

CAREER

In Finance & Accounts Growth

Executives | Senior Executives

Asset Developments & Holdings Ltd, a steadily growing Company constructing high quality homes, is looking for hard working professionals in the above positions.

Minimum Education :

MBA/BBA with major in Finance or Accounts from a recognized University. Masters in Management/Finance/Accounting or Chartered Accountancy Inter from any reputed Chartered Accountancy Firm/ICMA Inter Passed.

Other Requirements:

• 3-5 years experience in related field • Basic proficiency with Computers particularly in operating MS Office: Word, Excel etc. • Good verbal and writing skills in English language.


The positions carry attractive remuneration packages. Just send in your updated resume along with a recent passport size photograph by May 25, 2004 to the following address.

Manager, Personnel
Asset Developments & Holdings Ltd
House 29, Road 39, Gulshan, Dhaka

Note: Any effort to unduly influence the recruitment will be a reason for disqualification

ASSET
DEVELOPMENTS

একক নজরুল সঙ্গীত-সন্ধ্যা
ফেরদৌস আরা
জাতীয় জাদুঘর শহীদ জিয়া মিলনায়তন
২৩ মে রোববার ২০০৪, সন্ধ্যা ৬টা
টি কে টি পা বে ন
সাধারণ পাবলিশার্স, বৈদ্যনাথ রোড
প্যাপিরাস, আজিজ মার্কেট, শাহবাগ
ডলচে ভিটা, ধানমন্ডি
সাহিত্য প্রকাশ, তোপখানা রোড



WANTED 18019278
TRAINED 464
MEDIA 9106392055
PLANNER 7830776

Fluent in English. Brilliant in MS-Excel (i.e., working with formulae, pivot tables, etc.). Maths/Statistic background preferred. Well acquainted with the Bangladesh media scenario. Needed to join immediately.

Email your CV to bitopi@bitopi.com within 3 days.
Type Media Planner in the subject line.

Bitopi Advertising Ltd.
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JOB OPPORTUNITY

A reputed joint venture company going to recruit dynamic, energetic & devoted, export 3 Merchandisers in this office at Banani.

- Candidate should have:
a) 7-10 years working experience.
Working experience based on factory label to office label will be preferred.
- Candidate should have working experience in other factory company will be prepared.
- Candidate must be Masters/Graduate well trained in computer to follow ISO and RMG pro system.

With current photograph and CV along with working experience certificate, application must reach in our office with 5 days of publishing this add.

Golden Refit Garments Ltd
42, Kemal Ataturk Avenue
Iqbal Centre (16th Floor)
Banani, Dhaka

C-1234

Career Opportunity in ICT

Texas Electronics Limited, iForce partner/Exclusive Distributor and Service Provider of Sun Microsystems Inc. in Bangladesh is looking for ICT professionals for immediate recruitment.

- ◆ **Manager, Operations:** Five years related experience.
Responsibilities: Order and L/C processing, Collections & order/tender related activities.
- ◆ **Service Manager:** Post Graduate in engineering, experience in UNIX like OS, networking, experience in Solaris OE an advantage.
Responsibilities: Managing service team, managing contracts of service.
- ◆ **Support Engineer:** Graduate in engineering, experience in UNIX like OS, networking, experience in Solaris OE an advantage.
Responsibilities: Installation, maintenance and support Sun servers and workstations.
- ◆ **Pre-Sales Engineer:** CCNA, Solaris system admin preferred.
Responsibilities: Preparing proper solution set, Assist sales team with solution positioning.
- ◆ **Sales Executive:** BBA with understanding in ICT market segment
Responsibilities: Selling ICT solution with proper understanding of the market, true team player, able to work pro-actively.

We are looking for pro-active, hard working professionals who are willing to take on challenging situations and motivated to work as a team. If you think you are the right person please send your resume with an application on or before May 31, 2004 to:

TEXAS Texas Electronics Limited
Safura Tower (9th floor), 20 Kemal Ataturk Avenue
Banani C. A. Dhaka-1213, Bangladesh.



