

RECEPTIONIST WANTED

A WELL REPUTED GROUP OF COMPANIES REQUIRES FEMALE RECEPTIONIST FOR ITS HEAD OFFICE. THE INCUMBENT HAVING PROFESSIONAL EDUCATION & EXPERIENCE AND MUST BE FLUENT IN ENGLISH & BENGALI AND BE ABLE TO HANDLE UNDER PRESSURE SITUATION. PLEASE DROP YOUR CV ALONG WITH YOUR RECENT PHOTOGRAPH TO HOUSE #37 (GR FL), ROAD #4, BLOCK-F, BANANL DHAKA-1213. BY MARCH 31, 2004 PROVIDED IF YOU THINK YOU ARE THE RIGHT PERSON WHAT WE ARE LOOKING FOR. ONLY SHORT LISTED CANDIDATES WILL BE CALLED FOR INTERVIEW.

River-linking in India: How is Bangladesh affected

To know more about this issue
CLICK ON: www.sdnbd.org

Sustainable Development Networking Programme
A component of the Sustainable Environment Management Programme, Ministry of Environment and Forest with funding from UNDP, implementation by Bangladesh Institute of Development Studies

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Chittagong Club Limited CAREER OPPORTUNITY

Chittagong Club Limited, one of the prestigious, oldest Clubs of the subcontinent, is looking for a dynamic, result-oriented Manager for its newly constructed Guest House Complex (GHC). The position will obviously be a challenging one requiring excellent management and skill-based administration capability.

Mandatory requirement:
* Graduation in any discipline.
* Diploma in hotel management.
* Age: mid 30's but not over-45.

The Ideal candidate should have:
* Minimum 5 (five) years proven track record in a management position at reputed hotel(s) having Catering F&B, party and conference facilities.
* Excellent computer and communication skills in English and Bangla.
* Able to run staff training programs on behavior, norms, hygiene and environment.
1. Salary and perks negotiable.
2. Any sorts of solicitation will be regarded as a disqualification for the candidate.
Applications with complete CV along with copies of supporting certificates/testimonials and two passport size colored photos should reach to the Secretary, Chittagong Club Limited, Empress Road, Chittagong-4000 not later than 7th April 2004. The envelope should be marked "Manager-GHC". D-291

AHSANULLAH UNIVERSITY OF SCIENCE AND TECHNOLOGY SCHOOL OF BUSINESS
Admission in BBA & MBA Programs

Key Features:

- State-of-the-art Computer Lab.
- LAN, High-speed broadband Internet facilities.
- Scholarships for meritorious students.
- Rich Library including supply of all text books for full semester.
- Trained & qualified (from home & abroad) full-time & part-time faculty from DU & research organizations.
- International standard syllabus (compatible with DU).
- Free from politics & session jam.
- Multimedia teaching facilities.
- MBA Classes from 6 P.M. to 9 P.M.

Programs	Tuition Fee (Tk.)
MBA (Regular)	76,000 to 1,25,000
MBA (Executive)	76,000 to 1,00,500
BBA : CGPA	Tuition Waiver Total Cost
(SSC+HSC) ≥ 8.00	1,28,000 1,68,000
≥ 7.00	96,000 2,00,000
≥ 6.50	64,000 2,32,000
> 6.5	- 2,96,000

- No admission test required. Admission is based on past academic records.
- Admission needs to be completed before the classes start.
- Classes start from April 10, 2004.

For further details, please contact:
Business Campus : 22, Manik Mia-Avenue, Dhaka-1207, Phone : 9144524, 018-297888
Main Campus : 20, West Testuri Bazar Road, Tejgaon, Dhaka-1215, Phone : 9130613, 9130508.
Prof. M. H. Khan Vice-Chancellor

Tuition
ARE YOU LOOKING FOR A LADY TUTOR
Std III-'A' Level.
Contact on OMUA-0172-607326. C-723

(O-A) Level Tuition
O-A' Mathematics (ABDPMSY) Physics OP solve 2005 candidates are preferable. SAT, GMAT, GRE. Long years experienced teacher. Islam: 8127282, 018223722, 21/4, Tajmahal Rd. C-704

