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## JOB VACANCY

## Technical Coordinator

CARE-Bangladesh invites application for the above position based in Chittagong. The incumbent will have to spend substantial duration of his/her working time in the field and in other areas.

Job Summary: The incumbent is responsible for designing and planning of training/workshop/orientation components of HIV Program in respective operation with the HIV Team members and Program Planning Committee. S/he shall also be responsible for performance management and staff development and information & communication management. S/he will maintain liaison and need-base coordination with GOB/NGOs/other stakeholder/line managers in the program. S/he shall provide need-based technical support to other core/technical teams and be responsible for organizing and conducting different program related orientation sessions/workshops as per plan. S/he will be involved in documentation of different program events/activities, and assist in developing staff knowledge on updated programmatic issues related to HIV Program.

Required Qualification: A Masters Degree in the relevant field with minimum of 5 years experience including designing curriculum, and organizing/ conducting training/ orientation/ workshop. & Ability to develop & implement training/IEC/BCC monitoring tools. & Proficiency with MS Office applications is

The consolidated monthly gross salary is about Tk.35,000.00 plus other benefits. Salary may be negotiated for highly qualified and competent candidate.

Interested candidates who fulfill the above requirements are requested to submit their detailed resume along with a cover letter and a recent passport size photograph to:

The Advertiser, Box # A-86, C/o. The Daily Star, Dhaka on or before May 20, 2004

Note: If Women are particularly encouraged to apply, If Any persuasion will disqualify the candidates. Internal and external applicants shall be treated equally in the whole selection process. If Applicants who have relatives in CARE are discouraged to apply. If Only short fates shall be invited for the interview. E Please write the position applied for at the top right hand corner of the envelope.

UNIVERSITY OF WINDSOR

Application

Deadline:

Monday

31 May 2004

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TO- LET 2600, 3050 & 3160 sqft, 3/4 bed with 3/4 bath, D/D, Family Space, SRT, Lake view, Brand new, Concord apt. All modern fittings & fixture. Cont.: H# 10A,R# 50,Gulshan Tel: 8854065/67, 0171-678159

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Office hours: Sunday to Thursday 10 am to 4 pm

(Applicants for BACHELOR/UNDERGRADUATE DEGREE programs only)



Academy for Educational Development

## **Bangladesh Investigative Journalism Training** Program

We are happy to announce the Academy for Educational Development AED)/ Bangladesh Human Rights Advocacy Program (BHRAP) Investigative Journalism Training Program for reporters from print and broadcast media.

The aim of this training program is to improve standards in human rights investigative reporting in Bangladesh

The Training Program will be facilitated by a renowned international journalist:

Lewis M. Simons: Currently a free-lance writer for National Geographic, he has worked for Time magazine, Knight-Ridder Newspapers, The Washington Post and others. He covered Bangladesh during the Liberation War in 1971 and did follow-up coverage for three years afterwards. He was awarded the Pulitzer Prize for International Reporting in 1986, the American Newspaper Guild Grand Prize and Investigative Reporting Award.

Other eminent journalists from Bangladesh will also facilitate the training program.

Program Date and Place: June 12-16, 2004, Dhaka

How to apply:

Interested reporters are requested to apply directly to AED/BHRAP, Suite: 304. Prime View, 7, Gulshan Avenue (South), Gulshan-1, Dhaka-1212, with

A copy of latest Curriculum Vitae (no longer than five pages);

A brief letter explaining your interest in the program;

Three samples of what you consider your best work published in the last 6 months; and

A supporting letter from your current employer

Minimum 3 years of active experience in reporting;

Currently employment as a practicing reporter; and Well conversant in both English and Bangla.

Deadline for Application: May 15, 2004

Only selected participants will be contacted, no application will be processed after the deadline date.

