

পরিচালক ভারপ্রাপ্ত
শরীর চর্চা শিক্ষা বিভাগ
রাজশাহী বিশ্ববিদ্যালয়

GD-147

Government of the
People's Republic
of Bangladesh
Office of the Police Super
Chandpur

Tender Notice No-05/2004-2005

Tenders are invited from bonafide traders/contractors/firms for purchase of dalda, ghee, soybean oil, lentil pulse and fuel wood and crushing of wheat, and porter and transportation purpose through tender during the months of April/May/June/2005 in the fourth quarter of 2004-2005 financial year for Chandpur district police force. Tenders should be submitted in the tender box kept at the office of Police Super, Chandpur up to 12.00 hours of 27-03-2005 and the tender box will be opened on the same day at 12.30 hours in presence (if any) of attending tenderers. Schedule containing terms and conditions of the tender can be collected from the OC of Police Ration Store, Chandpur Police Lines, on payment of Tk 400/- (four hundred) only (non-refundable) against each tender and producing requisite papers during office hours up to the day before the date of submitting tender.

The undersigned reserves the right to reject/accept any tender without assigning any reason.

Md. Mokhlesur Rahman
Police Super
Chandpur
Phone: 63443, Fax: 63116

DFF-3823-15/2
G-199

Yo! time has come



Biman Flight Catering Centre বিমান ফ্লাইট ক্যাটারিং সেন্টার

ZIA INTERNATIONAL AIRPORT, KURMITOLA, DHAKA, BANGLADESH, PHONES: 8914700-4, CABLE: AIRBANGLA.
TLX: 642649 DABG BJ, FAX: 880-02-8913006, E-mail: bfcc@citechco.net

Ref- DACHS/TENDER/44/2005/82

Date: 05-03-2005

2nd RE-TENDER NOTICE NO.14/2005

Biman Flight Catering Centre (BFCC), invites sealed tender from bonafide/experience supplier in 01(one) envelope system for supply of printing items.

Sl No.	Name of item	Date for sale of tender SKD	Earnest money taka (refundable)	Cost of schedule (non-refundable)	Date & time of dropping of tender SKD	Date & time of opening tender
01.	Supply of printing items	From 10-03-2005 To 02-04-2005	20,000/=	400/=	On 3-4-2005 From 10.00 hrs To 12.00 hrs	On 3-4-2005 At 14.00 hrs.

Schedule of tender alongwith other terms and conditions may be obtained on request in the official letterhead pad during office hours on payment of cost of schedule from Office of Manager Finance, BFCC, Zia International Airport, Dhaka.

Tender boxes will be available in the following places:

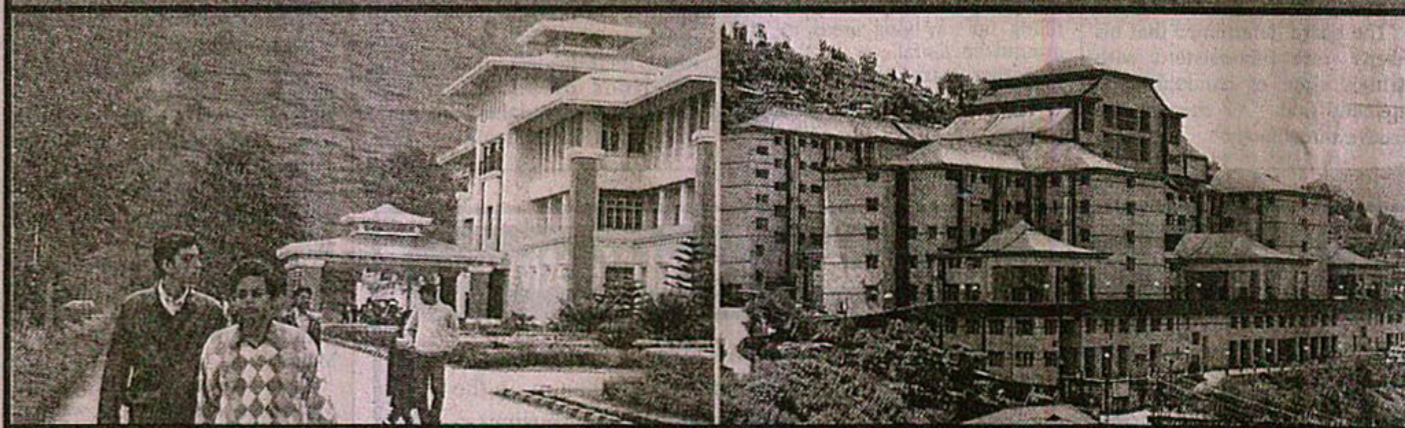
- a) BFCC Premises, Zia International Airport, Dhaka.
- b) Security Gate Biman Balaka Bhaban, Zia International Airport, Dhaka.
- c) Biman Poultry Sales & Distribution Centre, Farmgate, Dhaka.