TEACHER WANTED
WE NEED TWO (02) EXPERIENCED ENGLISH TEACHERS FOR 'O&A' LEVEL STUDENTS. INTERESTED TEACHERS ARE REQUESTED TO CONTACT ON 28.03.2004. TIME : 3:00 PM - 6:00 PM. SALARY NEGOTIABLE. **ORBIT ACADEMY** H-917, RD-11/A, DHANMONDI

Tuition Wanted
An aged but well experienced wants to coach, English Medium : Std-1 to 5 English, Math & Bengali. Bulbul-Ph: 8822334/Ext-105 C-724

CAREER OPPORTUNITY

Ad Vinyl, a well established advertising firm is looking for the following personnel on salary & commission basis:

- Assistant Manager (Sales & Marketing) Experienced
- Marketing Executive
- Graphics Designer (Adobe Photoshop, Illustrator, Corel Draw) Experienced
- Receptionist

CONTACT
Ad Vinyl
160 Lake Circus Kalabagan (Beside Singer Show Room)
Ph: 8128646, 8128539, 0172 104207, e-mail: advinyl@yahoo.com

WANTED

The project, "Integrated Management and Safe Disposal of Municipal Solid Wastes in LDACs" in the Department of Civil Engineering, Khulna University of Engineering & Technology (KUET) co-finance by Asia Pro Eco Programme of EC is looking for: (1) Project Secretary (1 post; 1 year period; Female): Good academic background; Excellent command in English & Computer programs used in official works. (2) Research Assistants (12 posts; 6 months period): Civil/ Environment Engineering/ Geology graduate; Need to work in the 6 city corporations of Bangladesh. Apply by sending only CV with Telephone no. & e-mail address & a passport size photograph to the following address on or before April 07, 2004. More information is given at the website- <http://www.wastesafe.org> or <http://www.kuet.ac.bd>

Professor Dr. Muhammed Alamgir
Project Coordinator, Asia Pro Eco Programme & Head, Department of Civil Engg., KUET, Khulna-9203
E-mail: wastesafe@yahoo.com Mobile: 0172-156272
Tel: 041-769471 ext. 200 : Fax: 041-774780 : GD-144

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF BANGLADESH
(An Autonomous Body under the Ministry of Commerce) Government of the People's Republic of Bangladesh

Notice of Pre-examination Evening Coaching Classes for CA Final Group-I & II at Dhaka and Chittagong Centres

Exam. Session : May-June 2004
Enrolment Date : 24-03-2004 to 31-03-2004
Class Starts : 03-04-2004
Enrolment Fee : Tk. 1000/- First time attendance
Tk. 500/- Second or Subsequent attendance
Photograph : 02 copies (stamp size)

Coaching Classes at Chittagong Centre will be arranged subject to enrolment of sufficient number of students.
Due to insufficient number of applicants, the Intensive Coaching Classes cannot be run for the forthcoming examination.

For Further Information, Please Contact : Tel : 8130238
Course Administrator-ICAB, Dhaka
Hony. Secretary, CRC-ICAB, Chittagong : Tel : 724674
NT Chowdhury ACA Secretary-ICAB

WANTED

Short Term CONSULTANT

The BUET-University of Alberta Institutional Linkage Project at BUET is inviting applications from interested persons for the position of a Short Term CONSULTANT to assist the Gender Equality Policy (GEP) Group, a component of the above project in the preparation of an Action Plan to address barriers to Women's employment and education in technical profession.

Requirements:
At least Masters degree in relevant discipline from any recognized university with significant experience of Gender related issues and preparation of Action Plan(s). Candidates having higher degree/experience will be given preference. The remuneration and duration of consultancy will be finalized through discussion.

Interested persons are requested to apply with 6 (six) sets of application providing structured CV, relevant documents and recent passport size photograph including Postal Order/Pay Order/Bank Draft of Tk.125/- in favour of the "Project Manager, BUET-UofA Linkage Project". The application should reach the following address by 7th April, 2004.