'Women reporters and reporters outside of Dhaka are encouraged to apply'

### **Tuition Wanted**

student (Computer, Third Year). Standard Five to O/A Level, Six to Twelve. Physics, Chemistry, Mathematics. Question papers solved. Sumon # 011087678. C-1122

O-A Level Tuition O-A' Mathematics (ABDPMS)/ Physics 2005 examinee, question paper solve. 25 years experienced. A GRADE CHALLENGED. Islam: 8127282, 0189223722

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### TO- LET Gulshan North, Near Italy Embassy, 2650 sqft. 4 bed with 4 baths. Rent 30,000+Service charge. All modern Fittings & facilities are available.

## Cont.: H# 10A,R# 50,Gulshan Tel: 8854065/67, 0171-678159

4000-5000 sft commercial space wanted inGulshan/Kamal Ataturk. Independent houses eligible.

Contact: Dr. Taha- 0171530525 or Jamil-0189248707



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SUMME

ধানমন্তিস্থ ২৭ নং রোডে 'জেনেটিক প্লাজা'র ৩য় তলায় ণীতাতপ নিয়ন্ত্রিত যে কোন বাণিজ্যিক কাজে ব্যবহারযোগ্য এখনই হস্তান্তরযোগ্য ৫৭৫০ বর্গফুটের একটি রেডি স্পেস আকর্ষণীয় মূল্যে বিক্রয় হইবে। প্রকৃত ক্রেতাগণ যোগাযোগ করুণ यांगारयांग ३ ৯১२७५৮৯, ৯১२१७११ ৮১২৬৪৩৩, মোবা ঃ ০১৭১-৪৩০২৪০

## PROFESSIONAL SEARCH

COMMUNICA, Institute for Excellence in Communication, is looking for a few professionals with proven skills in training/facilitation/research and media design/production to join its resource pool as full-time staff or part-time consultant. Salary will be negotiable. Interested candidates with a master' degree in humanities/literature/social science are invited to apply with a cover letter explaining objective, CV, Photo, 2 references to Box # 10066, Mohammadpur, Dhaka-1207 or communic@bdcom.net by 25 May 2004.

## Justine well do better them they past University of Information Technology & Sciences (UITS)

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17 North Guishan Avenue C/A, (PBL Tower) Guishan Circle 2, Dhaka 1212, Saturday - Thursday; 9:00 am to 4:00 pm, Friday 10:00 am to 12 noon Phone: 880-2-9892755, 8850010, 018-228954, 019-364196, 880-31-633753, 610710 (Ctg); Fax: 880-2-9891094, http://www.uits-bd.org, Email: admission@uits-bd.org

## Vacancy Announcement Finance & Administrative Officer Marie Stopes Bangladesh (MSB), a non-profit company

working in the field of reproductive health and HIV/AIDS, invites applications from qualified candidates for contractual appointment to the post of a Finance & Administrative Officer:

Candidates with at least M.Com and preferably should have completed CA or ICMA course. At least 3 years work experience in finance and administration in a similar position, especially in financial reporting, procurement, staff administration, pay roll management etc. will be preferred. Must be capable of working independently.

Interested candidates are requested to send their applications along with CV and a passport size photograph to the General Manager, HR & Administration, Marie Stopes Bangladesh (MSB), House # 6/2, Block-F, Lalmatia Housing Estate, Lalmatia, Dhaka-1207 or by e-mail mscs@mariestopesbd.org by 16 May 2004.

Canvassing /lobbying in any form will be considered as disqualification.

## Career Opportunity

# P&O Nedlloyd

P&O Nedlloyd Bangladesh Limited, the Bangladesh subsidiary of P&O Nedlloyd Group, the leading container shipping line of the world have an opening for the position of Asst. Manager (Finance).

Candidate should be at least C.A (Intermediate) with fluency in English, excellent computer literacy and sharp in analytical skills. Work experience in any corporate environment will be an added advantage.

Age must not exceed 32 years. Please send in your C.V alongwith 2 copies of recent passport size photographs to Financial Controller & Company Secretary, P&O Nedlloyd Bangladesh Limited, Land View (6th floor) 28 Gulshan North Avenue, Gulshan Circle-2, Dhaka-1212 by 13 May, 2004.