Please mark the name of the position applied on top of the envelope. Only short listed candidates will be notified.

2ND NATIONAL & 1ST INTERNATIONAL CONFERENCE ON ORAL & MAXILLOFACIAL SURGERY

We are happy to announce that the 2nd National & 1st International Conference on Oral & Maxillofacial Surgery is going to be held from 3rd to 5th September 2004, in Dhaka, Bangladesh organized by Bangladesh Association of Oral and Maxillofacial Surgeons (BAMOS). A substantial number of countries from different continents will participate in the conference.

All dental & medical graduates are illigible for registration & presenting scientific paper in the conference. Interested doctors are requested to register their names within 31st May 2004 (without late fee).

For registration and other information contact with undersigned.

Prof. Dr. Md. Rezaul Haq
Conference Chairman
Ph. 8012500

Dr. Mohiuddin Ahmed
Co-Chairman Organizing Committee
Ph. 9672033

Prof. Dr. Motiur R. Molla
Organizing Chairman
Ph. 8112093

Dr. S.M. Iqbal Shaheed
Conference Secretary
Ph. 9113157

BE A PROUD MEMBER OF AN EXPANDING BANK

POSITION ANNOUNCEMENT

The Commercial Bank of Ceylon Limited has achieved a unique leadership position amongst the premier Commercial Banks in Sri Lanka. Among the many national as well as international awards it has also been awarded the first Overall National HRM Award, which has further intensified the Bank's determination to be the Leader in the Financial Industry in Sri Lanka, having a visible presence in the region by the year 2010. It is the quality of the staff that propelled the Commercial Bank of Ceylon Limited, to the leadership position in the business world and is committed to maintain the same standard of excellence even in its regional expansion. With its entry into the Bangladesh Market and the potential for future expansion in the country, the Bank is currently seeking to fill the following positions:

RELATIONSHIP MANAGERS (Corporate Banking)

(The jobs are based in Dhaka and Chittagong)

The Job:

- The position reports to the Head of Marketing.
- Effectively managing the advances portfolio of and by visiting and keeping regular contacts with the customers.
- Should possess a clear understanding of clients business requirements and explore opportunities for further business development of existing clients.
- Should be able to identify and attract potential customers.
- Should have the ability to negotiate effectively with customers.
- Must be able to effectively cross sell the Bank's variety of products and services.
- The job is demanding and the individual must be willing to work with and manage deadlines and competing priorities.

The Person

- Must hold either a BBA or an MBA from a reputed and recognized University, with marketing major.
- Should have at least 3 to 5 years experience in a similar position.
- Should understand business and possess an analytical mind, and have the ability to analyse and interpret company financial statements, as well as prepare marketing reports.
- Must be a team player in order to effectively lead his own team.
- Good command of both written and spoken English.
- Should possess adequate computer skills to meet the job requirements.
- Age: Preferably below 35 years.

RELATIONSHIP MANAGER (Personal Banking)

(The job is based in Dhaka)

The Job:

- The position reports to the Head of Personal Banking.
- Effectively manage the liability desk and the Personal Banking products of the Bank.
- Should have the ability to skillfully appraise and evaluate the credit requests of the Personal Banking customers.
- Must be able to effectively cross sell current and available banking products and services.
- The job is demanding and the individual must be willing to work with and manage deadlines and competing priorities.

The Person

- Must hold either a BBA or an MBA from a reputed and recognized University, with marketing major.
- Should have at least 3 to 5 years experience in a similar position.
- Should understand business and possess an analytical mind and have the ability to analyse and interpret company financial statements, as well as prepare marketing reports.
- Must be a team player in order to effectively lead his own team.
- Good command of both written and spoken English.
- Should possess adequate computer skills to meet the job requirements.
- Age: Preferably below 35 years.