Professor Dr. Md. Mazharul Hoque
Project Manager
BUET- Univ. of Alberta Institutional Linkage Project
BUET (5TH Floor, CE Bldg.), Dhaka-1000
Tel: 9669429 Fax: 8613026 E-mail: buetuap@bangla.net

HOUSE-TO-LET AT GULSHAN
One unit two storied House at Road# 65, House# 19, Gulshan-2 on 23 katha land. 25-30 car parking space. Suitable for Foreign Mission/ Organization, office/ Residence. Ph: 019-360990 C-725

Flat To-Let in Baridhara
2700 sft South-East Corner Flat, single unit 3rd Floor with all modern amenities at Diplomatic Zone. Call: 895-9996, 011-043904 C-725

Lost
My A-Level certificate (dated June-2000), candidate no. 8501 under the London Examinations General Certificate of Education. Shaker Ochisty C-722

প্লট বিক্রয়
বসুন্ধরা এইচ ব্লকে এখনই হস্তান্তরযোগ্য ৩ (তিন) কাঠার একটি প্লট বিক্রয় হইবে। যোগাযোগঃ ০১৭১-৫৩৭৯৮০

Wanted Chief Accountant

A reputed property-developing firm requires a Professional Chief Accountant having minimum 5 years working experience in similar position. Interested candidates are requested to apply by 8 April 2004.
Peace de Homes Ltd.
House # 176, Lane # 2, Eastern Road, New DOHS, Dhaka Cantt.

পাওয়ার গ্রীড কোম্পানী অব বাংলাদেশ লিঃ POWER GRID COMPANY OF BANGLADESH LTD.
(An Enterprise of Bangladesh Power Development Board)
Red Crescent Concord Tower Tower, 17, Mohakhali CA, 6th Floor, Dhaka-1212, Bangladesh.
No. 01/PGCB/Sec/2004/756 Date: March 23, 2004

NOTICE FOR TIME EXTENSION OF CLOSING DATE FOR SUBMISSION OF BID FOR THE CONSULTANCY SERVICES FOR NETWORK STUDY OF THE POWER GRID SYSTEM IN BANGLADESH
Ref. : 01/PGCB/Sec/03/6376 dated December 23, 2003 & 01/PGCB/Sec/2004/308 dated January 29, 2004
The Closing date for submission of Bids for the above work in hereby extended from March 31, 2004 to May 16, 2004 at 11:00am BST.
The Bidding Document shall be available for selling from April 10, 2004 at the address mentioned in the Invitation for Bids.
All other terms and conditions for the above Bidding document shall remain unaltered.
(Mohammed Salim)
Company Secretary

care JOB VACANCIES

Administrative Assistant
CARE-Bangladesh invites application from qualified candidates for Administrative Assistant positions to be based at different field offices.

Job Summary: The Incumbent shall be responsible for maintaining petty cash and other financial operations, keeping track of vehicles/motorcycles servicing records and field office Furniture Fixture and Equipment (FF&E) status, Maintaining stores and Inventory Management System (IMS), Providing general and logistics support, Maintaining office correspondence.

Requirements: Bachelor's Degree, preferably in Commerce with minimum of 2 years experience in relevant field, Proficiency in both written and spoken Bangla and English, Able to do filing, records keeping, petty cash, stores and logistics support, Willing to relocate anywhere in Bangladesh.

Computer Skills: Good understanding of MS-Office application (Word, Excel & Access) is essential for this position.

Compensation: The consolidated monthly gross salary is Tk. 8,471.00 per month. Also, other admissible benefits as per the organizational policy.

Interested candidates who fulfill the above requirements are requested to submit their detailed resume along with a cover letter and a recent passport size photograph to:
The Advertiser, Box # A-60, C/O. The Daily Star, Kawran Bazar, Dhaka on or before April 08, 2004.

