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ADMISSION GOING ON

Class VI to 'A' Level

BANANI Campus :
House 60, Road 8, Block F, Banani
Dhaka 1213 Telephone 8828663

DHANMONDI Campus :
House 21, Road 12, Dhanmondi R.A.
Dhaka 1209 Telephone 8117497

Career Opportunity.....

A locally registered international private limited company engaged in production and marketing of water purification filters with excellent potential throughout Bangladesh seeks a **Manager** to lead the company. The candidate will be required to design and implement production, marketing and other operational systems, recruit staff, etc. This is a very senior position with a competitive salary and benefit package and will report to the International Coordinator and the Board of Directors.

Key responsibilities will include:

- Operations and Production Planning, Marketing
- Financial Planning and Budgeting.
- This position is based in Dhaka but would require extensive field visits

The position will require the following:

- MBA with a minimum of 10 years experience in manufacturing and marketing particularly in the rural areas of Bangladesh
- Excellent written and spoken skills of English and Bengali
- Extremely committed, self-motivated and having demonstrated leadership skills and team building

Deserving candidates are requested to apply with confidence with full resume, a recent passport size photograph and two References to: **P.O Box# 5055, New Market, Dhaka-1205.** Only short listed candidates will be called for an interview.

The closing date of receiving the applications is **August 20, 2002.**

We are an Equal Opportunity Employer

Career Opportunity

Amin Mohammad Group, a leading group of companies is looking for experienced, hard working, dynamic and energetic person(s) for the following positions:

01. Company Secretary

Requirements:

ACS/LLB/LLM from any recognized university/institution. At least 8-10 years practical experience in the relevant field. Strong personality. Well conversant in written and spoken English and Bengali. Computer knowledge would be an added advantage.

Able to issue notice for board of directors meeting, arrange board of directors meeting, prepare resolutions and minutes of the meeting, correspond with government offices, arrange annual general meeting of the company, correspond with all joint stock companies including submission of annual return. Able to provide secretarial support for board of directors, chairman and managing director of the company. Able to draw up memoranda and articles of association to form a new company, make agreements in favour of company with financial institutions and other government and autonomous bodies.

02. Manager (P. S. to Deputy Managing Director)

Requirements:

Masters from any recognized university/institution. At least 6-8 years practical experience in the relevant field. Strong personality. Well conversant in written and spoken English and Bengali. Must know the application packages i.e. MS Word and MS Excel.

Able to take dictation. Familiar with office management, filing, writing reports, drafting correspondence independently. Able to prepare meeting minutes, coordinate meetings and maintain liaison with employees.

03. Record Keeper

Requirements:

Graduate from any recognized university/institution. At least 5 years practical experience in the relevant field.

Able to maintain filing report and file movement record. Able to monitor, report and file indexes.

Attractive remuneration packages will be offered to the deserving candidates.

Interested candidates are requested to apply along with resume and two copies of photographs by **20th August 2002** to the Administration. Post applied for must be written on the envelope.



Amin Mohammad Group
Amin Chamber, 764 Satmasjid Road
Dhanmondi, Dhaka-1205



Citizens of Myanmar residing in Bangladesh brought out a procession in the city yesterday to mark the 14th anniversary of the Democratic Uprising in Myanmar.

CJ urges judges to acquire knowledge on IT

BSS, Dhaka

Chief Justice Mainur Reza Chowdhury yesterday urged the judges to acquire knowledge on Information Technology (IT) to use it in judicial works and learn about the judiciary across the world.

"Information is knowledge and knowledge is power, which can be achieved through information technology," he said while inaugurating 32nd Judicial Administration Training Course for the Assistant Judges at the Judicial Administration Training Institute at old High Court Bhaban here.

With the director general of the institute, Justice Badruzzaman in the chair, the function was also addressed by the course director Hasan Shaheed Ferdous.

Law Commission member Justice Naimuddin Ahmed and Registrar of the Supreme Court Kamrul Islam Siddiqui, among others, were present.

Justice Badruzzaman called upon the young trainee judges to do their best in disposing of the pending cases when they would go to their respective courts.

"Work with courage and honesty. Only those who will be able to do that will be able to do any harm to you," he said.

Admission Is Going On Now For SESSION July 2002-June 2003

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Transport Available

"O"/"A" LEVEL COACHING/ADMISSION

* O/A Level coaching (Science, with practical, recognised Lab. For "A" Level.) at Shantinagar/Lalmatia Branch by experience Wills, B.I.T. Scholastica Teachers. * A Level Admission is going on for Science (Physics, Chemistry, Maths, Biology with practical) at Shantinagar/ Lalmatia/ Malibagh Chowdhury Para Branch. * Dr. Ganapati Biswas. Ph: 9331425. GCE TUTORIAL, 55/4 Chamelbag, Shantinagar, Dhaka-1217.

JOB VACANCY FOR ARCHITECTS

The leading architectural practice of J. A. Architects is looking for 2-3 young committed architects to work in some exciting projects. Architects with 2-3 years experience of AutoCAD, 3D Max, Corel Draw etc. may contact J. A. Architects, House 78/1, Road# 7A, Dhanmondi R/A, Dhaka 1209. phone: 8127192, 8130752

ATTENTION

All the ex-students of Loreto Convent Darjeeling - who are interested in joining the Alumni Association based in Calcutta and Dhaka - should contact the following telephone Nos. immediately.

MS. L. CHOUDHURY
TEL # 8810044, 9886016 (O)
8827262, 8828766 (R)

Apartment for Rent at Gulshan

A fully furnished 2400 sqft apartment with air conditioners, refrigerator, deep freezer, telephone connection and other modern appliances (just vacated by a Japanese diplomat) having three bedrooms with attached baths, drawing, dining, kitchen, laundry, balconies, maid's room with attached toilet, all tiles, parking space with driver's room, lift, own transformer, standby soundproof generator, twenty-four hours security arrangement is available for rent at Apurba Apartments (Apt. No. B-4N), House 5F, Road 104, Gulshan 2.

