

Career opportunity with BangladeshNGO.com

Can you look across the crowded development sector and spot the partnership opportunities between different organizations and BangladeshNGO.com? Can you present partnership strengths in a convincing and innovative way? Can you speak to non-technical people and show them the benefits and powers of technology? BangladeshNGO.com is looking for highly organized visionaries to support our partnership efforts with NGO, GO, Donor Organizations and others, while growing and developing exciting new business lines.

Looking for interesting work that matters to millions of people?

ASSISTANT COORDINATOR

Responsibilities:

- Coordination among different positions of the Organization
- Organize, manage and communicate with large volumes of clients/partners
- Coordination among different positions of the Organization
- Organize, manage and communicate with large volumes of clients/partners

Responsibilities:

- Bachelor's Degree, preferably in relation with Business, Development or Communications
- Proven ability to plan and execute new
- Excellent communication and presentation skills, both written and verbal
- Strong command over both English and
- Comfortable in working with MS Excel and

This is a full time job. Please submit or mail your CV on or before the 14th of July 2004 during office hours at the address stated below. You can also email your CV to recruit@bangladeshngo.com

BangladeshNGO.com

Apt: 4C House: 11 Road: 14 Block: SW(C) Gulshan-1
Phone: 885 1177, 885 2020 Fax: +8802 8852020
Email: info@bangladeshngo.com



Career Opportunity

A National NGO working on HIV/AIDS/STI prevention particularly on male sexual and reproductive health in different parts of Bangladesh since 1996 is seeking professional for bellow mentioned position.

1. Program Officer -02 position (Dhaka and Rajbari base) : This key position of the field office requires high professional experience on overall controlling through practical experience on project management as well as produce report, developing rapport build-up strategy with effective internal evaluation. This position also requires standard intelligence on drawing programme plan and implementing methodology, organizing capacity, networking, communicating and jointly working capability with GOs and NGOs, developing BCC and programme relevant other task. He should have sound knowledge on fieldwork, monitoring, HIV/AIDS/STI prevention, appropriate staffing and budgeting system. The applicants should have Master/Graduation degree on social science/relevant field with vast experience. Age would not be above 35 years. Salary range will be 10000/- to 12000/- depending on experience and capacity.

2. Human Resource and Administrative Officer -01 position (Dhaka base) : The incumbent should have sufficient knowledge on recruitment planning, employee's appraisal, as well as overall capacity on smooth maintenance of Human resource management and so on. S/he has to maintain overall activities under this department independently, personnel file keeping, communicating amongst field office and NGOs and GOs, Assessing transfer, promotion, developing HR related training strategy, reporting and other administrative task relevantly. The incumbent should have master degree on Management or relevant subject with at least three years practical experience of personnel management. Post graduate diploma in personnel management /relevant course/s or subject/s and highly experienced person may get preference. Age would not be above 35 years. Salary range will be 12000/- to 15000/- depending on experience and capacity.

All applicants should have satisfactory skill on computer operating and excellent communication skill on English and Bengali. We provide excellent working environment and learning opportunities. Deserving candidate are requested to apply confidently with details CV enclosing experience and academic documents, two passport size photograph, contact number (If any) to GPO Box- 539, Dhaka-1000 on or before 15 July 2004. Only short-listed candidate will be conducted for interview/written test.

Please write down position on top of the envelope.

Notice

One of our Pharmaceutical product Mecotrim- DS (Co-trimoxazole) Tablet order Batch No-001 has been declared Substandard by the Drug Authority. The Management has directed all the field officers to Collect the item it available in the market.

So our Valued customers are cordially requested to co-operate with our field officer in the Regards.

Managing Director
Medico Pharmaceuticals Ltd.

ইসলামিক ফাইন্যান্স এন্ড ইনভেস্টমেন্ট লিঃ

৬৬ সিলকুশা বা/এ, ঢাকা। ফোন-৯৫৬৫৬০৪

মাইক্রোবাস বিক্রয়

টয়োটা লাইটস নোহা মাইক্রোবাস, মডেল-১৯৯৯, সিসি- ২০০০, ডুয়েল এসি, অক্টেন/সিএনজি চালিত সম্পূর্ণ নতুন অবস্থায় (রেজিঃ-২০০৪ইং) বিক্রি হবে। আগ্রহী ক্রেতাদেরকে জুলাই-১৫, ২০০৪ এর মধ্যে অফিস চলায় সময় যোগাযোগ করার জন্য অনুরোধ করা হচ্ছে।
এ.বি.এম. আব্দুল সাজাদ/ এড্‌মি. সহকারী

TEACHERS WANTED

Lyceum International School invites applications for the following posts for immediate appointment :