Note: Women are particularly encouraged to apply. Any persuasion will disqualify the candidates. Internal and external applicants shall be treated equally in the whole selection process. Applicants who have relatives in CARE are discouraged to apply. Only short listed candidates shall be invited for the interview. Please write the position applied for at the top right hand corner of the envelope. Visit CARE web-site on: www.carebd.org

সিন্ধেশ্বরী গার্লস কলেজ
১৪৮, নিউ বেইলী রোড, ঢাকা।

অভিভাবক প্রতিনিধি পদে নির্বাচনী বিজ্ঞপ্তি

এতদ্বারা সংশ্লিষ্ট সকলের অবগতির জন্য জানানো যাচ্ছে যে, সিন্ধেশ্বরী গার্লস কলেজ, ঢাকার গভর্নিং বডিতে অভিভাবক প্রতিনিধির নির্বাচন আগামী ০১ মে ২০০৪ইং তারিখে অনুষ্ঠিত হবে। উক্ত নির্বাচনে মোট ৩ (তিন) জন অভিভাবক প্রতিনিধি ৩ (তিন) বছর মেয়াদকালের জন্য নির্বাচিত হবেন।

নির্বাচনের কার্যাবলী নিম্ন লিখিত তফসিল অনুসারে সম্পাদিত হবে।

- মনোনয়ন পত্র সরবরাহঃ ২৮ শে মার্চ, ২০০৪ইং তারিখ থেকে ৮ই এপ্রিল ২০০৪ইং পর্যন্ত প্রতি কার্যদিবসে সকাল ৯.০০ টা থেকে দুপুর ১২.০০ টা পর্যন্ত প্রতিটি মনোনয়ন পত্র ৫০০/- (পাঁচশত) টাকার বিনিময়ে সরবরাহ করা হবে।
- পূরনকৃত মনোনয়ন পত্র জমা প্রদানঃ ১১ই এপ্রিল ২০০৪ইং থেকে ১৩ই এপ্রিল ২০০৪ইং পর্যন্ত প্রতিদিন সকাল ৯.০০টা থেকে দুপুর ১.০০ টা পর্যন্ত।
- ভোটার তালিকাঃ প্রতি সেট ৫০০/- (পাঁচশত) টাকার বিনিময়ে সম্বাহ করা যাবে।
- ভোট গ্রহণঃ ১লা মে, ২০০৪ইং তারিখ সকাল ৯.০০ টা হতে বিকাল ৪.০০ টা পর্যন্ত বিরতিহীন ভাবে ভোট গ্রহণ করা হবে।

২৮শে মার্চ ২০০৪ইং তারিখ থেকে নির্বাচনী তফসিল ও ভোটার তালিকা অভিভাবকবৃন্দের অবগতির জন্য সকল কার্য দিবসে সকাল ৯.০০ টা থেকে বিকাল ৩.০০ টা পর্যন্ত অধ্যক্ষের কার্যালয়ে সংরক্ষিত থাকবে।

সৈয়দা শামসে আরা হোসেন
অধ্যক্ষা।



The Bangladesh-German Chamber of Commerce and Industry acts as a platform between the two countries invincibly facilitating a free flow of information and enhancing business and trade relations. BGCCI has direct access to the national governments all over Europe through its national committee and its advocacy will attempt to be relevant to the interests of companies in Europe and Bangladesh.

We are looking for a creative, energetic, enthusiastic person with good interpersonal skills including the ability to work in a cross functional environment.

Please send your CV with a recent photograph to the following address on or before April 10, 2004.

Bangladesh German Chamber of Commerce & Industry
C/O, Siemens Bangladesh Limited
ZN Tower (Siemens House)
Gulshan Avenue, Road # 8
Plot #2, Gulshan-1
Dhaka-1212

Position
Secretary General

Qualification
MBA or equivalent Degree. Proficient in speaking and writing English.

Experience
At least 5 years of experience in professional organization with administrative and public relation background and also overseas working experience.

Please Note: The name of the position should be marked on the top of the envelope. Only deserving candidates are encouraged to apply.

