

ENGINEERS

Wanted

Asset Developments & Holdings Ltd a leading Developer of the country, building high quality homes requires some hard working, result oriented, professionally sound Civil Engineers for its different projects.

- SENIOR PROJECT ENGINEERS
- PROJECT ENGINEERS
- DEPUTY PROJECT ENGINEERS

Qualifications:

1. Degree in Civil Engineering or Diploma in Civil Engineering.
2. 5 to 7 years experience in case of Degree Engineers or 8 to 10 years experience in case of Diploma Engineers.
3. Should be able to manage high quality residential building construction works.
4. Good communication and interpersonal skills.

Interested candidates are requested to send their applications along with a recent passport size photograph within 15 days of this Advertisement to the following address:

The Director (Administration & HR)
Asset Developments & Holdings Ltd
House # 29, Road # 39, Gulshan, Dhaka

ASSET DEVELOPMENTS

Note: Any effort or initiative to influence the recruitment will be treated as reason of disqualification. All applications will be kept confidential.

OFFICE SALE IN ESTERN PLAZA

A well decorated fully ready
572 sft. office will be sell in 8/29, Estern plaza hatirpool, Dhaka including with Furniture, TNT telephone, 2AC, Mini Kitchen, Freeze and hygienic attached bath.
Contact : 9123706, 7708820, 0171464526, 0171-175988



QUOTATION

Quotations in sealed cover are invited from the authorized and renowned firms with previous experience for web-based Library Automation software at International Islamic University Chittagong main campus.

Specifications (details in the Schedule) :

- * Complete Library Automation and information software.
 - * Should run in LAN, WAN and Internet.
 - * Fully web-based.
 - * Unicode Compliant
 - * Different level of customized security required.
- 5% earnest money** (refundable) will have to be deposited in bank draft along with the quotation. **Schedule** is available on payment of TK 500/- by pay order. Last date of submission of quotation: **5 August 04 (by 12 noon).**

Registrar (in-charge)

International Islamic University Chittagong

154/A, College Road, Chittagong-4203, Tel: 638656-7, Ext. : 204

TO-LET

Gulshan, Banani, Baridhara
By service charge Taka.1000/- (after finalized) you may hire a House/office. Total list of Vacant Houses, Apartments Commercial Space (With / without To-Let Sign & Probable Vacant) in our record.
Ph/Fax 9893392, 019-360990

IELTS

- ★ IELTS instructor required.
- ★ Score: 8 must.
- ★ Teaching experience compulsory.
- ★ Contact Madam #8624604
- ★ Contact immediately.

IELTS class starts Tomorrow, Sunday, 18th July 6:30 PM. Conducted by British Council Instructor having Band Score: 8.
NEED LTD, Dhanmondi.
H#7, R#13, 8624604, 9125856



EXPORT IMPORT BANK OF BANGLADESH LIMITED
(Shariah - based Islami Bank)

Printers Building (5th, 6th, 10th & 13th floor), 5 Rajuk Avenue, Dhaka-1000.

NOTICE FOR PUBLICATION OF PROSPECTUS

A prospectus for public issue of 3,138,750 ordinary shares at Tk. 130.00 each (including a premium of Tk. 30.00 per share) amounting to Tk. 408,037,500.00 as IPO of **Export Import Bank of Bangladesh Limited** has been published in "The Daily Janakantha" on 28th June 2004. Interested investors are requested to refer to the published prospectus for detailed information.

Subscription opens on 24th July 2004
Subscription closes on 28th July 2004

Issue Manager
AAA Consultants & Financial Advisers



JOB VACANCY

Family Health International (FHI) is a dynamic organization working worldwide to address comprehensive health issues and their consequences. FHI Bangladesh is implementing a project focused on addressing HIV and AIDS in Bangladesh through research, program implementation, technical assistance and capacity building.