We seek a world of hope, tolerance, and social justice, where poverty has been overcome and people live in dignity and security.

## JOB VACANCY

Technical Coordinator

CARE-Bangladesh invites application for the above position based in Dhaka. The incumbent will have to spend substantial duration of his/her working time in the field and in other areas.

Job Summary: The incumbent is responsible for planning and implementing Sexual Transmitted Disease(STD) Management component of the HIV Program developed for Truckers, Dock Workers, Rickshaw Pullers, ID users, Female and Male Sex Workers in respective operation area(s) coordinating with the HIV team members and Program planning committee. S/he will prepare ground for effective STD management in HIV program. She will be responsible for coordination between STD clinics within country, strengthening coordination between Partner organizations and professional bodies for clinical support & carrying out medical audit. S/he is also responsible for administrative ment over staff and resources, including monitoring of monthly performance against budget. S/he will be responsible for capacity building of partner organizations. S/he is also responsible for establishment and implementation of Referral services for STD management within the program. S/he will maintain close linkages with government officials, policy makers, partner NGOs and other counterparts. Also will help developing Laboratory support system within for STD management program and provide necessary technical assistance for national sero-surveillance program.

Required Qualification: & Masters in Sociology/ Journalism/ /Management with minimum of 5 years experience in the relevant field & Experience in nanaging communication and health education project. & Proficiency with MS Office applications is necessary.

The consolidated monthly gross salary is about Tk.35,000.00 plus other benefits. Salary may be negotiated for highly qualified and competent candidate.

Interested candidates who fulfill the above requirements are requested to submi their detailed resume along with a cover letter and a recent passport size photograph to:

the top right hand comer of the envelope.

The Advertiser, Box # A-85, C/o. The Daily Star, Dhaka on or before May 20, 2004 Note: Z Women are particularly encouraged to apply, Z Any persuasion will disqualify th candidates, Z internal and external applicants shall be treated equally in the whole selection process, P Applicants who have relatives in CARE are discouraged to apply , P Only shon isted candidates shall be invited for the interview, P Please write the position applied for all

Visit CARE web-site on: www.carebd.org



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# Career Opportunity



The A CIME Laboratories Ltd., one of the top ranking pharmaceutical companies in the country, is certified under ISO-9001:2000 for Quality Management System. To meet our rapidly expanding business growth, we are looking for the right candidates in the following positions;

## Product Officer (Marketing Division):

Candidate should have M. Sc. or 4 years' Honours Degree in Pharmacy/Bio-Chemistry/ Microbiology/Chemistry/Applied Chemistry/Genetic Engineering & within the age limit of 30 (thirty) years.

## Requisite Qualities:

1-2 years practical experience in the relevant field will be preferred.

Dynamic, self-motivated and ability to work in a team of qualified personnel.

Hard working and goal oriented. Strong analytical and decision making ability.

If you fulfil the requirements mentioned above, please apply with detailed C.V., two recent passport size photograph, attested copies of certificates and expected gross salary to the Head of Human Resources, Box No. D-10, C/O. The Daily Star, 19 Kawran Bazar, Dhaka -1215 on or before 21st May 2004. Only short-listed candidates will be contacted. Any direct/indirect approach to influence the recruitment process shall result in immediate disqualification. Candidates who do not fulfill the above requirements need not apply.

Please mention the Name of the Post on top of the envelope.

## Admission Eligibility

HSC and SSC pass certificate with a minimum CGPA of 2.5 O'level and 2'A' levels

with a CGPA of 2.0. Other pre-university 12-year school final certificates may be

taken into

consideration.

Last Date for Application Sunday, May 16, 2004

**Admission Test** 

Friday, May 21, 2004

10:30 AM

# admission

BBA

BSc

BSS

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Management Information System (MIS)

Computer Science, Computer Information

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Population Environment and Land & Water

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