Junior Teachers (Female) : Pre-school to Class-V (Timing - 8:15 am - 2:00 pm)
Senior Teachers (Male/Female) : Bengali/English/Physics/Maths (Timing - 8:15 am - 2:00 pm)

Computer Teacher (Male/Female) : Part-time (Twice a week)
Coaching Teachers (Female) : English/Science/Maths (Timing - 2:00pm - 5:00pm)

Candidates having good command over spoken and written English and an educational qualification of Honors/Masters or O' and A' Levels (in special cases simple graduates) can apply. Candidates studied or taught abroad/in special teaching experience from reputed English Medium School will get preference. Foreigners are encouraged to apply.

Dedicated and dynamic candidates are requested to obtain a Prescribed Application Form (by paying Tk. 50/-) and return it (filled up by own hand) on or before the 11th of July, 2004 (except Friday), the latest (between 9:00 am and 2:00 pm).

No mailed application will be accepted.
Lyceum International School
House # 667/A, Road # 32 (Old), Dhanmondi R/A, Dhaka.

Sale !! Paper Mill from Japan

A Paper mill now running in Japan is ready for sale by July-2004

- Type : Round net & multiple cylinders
- Capacity : Max. 120 TPD
- Main Products : Liner paper, media paper
- Weight basis : 170 - 300 gsm
- Wire width : 3400 mm. Speed : 180 m/mln

Complete engineering services for marking, dismantling, overhauling, re-erection & re-commissioning of the mill in new location in Bangladesh are available.

Interested buyers may contact :

Enterprises R.R

Tel : 8130196, 8119671, 8155298, Fax : 088-2-8130196
E-mail # manik@bdcom.com

To-Let

4 new apts. inclusive living room, 3 beds, 3 bath, maid's room, toilet, 2 lifts etc. on 7th & 13th floor, covering space 2150 & 2050 sq ft in high standard R/A of 20 Eskaton Garden Rd for immediate rent. Contact site/Hasan-957326, 0171-626963 C-1696

O & A Level Tuition

Chemistry, Biology, Physics, English, Mathematics, Accounting, House # 193, Road # 1, New DOHS, Mohakhali. Director Mr Kashem, contact-0189294191 C-1697

Independent House TO-LET

At Gulshan & Baridhara (without To-Let Sing) Few independent one & two storied House is available For rent & Some House will be available From September/October. Ph:8854065/67, Ext.102,103 Ph/Fax: 9893392, 019-360990

TO-LET

2500 sqft. 3 bed with 3 baths, Study, D/D, SRT, parking-1 at Apt# 401 & 502, H# 38/A, R# 103, Gulshan-2. Next to wonderland. Ph:8854065/67, Ext.102,103 Mail: info@century21bd.com

To-Let at Gulshan -2

Independent very nice, solitary attractive two storied Building 2750' each Recently vacated by UNDP project. Embassy staff / Foreign Organisation / Multinational Company / NGO only. Ground floor (Long term) 1st floor only for 4 months. 0171-521427 (9AM-5PM only), 011-893365 (8PM-12PM only)

Furnished Apt. To-let

1400 & 2600 sqft. 3 bed at Banani and 1450 sqft. 3 bed at Old DOHS. Full furnished Apt. All modern fittings & facilities are available. Ph:8854065/67, Ext.102,103 Mail: info@century21bd.com

TO-LET

South-East facing, 2400 sqft. Rent-30,000/= & 2800 sqft. Rent-45,000/= 3 bed 3 bath, D/D, 2 brand new apt. at UN Road & Road 1, Baridhara. Ph:8854065/67, Ext.102,103 Mail: info@century21bd.com

EUROPEAN TRADER, KNIT GARMENTS SPECIALIST RESEARCH HIS Q.C. MANAGER

Requirement: Minimum 5 years experience in relevant field-should have computer literacy and be able to operate computer efficiently-Fluency in spoken and written English having good interpersonal skill-please send your application with resume and attested copies of Academic certificates and one passport size photograph to the following address on or before 15th July, 2004

GREEN CHANNELS LTD.

House 512 B-Road 7- Dhanmondi R/A -Dhaka 1209

In Memorium



Brig. Gen. Imtiaz Ahmed Chowdhury (Retd.)

You left us two years ago today.

You will remain in our heart forever.

Bereaved family members

SALE OF MICROBUS AND WORKSTATION

1. A multinational company invites quotations from the interested buyers for two TOYOTA ESTIMA MICROBUSES, license no. Dhaka Met. VA-11-0573 & 0575, Model 1994, CC: 2430, seating capacity: 8, are in excellent running condition. Both the microbuses may be inspected from 12:00 AM to 4:00 PM at our office from 7-11 July, except Friday.