জাহাঙ্গীরনগর বিশ্ববিদ্যালয়
কম্পিউটার এন্ড ইনফরমেশন টেকনোলজি ইনস্টিটিউট
Phone: 7708-478-85 Ext: 239 E-mail: citi@juniv.edu Web: www.juniv.edu/citi.htm
স্মারক সংখ্যা- CITI-PGD-Batch-3-Session 2004-2005

ভর্তি বিজ্ঞপ্তি
Post-Graduate Diploma (PGD) in Computer and Information Technology

জাহাঙ্গীরনগর বিশ্ববিদ্যালয়ের কম্পিউটার এন্ড ইনফরমেশন টেকনোলজি ইনস্টিটিউট আগামী জুলাই ২০০৪ থেকে পোষ্ট-গ্যাজুয়েট ডিপ্লোমা (পিজিডি) ইন কম্পিউটার এন্ড ইনফরমেশন টেকনোলজি শীর্ষক প্রোগ্রামের ৩য় ব্যাচ শুরু করতে যাচ্ছে। প্রার্থীর শিক্ষাগত যোগ্যতা ও অন্যান্য শর্তাবলীঃ

- শিক্ষাগত যোগ্যতাঃ ব্যাচেলরস্ ডিগ্রী (এসএসসি হতে ডিগ্রী পর্যন্ত যে কোন দু'টিতে দ্বিতীয় বিভাগ / শ্রেণী থাকতে হবে)।
- সম্পূর্ণ কোর্স দুই সেমিস্টারে শেষ হবে।
- কোর্স ফি সর্বমোট ১২,০০০/- (বার হাজার) টাকা, যা এককালীন অথবা সমান দুই কিস্তিতে পরিশোধযোগ্য এবং ৩,০০০/- (তিন হাজার) টাকা জামানত (সফলভাবে কোর্স সম্পূর্ণের পর ফেরতযোগ্য) ভর্তির সময় জমা দিতে হবে।
- ক্রাস সপ্তাহে ৪ দিন, রবিবার হতে বুধবার, সকাল ৯:৩০ টা থেকে বিকাল ৪:৩০ টা পর্যন্ত অনুষ্ঠিত হবে।
- বিশ্ববিদ্যালয় থেকে কোন প্রকার আবাসন সুবিধা দেয়া হবে না।
- কম্পিউটার এন্ড ইনফরমেশন টেকনোলজি ইনস্টিটিউটের অফিসে নগদ ৩০০/- (তিনশত) টাকার বিনিময়ে আবেদনপত্র ও নির্দেশিকা ২৮-০৩-২০০৪ হতে ২০-০৪-২০০৪ তারিখ পর্যন্ত প্রতিদিন সকাল ৭:৩০টা থেকে ২:০০টা পর্যন্ত (ছুটির দিন ব্যতীত) সম্বাহ করা যাবে ও যথাযথভাবে নিজ হাতে পূরনকৃত আবেদনপত্র জমা দেয়া যাবে। ভর্তি পরীক্ষার মাধ্যমে মেধার ভিত্তিতে মোট ৪০ (চল্লিশ) জন প্রার্থীকে ভর্তি করা হবে।

২৩ এপ্রিল শুক্রবার ২০০৪ সাল ১০ টায় ইনস্টিটিউটে ভর্তি পরীক্ষা অনুষ্ঠিত হবে। হুড়াভা ফলাফল ও ভর্তি সংক্রান্ত তথ্যাবলী ইনস্টিটিউটের অফিস এবং ওয়েব সাইট থেকে জানা যাবে।

প্রফেসর ডঃ মোঃ আবু সাঈদ খান
ভারপ্রাপ্ত পরিচালক

Career Opportunity at Samata

Samata a premier right based national non government development organisation is planning to recruit a qualified professional as its Dhaka Office as 'Programme Officer (Reporting and Documentation)' who is interested to pursue an intellectually challenging career that demands commitment, initiative and creativity. The candidate will be desirably below 35 years of age, having a Masters in any discipline of social science or English from reputed University, and at least three years experience on reporting and documentation in national / international development organisation. Excellent computer skills with sound knowledge on MS Office & internet and report writing ability in English required.

The position carries a starting gross salary of 11,000 Tk. per month, incentive bonus and other admissible benefits. Candidates are advised to visit Samata web-site to know about the organisation. Only short listed candidates will be invited for an interview. Interested candidates should provide their resume and a photograph by mail by April 07, 2004.

Contact Address: Samata, 9/5, Iqbal Road, Block-A, Mohammadpur, Dhaka-1207, Bangladesh. Web-site: www.samata_bd.org