Contact: Shah Alam on Telephone Nos. 8627572 (Office)
9661397
8619633 (Res.)
017 810738 (Mobile)

C-1733



EAST WEST UNIVERSITY

Faculty Position

Applications are invited for full-time faculty positions for the following departments:

- Computer Science & Engineering

Qualifications:

- ◆ Candidates must have first class in 4-year Bachelor's degree program or equivalent in Computer Science/Engineering from a recognized university.
- ◆ Preferences will be given to candidates with teaching experiences and possessing a higher degree from foreign university.

Completed applications with full CV and two recent photographs should be submitted to the

Registrar

East West University
45 Mohakhali C/A, Dhaka - 1212.

Last date for submitting application: 18 August 2002.

COMPUTER TEACHER WANTED

URGENTLY required experienced Computer Teachers to teach 'O' Level classes for an International School in Gulshan. Spoken English is required. Good salary offered. Contact: Phone - 8810044, 9886016(O)

WANTED

HUMAN RESOURCE OFFICER



Asset Developments & Holdings Ltd a growing Company involved in building high quality homes is looking for a Human Resource Officer.

Academic Qualification : Minimum Masters in Management, Business, Public Administration, Social Sciences or related Studies from any recognized University.

Experience : Minimum 3 years relevant experience in any recognized organization.

Preference : A Post Graduate Diploma in Personnel/Human Resource Management, but not mandatory. Age Limit : Below 35 years.

Other Qualities : Reasonable Computer Literacy, Pleasant Personality, Capability to work in a team.

Remuneration : Attractive & Commensurate.

Candidates are invited to submit their resume with two recent photographs within 10 days of this advertisement to:

Director (Administration)
Asset Developments & Holdings Ltd
House 29 Road 39 Gulshan Dhaka 1212

WANTED

Liaison Officer



Asset Developments & Holdings Ltd a growing Company involved in building high quality homes is looking for a Liaison Officer.

Academic Qualification : Minimum Masters in Humanities, Business, Public Administration or Commerce from any recognized University.

Experience : 3 years or above relevant experience in any recognized organization.

Age Limit : Below 35 years. Other Qualities : Pleasant Personality, Capability to work in a team, Extrovert, good confidence & articulation levels.

Remuneration : Attractive & Commensurate.

Responsibilities : Mainly assignments with Government Agencies & Authorities. Involves both office-based and external work.

Candidates are invited to submit their resume with two recent photographs within 10 days of this advertisement to:

Director (Administration)
Asset Developments & Holdings Ltd
House 29 Road 39 Gulshan Dhaka 1212

VACANCY

THE ECONOMIC DEPARTMENT OF THE FRENCH EMBASSY

Invites immediate applications for the position of **COMMERCIAL OFFICER (INDUSTRY SECTOR)**

Requirements:

- Tertiary qualifications
- 5 years minimum professional experience
- Proficiency in spoken/written English and French essential
- Commercial background an advantage
- Computer literacy (Word, Excel)

Please apply with detailed CV, present salary certificate & contact details to:

ECONOMIC DEPT, FRENCH EMBASSY
Road 1, House 2, Baridhara, Dhaka (Ph: 882 2751-4)

Arab Bangladesh Bank Ltd.

Head Office : BCIC Bhaban, 30-31 Dilkusha C.A., Dhaka

NOTICE FOR DIVIDEND-2001

All the Shareholders of Arab Bangladesh Bank Limited are hereby informed that the Dividend warrants against Dividend-2001 @ TK. 25 per share are ready for delivery, which may be collected personally or through authorised representative from the Share Department at its Head Office from 13.08.2002 during office hours as per following schedule.

Sl. No.	Folio No.		Date of Delivery
	From	To	
01	B02	B07	13.08.2002
02	B08	B11	14.08.2002
03	B12	B14	15.08.2002
04	B15	B16	17.08.2002

The dividend warrants not collected within 18.08.2002 will be dispatched to the respective shareholders at their address recorded with us.

Dated : Dhaka
August 09, 2002

MD. SIRAJUL ISLAM
Company Secretary

Professional Opportunity in Garments

We are a unique buying management centre in Bangladesh specialising in the export of woven and knit garments. We have the following positions available for immediate recruitment :

Merchandiser-Spanish speaking (Knits & Wovens)

Preferably textile graduates with a minimum of 5 years working experience in merchandising. Must have computer skills, excellent command of English and Spanish (both written & oral) and good communication skills and experience in handling overseas buyers.

Designer - (Knits & Wovens)

Preferably Fashion/textile graduate with a flair for International fashion trends and experience of garment design. Duties will involve designing various collections, story boards, sampling, customer liaison and computer graphics + varied other design related duties. Must have excellent command of English.

Pattern Master

Must have extensive experience of pattern making, grading, and costing of both knit and woven garments.

• Please send your detailed CV with a contact telephone no. and a recent passport size photograph, to: zxy apparel buying solutions limited, House No-9, Road No-72, Gulshan-2, Dhaka-1212, or fax at 989 2868, or e-mail to jobs@zxy-abs.com before 15th August 2002.

• Only short listed candidates will be called for interview.



2 steps ahead

GULSHAN II MOUCHAK

In our endeavour to serve you one step better, Galerie Apex now comes one step closer to you at two brand new outlets:

- DIT-2 Market (1st floor), Gulshan Circle-2, Dhaka 1212
- 240, Outer Circular road, Mouchak More, Malibagh, Dhaka.

