Saint Jude's International School (Established in 1979)

WANTED

Full time Chemistry Teacher having experience in teaching O' and A' Level.

Contact on 12 March 2005 at 9.00 am at House #84, Road # 11/A, Dhanmondi R/A, Dhaka-1209, Phone: 9143561

Fair 2005

Education UK



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Career Opportunity

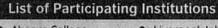
A progressive life insurance company is looking to recruit following officers for its head office.

- Probationary Officers : At least graduate.
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 - an advantage Graduate with knowledge in computer
- Computer Operator data entry. Graduate. Computer skills and good 4. Executive Secretary

command in English will be preferred. Experience will be an advantage. Candidates may apply along with their CV and two copies of

passport size recent photograph. Application should reach the following address within 10 days of publication of this advertisement. Progressive Life Insurance Company Limited

National Scout Bhaban (4th Floor), 70/1 Inner Circular Road, PROGRESSIVE Kakrail, Dhaka-1000. E-mail : progress@bdcom.com



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- · Queen Mary, University of London
- St Patrick's College University of
- Sunderland University of Wales,
- Bangor University of
- Westminster London University of
- Wolverhampton University College
- Worcester University of York

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IMMEDIATE APPOINTMENT

General Manager (1 Post)

A renowned Group of Industries invites applications for the post of General Manager for its 100% export oriented sweater Industries for immediate appointment at Dhaka head office.

Qualifications & Job Requirements : The candidates should have MBA/Masters degree in any discipline from a recognized University and should have at least 8-10 years practical experience in the relevant field. Must have excellent capability in written & spoken English so that he can smoothly deal with Foreign Buyers Independently and also sound knowledge in Industrial Administration, Merchandising, Export-Import & Banking activities. Capable to manage the wide range of employees. Computer knowledge is essential.

Only reasonable candidates are requested to apply with details resume & 2 copies of recent PP size photograph, Telephone number mentioning their expected salary to the advertiser GPO Box No. 970, Dhaka-1000 by 15 March, 2005.

Tuition Wanted Only English medium students may contact. 4 years experienced teacher (BUET student) wants to teach from Std III-O/A Level. Q/P solves & best result assured. Munir, Contact: 0189136646 (T&T)

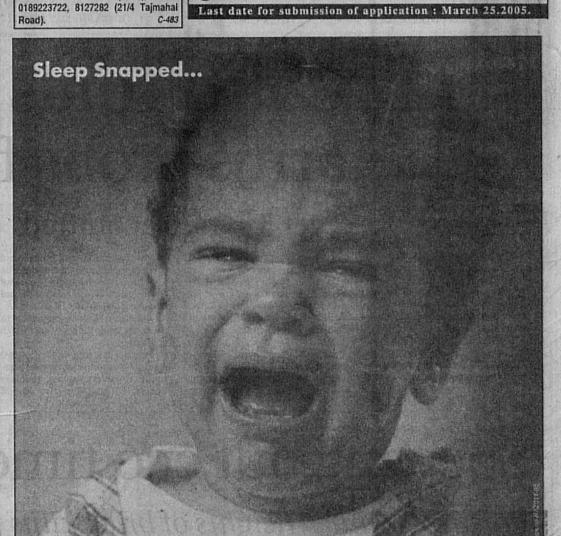
'O-A' Level O-A' Level (Mathematics) (ABDPMC) Physics 2006 candidates. Bangla, English, Chemistry, Accounting by other. Senior teacher (Math), Islam:

A. WAHAB & CO. Career With Chartered Accountants

A. Manager Audit (2 Positions)

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Popular Pharmaceuticals Ltd., is dedicated to the healthier and happier lives of the humanity through manufacturing and marketing of quality products.

The company is currently building its ultra modern state-of-the-art pharmaceutical manufacturing facilities (at the former FISONS site) at Tongi with strict compliance to international regulatory requirements.

We are diligently working today with the pharmaceutical technology and professional expertise of tomorrow.

Career

Head Office

Head of Finance & Accounts

This is a senior management position reporting to the Managing Director, providing total guidance for the financial management of the company.

Responsibilities:

- Develop and ensure compliance of all financial policy and procedures for appropriate financial management.
- Ensure appropriate treasury function for effective fund
- Ensure internal & external audit for financial integrity of the overall company. Lead and ensure performance management of the Finance &
- Ensure best practices in all aspects of the financial
- management of the company.
- Ensure proper management of Tax and VAT issues.

and management accounts for top management.