MANAGER (Credit Risk)

(The Job is based in Dhaka)

The Job:

- The position reports to the Head of Risk.
- Identify and evaluate risks in credit proposals.
- Implement system guidelines to minimize and eliminate credit risks.
- Install a comprehensive system to enhance the quality of the Loan Portfolio in the Bank.
- Ensuring credit operations within the Bank credit policy and guidelines and effectively monitoring disbursements.
- Train and provide guidance to lending officers in the area of Credit Risk Management.
- Strict compliance of regulatory guidelines on Credit Risk Management.
- Conduct Periodical market study on vital economic sectors.

The Person

- Must hold an MBA from a reputed and recognized University, with Finance major.
- Should have at least 3 to 5 years experience in a similar position.
- Ability to work independently and also delegate as and when required.
- Ability to work as a Team Player alongwith other Account Managers and Superior Officers.
- Good command of both written and spoken English.
- Should possess adequate computer skills to meet the job requirements.
- Age: Preferably below 40 years.

OFFICER (International Trade)

(The Job is based in Dhaka)

The Job:

- The position reports to the Head of Trade Finance.
- Handling the issuance of all types of Letter of Credit and related works.
- Checking of Import Bills, Lodgment, and Settlement of Bills.
- Releasing Import documents to customers with proper endorsements.
- Arranging shipping guarantees, in the absence of original documents.
- Preparation of periodical returns related to imports for regulatory and management purpose.

The Person

- Must hold a Degree, BBA or an MBA from a recognized and reputed University.
- Should have at least 3 years working experience in a similar environment.
- Must be conversant with UCPDC-500, Import and Export Policy and Bangladesh Bank Foreign Exchange Guidelines.
- Must be able to work under pressure and meet deadlines.
- Good command of both written and spoken English.
- Must possess adequate computer skills to meet the requirement of the job.
- Age: Preferably below 30 years.

Interested candidates should submit their application alongwith curriculum vitae (CV) for the above positions, with a recent passport size photograph to the "Head of Human Resources", Commercial Bank of Ceylon Limited, 47 Motijheel Commercial Area, Dhaka, not later than Thursday, 30th May 2004. Please write the name of the position applied for on the top left hand corner of the envelope.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

Only shortlisted candidates will be called for an interview.

(Any attempt to influence the selection process will render the applicant disqualified)



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B.Sc. (CSE)	2,53,676	2,22,400
B.A. (Hons.) in English	2,10,000	1,20,000
MBA (Regular)	1,44,810	1,21,000
MBA (Executive)	1,08,330	87,000
M.A. (ELT) 1-Year	60,000	48,000
M.A. (ELT) 2-Year	89,000	68,000
(ELT : English Language Teaching)		

Main Campus : House# 15/2, Road# 3, Dhanmondi R/A, Dhaka-1205, Call# 9676031-5, Fax# 9675981
E-mail: info@easternuni.org, Web site: www.easternuni.org

Admission: Summer 2004

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- *Management
- *Advertising and Marketing
- *Public Relations
- *Media Communications
- *Computer Science
- *International Relations
- *Psychology
- *Sociology

Masters Degree

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- *Business Administration
- *Media Communications
- *Advertising and Marketing Communications
- *Public Relations
- *Communications Management
- *International Relations

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 - *Vienna, Austria
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 - *Hua Hin/Cha-am, Thailand
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Meet Ms. Nicola Hewett,
Director of Admissions, Webster University (Thailand)
BRAC Centre Inn, May 28, 2004 at 10.00 am.
Auditorium, 2nd floor, 75, Mohakhali C/Area, Dhaka-1212
Phone: 880-2-9886681-82, Fax: 880-2-9886681-83

For information contact:
Webster University (Thailand) Information Center
e-mail: admissions@webster.ac.th
web site: www.webster.edu (click on worldwide campuses)

Webster
UNIVERSITY



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