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THE UNIVERSITY OF ASIA PACIFIC House # 73, Road # 5A, Dhanmondi R/A, Dhaka-1209, Tel: 9664953

VACANCY ANNOUNCEMENT

The University of Asia Pacific (UAP) invites application for the following positions in Administration:

1. Secretary to Vice-Chancellor:

Qualification and Experience

Minimum 2nd class Masters Degree preferably in English / Economics/ Public Administration with 2 years experience in relevant field. Diploma in Secretarial Science is must. Ability to filing, records keeping, logistic support and managerial deeds and activities. Excellent computer skills with sound knowledge on MS Office & Internet and report writing ability in English is required.

2. Coordinating Officer:

Qualification & Experience
Minimum 2nd class Masters Degree in any discipline, preferably in Social Science, English or Management. At least 3 years experience in the relevant field in a higher educational institute preferably University. Proficiency in English Language and Computer Literacy is must.

Relaxations may be made in case of really suitable candidates. Attractive salary with fringe benefit will be offered for the successful candidates. Applications are to be sent to the undersigned with detailed CV along with attested copies of certificates by January 12, 2005. to achely and become

Registrar

UPHCP BANGLADESH Situation Vacant MIS Assistant



Urban Primary Health Care Project, PA-6 (Mohammadpur), run by Marie Stopes Clinic Society will recruit an MIS Assistant. Candidates should be B.Sc. in Computer Science with at least three years experience in IT field. Should be trained in Network/SQL Server/VB/MS Office and photo-shop, illustrator. Should have experience in troubleshooting on LAN/Database/MS Office works/hardware and graphics. Should be ready for field visit outside Dhaka.

Interested candidates having requistie qualifications and experiences are requested to send their applications along with complete CV, recent passport size photograph, attested copies of academic and training certificates to Project Manager, UPHCP, PA-6, Marie Stopes Clinic Society, House # 6/2, Block-F, Lalmatia Housing Estate, Kazi Nazrul Islam Road, Lalmatia, Dhaka-1207 on or before 16 January 2005.

Lobbying in any form will be considered as disqualification.

Career Oportunity

TIANSHI (BANGLADESH) CO. LTD. a international health development group

subsidiary is going to recruit some excellent people to join their group:

Managing Director Assistant

Experience: Minimum 5 years experience in marketing.

Requirements: Have knowledge of network marketing in Bangladesh. Strong commercial skills. Strong negotiation skills. Capable to build sales & Distribution networks

Language: Must speak read and write Chinese or English

Education: Relevant university degree, MBA is an advantage. Good computer skills.

The job is located in Dhaka and involves traveling.

Healthcare Consultant Experience: Minimum 10 years experience in relevant field.
Requirements: Must have knowledge of healthcare in Bangladesh. Strong

nmercial skills.

Education: Relevant university degree.
Language: Must speak read and write Chinese or English
The Job is located in Dhaka. Female is preferable

If you think you fit in the above criteria and hold related experience you are requested to send your detailed Curriculum Vitae with 2 copy recent photography to Box No. A-04, C/o. The Daily Star, Dhaka, within 10 days. Please mention the name of the post applied on the envelope or subject line.

Senior Sales Person 15,000 TK. per month plus Performance related bonus

Start up healthcare business seeks a senior pharmaceutical sales person with extensive contacts in the medical and pharmaceutical

The sales person will work with the Head of Sales to structure the sales programmes, create training events, forge new contacts and ensure all sales targets are met.

The candidate must have a minimum of five years experience working for a reputable pharmaceutical firm and will have a successful record in sales. The candidate must have graduated with a MBBS degree or in a science subject from a leading univer-sity. Must have excellent English spoken and writen.

Operations Manager - 19,000 Tk.

An experienced Operations manager with a minimum of 5 years experience is sought to manage processes and the overall opera-tions including the clearance, collection and distribution of goods stock for the healthcare business.

The Operation manager will work closely with the head of sales to ensure the continuous, seamless and timely pick up and delivery of goods to customers.

The candidate must be a graduate from a leading university. Must have excellent English spoken and writen.

Please forward essay and bio-data (CV) to

globalsolutions12000@yahoo.co.uk Closing date for applications - 20th January -2005.

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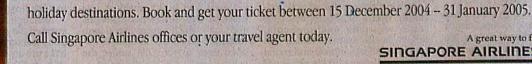
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