Ensure annual budget development and implementation across the organization and ensure preparation of all financial reports,

Job Requirements:

- Chartered Accountant/Cost Management Accountant with Masters in Financial Management or Accounting or MBA in
- Minimum 10-12 years of experience with at least 5 years in management position preferably in the pharmaceutical sector.
- Experience in producing financial reports for use by
- Excellent knowledge of computerized accounting system
- including design, and implementation of financial management. Significant understanding of internal control mechanism.

- - Excellent leadership skill coupled with interpersonal skills and ability to lead a team with high level of motivation.

Strong analytical ability to critically evaluate risk factors.

- Must have adequate knowledge of Tax & VAT issues related to pharmaceutical industry along with corporate affairs and
- Age within 40-45 years.

Administrative Manager

Responsibilities:

 To ensure an effective, accurate and skilled administrative and support function to PPL through developing and implementing appropriate administrative policies.

Job Requirements:

- Masters in Commerce or Business Administration.
- 5-8 years of professional experience in administration and support function in any manufacturing industry.
- Knowledge of different administrative and legal issues.
- Must be dynamic, innovative with good analytical and problem
- Must have excellent interpersonal communication skills and
- Age within 40 years.

Administrative Officer

Responsibilities:

To perform different administrative activities as per the given

Job Requirements:

- Masters in any commerce discipline.
- Knowledge of different administrative issues.
- 3-5 years of professional experience in administration and support function in any organization.
- Age within 28-33 years.
- Must be dynamic and innovative with good analytical and problem solving skills.
- Must have excellent interpersonal communication skills and presentation skills.

Human Resources Officer

Responsibilities:

To perform different human resource activities as per the given

Job Requirements:

- Masters in Public or Business Administration or in one of the
- behavioral sciences with major courses in HRM. Knowledge of modern Human Resources policies and practices including performance management system, country's labour
- Knowledge of computerized HR and pay roll information
- 3-5 years of professional experience in human resource
- management in any manufacturing concern. Age within 33 years.
- Must be innovative with good analytical and problem solving
- Must have excellent interpersonal communication skills and

Sales Training Coordinator/Executive

- · To ensure and coordinate the overall sales training function for
- the sales team on a regular basis as per the sales training plan. To plan, organize and conduct training of different levels of

Job Requirements:

- . M. Pharm/ M.Sc in Biological Science/ MBBS.
- 3-5 years of professional experience in Training of Pharmaceutical sales force.
- Age within 35 years.
- Must be innovative with high level of training and facilitation
- Must have strong leadership skill with excellent interpersonal communication and presentation skills.
- Must be capable to identify training needs and prepare module and schedule of refreshers training.

Distribution Officer

Responsibilities:

- To ensure effective management of distribution schedule to facilitate achievement of sales target in the assigned region.
- To manage the distribution team for effective management of depot operation.

Job Requirements:

- M.Com from any reputed University.
- 3-5 years of practical experience in pharmaceutical product
- Age within 35 years.
- Must have good leadership skill with excellent interpersonal
- Must be proactive and dynamic.

Plant

Senior Officer, Warehouse & Dispensing Responsibilities:

- To develop policies, SOP for Dispensing Department. in compliance with International GMP.
- To ensure proper documentation and day to day routine work for smooth operation of Production.

- Job Requirements: M.Pharm / B. Pharm from any reputed University.
- 4-7 years of experience in well reputed Pharmaceutical
- Age within 28-32 years.

Senior Officer, Microbiology

Responsibilities:

- To set up Microbiology Laboratory including Policies, SOP, Qualification documents in compliance with international GMP.
- To ensure proper validation as well as day to day routine work for smooth operation of the department.

- Job Requirements: M. Sc in Microbiology from any reputed University.
- 4 7 years of experience in well reputed Pharmaceutical Must have hand on working experience in Solid, Liquid, Sterile, Penicillin and Cephalosporin facility.
- Age within 28-32 years.

All candidates must have high level of proficiency in both English and Bangla written and verbal communication coupled with good computer

"Confidentiality of all applications will be strictly maintained"

We offer a very competitive package for deserving candidates. We intend to build our success on the innovation, skills and entrepreneurial spirit of each of our colleagues. We provide exciting and challenging career opportunity and an environment where your ideas and skills are valued, respected and rewarded. Interested candidates are requested to apply stating the expected salary with a copy of resume and one copy of recent passport size photograph, mentioning the name of the position applied on top of the envelop by March 22, 2005 to Human Resources Department, Popular Pharmaceuticals Ltd. House # 25, Road # 2, Dhanmondi R/A, Dhaka - 1205.