FHI Bangladesh is looking for:

1. Deputy Director (Program and Technical)
2. Associate Director (Finance and Administration)
3. Finance Officer

Qualifications and Requirements:

1. Deputy Director (Program and Technical)

Basic Functions:

The incumbent of this position is responsible for the overall management and supervision of the program and technical units and serves as the officer chiefly responsible for providing leadership and management of program development, implementation, and the monitoring and evaluation of FHI/Bangladesh's HIV/AIDS program (including the associated technical assistance requirements). Management tasks include working with implementing partners (agencies) in project design, proposal development, contractual agreement, monitoring, technical inputs and project evaluation.

Qualifications:

- a. Advanced degree in public health and/or social science
- b. 3-5 years of experience managing and/or implementing HIV/AIDS prevention and care projects or program with NGOs, USAID or UN agencies
- c. Excellent English writing and oral communication skills
- d. Experience with USAID rules and regulations
- e. Foreign nationals residing in Bangladesh

Other Skill and Abilities:

- a. Fully competent in Microsoft office package, particularly MS word, Excel and Power Point
- b. Ability to work well with others and to communicate effectively
- c. Ability to work independently with minimal supervision

2. Associate Director (Finance and Administration)

Basic Functions:

The incumbent of this position supervises the administrative and financial professional staff and serves as the officer chiefly responsible for the design, installation, and implementation of all administrative, financial accounting, reporting systems and procedures, human resources, capacity building and information technology within the organization.

Qualifications:

- a. Masters degree in Business Administration or related field and five years experience managing financial operations of USAID-funded programs in an international setting. Experience must reflect the knowledge, skills, and abilities listed above
- b. Knowledge of generally accepted accounting, budgeting and fiscal control theory and practices
- c. Knowledge of USAID administrative and financial rules and regulations
- d. Knowledge of and experience with program support in public health or other development area
- e. Experience in recruitment and supervision of staff
- f. Excellent English writing, oral communication, and interpersonal skills
- g. Prior work experience in INGO/NGOs working with HIV/AIDS
- h. Foreign nationals or qualified Bangladeshi nationals residing in Bangladesh

Other Skill and Abilities:

- a. Fully competent in Microsoft office package, particularly MS word, Excel and Power Point
- b. Ability to work well with others and to communicate effectively
- c. Ability to work independently with minimal supervision

3. Finance Officer

Basic Functions:

The incumbent in this position is responsible for: 1) monitoring of financial and admin systems within 50% of all IAS supported by FHI Bangladesh and the provision of technical assistance in this area, 2) ensuring that all disbursements/reimbursements related to the above categories are made in compliance with FHI policy and applicable to USAID rules and regulations.

Qualifications:

- a. Bachelor degree in commerce/business related subject with at least 5 years of progressively responsible experience in financial area.
- b. Extensive training in financial management
- c. Proven accounting and/or finance experience, including on USAID regulations
- d. Proven ability to maintain accurate and complete financial and accounting records
- e. Proven ability to manage budgets, administer financial matters and help with arrangement of sub-contracts/sub-agreements
- f. Proven ability to train and monitor implementing agencies supported by FHI
- g. Good team player
- h. Good communication skills in both spoken and written English and Bangla
- i. Able to handle financial computer software packages
- j. Exposure or experience with HIV/STD related research and/or behavior change programs a plus
- k. Willingness to frequently travel in country (approximately 2 or more weeks per month)
- l. Prior experience working with (inter)national NGOs
- m. Foreign qualified nationals residing in Bangladesh also may apply

Interested candidates for Finance Officer should complete an application form can be obtained from the Reception of FHI Bangladesh, House # 5, Road # 35, Gulshan-2, Dhaka. Fax: 02 - 9887563 or hre@fhi.org. The completed application form should be submitted together with a CV on or before July 25, 2004 to the Manager - Admin and HR, FHI Bangladesh. For the positions Associate Director and Deputy Director no application form need to be completed. Phone calls or other forms of persuasion will disqualify the candidate.

QUALIFIED WOMEN and PEOPLE WITH HIV ARE ESPECIALLY ENCOURAGED TO APPLY

কাই এ্যালুমিনিয়াম



কেনার সময়

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For further information, please contact your local travel agent or nearest Qatar Airways office on 9890024-25, 9556538, 9556491 (Dhaka) 710833, 710844 (Chittagong) or 719838, 722164 (Sylhet)

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