BFCC management reserves the right to accept/reject all or any tender/tenders and also to change the opening date of the tender without assigning any reason whatsoever. If the tender opening day happens to be holiday or any other causes (hartal) the tender will be opened on the next working day at the same schedule time.

For Biman Flight Catering Centre
Dy General Manager
BFCC/ZIA/Dhaka

GD-144

Prepare for the world. Study in a global learning environment.



Admissions open for 2005 Engineering Technology (SMIT) and Medical Sciences (SMIMS)

The Sikkim Manipal Institute of Technology (SMIT) and the Sikkim Manipal Institute of Medical Sciences (SMIMS) are constituent colleges of the Sikkim Manipal University (SMU). Established in 1995, SMU is recognized by the University Grants Commission and approved by the Government of India.

Sikkim Manipal Institute of Technology

Admissions are open at SMIT for the BTech, MTech, MCA, MSc and MBA courses. At SMIT, students get the Practice School advantage - the opportunity for students to apply the tools and concepts learnt in the classroom to real time industry projects. SMIT has an impressive placement record. The recruiting companies include TCS, Infosys, Cognizant Technologies, Ushacomm and HCL Infolin, among others.

Sikkim Manipal Institute of Medical Sciences

Admissions are open at SMIMS for MBBS, Nursing and Physiotherapy courses, besides M.Sc. programs in Microbiology, Biochemistry, Physiology and Anatomy. At SMIMS, we inculcate in our students a strong commitment to academics as well as patient care. The Central Referral Hospital and STNM Hospital in Gangtok offer clinical training opportunities to students.

The Manipal Advantage

Both, SMIMS and SMIT have a global learning environment, attracting students from across the country and world. The campuses are equipped with state-of-the-art infrastructure, well stocked libraries, modern laboratories, besides a host of recreational facilities. There are separate hostels for male and female students.

International Students

One third of all seats are available for International/ Non Resident Indian (NRI) students.

Eligibility

Admissions for International/NRI students will be on merit. A screening test will be held for them to prepare a merit list.

Candidates may also be sponsored by their father, mother, brother, sister, uncle or aunt to be eligible under this category.

All candidates must be at least 17 years of age or older as on December 31, 2005 (date of birth as recorded on Class X certificate).

Candidates should have passed the Higher Secondary Examination or the Indian School Certificate Examination, or any examination which is equivalent to 10+2 Higher Secondary Examination. Students should have studied Physics, Chemistry, Biology/ Mathematics and English with an elective subject over the final year.

Documents that have to be submitted with the application form are: (1) Proof of NRI/International Status (2) Sponsorship by NRI (if sponsored) with a copy of passport (3) Proof of residence of NRI/sponsor (4) Application by the candidate. (5) Copy of mark sheet of qualifying examination (6) Candidates qualifying from foreign schools/universities need equivalent mark to be obtained from the Association of Indian Universities (AIU)

To Apply

For information on the application process and to request a prospectus, please visit www.smuhms.edu or write to:

Chairman, Admission Committee
Sikkim Manipal University
5th Mile, Tadong, Gangtok 737102

For Engineering admissions:

Phone: +91-3592-246 353/220, Fax: +91-3592-246 112
Email: slg_smit@sancharnet.in

For Medical admissions:

Phone: +91-3592-270389
Fax: +91-3592-231147 & +91-3592-231496
Email: smims_dean@yahoo.com, smu31147@hotmail.com

*Please indicate SMIT/SMIMS on the envelope as appropriate.
Last date for submission of application form is May 20, 2005.

No Donation or Capitation Fee.

Sikkim Manipal University
Sikkim Manipal Institute of Technology
Sikkim Manipal Institute of Medical Sciences