Interested bidders are requested to drop their quotation (with address & telephone no.) at the reception of our office by 5:00 PM, 11 July 2004. Successful bidders will be notified over telephone for taking delivery of the microbuses on full payment through pay order and for submission of ownership transfer slip within 7 days after the notification.

2. Otobi made workstation with table top for 18 persons, less than 2 years used.

Successful bidder will arrange to dismantle the workstations and should take delivery within 5 days of payment.

The authority reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Contact address:

SMC Tower (2nd Floor), 33 Banani C/A, Dhaka. Tel: 8823864



Pragati Insurance Limited

Head office : Pragati-RPR Center, 20-21, Kawran Bazar, Dhaka-1215.
Tel : PABX : 9133680-2, Fax : 880-2-8122980

DISTRIBUTION OF DIVIDEND WARRANT

Valued shareholders of Pragati Insurance Limited are requested to collect their dividend warrant(s) from the Share Department of the Company's Head office (14th floor) at 20-21, Kawran Bazar, Dhaka either personally or through their authorized representative.

The dividend warrant(s) can be collected from the Head Office from 8th July, 2004 to 8th August, 2004.

Thereafter the uncollected dividend warrants will be sent by mail/courier service to their respective addresses at the risk of the shareholders.

BONUS SHARES

Bonus Shares @27% declared in the 18th Annual General Meeting of Pragati Insurance Limited held on 10th June, 2004 will be distributed in demat form through the Central Depository System (CDS). Accordingly, the shareholders are required to open Beneficiary Owner Depository Account (B.O.Account) with any Depository Participants. A letter to this effect has already been sent to our shareholders on 3rd July, 2004 alongwith a list of Depository Participant(s)

The shareholders are requested to provide us with their B.O. Account number by returning the confirmation slip annexed to the Stock Dividend Notice dated 3rd July, 2004 on or before 31st July, 2004 to enable us to credit their B.O. Account with the Bonus Shares through the CDS within the schedule time.

In case of non-receipt of the Stock Dividend Notice, please collect the same from the share Department.

(H. R. Chowdhury)
Company Secretary.

Dated Dhaka the 6th July, 2004

Career Opportunity in Real Estate

building technology & ideas ltd. (bti) is one of the pioneers in the field of Real Estate Development in Bangladesh. It is also the first ISO9001 certified developer in the country for Design & Construction of buildings. Our focus is on developing quality residential and commercial complexes for the wide range of socio-economic classes.



Due to continuous expansion of our operations, we now require very dynamic and energetic individuals for the following positions :

Executive Director : Chittagong (One)

Reporting to Managing Director, the incumbent will be responsible for independently managing the entire Chittagong operations of the company. The candidate should be a graduate civil engineer with about 20 years management experience out of which at least 5 years should be in the Real Estate field.

Sales / Marketing Manager : Dhaka (One), Chittagong (One)

The position will be responsible for implementing the company's Marketing and Sales policies with regards to residential and commercial real estate. The incumbent should have a Masters degree from any good university with a proven track record of 10 years experience in Sales & Marketing out of which at least 5 years should be in real estate sector.

Assistant Manager - Accounts & Finance : Dhaka (One)

The candidate should have passed C.A. Intermediate and have minimum 5 years working experience in a reputed organization. Knowledge of computer based accounting and MIS system are also essential.

Project Co-ordinator : Dhaka (Two), Chittagong (One)

Capable of working independently and co-ordinating the construction of 4/5 projects simultaneously. B.Sc. Engr. (Civil) degree. Minimum 8 years experience in related segment, preferably with adequate exposure to construction of high rise apartment buildings.

Project Manager : Dhaka (Three), Chittagong (Three)

Diploma in Civil Engineering. Minimum 10 years experience is required out of which 5 years must be in the construction of buildings preferably apartment complexes.

Sales Executive : Dhaka (Five)

A Masters degree from any discipline with about 5 years experience out of which at least 2 years must be in the real estate sector.

Quality Engineer : Dhaka (Four), Chittagong (Two)

Diploma in Civil Engineering. About 3-5 years experience is required out of which about 2 years must be in the construction of buildings preferably apartment complexes.

Complete Résumé with 2 copies of recent photograph and copies of academic certificate should reach the address below within 7 days of this publication.

building technology & ideas ltd.

CELEBRATION POINT, Road : 113/A, Plot : 3 & 5, Gulshan, Dhaka 1212.

ISO9001 certified
member : REHAB
membership no. 001

SMOKING IS BANNED ON WHO PREMISES